

TOWN OF DOUGLAS
ANNUAL REPORTS
OF THE
TOWN OFFICIALS
FISCAL YEAR 2013

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TOWN OF DOUGLAS



ANNUAL REPORT



2013



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GENERAL INFORMATION

In Memoriam

Our Appreciation and Sympathy is extended to the families
of those who served our community.

Paul C. Baker
1933 ~ 2013
Korean Veteran

Derek Brown
1931 ~ 2013
Douglas Recycling Committee / School Committee / Planning Board /
Government Study Committee

Richard A. Downs
1930 ~ 2013
Conservation Commission / Animal Inspector / Planning Board /
Transfer Station Employee
Korean Veteran

Ronald A. Fortier Jr.
1968 ~ 2013
Police Officer

Robert J. Gauthier
1932 ~ 2013
Korean Veteran

Ronald A. Kibbe Sr.
1946 ~ 2013
Vietnam Veteran

Ken H. Maurer
1933 ~ 2013
Korean Veteran

In *Memoriam*

(continued from previous page)

Joseph T. Salatiello
1918 ~ 2013
WWII Veteran

Michael W. Smith
1955 ~ 2013
Vietnam Veteran

Ronald E. Tetreau Sr.
1942 ~ 2013
Vietnam Veteran

Dick C. Thompson
1927 ~ 2013
WWII Veteran

In Appreciation



Our appreciation goes out to our Retirees' and Volunteers' who served the Community well.

Marleen Bacon
Board of Health Administrative Supervisor
1985 ~ 2013

Brien Cullen
High School – Health and Physical Education
1980 ~ 2013

Norman Forget
Police Officer
1969 ~ 2013

Faye Manyak
Elementary School Teacher
1971 ~ 2013

Municipal Center Hours

The Municipal Center building is open for business as follows:

Monday – Thursday
8:30 am – 1:00 pm
1:30 pm – 4:00 pm

Tuesday Evening
4:00 pm – 6:00 pm

Friday: Closed
State and Federal Holidays: Closed

Administrative Office and Community Development Only – Additional Hours:
Friday
8:30 AM to NOON.

Memorial Day to Labor Day
8:30 AM to 5:00 PM - Monday through Thursday
Friday: Closed

Due to budget cuts, some departments have reduced hours. Please check with the department if you are unsure.



Veronica and Merritt Tetreault **at the Sign Dedication – September 21, 2013**
Photo courtesy of Phil Smith.

In October of 2010, Merritt "Pete" Tetreault and his wife Veronica came to the Board of Selectmen, "to offer to the Inhabitants of the Town of Douglas, as a gift, a sign constructed of steel denoting hours of operation and notices of events." At the November 15, 2010 Town Meeting, the town voted "to authorize the Board of Selectmen to accept a gift from Mr. & Mrs. Tetreault of a sign for the benefit of the Town Library on such conditions as the Board of Selectmen deems in the best interest of the Town."

Founder of "Granutec", Mr. Tetreault, a longtime friend, supporter, and current Library Trustee, solicited input from the library board of trustees before designing and constructing the 500 pound steel sign. Using a high quality steel plate fabricated by Granutec's plasma cutter and other specialized equipment, construction took over two years to complete and according to Mr. Tetreault, the sign should last 100 years.

In the summer of 2013, Trustees' Chairman, Joe Biagioni, owner of Arbor Alliance, donated materials and equipment to pour the foundation, also designed by Mr. Tetreault. The Highway Department, under the direction of Superintendent John Furno, moved the sign to its current location in front of the library in time for the dedication which took place on Saturday, September 21, 2013.

In designing the sign, Mr. Tetreault included a time capsule, which the trustees are currently deciding its contents.

- Suzanne Kane
Administrative Assistant

Municipal Employees

July 1, 2012 through June 30, 2013

Administration Office	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Guzinski, Michael	Town Administrator	101	
Kane, Suzanne	Administrative Assistant	100	

Assessor's Office	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Kessler, Julie	Administrative Assistant	353	
MacKay, Beth	Principal Assessor	112	

Building Department	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Alger, Jane	Administrative Assistant	351	
Reynolds, Adelle	Building Commissioner	106	

Cable Coordinator	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Aldrich, Patrick		122	

Clerk's Office	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Damore, Eileen	Assistant Clerk	116	
Furno, Christine	Town Clerk	355	

Collector of Taxes Office	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Carter, Pamela	Town Collector	354	
Damore, Eileen	Admin. Assit. To Treas/Collect		

Community Development	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Cundiff, William	Town Engineer	108	
Lajoie, Maria	Administrative Assistant	357	
Zisk, Stephen	Planning/Conservation Agent	105	

Facility Maintenance	**29 Depot Street**	**508-612-6738**	**508-476-4012**
Colonero, Rick	Facilities Maintenance Manager		

Finance Department	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Forte, Cindy	Assistant to the Finance Director		
Lovett, Jeanne	Finance Director	110	

Fire Department	64 Main Street	508-476-2267	508-476-3912
Bloem, Danielle	EMT - B / AUX FF		
Brennan, Kim	EMT - B		
Bush, Shawn	Call FF		
Campo, Peter	Asst Chief / Call FF / EMT I		
Cooper, Christine	EMT - P		
Farrington, Joseph	Fulltime FF / EMT-P		
Freeman, Lisa	Clerk / Call FF / EMT-B		
Furno, Adam	Lieutenant / Call FF / EMT-B		
Furno, John	Deputy Chief/ Call FF / EMT-B		
Gonynor, Michael	EMT-P - Resigned 9/7/12		
Johnson, Nadine	EMT-P		
Jordan, Kevin	Aux FF		
Kaufman, James	Fulltime FF / EMT -P		
Kollett, Robert	Call FF		
Labrecque, Pauline	Lieutenant / Fulltime FF / EMT-P		
Manning, Kelly	Lieutenant / Call FF / EMT - P		
Manning, Patrick	Call FF / EMT-B		
Marks, Ernest Jr.	Call FF		
McCallum, Justin	Lieutenant / Fulltime FF / EMT-P		
Mosley, David	Call FF - Resigned 2/26/13		
Parkinson, Jeremy	EMT - P		
Pratt, Jeremiah	Call FF		
Prefontaine, Jess	EMT - P		
Rivard, Aaron	Call FF / EMT - B		
Rosati, Jennifer	Aux FF - Started 12/12		
Sochia, Ted	Captain / Call FF		
Stuczynski, Kayla	Aux FF - Started 12/21/12		
Vinson, Jack	Aux FF / EMT - B		
Vinson, Kent	Chief / EMT-P		
Viveiros, Dan	Call FF / EMT - P		
Wall, Douglas	Call FF - Resigned 9/1/12		
White, Bill Jr.	Call FF / EMT - P		
White, Bill Sr.	EMT - P		

Health, Board of - Office	29 Depot Street	508-476-4000	508-476-4012
Bacon, Marleen	Administrative Supervisor	352	
Krauss, Grazina RN	Nurse	111	

Highway Department	56 Main Street	508-476-3378	508-476-2721
Begin, Raymond			
Brule, Philip			
Furno, Adam			
Furno, David			
Furno, John	Superintendent		
Griffin, Thomas			
Marks, Ernest Jr.			
Mello, Marybeth	Clerk		

Library, Simon Fairfield Public	290 Main Street	508-476-2695	508-476-2695
Bowen, Gail	Library Assistant		
Carlsson, Ann	Director		
Colonero, Will	Library Page		
Danielle Moore	Library Page		
Malo, Kathryn	Library Assistant		
Soderman, Debbie	Children's Librarian		
Tetreau, Josh	Circulation Librarian		

MIS - Town
Ducharme, John

Police - Fire Dispatchers	29 Depot Street	508-476-3333	508-476-3210
Auger, Brandon	Full Time – Started 2/1/13		
Boudreau, Elizabeth	Part Time		
Bren, Michael	Part Time – Started 3/1/13		
Brennan, Kimberly	Part Time		
Brule, Patricia	Full Time		
Dunleavy, Daniel Jr.	Full Time – Resigned 3/29/13		
Foynes, Elias	To Full Time – 4/4/13		
Gibbons, Kyle	Full Time – Resigned 11/29/12		
Lange, Brendon	Full Time		
Lefebvre, Joseph	Part Time		
Schultzberg, Jocob	Full Time - Full Time Officer 8/17/12		
White, Susan	Full Time		

Police Department	29 Depot Street	508-476-3333	508-476-3210
Bloniasz, Jacob	Officer		
Brimmer, Jacquelyn	Officer		
Brown, David	Detective Sergeant		

Police Department – cont.	29 Depot Street	508-476-3333	508-476-3210
Brule, Patricia	Administrative Secretary		
DeGenova, George	Officer		
Dunleavy, Mark	Officer		
Foley, Patrick	Chief		
Fulone, Brett	Sergeant		
Gilbert, Gregory	Sergeant		
Gould, Travis	Officer		
Kaminski, Mark	Officer		
McLaughlin, Aaron	Officer / Part Time Detective		
Miglionico, Nick	Lieutenant		
Schultzberg, Jacob	Officer - Full time 8/17/12		
Stratton, Keith	Officer		
Yannino, Anthony	Officer		

Police, Part-Time / Reserve Officers	29 Depot Street	508-476-3333	508-476-3210
Forget, Norman	Part-time Officer – Retired 3/24/13		

School - Business Office	21 Davis Street	508-476-4037	508-476-4423
Cardone, Regina	Business Manager's Assistant		
Keegan, Cortney	Business Manager - Started 8/13/12		
Stand, Ellen	Secretary		

School - Early Learning and Pre-School	29 Depot Street	508-476-4035	508-476-4032
Cyr, Lori	Secretary		
Nasuti, Laura	Special Education Coordinator		
Urquhart, Nealy	Dir. Of Student Services		

School - Elementary	17 Gleason Court	508-476-2154	508-476-4041
Campbell, John	Principal – Resigned 6/13		
Gilrein, Katie	Nurse		
Peck, Victoria	Secretarial Clerk - Started 8/12		
Purvis, Tracey	Guidance		
St. Pierre, Laura	Principal Secretary		

School - High School	33 Davis Street	508-476-4100	508-476-7310
Bates, Nancy	**Assist. Principal**		
Brosnahan, Kathy	Guidance Secretary		
Carpenter, Jill	Guidance Counselor		
Doyon, Robert	Co - Athletic Director		

School - High School – cont.	33 Davis Street	508-476-4100	508-476-7310
Fitzpatrick, Caroline	Co - Athletic Director		
Hurley, Jessica	Adjustment Counselor		
Maines, Kevin	Principal		
McDermott, Elaine	Secretarial Clerk		
Sousa, Donna	Technology Director		
Stark, Genie	Guidance Director		
Tibbetts, Lauren	Principal Secretary		
Valliere, Patricia	Nurse		

School - Intermediate Elementary	21 Davis Street	508-476-3332	508-476-1604
Bachelder, Beverly	Principal	324	
Campbell, Kathleen	Health Services Director		
Godbout, Robert	Dean of Students		
Nichols, Susan	Librarian		
Osterman, Cheryl	Principal Secretary		
Sousa, Donna	Technology Director		
Sousa, Elizabeth	Secretarial Clerk		

School - Superintendents Office	21 Davis Street	508-476-7901	508-476-3719
Jackman, Jane	Administrative Assistant		
Lane, Nancy	Superintendent		

Senior Center	331 Main Street	508-476-2283	508-476-1681
Graveson, Alyssa	Director		
Hansen, Sandy	Secretary		
Rousseau, Patrice	Outreach Coordinator		

State Ethics Commission Municipal Liaison	29 Depot Street
Furno, Christine	

Transfer Station	9 Ridell Street	508-476-3742
Griffin, Arthur Jr.		
Hebert, Raymond		
Macleod, Stephen		
St. Germain, Donald		

Treasurers Office	29 Depot Street	508-476-4000	508-476-4012
Vaidya, Cherly	Treasurer/Collector		
Danforth, Lois	Assistant to the Treasurer	356	

Water / Sewer Department	29 Charles Street	508-476-2400
Bloniasz, Lee	Administrative Assistant	
Decoteau, Raymond	Assistant Operator, W/S	
Dejong, David	Primary Operator, Water	
Sullivan, Robert	W/S Superintendent	
Wilson, Robert	W/S Laborer	
Higley, Peter	Chief Operator, Sewer - Started March 8, 2013	

Town Officials
Boards / Committees

July 1, 2012 through June 30, 2013

Animal Control Officer	Appointed (1yr.)
Gareri, Joyce	Dog Officer

Animal Inspector	Appointed by State (1 yr.)
Sullivan, Kevin	

Assessors, Board of	Elected (3 yrs.)	
Blatchford, John Jr.	Chairman	2015
Griffin, Arthur Jr.		2016
Meizen, Scott (did not run)		2013
Sughrue, James		2014

Blackstone Valley Voc. School Dist. Com.	Elected (4 yrs.)	
Lavin, John III		2014

Bridge Viewer	Appointed By TA (1 yr.)	
Furno, John	Highway Superintendent	2014

Building & Facility Construction Committee	Appointed (3 yrs.)	
Brown, Linda	BOS Appt	2014
Chudzik, Pawel - Appointed 3/11/13	Moderator's Appt	2015
Gouin, Ed	Moderator's Appt	2014
Holland, Sean	Chair - BOS Appt	2015
Howe, Virginia	BOS Appt	2016

Building & Facility Construction Committee	Appointed (3 yrs.)	
Moszynski, Shirley	Vice Chair - School Appt	2016
Sargent, Matt	Moderator's Appt	2016
Cundiff, William	Town Engineer	

Building Department - Inspectors	Appointed BY TA (1 yr.)	
Harper, Peter	Plumbing/Gas Alternate	2014
Hickey, Wayne	Electrical Alternate	2014
Josey, Robert	Plumbing/Gas Inspector	2014
Wallis, Richard	Electrical Inspector	2014

Cable Advisory Committee	Appointed (3 yrs.)	
Belleville, Michael - Appointed 3/5/13		2016
Cohen, Mitchell	Chair	2015
Devlin, Thomas Jr.	Vice Chair	2014
Menn, Christopher		2016
Werme, Robert Jr.		2014

Capital Improvement Committee	Appointed (3 yrs.; Dept. Reps' 1 yr.)	
Brouillette, Paula		2015
Chesebrough, Ellie	Dept. Rep.	2014
Lane, Nancy	Dept. Rep.	2014
Moszynski, Shirley		2016
Vinson, Kent	Chair - Dept. Rep.	2014
1 - At Large - Open		2014
1 - At Large - Open		2016
1 - Department Rep - Open	Dept. Rep.	2014
1 - Department Rep - Open	Dept. Rep.	2014

Cemetery Commission	Elected (3 yrs.)	
Cooney, Shirley	Chair	2016
Heinz, Debra	Secretary	2014
O'Brien Petraglia, Virginia	Treasurer	2015

Central MA Regional Planning Rep.	Appointed (1 yr.)	
Bonin, Timothy	BOS Alternate	2014
Brown, Keith	BOS Delegate	2014
Sharkey, Tracy	Planning Board Rep.	2014

Conservation Commission	Appointed (3 yrs.)	
Brown, Linda	Chairman	2015
Gallant, David	Resigned 5-22-13	2014
Greco, Michael		2015
Manning, Jeremy J.		2016
Pruitte, Jack	Did not seek re-appointment	2013
Sharkey, Tracy	Vice Chair	2014
Van Roo, Brandi		2015

Conservation Commission - cont.	Appointed (3 yrs.)	
Windoloski, David	Did not seek re-appointment	2013
Lajoie, Maria	Recording Secretary	

Constables	Elected (3 yrs.)	
Blain, Debra		2016
Field, Carol		2016

Council On Aging	Appointed (1 yr.)	
Allen, Martha		2014
Blake, Patrick	Vice Chair	2014
Edwards, Rita		2014
Hoffer, Jennifer		2014
Morini, Lori	Chair	2014
Ouillette, Janet		2014
Rousseau, Levita	Resigned 6/20/14	2014
Wall, Thomas		2014
Wall, Loretta		2014

Cultural Council	Appointed (3 yrs.)	
Devlin, Thomas	Treasurer	2016
Hackett, Anne	Chair	2014
Hardy, Donna	Appointed 5/21/13	2016
Labonte, Larissa		2015
Reber, Ellen	Secretary	2015
Werme, Nora	Appointed 9/21/13	2015

Disability, National Organization on	Appointed By TA (1 yr.)	
Reynolds, Adelle	ADA Compliance Officer	2014

Economic Development Commission	Appointed (3 yrs.)	
Bloniasz, Jennifer	Appointed 4/1/13	2014
Branagan, David		2015
Davis, Harold	Chair - Resigned 4/1/13	2014
Gogolinski, Carol	Secretary	2016
Peterson, Paul Jr.	Vice Chair, Chair - 4/8/13	2016
Van Reed, Cliff	Vice Chair - 4/8/13	2015

Elderbus Board of Directors	Appointed (1 yr.)	
Graveson, Alyssa	Alternate	2014
Rousseau, Patrice	Representative	2014

Emergency Management	Appointed By TA (3 yrs.)	
Marks, Ernest Jr.	Director - Resigned 11/19/13	2015
Vinson, Kent	Appointed 11/19/2013	2015

Employees' Insurance Advisory Committee	Appointed (1 yr.)
Bloniasz, Jacob	Police Officers Collective Bargaining Unit
Brosnahan, Kathy	Non-Union School Employees
Butler, Robin	Cafeteria Collective Bargaining Unit
Gaskell, Lynn	Teachers Association
Labrecque, Pauline	Firefighters Collective Bargaining Unit
Lanpher, Jane	Retiree
MacKay, Beth	Non-Union Municipal Employees
Manning, David	Custodial Collective Bargaining Unit

Fence Viewer	Appointed By TA (3 yrs.)	
Smith, Joel		2015
Yacino, Michael		2015

Finance Committee	Appointed (3 yrs.)	
Bari, Todd	Chair	2015
Gogolinski, Carol		2016
Hackett, Scott		2014
Hogan, Ryan		2016
Holmes, Pamela	Vice Chair	2012
Hutnak, Michael		2015
Hyland, David	Resigned 10/3/12	2013
Kocur, Jerome		2014
Murphy, Kathleen		2014
Shurick, Cynthia	Appointed 2/7/13	2014

Health, Board of	Appointed (3 yrs.)	
Donatelli, Steven		2016
Lapham, Justin	Chair	2015
McCallum, David	Vice Chair	2015
Smith, Phil		2014
Yacino, Joseph		2016

Historical Commission	Appointed (3 yrs.)	
Aldrich, Sean	Chair	2014
Fontaine, Dawn	Secretary	2015
Kmetz, David	Vice Chair	2016
Menn, Christopher		2016

Housing Authority	Elected (5yrs.)	
Bishop, Dennis		2018
Dunleavy, Debra	Did not run	2013
Fitzpatrick, Joseph	Did not run	2013
Potter, John		2015
Rodriquez, Sashu		2017
Open		2016
Open		2015

Housing Authority - State Apt.	Appointed (State)	
Open		

Library Trustees	Elected (3 yrs.)	
Grimes-Smith, Barbara	Vice Chair	2014
Morrow, Danielle		2016
Tetreault, Merritt		2015

Library Trustees - Life Members	Appointed by Trustees
Biagioni, Joseph II	Chairman
Chesebrough, Ellie	Secretary
Holden, Betty	
Lachapelle, Ramona	Treasurer
Van Reed, Barbara	

Measurer of Lumber	Appointed By TA(3 yrs.)	
Plamondon, David		2014
Smith, Joel		2016

Moderator	Elected (3 yrs.)	
Menard, Keith		2015

Moses Wallis Devise	Elected (1 yr.)	
Therrien, BettyAnn		2014

Octoberfest Committee	Appointed (3 yrs.)	
Branagan, David		2014
Menard, Keith	Entertainment Producer	2016
Menard, John	Resigned 6/13/13	2015
St. George, David	Honorary Life Member	
St. Pierre, Tony	Chair	2015
St. Pierre, Mary	Secretary	2015

Old Grammar School Disposition Committee	Appointed (term of project)	
Blondin, Cynthia		EOP
Brown, Keith	Chair	EOP
Ducharme, James		EOP
Flansburg, Jeremy C.		EOP
Hardy, Donna		EOP
Hollibaugh, Nick		EOP
Hollibaugh, Molly		EOP
Kmetz, David		EOP
Mosczynski, Lisa		EOP
Perkins, Susan		EOP
Schwartz, Pamela		EOP
Snay, John		EOP
Swenson, Roy		EOP

Old Grammar School Disposition Committee	Appointed (term of project)	
Zifcak, John D.		EOP

Open Space Committee	Appointed (3 yrs.)	
Anderson, Katherine	Vice Chair	2016
Fontaine, Wilfred		2015
Mosczynski, Lisa		2014
Perkins, Sue	Chair	2014
Youngsma, Katiegrace	Secretary	2015

Personnel Board	Appointed (3 yrs.)	
Chesebrough, Ellie	Chair - FinCom Appointment	2011
Heinz, Debra	FinCom Appointment	2016
Holmes, Robert	Clerks Appt. - 4/17/13	2016
McCallum, BettyAnn	Secretary - BOS Appointment	2015
Stevens, Kristen	Vice Chair - BOS Appointment	2016
Yacino, Michael	Clerks Appointment - Res. 4/3/13	2013

Planning Board	Elected (5 yrs.)	
Brown, Derek		2014
Chesebrough, Ebenezer	Vice Chair	2017
Gallant, Maureen	Associate	2014
Greco, Michael	Associate, Full Member 10/16/12 Until Elec.	2018
Marks, Ernest Jr.	Chair	2016
Mungeam, Mark		2013
Sharkey, Tracy		2015
Werme, Robert Jr.		2017
Zwicker, Michael		2015
Open - Associate Member		2013
Lannon, Lisa	Recording Secretary	

Recreation Commission	Elected (3 yrs.)	
Cicero, Joseph	Chair	2014
Furno, Christine	Treasurer	2014
Furno, John	Vice Chair	2016
Hasemann, David		2015
Malo, Kathryn	Secretary	2016
Saster, Robert	Did Not Run	2013

Registrars, Board of	Appointed (3 yrs.)	
Furno, Christine		2015
Kelly, Elaine		2015
Resan, Anne		2016
Sughrue, Mary Lou		2016

School Building Committee	Appointed (term of project)	
Bachelder, Beverly	Intermediate Elementary School Principal	
Breault, Leslie	Secretary / School Committee Member	
Brouillette, Paula	Vice Chair / BOS Member	
Campbell, John	Elementary School Principal	
Cohen, Mitchell	Chair / BOS Member	
Cundiff, William	Town Engineer	
Gouin, Melissa	Voting Member	EOP
Guzinski, Michael	Town Administrator	
Keegan, Cortney	Bldg. Maintenance - Appointed 8/13/12	
Lane, Nancy	Superintendent of Schools	
Mosczynski, Shirley	At Large Member	
Yacino, Scott	Voting Member	EOP

School Committee	Elected (3 yrs.)	
Belleville, Michael	Did Not Run	2013
Bouchard, Sonya	Appointed till Next Election & Elected	2016
Morrison, Melissa		2016
Muscatell, Gina		2015
Snay, John		2015
Villemaire, Lori	Vice Chair - Resigned 1/22/13	2013
Yacino, Scott	Chair	2014

Selectmen, Board of	Elected (3 yrs.)	
Bonin, Timothy	Chair	2016
Brown, Keith		2015
Davis, Harold		2014
Hughes, Michael	Vice Chair	2015
LaPorte, Jeffrey	Did not run	2013
Morse, Kevin		2016

Skate Park Building Committee	Disbanded 5/21/13	
Cheney, David		EOP
Cheney, Christine		EOP
Cutting, Andrea	Secretary	EOP
Gagnon, Suzanne	Co-Chair	EOP
Gosselin, Jennifer		EOP
Millward, Jessica	Alternate	EOP
Mort, Pamela	Co-Chair	EOP

State Ethics Commission Municipal Liaison	Indefinite
Furno, Christine	

Strategic Budget Committee	Appointed (term of project)	
Bari, Todd	FinCom Apt.	EOP
Bombara, John	At-Large	EOP

Strategic Budget Committee - cont.	Appointed (term of project)	
Bonin, Timothy	BOS Apt.	EOP
Brouillette, Paula	At-Large	EOP
Guzinski, Michael	Ex-Officio - T.A.	EOP
Holmes, Pamela	FinCom Apt.	EOP
Hughes, Michael	BOS Apt.	EOP
Keegan, Cortney	School Business - Appointed 8/13/12	EOP
Lane, Nancy	Ex-Officio - School Super.	EOP
Lovett, Jeanne	Ex-Officio - Fin. Dir.	EOP
Muscatell, Gina	School Committee Apt.	EOP
Whitehead, Ray	At-Large	EOP
Yacino, Scott	School Committee Apt.	EOP

Town Counsel	Appointed (1yr.)	
Blatman, Bobrowski & Mead	Land Counsel	2014
Kopelman & Paige	Labor Counsel	2014
Richard Bowen Esq.	Municipal Law Council	2014

Tree / Moth Superintendent	Appointed BY TA(3 yrs.)	
Mosczynski, Leon		2016

Veterans Agent	Appointed By TA(1 yr.)	
Tetreau, Ron Jr.		2014

Water / Sewer Commission	Elected (3 yrs.)	
Bloniasz, Keith	Secretary	2015
Haire, Colin	Vice Chair	2014
Josey, Robert	Chair	2016

Weigher, Measurer & Surveyor of Commodities	Appointed By TA(1 yr.)	
Pacheco, Christine		2014
Pyne, Marlen		2014
Pyne, James		2014
Talvy, Tammie		2014

Worcester Regional Transit Authority Advisory Brd.	Appointed (1 yr.)	
Graveson, Alyssa	Town Representative	2014
Rousseau, Patrice	Alternate	2014

Zoning Board of Appeals	Appointed (3 yrs.)	
Bombara, John	Full 1/8/13	2016
Demers, Leonard	Full 1/8/13	2014
Fitzpatrick, Michael	Alternate	2016
Heney, Daniel	Chair	2014
Holland, Sean		2016
Holmes, Pamela	Vice Chair	2015



Monthly Committee Meeting Schedule

Building Fac. Const. Comm.	3rd Wednesday of Month	7:00 PM
Cable Advisory Comm.	2nd & 4th Monday of Month	7:00 PM (Comm. Mtg. Room)
Conservation Comm.	1st & 3rd Monday of Month	7:00 PM (Comm. Mtg. Room)
Economic Dev. Comm.	2nd Monday of Month	7:00 PM (Selectmen's Office)
Finance Comm.	2nd & 4th Monday of Month	7:00 PM (Resource Room)
Library Trustees	4th Tuesday of Month	7:00 PM
Planning Board	2nd & 4th Tuesday of Month	7:00 PM (Comm. Mtg. Room)
School Bldg. Comm.	3rd Thursday of Month	7:00 PM (Resource Room)
Selectmen	1st & 3rd Tuesday of Month	7:00 PM (Resource Room)
Water/Sewer Comm.	1st Tuesday of Month	7:00 PM (Charles Street)
Zoning Board of Appeals	1st Wednesday of Month	7:00 PM (Comm. Mtg. Room)



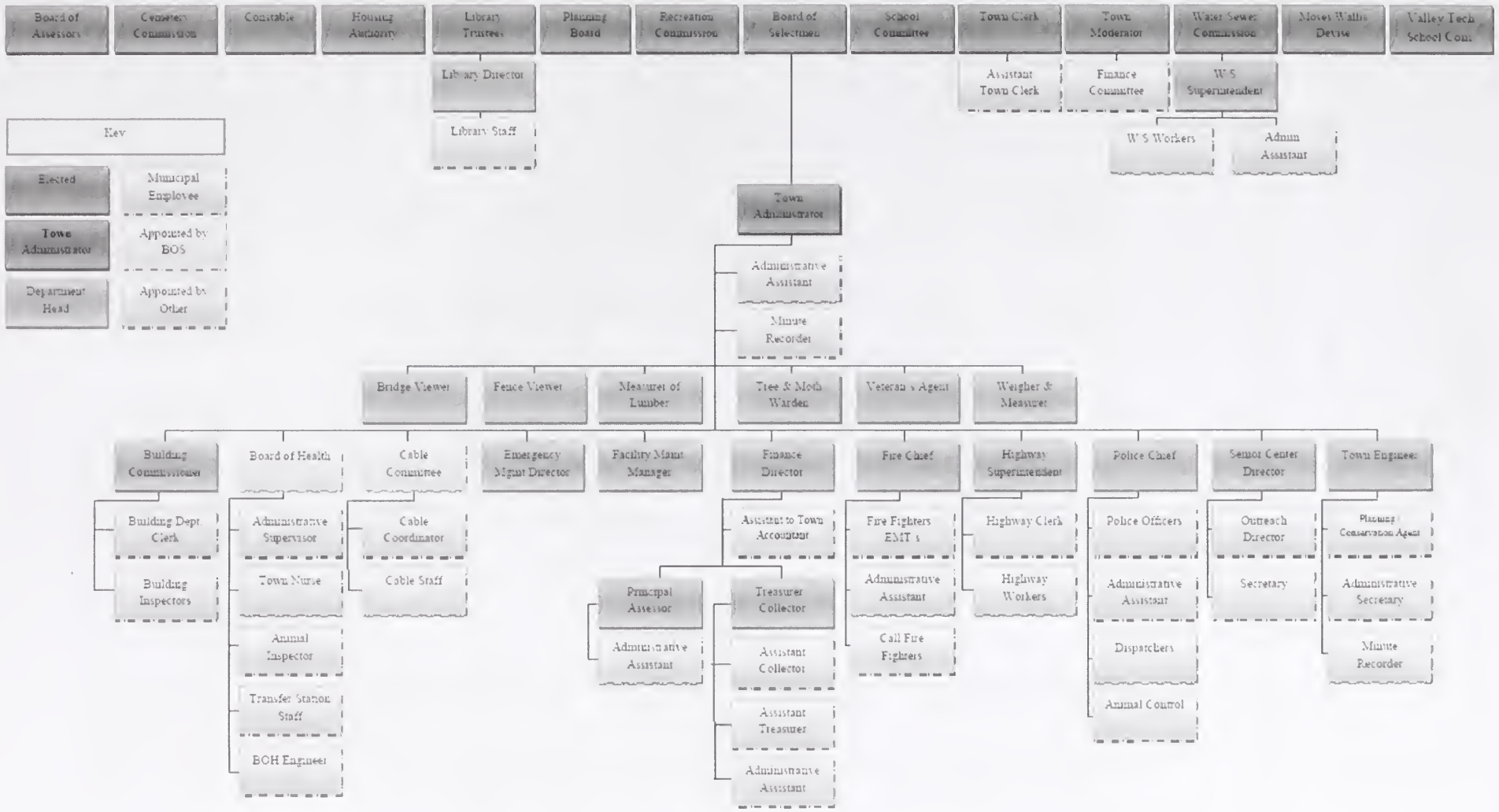
Flags on Main Street – Provided by the "Main Street Flag Fund"
Photo – Suzanne Kane

Approved March 6 2012

Town of Douglas

Organizational Chart

Employees / Boards / Committees

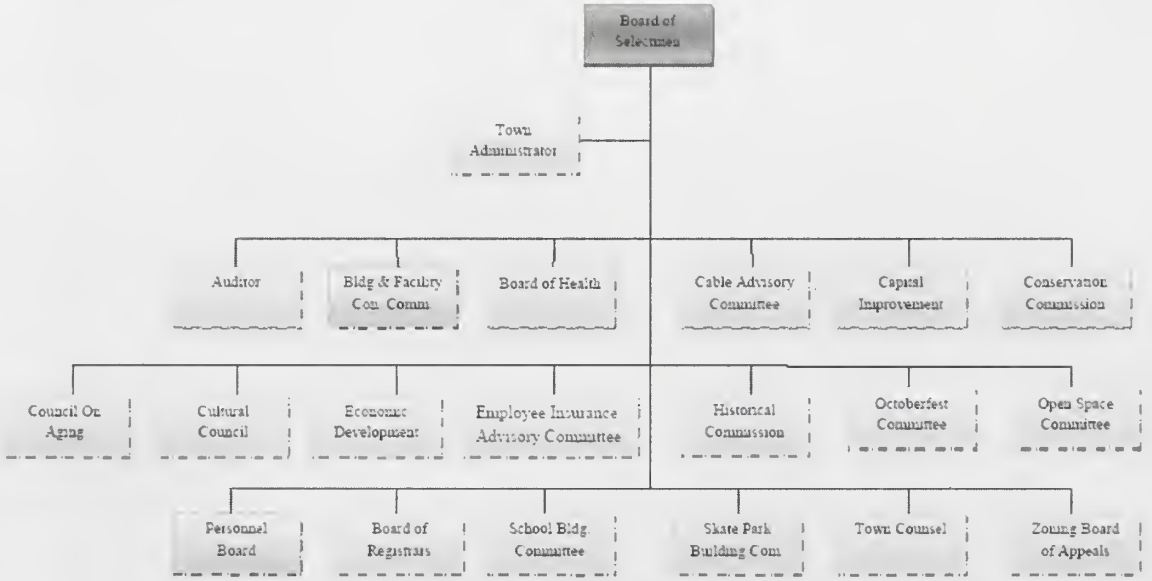


Approved
March 6 2012

Town of Douglas

Organizational Chart

Board Of Selectmen Appointments



Key:

Appointed by BOS

Appointed by BOS & Other

Municipal Calendar
Fiscal Year 2015

July 2014

	August 2014	
1st	First Quarter Taxes due	Collector
19th	Courtesy letters mailed for any outstanding balances on 2014 Real Estate & Whitin Reservoir Watershed District Taxes	Collector
25th	Last day to register to vote and change party for State Primary	Town Clerk

	September 2014	
1st	Transfer Station Permit Renewal for six months	BOH
14th	State Primaries. Polls open 7:00 am – 8:00 pm.	Town Clerk
18th	Last day to make payment on outstanding 2014 Real Estate and Whitin Reservoir Watershed District Taxes prior to advertisement of Tax Taking	Collector

	October 2014	
1st	Last date to file Application to have land valued and taxed as Forest Land, Agricultural / Horticultural Land or Recreational Land, MGL 61 A, B	Assessor
3rd	Any outstanding 2014 Real Estate & Whitin Reservoir Watershed District Taxes will be advertised in the Blackstone Valley Tribune for Tax Taking	Collector
4th	Octoberfest 9:00 to 4:00 pm	
13th	Last day to register to vote and change party for State Election	Town Clerk
31st	Tax Taking date for outstanding 2014 Real Estate Taxes and Whitin Reservoir Watershed District Taxes	Collector

	November 2014	
2nd	State Election. Polls open 7:00 am to 8:00 pm	Town Clerk
3rd	Second Quarter Taxes Due	Collector
26th	Liquor License Renewals due	Selectmen

	December 2014	
1st	Application for the Senior Tax Work-off Abatement Pgm. filing deadline	Assessor
10th	Class II; Common Vic.; Entertainment; Auto Amusement Licenses due	Selectmen

	January 2015	
1st	Food Service License, Disposal Works Installers Licenses, Septage Hauler Licenses, Trash Haulers Licenses Due	BOH
1st	Assessment of all Real & Personal Property for the ensuring Fiscal Year beginning July 1st	Assessor
2nd	Forms for List of Personal Property are available in the Assessors Office (due March 1st)	Assessor
15th	Open Burning Permits Available	Fire Dpt / Town Clerk
20th	Year-End Campaign Finance Report Due	Town Clerk

	February 2015	
1st	Town Census Forms due	Town Clerk
1st	Real Estate & Personal Property Tax Abatement filing deadline	Assessor
2nd	Third Quarter Taxes due	Collector
28th	Dog Licenses due	Town Clerk

March 2015		
1st	Form of List for Personal Property filing deadline	Assessor
1st	Filing deadline for 3-ABC forms by Non-Profit Organizations	Assessor
1st	Transfer Station Sticker Renewal for six month period	BOH
6th	Articles Due for Annual Town Meeting	Selectmen
6th	Presidential Primary	Town Clerk
25th	Last day to submit Nomination papers for Annual Town Election	Town Clerk

April 2015		
1st	Exemption Application filing deadline	Assessor
15th	Last day to Register to Vote for Annual Town Meeting	Town Clerk
23rd	Last day to Register to Vote for Annual Town Election	Town Clerk
30th	Certificate of Registration for Storage of Flammables due	Town Clerk
30th	Funeral Director's License Due	BOH

May 2015		
1st	Fourth Quarter Taxes due	Collector
5th	Annual Town Meeting	Town Clerk
13th	Annual Town Election	Town Clerk
13th	Commercial Swimming Pool License, Campground License, Children's Recreational Campground License Due	BOH

June 2015



AAA Awards: Lt. Nick Miglionico with the department's Silver Award for Trafic Safety Achievements, Officer Jake Schultzberg receiving the Traffic Safey Hero Award, Chief Foley with the Department's Pedestrian Safety Commendation, and John Paul, AAA New England.

GENERAL GOVERNMENT



BOARD OF SELECTMEN

Dear Neighbor:

It remains a personal and distinct privilege for me to present the Douglas Board of Selectmen's 2013 annual report. I am writing on behalf of the entire board and thank you for your interest in the governance of our small, rural Town.

As Town leaders, it is our job to make certain we, as a community, identify opportunities and address problems. In 2013, we did both.

You may recall that the Board of Selectmen created the Strategic Budget Committee (SBC) to consider the Town's finances in 2012. The committee looked at declining state revenues, flat growth, the operating costs of two new schools and the ability, of our town, to fund existing and needed services.

Upon review of the town's finances, the SBC universally voted to place a Proposition 2-1/2 Override question on the ballot to help reduce future strains on our annual operating budget. The Board of Selectmen agreed on the committee's findings - the question needed to be asked.

In the end, the people spoke loud and clear. Aside from any increase in state aid, the Town now knows the limits of what we, as a community, can afford and must work within those well-established boundaries.

As a community, we will continue to work and find ways to adequately and appropriately fund our town schools, our public safety operations and other essential services. To the extent possible, we must invest in our facilities by properly maintaining them. It will be a challenge.

In 2013, we:

- Worked with all Collective Bargaining Units and non-union employees to implement a new health insurance plan, saving the Town and its employees over $700,000 per year
- Approved an Employee Health Insurance Optional Waiver Program saving the taxpayers over $120,000 per year
- Created the Old Grammar School Disposition Committee to investigate possible uses for the building, including the possible lease, sale, or gift of the building
- Approved the disposal/auction of 15 parcels of surplus land generating over $213,000 of revenue for the Town
- Authorized National Grid to update and improve the lighting fixtures in the Municipal Center, Police Station, Fire Station, and Highway Barn through a grant program which will generate approximately $30,000 in annual electricity savings for the Town
- Implemented a Net Metering Agreement with ConEdison which will generate approximately $40,000 in annual electricity savings for the Town
- Established an OPEB account to begin to recognize and address the town's massive retiree health insurance liability

We worked with the Department of Conservation and Recreation and the Douglas Police Department to further alleviate traffic, safety, and overcrowding concerns at Wallum Lake State Park. We obtained positive changes in park policy and over a 50% increase in out-of-state resident parking fees in 2013.

In 2014, it is expected out-of-state fees will see additional increases. The state agreed to other important public safety measures as well. We will continue to monitor the park closely and will expect continued improvements.

Our community is a wonderful place to call home due, in large part, to those who share their talents on the playing field, in Town Hall, in our schools and elsewhere. Thank you for making Douglas a special place. We are truly blessed to call it "ours."

Sincerely,



Timothy P. Bonin
Chairman

Board of Selectmen – FY 13 Expenses

Wages		$163,602.89
	Total Wages:	$163,602.89
Expenses		
Additional Compensation		$3,600.00
Prof and Technical Consultants		$225.00
Advertising		$54.62
Postage		$200.00
Cellular Phones		$568.20
Office Supplies		$1,074.49
Other Supplies		$530.38
In-State Travel		$972.02
Training/Education		$473.00
Dues and Membership		$1,858.18
Replace Equipment		$3,077.11
	Total Expenses:	$12,633.00

Board of Selectmen - Other

Awards & Recognitions		$39.39
Town Counsel		$67,129.97
Property Insurance		$213,922.00
Town Reports		$2,723.86
Town Hall Office Supplies		$20,983.53
Weights and Measures		$750.00
Street Lighting		$41,386.87
	Total Other:	$346,935.62

FY13 Receipts to Treasurer

Licenses – Alcohol		$5,275.00
Licenses – All Others		$1,080.00
Selectmen Fees		$17.87
	Total Receipt	$6,375.87

Licenses Issues for 2013

Company Name Business Address	D/B/A Manager	License Type License Number
Blackstone Vly Beagle Club, Inc. 135 Walnut Street	Blackstone Valley Beagle Club Ms. Christine Nelson	Liquor – All Alcoholic Club 028800007
Slovak Catholic Sokol Gymnastic Club, Inc. 405 Northeast Main Street	Slovak Catholic Sokol Gymnastic Club Mr. Randy Manyak	Liquor – All Alcoholic Club 028800001
Whitinsville Fish & Game Club, Inc. 12 White Court	Whitinsville Fish and Game Club Mr. William Harney	Liquor – All Alcohol Club 028800009
Falzboro, Inc. 306 Main Street	Black Lab Lounge Mr. Scott Hurley	Liq – All Alcoholic Com. Victualler 028800011
LavMar Inc. 295 Main Street	Digger's Liquors Mr. William Lavallee	Liquor – All Alcohol Pkg Store 028800003
Douglas Package Store, Inc. 392 Northeast Main Street	Douglas Village Package Store Mr. David Wnukowski	Liquor – All Alcohol Pkg Store 028800004
Douglas Convenience Ctr, Inc. 63 Main Street	Family Convenience Center Mr. Ray Whitehead	Liq – Wine & Malt Pkg Store 028800002
GVN Pizza Restaurants, Inc. 303 Main Street	Gregory's Pizza & Restaurant Mr. Mourcous Morgan	Liq – Wine & Malt Com. Victualler 028800006
The Picket Fence Restaurant, Inc 338 Main Street	The Picket Fence Restaurant Ms. Diana Dube	Liq – Wine & Malt Com. Victualler 028800012
Marlene Bosma 436 Northeast Main Street	Douglas Flea Market Place Ms. Marlene Bosma	Liquor – Wine & Malt Tavern 028800008
Ronald Forget 538 Northwest Main Street	Breezy Picnic Grounds Mr. Keith Forget	Common Victualler CV01-13
Marlene Bosma 436 Northeast Main Street	Douglas Flea Market Place Ms. Marlene Bosma	Common Victualler CV02-13
Joussef Bassim 296 Main Street	Douglas House of Pizza Mr. Joussef Bassim	Common Victualler CV03-13
The Donut Shop, Inc. 323 Main Street	Douglas Jumbo Donuts Mr. Christos Mitkonis	Common Victualler CV04-13
Douglas Donuts, LLC 63 Main Street	Dunkin' Donuts Ms. Carollee Youssef	Common Victualler CV05-13
Douglas Convenience Ctr, Inc. 63 Main Street	Family Convenience Center Mr. Ray Whitehead	Common Victualler CV06-13
Shawn & Gladys Barrett 297 Main Street	G'Licious Shawn & Gladys Barrett	Common Victualler CV07-13
GVN Pizza Restaurants, Inc. 303 Main Street	Gregory's Pizza & Restaurant Mr. Mourcous Morgan	Common Victualler VC09-13
Theo's Corporation 324 Main Street	Harry's Famous Pizza Mr. Theofanis Marcou	Common Victualler CV10-13
The Goodness Store, Inc. 328 Main Street	The Goodness Store Mr. Joseph Quintal, Jr.	Common Victualler CV11-13
The Douglas Grille on Main, Inc. 328 Main Street	The Grille on Main Ms. Cynthia LaFrance	Common Victualler CV12-13
Eileen Gresian 299 Main Street	The Little Coffee Bean Ms. Eileen Gresian	Common Victualler CV13-13
The Picket Fence Restaurant, Inc 338 Main Street	The Picket Fence Restaurant Ms. Diana Dube	Common Victualler CV14-13
Jean Chamberlain 169 Davis Street	Douglas Auto & Truck Sales Ms. Jean Chamberlain	Class II CLII01-13
Douglas Equipment Corp. 18 Glen Street	Douglas Equipment Corp. Mr. Michael Stanick, Jr.	Class II CLII02-13
Kevin Stolte 3 Glen Street	K2 Automotive Mr. Kevin Stolte	Class II CLII03-13
Timothy Lapan 89 Yew Street	T.J. Lapan Co. Mr. Timothy Lapan	Class II CLII04-13
Tom Tomkiewicz 28A Ridell Rd.	TAB Auto Sales Mr. Tom Tomkiewicz	Class II CLII05-13
Griffin Powers 121 Davis Street	Route 16 Auto Sales Mr. Griffin Powers	Class II CLII06-13

Company Name Business Address	D/B/A Manager	License Type License Number
Ronald Forget 538 Northwest Main Street	Breezy Picnic Grounds Mr. Keith Forget	Automatic Amusement AA01-13
The Goodness Store, Inc. 328 Main Street	The Goodness Store, Inc. Mr. Joseph Quintal, Jr.	Automatic Amusement AA02-13
Blackstone Vly Beagle Club, Inc. 135 Walnut Street	Blackstone Valley Beagle Club Ms. Christine Nelson	Entertainment. (Not Sunday) ENT02-13
Slovak Catholic Sokol Gymnastic Club, Inc. 405 Northeast Main Street	Slovak Catholic Sokol Gymnastic Club Mr. Randy Manyak	Entertainment (Not Sunday) ENT01-13
Beaupre Scrap LLC 93 Cliff Street	Beaupre Scrap Mr. Fran Beaupre	Junk Dealer JD01-14
Michele Provencal 15 North Street	Sassy Foxx Consignment Ms. Michele Provencal	Junk Dealer JD02-13



Board of Selectmen Meeting – Michael Guzinski (Town Administrator), Keith Brown, Hal Davis, Timothy Bonin (Chair), Michael Hughes (Vice Chair), Kevin Morse, Suzanne Kane (Administrative Assistant) (L-R)

TOWN ADMINISTRATOR

It is with great pleasure that I present to you, the citizens of Douglas, my Annual Report for 2013. As I complete my tenth year of service with the Town, I would like to thank the people of Douglas for the honor and privilege of serving as your Town Administrator.

The Board of Selectmen, in their report, has described the major events that have occurred, and the projects that the Town has been working on, over the past year. I do want to special note that the construction of the largest project in Douglas history will be completed this summer. The $49.9 Million School Project included the construction of a brand new Elementary School and the major repair/renovation of the Middle School. My office, as well as several other municipal offices, has worked closely with the School Building Committee, and the school department to ensure the successful completion of this important project.

Through the collaboration and cooperation of our collective bargaining units and our non-union personnel we were able to implement a revised health insurance plan, saving the taxpayers over $500,000 per year and preventing what would have been draconian cuts to our operations in Fiscal Year 2014. We also instituted an Employee Health Insurance Optional Waiver Program which is saving the taxpayers over $120,000 per year in reduced insurance costs.

I am happy to report that despite the extraordinary financial challenges faced by the Town we were able to create a balanced budget for Fiscal Year 2014 through the hard work and sacrifices of all our departments. Regrettably, there have been some noticeable reductions in municipal and school services due to the inability of revenues to keep pace with ever increasing fixed costs. In spite of this the Town departments continue to do a great job in providing municipal services with the limited resources available to them. The municipal and school officials continue to maintain a very positive and cooperative relationship as we navigate through this long period of fiscal distress.

I would like to acknowledge and thank all of the dedicated residents, officials, department heads, employees, and volunteers who are continually working to make the Town of Douglas a better place in which to live. I would like to express my sincere gratitude to the Board of Selectmen for granting me the opportunity to serve your community. I would also like to thank Suzanne Kane for all of her assistance, and for the valuable work she does in making the Selectmen's Office work so efficiently and effectively. As your Town Administrator, I look forward to working with each of you, in serving the residents of Douglas.

Respectfully submitted,

Michael J. Guzinski
Town Administrator

TOWN CLERK

To the Honorable Board of Selectmen and the Citizens of the Town of Douglas:

The Town Clerk's office is pleased to submit the following reports for the calendar year January 1, 2013 thru December 31, 2013.

TOWN STATISTICS

The Town of Douglas is located in Southern, Massachusetts, bordered by Oxford and Sutton on the North; Uxbridge on the East; Burrillville, Rhode Island on the South; and Webster on the West. Douglas is 18 miles South of Worcester, 40 miles Southwest of Boston and 175 miles from New York City.

Incorporated as a Town:	1746
Total Area:	37.71 square miles
Land Area:	36.37 square miles

Form of Government: 5 member Board of Selectmen / Open Town Meeting

CENSUS STATISTICS	
2013	8535
2012	8992
2011	8612
2010	8432
2009	8460
2008	8507
2007	8444
2006	8315
2005	8030
2004	7992
2003	7864
2002	7496
2001	7391
2000	7282
1990	4871
1980	3721
1970	2947



TOTAL REGISTERED VOTERS AS OF DECEMBER 31, 2012

Other	48
Republicans	1082
Democrats	1083
Unenrolled (Independent)	3744
Total	5957

MASSACHUSETTS CONGRESSIONAL DELEGATION

U.S. SENATORS

ELIZABETH WARREN
2400 JFK Building
15 New Sudbury Street
Boston, MA 02203
617-565-3170
617-723-7325 (fax)

EDWARD "ED" MARKEY

10 Causeway St., Suite 559
Boston, MA 02222
617-565-8519

CONSTITUTIONAL OFFICES

GOVERNOR
Deval Patrick

LT. GOVERNOR
Tim Murray

State House, Room 280
Boston, MA 02133
617-725-4005
888-870-7770 (instate use only)
TTY: 617-727-3666

ATTORNEY GENERAL
Martha Coakley

McCormack Building
One Ashburton Place
Boston, MA 02108
617-727-2200
TTY: 617-727-4765

SECRETARY OF THE COMMONWEALTH

WILLIAM FRANCIS GALVIN
Citizen Information Service
One Ashburton Place, Room 1611
Boston, MA 02108-1512
617-727-7030
800-392-6090
TTY: 617-878-3889

U. S. REPRESENTATIVE

JAMES McGOVERN
12 East Worcester St., Suite 1
Worcester, MA 01604
508-831-7356

STATE SENATOR

RICHARD T. MOORE
State House, Room 312-D
Boston, MA 02133
617-722-1420
Richard.Moore@state.ma.us

STATE REPRESENTATIVE

RYAN C. FATTMAN
State House, Room 443
Boston, MA 02133
617-722-2460
Ryan.Fattman@mahouse.gov

VITAL STATISTICS

At the recommendation of the Registry of Vital Records and the United States Department of State, we will no longer be printing vital records in the Town Report. This will help to protect the privacy of the individuals as well as help to curb identity theft. We will continue to maintain the lists of names and dates in the Office of the Town Clerk for anyone interested in reviewing them. The following statistics were recorded in the Town of Douglas for the calendar year 2012.

Births – 70
Deaths – 31
Marriages – 26

FY2013 RECEIPTS

Town Clerks Fines	$55.00
Town Clerk Fees	$2069.00
Town Clerk Licenses	$1525.00
Dog & Kennel Licenses	$16,425.00
TOTAL RECEIPTS	$20,074.00

Respectfully Submitted,

Christine E.G. Furno CMC/CMMC, Town Clerk
Eileen F. Damore, Asst. Town Clerk

SPECIAL STATE PRIMARY
APRIL 30, 2013

Reg. Voters – 5940
Voted – 532 - 8%

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, April 30, 2013.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Constable – Debra J. Cygielnik-Blain; Ballot Clerk – Patricia Brule, BettyAnn McCallum; Ballot Checker – Patricia Koslak, Elaine Kelly.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Felix J. Yacino Jr.; Ballot Clerk –Lois Garrison; Ballot Checker – Susan Kinney, Diane Ackley.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Constable – Carol E. Field; Ballot Clerk – Jennifer I. Bloniasz, Jaime Marks; Ballot Checker – Hope Field, Monica Prunier.

Tabulators – Christine E. G. Furno, Eileen F. Damore

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 7:00 a.m. The Town of Douglas voted as follows:

DEMOCRATIC PARTY

SENATOR IN CONRESS	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	0	0	0	0
Stephen F. Lynch	48	47	51	146
Edward J. Markey	28	44	42	114
Other	0	0	0	0
TOTAL	76	91	93	260

REPUBLICAN PARTY

SENATOR IN CONRESS	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	0	0	0	0
Gabriel E. Gomez	45	58	56	159
Michael J. Sullivan	30	12	28	70
Daniel B. Winslow	18	12	12	42
Other	0	0	1	1
TOTAL	93	82	97	272

The polls closed at 8:00 p.m.

A True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC, Douglas Town Clerk

ANNUAL TOWN MEETING
Monday, May 6, 2013

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, May 6, 2013 at 7:010 PM. There being a quorum present (254 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting and also an introduction of the Finance Committee. At this time, the Town voted as follows:

A motion was made and seconded to recess Annual Town Meeting immediately following dissolving of the Special Town Meeting, hearing no objections, motion passed by Unanimons Consent.

A motion was made and seconded to recess the Annual Town Meeting and to commence Monday, June 11, 2012, hearing no objections, motion passed by Majority Voice Vote.

Annual Town Meeting convened at 7:30 PM.

Articles 1, 2 & 4: Finance Committee Report, FY14 Budget, Salaries of Elected Officials

Moderator asked if there was any descent to taking the articles out of order, hearing none, Moderator declared unanimous consent.

Article 1: Finance Committee Report

To see if the Town will vote to hear and act upon the report and recommendations of the Finance Committee as presented and printed in the Finance Committee's Annual Town Meeting recommendations, or to take any other action relative thereto.

Explanation: This will be part of a combination of Articles 1,2,3 and 4. It presents the Finance Committee's recommended FY 14 budget along with finding sources and the embedded salaries and stipends of elected officials.

Article 2: FY14 Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money as are necessary to fund the annual operating budget of the Town for Fiscal Year 2014, or take any other action relative thereto.

Explanation: See Article 1 above.

TOWN OF DOUGLAS

FY14 Finance Committee, Board of Selectmen & Town Administrator Recommended Budget

General Fund	FY12 Revised Budget STM 5/7/12	FY13 Revised Budget STM 11/13/12	FY14 Finance Committee, BOS & Town Admin Recommended Budget -no override
General Government			
Selectmen			
Wages	158,545	164,400	164,976
Expenses	18,480	12,633	12,633
Subtotal Selectmen:	177,025	177,033	177,609
Awards & Recognition	40	40	40
Town Hall Office Supplies	18,255	21,000	22,000
Town Reports	3,000	3,000	3,000
Town Counsel	70,000	70,000	75,000
Total Selectmen:	268,320	271,073	277,649
Finance Director/Accountant			
Wages	97,851	101,542	102,636
Expenses	2,000	1,900	1,900
Subtotal Finance Dir/Accountant:	99,851	103,442	104,536
Audit	23,000	20,500	20,500
Total Finance Director/Accountant:	122,851	123,942	125,036
Assessors			
Wages	85,605	87,252	88,088
Expenses	36,100	33,618	34,368
Subtotal Assessors:	121,705	120,870	122,456
Revaluation			60,000
Total Assessors:	121,705	120,870	182,456
Treasurer/Collector			
Wages	98,026	167,967	168,369
Expenses	33,084	49,520	49,520
Subtotal Treasurer/Collector:	131,110	217,487	217,889
Tax Title	12,000	14,000	17,000
Total Treasurer/Collector:	143,110	231,487	234,889

General Fund	FY12 Revised Budget STM 5/7/12	FY13 Revised Budget STM 11/13/12	FY14 Finance Committee, BOS & Town Admin Recommended Budget -no override
General Government			
Collector			
Wages	65,135		
Expenses	16,392		
Subtotal Collector:	81,527	0	0
Tax Taking	6,000	6,000	7,000
Total Collector:	87,527	6,000	7,000
Finance Committee			
Wages	1,500	1,500	1,500
Expenses	4,000	4,000	4,000
Reserve Fund	60,000	50,000	50,000
Total Finance Committee:	65,500	55,500	55,500
Technology			
Wages	10,300	10,300	10,300
Expenses	38,150	37,850	45,932
Total Technology:	48,450	48,150	56,232
Town Clerk			
Wages	95,679	105,146	98,358
Expenses	21,500	16,500	16,500
Total Town Clerk:	117,179	121,646	114,858
Municipal Buildings			
Wages	55,297	58,680	58,680
Expenses	101,000	98,000	98,000
Total Municipal Building:	156,297	156,680	156,680
Permanent Building Committee			
Wages	1,500	1,610	805
Expenses	500	1,500	1,500
Total Permanent Building Comm:	2,000	3,110	2,305
Community Development			
Wages	201,538	205,169	171,473
Expenses	3,500	3,500	3,500
Subtotal Community Development:	205,038	208,669	174,973
Planning Board	2,910	2,910	2,910
Economic Development	2,000	1,000	1,000

General Fund	FY12 Revised Budget STM 5/7/12	FY13 Revised Budget STM 11/13/12	FY14 Finance Committee, BOS & Town Admin Recommended Budget -no override
Community Development – cont.			
Zoning Board - Wages			
Zoning Board - Expenses	3,460	3,460	3,460
Subtotal:	3,460	3,460	3,460
Open Space	500	100	100
Conservation Commission	2,789	2,789	2,789
Total Comm Development:	216,697	218,928	185,232
Other General Government			
Moderator	250	250	250
Housing Authority	500	100	100
Total Other General Government:	750	350	350
Total General Government:	**1,350,386**	**1,357,736**	**1,398,187**
Public Safety			
Police			
Wages	1,324,917	1,385,674	1,383,228
Expenses	146,615	152,518	148,518
Cruiser			72,000
Total Police:	1,471,532	1,538,192	1,603,746
Fire			
Wages	174,569	178,092	176,307
Expenses	63,350	57,350	57,350
Total Fire:	237,919	235,442	233,657
Ambulance			
Wages	244,723	272,698	~~276,490~~ 194,490
Expenses	60,500	80,500	70,500
Total Ambulance:	305,223	353,198	~~346,990~~ 264,990
Building Dept			
Wages	117,413	119,282	119,121
Expenses	6,826	6,826	8,026
Total Building Dept:	124,239	126,108	127,147

General Fund	FY12 Revised Budget STM 5/7/12	FY13 Revised Budget STM 11/13/12	FY14 Finance Committee, BOS & Town Admin Recommended Budget -no override
Trees			
Wages	600	600	600
Expenses	4,500	4,500	4,500
Total Tree Dept:	5,100	5,100	5,100
Civil Defense			
Wages	325	325	325
Expenses	1,200	1,200	1,200
Total Civil Defense:	1,525	1,525	1,525
Sealer Weights & Measures			
Expenses	750	750	750
Total Sealer Weights & Measures:	750	750	750
Animal Control			
Expenses	24,900	24,900	24,900
Total Animal Control	24,900	24,900	24,900
Total Public Safety:	**2,171,188**	**2,285,215**	**2,343,815**
Public Works			
Cemetery			
Expenses	9,885	9,885	9,885
Total Cemetery:	9,885	9,885	9,885
Highway			
Wages	375,933	411,554	416,068
Expenses	26,012	26,012	26,012
Subtotal Highway:	401,945	437,566	442,080
Maintenance	134,700	121,200	121,200
Special Sign Acct	2,900	1,400	1,400
Snow & Ice	118,000	85,000	100,000
Total Highway:	657,545	645,166	664,680
Public Works			

General Fund	FY12 Revised Budget STM 5/7/12	FY13 Revised Budget STM 11/13/12	FY14 Finance Committee, BOS & Town Admin Recommended Budget -no override
Other Public Works			
Monitor Landfill	1,235	1,235	1,235
Monitor Wells	10,450	9,950	9,950
Street Lighting	41,550	41,550	41,550
Total Other Public Works:	53,235	52,735	52,735
Total Public Works:	**720,665**	**707,786**	**727,300**
Health & Human Services			
Board of Health			
Wages	47,328	48,627	40,501
Expenses	7,000	7,000	7,000
Subtotal Health:	54,328	55,627	47,501
Nurse			
Wages	14,484	14,701	14,979
Subtotal Nurse:	14,484	14,701	14,979
Animal Inspection			
Wages	2,842	2,885	2,885
Expenses	350	350	350
Subtotal Animal Inspection:	3,192	3,235	3,235
Total Board of Health:	72,004	73,563	65,715
Council on Aging			
Wages	76,263	78,765	79,569
Expenses	14,500	6,000	6,000
Total Council on Aging:	90,763	84,765	85,569
Veterans			
Expenses	10,015	10,015	15,015
Benefits	67,500	100,000	100,000
Total Veterans:	77,515	110,015	115,015
Total Health & Human Services:	**240,282**	**268,343**	**266,299**

General Fund	FY12 Revised Budget STM 5/7/12	FY13 Revised Budget STM 11/13/12	FY14 Finance Committee, BOS & Town Admin Recommended Budget -no override
Recreation			
Wages	0	0	0
Expenses	15,000	5,000	3,000
Total Recreation:	15,000	5,000	3,000
Library			
Wages	149,314	153,784	155,243
Expenses	50,397	48,397	48,397
Total Library:	199,711	202,181	203,640
Memorial Day	1,750	1,750	1,750
Total Memorial Day	1,750	1,750	1,750
Total Culture & Recreation	**216,461**	**208,931**	**208,390**
Education			
Douglas Schools			
Personnel & Expenses	11,080,200	11,503,678	11,712,507
Transportation/Fixed Assets	779,023	853,878	936,246
Total Douglas Schools:	11,859,223	12,357,556	12,648,753
Blackstone Valley Regional			
Assessment	442,041	498,159	563,647
Debt Assessment	58,185	56,895	55,559
Representative Expense	500	500	500
Total Blackstone Valley:	500,726	555,554	619,706
Medicaid Reimbursement	**5,000**	**5,000**	**5,000**
Norfolk County Agricultural	**121,252**	**125,346**	**155,000**
Total Education:	**12,486,201**	**13,043,456**	**13,428,459**
Insurance/Employee Benefits			
Ins – Prop, Liab & Work Comp	205,000	222,767	225,000
Unemployment	81,000	65,515	100,000
Retirement/Medicare	882,513	909,123	964,762
Insurance – Health & Life, HRA & Waiver	2,791,556	2,990,478	2,739,907

General Fund	FY12 Revised Budget STM 5/7/12	FY13 Revised Budget STM 11/13/12	FY14 Finance Committee, BOS & Town Admin Recommended Budget -no override
Transfer to OPEB Trust			12,000
Total Insurance/ Employee Benefits	**3,960,069**	**4,187,883**	**4,041,669**
Total Debt Service	**2,088,023**	**2,784,674**	**2,673,510**
Total Special Articles	**322,000**		
Summary – Expenditures			
Total General Government:	1,350,386	1,357,736	1,398,187
Total Public Safety:	2,171,188	2,285,215	~~2,343,815~~ 2,261,815
Total Public Works:	720,665	707,786	727,300
Total Health & Human Services:	240,282	268,343	266,299
Total Culture & Recreation	216,461	208,931	208,390
Total Education:	12,486,201	13,043,456	13,428,459
Total Insurance/ Employee Benefits	3,960,069	4,187,883	4,041,669
Total Debt Service	2,088,023	2,784,674	2,673,510
Total Capital Outlay	0	0	0
Total Special Articles	322,000	0	0
Total Transfers to Stabilization, Special Revenue, Capital Projects	0	0	0
TOTAL BUDGET REQUEST	**23,555,275**	**24,844,024**	~~**25,087,629**~~ **25,005,629**

Article 4: Salaries of Elected Officials:

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Chapter 41 Section 108 of the Massachusetts General Laws, as amended, as follows:

Board of Assessors	$2,900
Blackstone Valley Vocational School District Rep.	$500
Moderator	$250
Board of Selectmen	$1,600
Clerk	$63,356.08
Water/Sewer Commission	$2,400

Or take any other action relative thereto.

Explanation: See Article 1 above.

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to hear and act upon the report and recommendations of the Finance Committee and further to fix the salary and compensation of elected officials as presented in the Finance Committee's FY14 Budget Recommendation, and further to approve a total budget of $25,005,629 consisting of $23,784 transferred from Reserved for Reduction of Excluded Debt Account, $264,990 transferred from Ambulance Receipts Reserved for Appropriation, $384,047 transferred from Free Cash and the remaining $24,332,808 to be raised and appropriated, all as set forth in the Column entitled "FY14 Finance Committee/Board of Selectmen/Town Administrator Recommended Budget" in the handout entitled, "Finance Committee Budget Message for Fiscal Year 2014", for the purpose of funding the annual operating budget of the Town for Fiscal Year 2014.

MOTION PASSED BY MAJORITY VOICE VOTE.

Article 3: FY14 Budget Supplement:

To see if the Town will vote to raise and appropriate the sum of $1,400,000 for supplemental funding of the Fiscal Year 2014 Operational Budgets contingent upon the successful passage of a Proposition 2-1/2 Override Ballot Question, or take any other action relative thereto.

Explanation: See Article 1 above. This article would seek, contingent upon a ballot vote, supplemental funding for the FY 14 operational budget. The proposition 2-1/2 override would fund the following items:

Municipal Building Expense	*$30,000*
Police Wages	*$15,000*
Police Cruisers	*$60,000*
Douglas Schools-Personnel and Expenses	*$800,000*
Highway Maintenance	*$20,000*
Snow & Ice	*$140,000*
Insurance-Health & Life/Health Reimbursement Account	*$115,000*
Transfer to Other Post Employment Benefits Trust	*$10,000*
Capital Projects	*$210,000*
Total	*$1,400,000*

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to raise and appropriate the sum of $1,400,000 as set forth in "Article 3. FY14 Budget Supplement" in the handout entitled "Finance Committee Budget Message for Fiscal Year 2014" for supplemental funding of the Fiscal Year 2014 Operational Budget, contingent upon the successful passage of a Proposition 2-1/2 Override Ballot Question.

MOTION PASSED BY MAJORITY STANDING VOTE: YES – 124; NO – 114

Article 5: FY14 Transfer Station Enterprise Fund

To see if the Town will vote to raise and appropriate and/or transfer the sum of $270,310 from Transfer Station charges and fees to operate and maintain the Transfer Station.

Salaries/Wages	$36,810
Expenses	$233,500
Total	$270,310

Or take any other action relative thereto.

Explanation: This approves funding sources and amounts for operating the Transfer Station Enterprise for Fiscal Year 2014.

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to raise and appropriate the sum of $270,310 from Transfer Station charges and fees to operate and maintain the Transfer Station.

Salaries/Wages	$36,810
Expenses	$233,500
Total	$270,310

MOTION PASSED BY MAJORITY VOICE VOTE.

Article 6: FY14 Water/Sewer Enterprise Fund

To see if the Town will vote to raise and appropriate and/or transfer the sum of $896,115 from Water & Sewer charges and fees, and transfer the sum of $261,119 from the reserved for debt account and transfer the sum of $25,000 from retained earnings for a total budget of $1,182,234 to operate and maintain the Water/Sewer Department.

Salaries/Wages	$343,438
Expenses	$552,677
Debt	$261,119
Capital Outlay	$25,000
Total	$1,182,234

Or take any other action relative thereto.

Explanation: This approves funding sources and amounts for operating the Water & Sewer Enterprise for Fiscal Year 2014.

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to raise and appropriate the sum of $896,115 from Water & Sewer charges and fees, and transfer the sum of $261,119 from the reserved for debt account and transfer the sum of $25,000 from retained earnings for a total budget of $1,182,234 to operate and maintain the Water/Sewer Department.

Salaries/Wages	$343,438
Expenses	$552,677
Debt	$261,119
Capital Outlay	$25,000
Total	$1,182,234

MOTION PASSED BY UNANIMOUS CONSENT.

Article 7: Personnel Bylaw Classification & Update

To see if the Town will vote to approve the Personnel Classification and Compensation plans for Fiscal Year 2014, or to take any other action relative thereto.

Explanation: This represents the proposed schedule for Fiscal Year 2014. It includes a 1% Cost of Living Adjustment for non-union employees covered by the Bylaw, with NO STEP increases.

Finance Committee: RECOMMEND

MANAGEMENT Compensation Plan - FY14 Budget			
Grade	Position	Grade	Position
M-1		M-4	Fire Chief
			System Manager – Water & Sewer
M- 2	Assistant Tax Collector		Town Accountant
	Municipal Facilities Maint. Mgr.		
	Principal Assessor	M – 5	Highway Superintendent
			Town Engineer
M-3	Building Commissioner		
	Director Senior Center		
	Library Director		
	Planning & Conservation Agent		
	Treasurer / Collector		

COLA Increase – 1%

	1	2	3	4	5	6	7	8	9	10
1	38,809.73	39,682.95	40,575.82	41,488.78	42,422.27	43,376.77	44,352.75	45,350.69	46,371.08	47,414.43
2	48,511.03	49,602.53	50,718.58	51,859.75	53,026.59	54,219.69	55,439.64	56,687.03	57,962.49	59,266.64
3	60,641.64	62,006.08	63,401.22	64,827.74	66,286.37	67,777.81	69,302.81	70,862.12	72,456.52	74,086.79
4	69,735.60	71,304.65	72,909.01	74,549.46	76,226.82	77,941.93	79,695.62	81,488.77	83,322.27	85,197.02
5	74,968.41	76,655.20	78,379.94	80,143.49	81,946.72	83,790.52	85,675.81	87,603.51	89,574.59	91,590.02

OFFICE ADMINISTRATION Compensation Plan - FY14 Budget			
Grade	Position	Grade	Position
OA-1	Library Assistant	OA-4	Asst. Town Clerk
	Meeting Minute Recorder		Children's Librarian
			Adm. Sec/Comm Development
OA-2	Adm. Sec Water & Sewer		Assessors' Admin Asst.
	Highway Clerk		
	Circulation Librarian	OA-5	Adm. Asst. to Town Admin/BOS
	Principal Clerk – Fire, Bldg, Assessors		Adm. Supervisor/Bd Health
OA-3	Admin Assist Treasurer/Collector		
	Asst. to the Town Accountant		
	Asst. Treasurer		

COLA Increase – 1%

	Grade	1	2	3	4	5	6	7	8	9	10
1	Hourly	13.24	13.54	13.84	14.16	14.47	14.80	15.13	15.47	15.82	16.18
2	Hourly	15.91	16.27	16.63	17.01	17.39	17.78	18.18	18.59	19.01	19.43
3	Hourly	17.50	17.90	18.30	18.71	19.13	19.56	20.00	20.45	20.91	21.38
4	Hourly	20.11	20.56	21.02	21.50	21.98	22.48	22.98	23.50	24.03	24.57
5	Hourly	22.34	22.84	23.36	23.88	24.42	24.97	25.53	26.11	26.69	27.29

PUBLIC WORKS Compensation Plan - FY14 Budget

Grade	Position	Grade	Position
PM-1	Truck Driver/Laborer	PM-4	Group Leader
PM-2	Asst Water/Sewer Operator Highway Laborer Operator	PM-5	Water Operator Chief Operator Highway Mechanic
PM-3			

COLA Increase – 1%

		1	2	3	4	5	6	7	8	9	10
1	Hourly	$16.95	$17.33	$17.72	$18.12	$18.53	$18.94	$19.37	$19.80	$20.25	$20.71
2	Hourly	$18.51	$18.93	$19.36	$19.79	$20.24	$20.69	$21.16	$21.63	$22.12	$22.62
3	Hourly	$19.42	$19.86	$20.31	$20.76	$21.23	$21.71	$22.20	$22.70	$23.21	$23.73
4	Hourly	$20.37	$20.83	$21.30	$21.78	$22.27	$22.77	$23.28	$23.81	$24.34	$24.89
5	Hourly	$22.49	$23.00	$23.52	$24.05	$24.59	$25.14	$25.71	$26.28	$26.87	$27.48

MISCELLANEOUS Compensation Plan - FY14 Budget

Grade	Position	Grade	Position
MS-0	Library Page Cable Recording Assistant	MS-3	
		MS-4	Senior Outreach Coordinator
MS-1	Senior Center Clerk Transfer Station Employees		
MS-2	Cable Assess Coordinator		

COLA Increase – 1%

		1	2	3	4	5	6	7	8	9	10
0	Hourly	$8.00	$8.38	$8.57	$8.76	$8.96	$9.16	$9.37	$9.58	$9.80	$10.02
1	Hourly	$13.24	$13.54	$13.84	$14.16	$14.47	$14.80	$15.13	$15.47	$15.82	$16.18
2	Hourly	$15.91	$16.27	$16.63	$17.01	$17.39	$17.78	$18.18	$18.59	$19.01	$19.43
3	Hourly	$17.50	$17.90	$18.30	$18.71	$19.13	$19.56	$20.00	$20.45	$20.91	$21.38
4	Hourly	$20.11	$20.56	$21.02	$21.50	$21.98	$22.48	$22.98	$23.50	$24.03	$24.57

PUBLIC SAFETY Compensation Plan - FY14 Budget			
Grade	Position	Grade	Position
PS-1	vacant	PS-5	Assistant Fire Chief Deputy Fire Chief
PS-2	Basic Call Fire Fighter Lt. Fire Fighter Part-time Dispatcher *	PS-6	Part-time EMT (on call)
		PS-7	Full-time 911 Trainer
PS-3	Captain Fire Fighter Part-time Reserve Officer *	PS-8	
PS-4	Full-time Dispatcher	PS-9	Admin./Secretary/Dispatcher

* Police part-time position have a one year probationary period.

COLA Increase – 1%

		1	2	3	4	5	6	7	8	9	10
1	Hourly										
2	Hourly	$13.24	$13.54	$13.84	$14.16	$14.47	$14.80	$15.13	$15.47	$15.82	$16.18
3	Hourly	$15.91	$16.27	$16.63	$17.01	$17.39	$17.78	$18.18	$18.59	$19.01	$19.43
4	Hourly	$17.50	$17.90	$18.30	$18.71	$19.13	$19.56	$20.00	$20.45	$20.91	$21.38
5	Hourly	$18.36	$18.77	$19.20	$19.63	$20.07	$20.52	$20.98	$21.46	$21.94	$22.43
6	Hourly	$19.28	$19.71	$20.16	$20.61	$21.08	$21.55	$22.03	$22.53	$23.04	$23.56
7	Hourly	$20.26	$20.72	$21.18	$21.66	$22.15	$22.64	$23.15	$23.68	$24.21	$24.75
8	Hourly	$21.27	$21.75	$22.24	$22.74	$23.25	$23.77	$24.31	$24.86	$25.41	$25.99
9	Hourly	$22.35	$22.85	$23.37	$23.89	$24.43	$24.98	$25.54	$26.12	$26.71	$27.31

MOTION: I move that the Town vote to approve the Personnel Classification and Compensation plans for Fiscal Year 2014 as printed in the warrant.

MOTION PASSED BY MAJORITY VOICE VOTE.

Article 8: Recurring Business

A. Assessor's To Work Additional Hours: To see if the Town will vote to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for Fiscal Year 2014 or take any other action related thereto.

B. Ambulance Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from ambulance user charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account, or take any other action related thereto.

C. Simon Fairfield Public Library: To see if the Town will vote to require that all funds received in Fiscal Year 2014 from State Aid Grants for the Public Library be transferred to a Special Account for the Simon Fairfield Public Library, or take any other action related thereto.

D. State and Federal Grants: To see if the Town will vote to authorize the Board of Selectmen to apply for and accept State or Federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the Town to meet future conditions or requirements, or take any other action related thereto.

E. Separate Account Funds: To see if the Town will vote to continue the following account funds and to authorize the expenditure of funds from said fund for the below indicated purposes and not to exceed amount, or to take other actions related thereto:

#	Department	Receipts	Expenditures
1	Simon Fairfield Library pursuant to MGL Chapter 44, § 53E ½	All fines received during Fiscal Year 2014 by the Simon Fairfield Library	The Simon Fairfield Library Board of Trustees may expend a sum not to exceed Five Hundred dollars ($500) for the purpose of purchasing books, films and other library supplies and materials.

#	Department	Receipts	Expenditures
2	Home Composting Program pursuant to MGL Chapter 44, § 53E ½	All receipts received in connection with the Home Composting Program	The Board of Health may expend a sum not to exceed two thousand five hundred dollars ($2,500) for the purpose of operating the Home Composting Program.
3	Planning Board & Engineering – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Planning Board or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed ~~$50,000~~ $30,000
4	Conservation – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Conservation Commission or their Conservation Agent for such consulting and project review costs. Expenditures from the Fund may not exceed ~~$50,000~~. $30,000
5	Zoning Board of Appeals – MGL Chapter 44, §53E ½	Project fees received that are associated with staff review.	The funds may be expended without further appropriation by the Zoning Board of Appeals or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed ~~$50,000.~~ $30,000

F. Acceptance of Chapter 90: To see if the Town will vote to authorize to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws (as pertaining to Highway Funds), for the construction, reconstruction and improvement of Town roads, said funds may be borrowed in anticipation of State Revenue, and expended without further appropriation under the direction of the Highway Superintendent with the approval of the Board of Selectmen, or take any other action related thereto.

G. Compensating Balance Agreements: To see if the Town will vote to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2014 pursuant to MGL Chapter 44 § 53F, or take any other action related thereto.

H. Acceptance of Easements: To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, an easement or easements for the purpose of construction, installation, maintenance and repair of municipal drainage, sewer and water systems, and roadway, or take any other action relative thereto.

Explanation: This multi-part article relates to the Town business that must be voted and approved on an annual basis and staying within statutory restrictions. Most clauses are self-explanatory .

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to approve the recurring business as printed in the warrant, with the exception of reducing the not to exceed figure for items 3, 4, and 5 under subsection E from $50,000 to $30,000.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 9: Adoption of Revised FY14-18 Capital Improvement Plan

To see if the Town will vote to approve the Town of Douglas FY14 – 18 Capital Improvement Plan as submitted by the Capital Improvement Committee, or take any other action relative thereto.

Explanation: This article outlines the Fiscal Year 2014 and beyond capital plan for the Town. The items highlighted in the table below represent those that would be funded under Article 3.

Finance Committee: While the Finance Committee recommends Article 3 and the associated funding of the specified projects, the Finance Committee offers no recommendation related to the capital improvement plan beyond these projects.

FY 2014 Capital Improvement Committee Report

The Capital Improvement Committee reviews, prioritizes and offers recommendations concerning all requests for funds for capital projects submitted by School and Town Departments. This plan/list represents all departmental capital requests received by the Capital Committee as of this date.

Fy-2014 to Fy-2018 Capital Plan/List

Department	Item Requested	FY-Year	Estimated Cost
FY2014 Proposed for Funding in order of Rating Priority			
Finance Department	Update of Financial Software	2014	$90,000
School Department	Primary School Intercom Upgrades	2014	$20,000
Fire Department	Jaws of Life	2014	$31,000
Highway Department	Pickup truck Replacement 4X4 w/plow	2014	$33,000
Police Department	Mobile Computer Data Terminals	2014	$36,000
Fy-2014 Unfunded			
Highway Department	Dump truck with Plow & Sander	2014	$163,616
Water & Sewer Dept.	Booster Station Replacement	2014	$500,000
Fire Department	Rescue Pumper	2014	$450,000
Water & Sewer Dept.	Sewer Dept. Master Plan Upgrade	2014	$150,000
Building Maintenance	Old Fire Station – Exterior Restoration	2014	$40,000
Water & Sewer Dept.	Wastewater Scada Computer Replacement	2014	$25,000
Police Department	Computers	2014	$15,000
Fire Department	Car 1 Replacement	2014	$40,000
Police Department	Dispatch Center Console	2014	$15,000
School Department	High School & Primary School Security Cameras	2014	$18,000
School Department	Seal Coat & Paint High School Parking Lot	2014	$20,000
Fy-2015			
Administration	Replace Phone System	2015	$20,000
Highway Department	Backhoe	2015	$121,000
Highway Department	Brush Chipper	2015	$34,000
Water & Sewer Dept.	North Street 16" Water Main	2015	$280,000
Water Department	Church Street Water Tank Painting	2015	$350,000
Fy 2016			
Highway Department	Vactor Catch Basin Truck	2016	$305,000
Water & Sewer Dept.	Gilboa Strect 4,300 feet of 12 inch Water Line	2016	$675,000
Fy 2017			
Building Maintenance	Post Office/Sr. Ctr. Window Replacement	2017	$110,000
Building Maintenance	Old Elementary School – Masonry Repairs	2017	$50,000
Highway Department	Portable Air Compressor	2017	$22,000
Highway Department	Boom Flail Mower	2017	$30,000
Fy 2018			
Building Maintenance	Update Master Facilities Plan	2018	$10,000
Highway Department	Dump Truck W/ Plow & Sander	2018	$163,616
Water & Sewer Department	Construct New Tank in North End of Douglas	2018	$1.5 Million
Debt Exclusion Projects	**FY2014-FY2018**		
Library	ADA & Building Upgrade	2015	$2.1 Million
Building Maintenance	Municipal Center Renovation	TBD	TBD
Fire Department	Fire Station Addition	TBD	TBD
Highway Department	New Highway Garage	TBD	TBD
Police Department	New Police Station	TBD	TBD
Recreation	Martin Road Recreation Area	TBD	TBD
Water & Sewer Department	Rte. 16 Sewer Line	TBD	TBD

MOTION: I move that the Town vote to approve the Town of Douglas FY14 – 18 Capital Improvement Plan as submitted by the Capital Improvement Committee.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 10: BVVRSD – Approval of Debt – Renovation/Reconfiguring Project

To see if the Town will vote to approve the $2,900,000 debt authorized by vote of the Blackstone Valley Vocational Regional School District on March 7, 2013 to pay costs of renovating and reconfiguring the District High School, including the payment of all other costs incidental and related thereto, or take any other action relative thereto.

Finance Committee: This request has been rescinded by the Blackstone Valley Vocational Regional Schools District as a result of a vote on April 4th and this article will be passed over at Town Meeting.

MOTION: I move that the Town vote to Passover Article 10.

MOTION TO POSTPONE ARTICLE INDEFINITELY PASSED BY UNANIMOUS CONSENT.

Article 11: Painting of Transfer Station Roof

To see if the Town will vote to transfer from Transfer Station Retained Earnings the sum of $5,550 to the Transfer Station Enterprise Fund for the purpose of painting and performing repairs to the Transfer Station roof, or take any other action relative thereto.

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to transfer from Transfer Station Retained Earnings the sum of $5,550 to the Transfer Station Enterprise Fund for the purpose of painting and performing repairs to the Transfer Station roof, to take effect immediately.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 12: Sealing & Repairing Transfer Station Driveway

To see if the Town will vote to transfer from Transfer Station Retained Earnings the sum of $6,500 to the Transfer Station Enterprise Fund for the purpose of sealing and repairing the Transfer Station driveway, or take any other action relative thereto.

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to transfer from Transfer Station Retained Earnings the sum of $6,500 to the Transfer Station Enterprise Fund for the purpose of sealing and repairing the Transfer Station driveway, to take effect immediately.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 13: Establishment of Other Post-Employment Benefits Account (OPEB)

To see if the Town will vote to accept MGL Chapter 32B, Section 20 authorizing the Town Treasurer to establish a separate fund to be known as the "Other Post Employment Benefits (OPEB) Liability Trust Fund". The purpose of the fund will be to endeavor to reduce the unfunded actuarial liability of health care and other post-employment benefits to zero as of an actuarially acceptable period of years and to meet the normal cost of all such future benefits for which the Town of Douglas is obligated, or take any other action relative thereto.

Explanation: This article would establish an OPEB Liability Trust. This action was recommended by the Town's auditors and is also expected to be viewed favorably by the capital markets as the Town seeks funding in the bond markets. The budget presented in Article 2 contemplates $12,000 of funding to be made to the OPEB Trust and Article 3, if approved, would fund an additional $10,000.

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to accept MGL Chapter 32B, Section 20 authorizing the Town Treasurer to establish a separate fund to be known as the "Other Post Employment Benefits (OPEB) Liability Trust Fund". The purpose of the fund will be to endeavor to reduce the unfunded actuarial liability of health care and other post-employment benefits to zero as of an actuarially acceptable period of years and to meet the normal cost of all such future benefits for which the Town of Douglas is obligated.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 14: Sign Bylaw Amendment

To see if the Town will vote to make the following changes to the Sign Bylaw:

1) Renumber the entire Bylaw to 9.X.X in logical sequence.

2) Amend title: "Section 10.2.3 ENFORCEMENT" to read "Section 9.2.3 ENFORCEMENT AND WAIVER"

3) Add the following new sections:

> "9.2.3.3 Any person receiving a notice referred to in section 9.2.3.1 above, or who has been denied an application under 10.2.1.3, may, within 21 days apply to the Board of Selectmen for a waiver of any provisions of the Sign Bylaw. The Board shall hold a hearing on such application within 30 days of receipt of the waiver application, and provide at least 7 days advance notice of such hearing to the applicant. The Board shall issue a written decision no later than 7 days after the date of the hearing. Failure to observe these deadlines shall result in constructive approval of the application. These deadlines may be extended with the written consent of the applicant. Repetitive petitions shall not be permitted within a period of two years from the hearing date.
>
> 9.2.3.3.1 In making its determination with respect to any non-commercial sign, there shall be a presumption that the provisions of the Sign By-law should be waived. Any finding by the Board of Selectmen that public health, welfare, or safety, require the disapproval of a waiver request for a non-commercial sign shall be voted by the Board, and the Board's votes shall include findings that provide the factual reasons for the denial."

Or take any other action relative thereto.

Finance Committee: NO RECOMMENDATION, AS THIS ARTICLE IS NON-FINANCIAL IN NATURE.

MOTION: I move that the Town will vote to make the following changes to the Sign Bylaw:

1) Renumber the entire Bylaw to 9.X.X in logical sequence.

2) Amend title: "Section 10.2.3 ENFORCEMENT" to read "Section 9.2.3 ENFORCEMENT AND WAIVER"

3) Add the following new sections:

> "9.2.3.3 Any person receiving a notice referred to in section 9.2.3.1 above, or who has been denied an application under 9.2.1.3, may, within 21 days apply to the Board of Selectmen for a waiver of any provisions of the Sign Bylaw. The Board shall hold a hearing on such application within 30 days of receipt of the waiver application, and provide at least 7 days advance notice of such hearing to the applicant. The Board shall issue a written decision no later than 7 days after the date of the hearing. Failure to observe these deadlines shall result in constructive approval of the application. These deadlines may be extended with the written consent of the applicant. Repetitive petitions shall not be permitted within a period of two years from the hearing date.
>
> 9.2.3.3.1 In making its determination with respect to any non-commercial sign, there shall be a presumption that the provisions of the Sign By-law should be waived. Any finding by the Board of Selectmen that public health, welfare, or safety, may require the disapproval of a waiver request for a non-commercial sign shall be voted by the Board, and the Board's votes shall include findings that provide the factual reasons for the denial."

MOTION PASSED BY UNANIMOUS CONSENT.

Article 15: Planning Board Revolver Account

To see if the Town will vote pursuant to Chapter 44, Section 53E1/2 to authorize a revolving fund for Planning Board fees received pursuant to the provisions of Section 7.2.8 (6) of the Flexible Development Bylaw, as well as Impact Fees associated with Subdivision Approvals, said fund to be under the direction of the Planning Board to be expended for the purposes authorized in the Flexible Development Bylaw and infrastructure purposes, not to exceed a total of $30,000 or take any other action relative thereto.

Explanation: This article would authorize a revolving fund for certain fees pursuant to the Flexible Development Bylaw as well as Impact Fees associated with subdivision approvals. This article would have these funds under the direction of the Planning Board and funds would be spent without further appropriation. In future years this article would be incorporated under recurring business.

Finance Committee: RECOMMEND

MOTION: I move that the Town vote pursuant to Chapter 44, Section 53E1/2 to authorize a revolving fund for Planning Board fees received pursuant to the provisions of Section 7.2.8 (6) of the Flexible Development Bylaw, as well as Impact Fees associated with Subdivision Approvals, said fund to be under the direction of the Planning Board to be expended for the purposes authorized in the Flexible Development Bylaw and infrastructure purposes, not to exceed a total of $30,000.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 16: Street Acceptance: Conservation Drive

To see if the Town will vote to accept as a public way, "Conservation Drive" as heretofore laid out by the Board of Selectmen as shown on the plan entitled "Street Acceptance Plan of Conservation Drive, Douglas, MA", dated April 9, 2013, and prepared by Spatial Data and Design, a copy of which is on file with the Town Clerk, and will further vote to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, rights sufficient to use said Conservation Drive for all purposes for which public ways are used in the Town of Douglas, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisitions, on such terms and conditions as the Board of Selectmen deems appropriate, or take any other action related thereto.

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to accept as a public way, "Conservation Drive" as heretofore laid out by the Board of Selectmen as shown on the plan entitled "Street Acceptance Plan of Conservation Drive, Douglas, MA", dated April 9, 2013, and prepared by Spatial Data and Design, a copy of which is on file with the Town Clerk, and will further vote to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, rights sufficient to use said Conservation Drive for all purposes for which public ways are used in the Town of Douglas, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisitions, on such terms and conditions as the Board of Selectmen deems appropriate.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 17: Street Acceptance: Old Farm Road

To see if the Town will vote to accept as a public way, "Old Farm Road" as heretofore laid out by the Board of Selectmen as shown on the plan entitled "Old Farm Road Acceptance Plan of Land in Douglas, Massachusetts", dated November 19, 2012 and revised through April, 2013, and prepared by J. D. Marquedant & Associates, Inc., a copy of which is on file with the Town Clerk, and will further vote to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, rights sufficient to use said Old Farm Road for all purposes for which public ways are used in the Town of Douglas, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisitions, on such terms and conditions as the Board of Selectmen deems appropriate, or take any other action related thereto.

Finance Committee: RECOMMEND

MOTION: I move that the Town vote to accept as a public way, "Old Farm Road" as heretofore laid out by the Board of Selectmen as shown on the plan entitled "Old Farm Road Acceptance Plan of Land in Douglas, Massachusetts", dated November 19, 2012 and revised through April, 2013, and prepared by J. D. Marquedant & Associates, Inc., a copy of which is on file with the Town Clerk, and will further vote to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, rights sufficient to use said Old Farm Road for all purposes for which public ways are used in the Town of Douglas, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisitions, on such terms and conditions as the Board of Selectmen deems appropriate.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 18: Sale or Lease of Old Grammar School

To see if the Town will vote to transfer care, custody and control of the so-called "Old Grammar School" property shown on Assessors Map 163, Parcel 110, and a portion of Map 164, Parcel 13, to the Board of Selectmen for general municipal purposes and for purposes of disposal by sale or lease, and to authorize the Board of Selectmen to convey such property on such terms as it deems appropriate, or take any other action related thereto.

Explanation: This article would transfer control of the Old Grammar School to the Board of Selectmen and authorize that Board to enter into a sale or lease as they deem appropriate. This article requires a 2/3rds vote.

Finance Committee: Recommend

MOTION: I move that the Town vote to Passover Article 18.

MOTION TO POSTPONE ARTICLE INDEFINITELY PASSED BY UNANIMOUS CONSENT.

Motion made and seconded to dissolve Annual Town Meeting.

The meeting adjourned at 9:53 PM

True Copy, ATTEST: Christine E. G. Furno, CMC/CMMC , Douglas Town Clerk

ANNUAL TOWN MEETING
SUMMARY
May 6, 2013

MONEY TO BE RAISED & APPROPRIATED: (from tax levy)		
Articles 1, 2, & 3	General Government	$24,332,808
MONEY TO BE TRANSFERRED:		
Articles 1,2, & 3	from Reserved fro Reduction of Excluded Debt Acct.	$23,784
	from Ambulance Receipts	$264,990
	from Free Cash	$384,047
	TOTAL	*$672,821*
ENTERPRISE FUND (Transfer Station):		
Article 5	Appropriate from Transfer Station charges and fees	$270,310
ENTERPRISE FUND (Water/Sewer):		
Article 6	Appropriate from Water/Sewer charges and fees	$896,115
	Transfer from Water/Sewer Reserved for Debt Account	$261,119
	Transfer from retained earnings	*$25,000*
	TOTAL WATER/SEWER	*$1,182,234*
REVOLVING ACCOUNTS:		
Article 8	Simon Fairfield Library Board of Trustees	$500
	Board of Health – Home Composting Program	$2,500
	Planning Board 53E ½	$30,000
	Conservation 53E ½	$30,000
	Zoning Board of Appeals 53E ½	$30,000
MONEY TO BE TRANSFERRED: (from Transfer Station Retained Earnings)		
Article 11	To the Transfer Station Enterprise Fund	$5,550
Article 12	To the Transfer Station Enterprise Fund	$6,500

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, May 6, 2013 at 7:10 PM. There being a quorum present (254 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting, an introduction of the Finance Committee and the Board of Selectmen. Mr. Menard explained how the Town Meeting will be run and the rules of Town Meeting. At this time, the Town voted as follows:

Article 1: Fiscal Year 2013 Budget Transfers/Amendments

To see if the Town will vote to amend the action taken on Article 2 of the Annual Town Meeting of May 7, 2012 and continued to June 11, 2012, by transferring from available funds the following sums of money to the following budget line items in the Fiscal Year 2013 Budget:

Snow & Ice Account		$175,000
Douglas Schools Transportation/Fixed Assets		$7,000
	Total	$182,000

Or take any other action related thereto.

MOTION: I move that the Town vote to amend the action taken on Article 2 of the Annual Town Meeting of May 7, 2012 and continued to June 11, 2012, by transferring the sum of $10,000 from the Reserve Fund, and transferring the sum of $47,465 from the Norfolk County Agricultural Account, and transferring the sum of $124,535 from the Health Insurance Account to the following budget line items in the Fiscal Year 2013 Budget:

Snow & Ice Account		$175,000
Douglas Schools Transportation/Fixed Assets		$7,000
	Total	$182,000

Finance Committee: Recommend

MOTION PASSED BY UNANIMOUS CONSENT

Article 2. Insurance Funds Transfer Related to Water Damage at the Intermediate Elementary School

To see if the Town will vote to transfer from the Insurance Reimbursement Receipts Reserved for Appropriation Account a sum not to exceed $370,000 to the Intermediate Elementary School Building Project Account (Middle School Repair Project), or take any other action related thereto.

MOTION: I move that the Town vote to Passover Article 2.

Finance Committee: Recommend

MOTION PASSED BY UNANIMOUS CONSENT TO POSTPONE ARTICLE INDEFINITELY

Article 3. Hemlock Street Bridge – Easements

To see if the Town will vote to acquire by gift, purchase or eminent domain the following described land in fee or in easement as shown on plans entitled: "plan and profile of Hemlock Street over Tinkerville Brook (Bridge No. D-09-014 (6NK)" and prepared by CDR Maguire, 225 Chapman Street, 4th Floor, Providence, RI 02905 as on file in the office of the Town Clerk; and further, to see if the Town will vote to raise and appropriate or transfer a sum not to exceed $1,500 to acquire such property, or take any other action relative thereto.

MOTION: I move that the Town vote to acquire by gift, purchase or eminent domain the following described land in fee or in easement as shown on plans entitled: "plan and profile of Hemlock Street over Tinkerville Brook (Bridge No. D-09-014 (6NK)" and prepared by CDR Maguire, 225 Chapman Street, 4th Floor, Providence, RI 02905 as on file in the office of the Town Clerk; and further, to see if the Town will vote to transfer from the Reserve Fund a sum not to exceed $1,500 to acquire such property.

Finance Committee: Recommend
MOTION PASSED BY UNANIMOUS CONSENT (2/3RD REQUIRED)
Meeting dissolved at 7:30 PM.
A True Copy, ATTEST::Christine E. G. Furno, CMC/CMMC, Town Clerk

SPECIAL TOWN MEETING
SUMMARY
May 6, 2013

MONEY TO BE TRANSFERRED: (amend Art. 2 of ATM 5/7/12 & 6/11/12)

Article 1	From Reserve Fund	$10,000
	From Norfolk County Agricultural Acct.	$47,465
	From Health Insurance Acct.	$124,535
	To Snow & Ice Acct.	$175,000
	To Douglas Schools Transportation/Fixed Assets	$7,000
	TOTAL TRANSFERRED	$182,000

MONEY TO BE TRANSFERRED:

Article 3	From Reserve Fund (Hemlock Street Bridge-Easements)	$1,500

ANNUAL TOWN ELECTION — 5952 Reg. Voters
TUESDAY, MAY 14, 2013 — 2760 Voted – 46%

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, May 14, 2013.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Box Attendant – Michael Small; Ballot Clerks – BettyAnn McCallum, Patricia Brule; Ballot Checkers – Elaine Kelly, Patricia Koslak.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Felix Yacino; Ballot Clerks – Anne Burgess, Lois Garrison; Ballot Checkers – Susan Kinney, Donna Hardy.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Ballot Box Attendant – Harold Gjeltema; Ballot Clerks – Jennifer I. Bloniasz, Patricia Small, Jaime Marks; Ballot Checkers – Monica Prunier, Hope Field.

Tabulators – Christine E. G. Furno and Eileen F. Damore

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 8:00 a.m. The Town of Douglas voted as follows:

	PCT 1	PCT 2	PCT 3	TOTAL
SELECTMEN ~ 3 Years (vote for 2)				
Blanks	518	502	436	1456
Timothy P. Bonin	539	546	443	1528
John E. Burbury	273	228	247	748
Jayme Ryan Frazier	243	238	246	727
Kevin D. Morse	405	366	290	1061
Write-In/Other	0	0	0	0
TOTAL	1978	1880	1662	5520
ASSESSOR ~ 3 Years (vote for 1)				
Blanks	118	126	105	349
Carol E. Field	369	341	338	1048
Arthur F. Griffin Jr.	502	473	388	1363
Write-In/Other	0	0	0	0
TOTAL	989	940	831	2760

	PCT 1	PCT 2	PCT 3	TOTAL
CONSTABLE ~ 3 Years (vote for 2)				
Blanks	1012	943	833	2788
Debra Cygielnik-Blain	564	523	442	1529
Carol E. Field	402	414	387	1203
Write-In/Other	0	0	0	0
TOTAL	1978	1880	1662	5520
SCHOOL COMMITTEE ~ 3 Years (vote for 2)				
Blanks	765	825	694	2284
Sonya W. Bouchard	409	353	348	1110
Melissa M. Morrison	558	503	445	1506
Brigida Oskirko	246	199	175	620
Write-In/Other	0	0	0	0
TOTAL	1978	1880	1662	5520
AGENT MOSES WALLIS DEVISE ~ 1 Year				
Blanks	289	271	221	781
Betty A. Therrien	700	669	610	1979
Write-In/Other	0	0	0	0
TOTAL	989	940	831	2760
TRUSTEE PUBLIC LIBRARY ~ 3 Years				
Blanks	391	371	314	1076
Danielle A. Morrow	598	569	517	1684
Write-Ins/Other	0	0	0	0
TOTAL	989	940	831	2760
CEMETERY COMMISSION ~ 3 Years				
Blanks	366	342	278	986
Shirley J. Cooney	623	598	553	1774
Write-Ins/Other	0	0	0	0
TOTAL	989	940	831	2760
WATER/SEWER COMMISSION ~ 3 Years				
Blanks	279	265	215	759
Robert A. Josey	710	675	616	2001
Write-In/Other	0	0	0	0
TOTAL	989	940	831	2760
RECREATION COMMISSION ~ 3 Years (vote for 2)				
Blanks	911	906	746	2563
John J. Furno	625	577	568	1770
Kathryn L. Malo	442	397	348	1187
Write-In/Other	0	0	0	0
TOTAL	1978	1880	1662	5520
PLANNING BOARD ~ 5 Years				
Blanks	301	327	268	896
Michael J. Greco	688	613	563	1864
Write-Ins/Other	0	0	0	0
TOTAL	989	940	831	2760
HOUSING AUTHORITY ~ 4 Years				
Blanks	989	938	831	2758
Write-Ins/Other				
Sashu Rodriguez	0	2	0	2
TOTAL	989	940	831	2760

	PCT 1	PCT 2	PCT 3	TOTAL
HOUSING AUTHORITY ~ 5 Years				
Blanks	986	938	831	2755
Write-Ins/Other				
Dennis Bishop	3	0	0	3
Leslie Rodriguez	0	2	0	2
TOTAL	989	940	831	2760
QUESTION NO. 1 ~ Prop. 2 ½ Override				
Blanks	6	3	6	15
Yes	239	153	146	538
No	744	784	679	2207
TOTAL	989	940	831	2760

The polls closed at 8:00 p.m.

A True Copy ,ATTEST: Christine E. G. Furno, CMC/CMMC, Douglas Town Clerk

SPECIAL STATE PRIMARY **Reg. Voters – 5974**
JUNE 25, 2013 **Voted – 1309 - 21%**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, April 30, 2013.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Constable – Debra J. Cygielnik-Blain; Ballot Clerk – Patricia Brule, BettyAnn McCallum; Ballot Checker – Patricia Koslak, Elaine Kelly.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Felix J. Yacino Jr.; Ballot Clerk –Lois Garrison, Anne Burgess; Ballot Checker – Susan Kinney, Diane Ackley.

The following were sworn to faithful performance of their duties as election officers for Precinct Three: Constable – Carol E. Field; Ballot Clerk – Jennifer I. Bloniasz, Jaime Marks; Ballot Checker – Hope Field, Monica Prunier.

Tabulators – Christine E. G. Furno, Eileen F. Damore

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 7:00 a.m. The Town of Douglas voted as follows:

SENATOR IN CONRESS	PCT 1	PCT 2	PCT 3	TOTAL
Blanks	1	0	0	0
Gabriel E. Gomez	311	330	292	933
Edward J. Markey	106	141	120	367
Richard A. Heos	0	1	2	3
Other/Write-In	2	1	2	5
TOTAL	420	473	416	1309

The polls closed at 8:00 p.m.

A True Copy, ATTEST:Christine E. G. Furno, CMC/CMMC, Douglas Town Clerk

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, November 18, 2013 at 7:00 PM. There being a quorum present (82 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard did an introduction of Non-Resident Members of Town Meeting, an introduction of the Finance Committee and the Board of Selectmen. Mr. Menard explained how the Town Meeting will be run and the rules of Town Meeting. At this time, the Town voted as follows:

Article 1: Fiscal Year 2014 Budget Transfers/Amendments

To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money as are necessary to fund the following amendments to Article 2 of the Annual Town Meeting of May 6, 2013:

Increase Ambulance Wages by	$81,400
Increase Fire Expenses by	$8,100
Increase Town Accountant Wages by	$5,000
Increase Treasurer/Collector Expenses by	$6,450
Increase School Department Personnel/Expenses by	$150,000
Increase Municipal Building Expenses	$20,000
Increase Board of Health Wages	$2,000
Decrease Municipal Building Wages by	($20,000)
Decrease Norfolk County Agricultural by	($54,000)
Decrease Douglas Schools – Transportation	($90,000)
Decrease Retirement/Medicare by	($20,000)
Decrease Unemployment Expense by	($40,000)

Or take any other action related thereto.

MOTION: I move that the Town vote to raise and appropriate the sum of $191,550 and transfer the sum of $81,400 from Ambulance Receipts Reserved for Appropriation, for a total appropriation of $272,950 to fund the following amendments to Article 2 of the Annual Town Meeting of May 6, 2013:

Increase Ambulance Wages by	$81,400
Increase Fire Expenses by	$8,100
Increase Town Accountant Wages by	$5,000
Increase Treasurer/Collector Expenses by	$6,450
Increase School Department Personnel/Expenses by	$150,000
Increase Municipal Building Expenses	$20,000
Increase Board of Health Wages	$2,000

And to reduce the following Fiscal Year 2014 Budgets by the following:

Decrease Municipal Building Wages by	($20,000)
Decrease Norfolk County Agricultural by	($54,000)
Decrease Douglas Schools – Transportation	($90,000)
Decrease Retirement/Medicare by	($20,000)
Decrease Unemployment Expense by	($40,000)

Finance Committee: Recommend

MOTION PASSED BY MAJORITY VOICE VOTE.

Article 2: Transfer from Free Cash to the Stabilization Account (Ambulance Payment)

To see if the Town will vote to transfer the sum of $20,000 from Free Cash to the Stabilization Account, or take any other action related thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to transfer the sum of $20,000 from Free Cash to the Stabilization Account.

Finance Committee: Recommend

MOTION PASSED BY UNANIMOUS CONSENT. (2/3RD REQUIRED)

Article 3: Transfer from Free Cash to the OPEB Account

To see if the Town will vote to transfer the sum of $20,000 from Free Cash to the Other Post-Employment Benefits (OPEB) Account, or take any other action related thereto.

MOTION: I move that the Town vote to transfer the sum of $20,000 from Free Cash to the Other Post-Employment Benefits (OPEB) Account.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 4: Transfer from Insurance Reimbursement Receipts Reserved for Appropriation to the Intermediate Elementary School Building Project Account – Middle School Roof Leak

To see if the Town will vote to transfer from the Insurance Reimbursement Receipts Reserved for Appropriation Account a sum not to exceed $210,000 to the Intermediate Elementary School Building Project Account (Middle School Repair Project), or take any other action related thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to transfer from the Insurance Reimbursement Receipts Reserved for Appropriation Account the sum of $195,536.84 to the Intermediate Elementary School Building Project Account (Middle School Repair Project).

MOTION PASSED BY UNANIMOUS CONSENT.

Article 5: Rescind Debt - Manchaug Street Sewer Extension

To see if the Town will vote to rescind the authorization to issue Bonds in the amount of $155,000; as approved at the May 4, 2009 Annual Town Meeting, for the purpose of the costs of designing and constructing a sewer system extension up Manchaug Road, or take any other action related thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to rescind the authorization to issue Bonds in the amount of $155,000; as approved at the May 4, 2009 Annual Town Meeting, for the purpose of the costs of designing and constructing a sewer system extension up Manchaug Road.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 6: Economic Development Initiative

To see if the Town will vote to transfer from available funds the sum of $30,000 to pay for consultants for planning, grant writing, and other services associated with economic development in the Town of Douglas, under the direction of the Board of Selectmen, or take any other action related thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to transfer from Certified Free Cash the sum of $25,000, and tranfer from Article 13 of the Annual Town Meeting of May 1, 2006 the sum of $5,000, for a total sum of $30,000, to pay for consultants for planning, grant writing, and other services associated with economic development in the Town of Douglas, under the direction of the Board of Selectmen.

MOTION PASSED BY UNANIMOUS CONSENT.

Article 7: Purchase of Police Cruisers

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $79,630 for the purchase of (two) 2 police cruisers, and related appurtenances, or take any other action related thereto.

Finance Committee: Recommend

MOTION: I move that the Town vote to transfer from Certified Free Cash the sum of $79,630 for the purchase of (two) 2 police cruisers, and related appurtenances.

MOTION PASSED BY MAJORITY VOICE VOTE.

Article 8: Zoning Change – West Street

To see if the Town will vote amend its zoning maps by rezoning a certain parcel property from Village Business (VB) to Village Residential (VR). The property location is 9 West Street, and shown on Douglas Assessors' Map 163, Parcel 53. The area is defined as follows: BEGINNING at a point 400 feet east of Riddle Brook along the northerly edge of West Street said point being the intersection of VB and VR zones and the northerly edge of West Street. Thence westerly along West Street approximately 34.6 feet to the south westerly property corner of Douglas Assessors Map 163, Parcel 53. Thence northerly along the westerly property boundary of Assessors Map 163, Parcel 53 to the northwesterly property corner of Assessors Map 163, Parcel 53. Thence easterly along the northerly property boundary of Assessors Map 163, Parcel 53 to the intersection of the VB and VR zoning district boundary line. Thence southerly along the VB and VR zoning district boundary line to the point of beginning. Or take any other action related thereto.

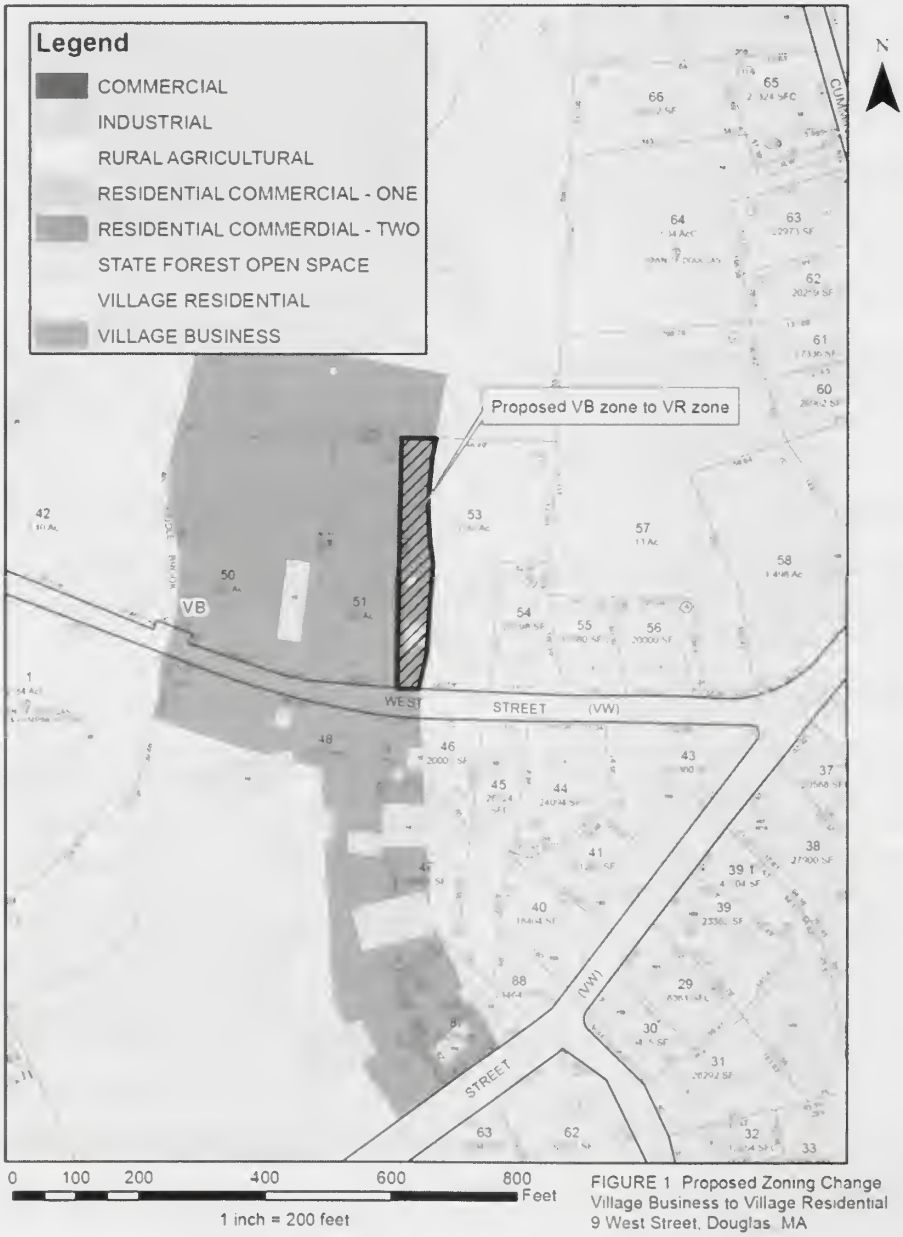


FIGURE 1 Proposed Zoning Change
Village Business to Village Residential
9 West Street, Douglas MA

Finance Committee: No recommendation as this is non-financial in nature

MOTION: I move that the Town vote to rezone property from Village Business (VB) to Village Residential (VR). The property location is 9 West Street, and shown on Douglas Assessors' Map 163, Parcel 53. The area is defined as follows: BEGINNING at a point 400 feet east of Riddle Brook along the northerly edge of West Street said point being the intersection of VB and VR zones and the northerly edge of West Street. Thence westerly along West Street approximately 34.6 feet to the south westerly property corner of Douglas Assessors Map 163, Parcel 53. Thence northerly along the westerly property boundary of Assessors Map 163, Parcel 53 to the northwesterly property corner of Assessors Map 163, Parcel 53. Thence easterly along the northerly property boundary of Assessors Map 163, Parcel 53 to the intersection of the VB and VR zoning district boundary line. Thence southerly along the VB and VR zoning district boundary line to the point of beginning.

MOTION PASSED BY UNANIMOUS CONSENT. (2/3RD REQUIRED)

Article 9: Sign Bylaw Amendments

To see if the Town will vote to delete Article 9 of the General Bylaws in its entirety and replace it with the following:

ARTICLE 9: SIGN BYLAW

9.1 Purpose
This Bylaw is adopted for the regulation of signs within the Town of Douglas. Created to protect and enhance the visual environment, diminish visual confusion, enhance the character of the town, and stimulate responsible business activity without unduly restricting lawful enterprise.

It is in the Town's best interest to provide the townspeople and traveling public with information and guidance concerning public accommodations, facilities, commercial services and points of scenic, cultural, historic, educational, recreational, agricultural and religious interest in an effort to better serve the public and enhance the natural rural charm of our community.

9.2 Applicability
The provisions of this section shall apply to the construction, erection, alteration, use, illumination, location and maintenance of all signs located out-of-doors, including signs affixed on any part of a building, free-standing signs, and signs visible through windows from outside a building. The provisions of Article 9 will not apply to any sign that is reviewed and approved by the Planning Board under a site plan review process.

9.3 Definitions
When used in this article, and in this article only, the following words shall have the meaning set forth below.

Business Center: Any aggregation of two (2) or more stores or industrial uses, which share a parking area in common.

Business Center Identifier Sign: A sign, which contains the place and name of a business center.

Business Premises: That space put to any use permitted in a business district.

Business Use: Any property with primary use being commercial or industrial use.

Changeable, Message/Movable Sign: Any sign intended to announce a changing product, sale or other temporary condition within a premises and capable of being moved without dismantling.
A sign designed to influence the action of voters for the passage or defeat of a measure, or the election of a candidate to a public office at a federal, state, county or local election.

Decorative Sign: Any sign that is displayed as a decoration, is not used to advertise a product that is sold on the premises on which the sign is displayed and for which the owner or occupant of the property receives no consideration.

Directional or Informational Sign: Any sign erected near a street or driveway area necessary for the safety and direction of vehicle or pedestrian traffic.

Directory Sign: Any sign listing the name and location of the occupants of a site or building.

Electric Sign: Any sign illuminated by incandescent or florescent lamps or luminous tubes or similar illumination device.

Entrance Sign: Any sign erected at the entrance to the property of a Business where the business(es) cannot be seen from the road.

Erected: Attached, constructed, reconstructed, altered, enlarged or moved. Erected shall not mean repainted, cleaned, repaired or maintained except where a structural change is made. Altered includes changes in the lettering or symbols on the sign.

Freestanding Sign: Any sign that is not attached to, erected on or supported by a building.

Holiday Decorations: Any embellishment or ornament normally associated with the celebration of a holiday.

Individual Letter Sign: Any sign made up of separate self-contained letters.

Industrial Use: Any use permitted in an industrial district.

Multifamily Dwelling: A residential dwelling complex containing three or more units on one or more properties.

Parking Area: A public or private area used for parking motor vehicles.

Projecting Sign: Any sign other than a wall sign suspended from or supported by a structure and projecting out therefrom.

Projection: The distance a sign extends beyond the structure to which it is attached.

Residential Use: Any property with primary use being residential including but not limited to one or two-family residential use.

Roof Sign: Any sign attached to or erected on the roof of a structure.

Sign: Any symbol, message, design or device designed to be visible from the exterior and used to advertise, identify or inform about any product, premises, person or activity.

Sign Structure: The supports, uprights, braces and framework of the sign.

Street: Any public way or private ways open to the public.

Temporary Sign: Any sign not intended by virtue of its construction or content to be maintained indefinitely.

Trees:

(a) "Trees" shall include a tree whose trunk has a diameter of one and one-half (1 1/2) inches or more as measured one (1) foot above ground.

(b) "Public shade trees" shall mean all trees within any public way or on the boundaries thereof.

Wall Sign: Any sign attached to or erected against the wall of a structure with the display surface of the sign in a plane parallels to the plane of the wall, which does not project more than twelve (12) inches from the face of the structure.

Window Sign: Any sign displayed through, or on a window of a building.

9.3 Requirements

9.3.1 Signs Allowed by Right
The following signs are allowed by right in all districts.

9.3.1.1 Political, Ideological, Religious or Charitable Message Signs
Display or expressions of political, ideological or charitable ideas shall be exempt from the provisions of this bylaw, provided that no such sign shall be affixed to a tree or utility pole in a public way, or on town property.

9.3.1.2 Pre-existing, non-conforming Signs
Pre-existing, non-conforming signs may be maintained but not re-located. Changing the content of a sign as long as it remains under the same ownership, and maintains its size and lighting does not constitute a replacement.

9.3.1.3 Temporary construction Signs
One temporary sign, not exceeding 10 square feet, except as required under federal and state agency regulations, denoting the architect, engineer, owner and contractor performing construction, repair, renovation or development currently in progress on the premises where the sign is located is permitted, however a separate subdivision sign may be placed at each street entrance to the subdivision, and further provided that the sign or signs shall be promptly removed within 48 hours upon completion of construction, repair or renovation.

9.3.1.4 Special event Signs
Provided that such a temporary promotional sign:

a. Shall be firmly anchored;
b. Shall be removed within 48 hours after the event to which it relates has taken place;
c. Shall not be attached to a fence, utility pole, tree or similar structure on public property;
d. Shall not exceed 10 square feet; and
e. May be erected on town property with the consent of the Board of Selectmen or their designee and the Building Commissioner.
f. Hand-held signs shall be exempted from Subsection 9.3.1.~~3~~ 4 a. above.

9.3.1.5 Real estate Signs
One real estate sign having an area of not more than 10 square feet and advertising the sale, rental or lease of the premises on which it is maintained is permitted. In a Residential District, one For Sale, Rent or Lease sign shall be allowed per lot, and one such sign shall be permitted for each business or establishment in any other Zoning District. Such a sign shall not be illuminated, may be a movable sign and shall be removed immediately following the closing of a sale, lease or rental agreement.

9.3.1.6 Agricultural Signs
A sign associated with an agricultural use as referred to in Section 3 of M.G.L., Ch. 40A, offering for sale produce and other farm products. The maximum display area of such sign may be up to 12 square feet. Such sign may be movable.

9.3.1.7 Fuel Pump Signs
Fuel pump signs located on service station fuel pumps identifying the name or type of fuel and price thereof.

9.3.1.8 Governmental Signs
Signs, including movable signs, erected and maintained by the Town of Douglas, any other municipal corporation, the Commonwealth of Massachusetts, or the Federal Government on any land, building or structure in use by such governmental entity. Any other signs erected by such governmental entity at any location required for public or environmental health, safety or notification purposes, or announcing the date, time and place of elections or town meetings.

9.3.1.9 Identification Signs
For single and two family residential uses in any zoning district, one sign on a lot identifying the occupants of the dwelling, an authorized home occupation and/or any other use which is conducted on the lot and is permitted in a residential district. In a residential district, one sign on a lot identifying a non-conforming use. All such signs shall not exceed two square feet of display area and shall not be illuminated, except when coincidental to the illumination of a building, driveway or similar feature.

Any residential dwelling or its accessory uses may have a single sign of not more than four square feet for each dwelling unit for non-commercial messages. Such sign may also pertain to a permitted accessory use such as a home based business.

9.3.1.10 Landmark Signs
Any sign determined by the Board of Selectmen to be of particular artistic or historic merit that is unique or extraordinarily significant to the town. Such a sign may be new or old, it may or may not comply with this Bylaw, it may be a picture, mural, statue, sculpture or other form of artistic expression, it may warrant preservation in its original form or may be in need of restoration, or it may be a marker to identify or commemorate a particular significant location, a historic event or person, or a natural feature.

9.3.1.11 Menu Signs
One menu sign per restaurant, affixed to the exterior wall of a restaurant with a maximum display area of 2 square feet.

9.3.1.12 Multifamily Dwelling Signs
A sign identifying the name of a multifamily residential dwelling, not exceeding 6 square feet in display area. If freestanding, its height shall not exceed 4 feet above ground level and if mounted to the exterior wall of a building no portion thereof shall be higher than 6 feet from the ground.

9.3.1.13 Sandwich Boards Movable Signs
Sandwich Boards Movable signs such as sandwich boards or menu boards for restaurants intended to be used on a regular basis are allowed one per premise only provided that such signs stand on legs and do not exceed four feet in height.

9.3.1.14 Traffic Signs
Standard traffic signs and control devices. Sign limitations do not apply to traffic or directional signs which are necessary for the safety and direction of residents, employees, customers and visitors, whether in a vehicle or on foot, of any business, industry or residence. Such signs shall not carry the name of any business or project.

9.3.1.15 Neon Window Signs
Neon window signs provided that the display area shall not exceed ten square feet or cover more than 20 percent of the window in which they are erected, whichever is less. There shall be not more than one such sign allowed per principal use. As with any other sign, a neon window sign shall not be illuminated longer than 30 minutes before opening of after closing of the store or business.

9.3.1.16 Tag sale and similar event Signs
One sign, which may be a movable sign, on the lot where the sale occurs, displaying the event title together with the date, time and location of the event. Such sign shall not exceed 6 square feet in display area and shall not be illuminated. Such sign shall not be erected sooner than 7 days before the sale and it shall be removed not later than 1 day after the sale. These signs are prohibited, as defined in Section 9.3.3, from placement on public shade trees, memorial squares and town commons.

9.3.1.17 Small Signs
Any sign with a surface area of three square feet or smaller is exempt from the requirements of this bylaw.

9.3.1.18 Window Signs
Signs installed or erected over or behind windows shall be exempt from this bylaw with the exception of those referenced in Section 9.3.1.15 above.

9.3.1.19 Decorative Signs
Any sign that is displayed as a decoration, is not used to advertise a product that is sold on the premises on which the sign is displayed and for which the owner or occupant of the property receives no consideration.

9.3.2 Signs Allowed by Permit

9.3.2.1 Dimensional Limitations
No new sign exceeding three square feet, unless specifically permitted in Section 9.3.1 of this Bylaw, shall hereafter be erected, constructed or altered without the approval of the owner, and until after a permit has been issued by the Building Commissioner. Table 9.1 below lists the maximum limitations on signage by district and by use when permitted by the Building Commissioner. Signs exceeding the requirements in the table below are prohibited unless the sign is allowed by appeal to the Board of Selectmen or a Site Plan Review Permit is issued by the Planning Board. Animated or electronic flashing signs also requires a permit from the Planning Board.

Table 9.1: Maximum dimensional standards for signs, by zoning district and use, that exceed the "by right" area identified in 9.3.2.1, that require a permit issued by the Building Commissioner.

Zone	USE								
	AGRICULTURAL			RESIDENTIAL			COMMERICAL		
	Max. No. of Signs	Max. Total Area (sf)	Max Height (ft.)	Max. No. of Signs	Max. Total Area (sf)	Max Height (ft.)	Max. No. of Signs	Max. Total Area (sf)	Max Height (ft.)
RA	2	18	6	1	6	6	1	6	6
VR	1	9	6	1	6	6	1	6	6
RC-1	1	9	6	1	6	6	1	8	6
RC-2	1	9	6	1	6	6	1	8	6
VB	1	9	6	1	6	6	1	8	6
Comm	2	18	6	2	12	6	2	32	10
Ind	2	18	6	2	12	6	2	32	10
SFOS	2	18	6	2	18	6	2	18	6

9.3.2.2 Application
All applications for signs requiring a Sign Permit shall be made to the Building Commissioner using the Town of Douglas' approved application form. The application must be signed by the owner of the sign and the owner of the property where the sign is to be erected and submitted with appropriate plans. The Building Commissioner shall have the authority to reject any Sign Permit application which is not complete when submitted. Additionally, the Building Commissioner may require structural design calculations supporting the design of a sign, on a case by case basis.

9.3.2.3 Time Limitations
The Building Commissioner shall approve or disapprove any application for a Sign Permit within 30 days of receipt of the complete application. If the Building Commissioner should fail to approve or disapprove an application for a Sign Permit within such 30 day period, the application shall be deemed to be approved.

9.3.2.4 Fees.
The Board of Selectmen shall establish, and from time to time review a Sign Permit application fee which shall be published as part of a Sign Permit application form and be paid to the Building Commissioner upon application for each sign permit issued under this Bylaw.

9.3.3 Prohibited Signs

All signs not conforming to the provisions of this section (Article 9) are specifically prohibited and include, but are not limited to the following sign types.

1. No sign shall be placed on town property or within the right-of-way of the town without prior approval from the Board of Selectmen. However, at no time shall any signage be allowed on memorial squares, cemeteries, telephone/utility poles, or shade trees unless it is specifically associated with the normal operation of that site/purpose.

2. No signs, graphics, pictures, publications, videotapes, movies, covers, merchandise or other implements, items or advertising, depicting, describing or relating to sexual conduct or sexual excitement as defined in Massachusetts General Law Chapter 272, Section 31 shall be displayed in the windows of, or on the building of, any establishment, or be visible to the public from the pedestrian sidewalks or walkways or from other areas outside such establishments.
3. Any sign that is illuminated in a manner that may cause a nuisance.

4. Any sign that is erected in a manner that it poses a risk to public health and safety by its construction methodology or location, as determined by the Building Commissioner.

9.4 Violations / Enforcement / Appeals

9.4.1 Violations
The Building Commissioner shall have the authority to inspect signs in order to determine whether any sign poses a risk to the health and safety of the public, or further to determine if they meet the requirements of this Section of the Bylaw. In the event that the Building Commissioner determines that a sign does not meet the requirements of this Bylaw or is otherwise deemed unsafe, a violation notice will be issued to either the property owner where the sign is located, the sign owner, or both as may be appropriate.

9.4.1.1 Abandoned Signs
Except as otherwise provided in this article, any sign that is located on property which becomes vacant and is unoccupied for a period of three months or more, or any sign which pertains to a time, event or purpose which no longer applies shall be deemed to have been abandoned. Permanent signs applicable to a business temporarily suspended because of a change of ownership or management of such business shall not be deemed abandoned, unless the property remains vacant for a period of six months or more. An abandoned sign is prohibited and shall be removed by the owner of the sign or owner of the premises.

9.4.1.2 Dangerous Signs
No person shall maintain or permit to be maintained on any premises owned or controlled by him any sign which is in an unsafe condition so as to pose a threat to public safety. Any such sign shall be removed or repaired by the owner of the sign or the owner of the premises.

9.4.1.3 Removal of Signs by the Building Commissioner

(a) The Building Commissioner shall cause to be removed any sign that endangers the public safety, such as an abandoned, dangerous, or materially, electrically, or structurally defective sign, or a sign for which no permit has been issued.

(b) The Building Commissioner shall prepare a notice which shall describe the sign and specify the violation involved and which shall state that, if the sign is not removed or the violation is not corrected within 20 days, the sign shall be removed in accordance with the provision of this section.

(c) All such notices shall either be hand-delivered or sent by certified mail. Any time periods provided in this section shall be deemed to commence on the date of the receipt of the certified mail or date of hand delivery. For all other signs, the notice shall be mailed to the owner of the property on which the sign is located as shown on the last equalized assessment roll. If known, or with reasonable care should be known, the notice shall be mailed to or delivered to the owner of the sign and the occupant of the property.

9.4.2 Appeals
Any person having an interest in the sign or the property may request an appeal to the Building Commissioner's determination/action under this section (Article 9) by filing a written notice with the Town Clerk within thirty (30) days from the date of the determination. The appeal shall clearly state the specifics for the appeal and any justification as to why the appeal should be granted. The Board of Selectmen shall hear the petition for appeal within 30 days of it being received by the Town Clerk and will have 30 days after hearing the appeal to issue its determination.

9.4.3 Penalties
A violation of any provision of this sign bylaw shall be subject to a fine of $100 per offense. Each day of violation constitute a separate offense. This bylaw may be enforced by non-criminal disposition by the Building Commissioner.

9.5 Severability
If any section or provision of this bylaw is found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the validity of any other section or provision of this Bylaw

Or take any other action relative thereto.

Finance Committee: No Recommendation as this is non-financial in nature

MOTION: I move the article as printed, except with a change to Section 9.3.1.4 by changed the Section 9.3.1.3a to 9.3.1.4a

MOTION PASSED BY UNANIMOUS CONSENT.

ARTICLE 10: Resolution – Restoring Constitutional Governance

To see if the Town will vote to approve the following resolution:

"WHEREAS, the town of Douglas, Massachusetts is not a "battlefield" subject to the "laws of war;" and

WHEREAS, Federal Judge Katherine Forrest has ruled Section 1021 of the 2012 NDAA is unconstitutional;

WHEREAS, the U.S. Supreme Court has ruled that neither Congress nor the President can Constitutionally authorize the detention and/or disposition of any person in the United States, or citizen of the United States "under the law of war" who is not serving "in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;" and

WHEREAS, for the purposes of this resolution, the terms "arrest," "capture," "detention under the law of war," "disposition under the law of war," and "law of war" are used in the same sense and shall have the same meaning as such terms have in the 2012 NDAA, Section 1021(c); and therefore

BE IT RESOLVED, that notwithstanding any treaty, federal, state, or local law or authority, enacted or claimed, including, but not limited to, an authorization for use of military force, national defense authorization act, or any similar law or authority enacted or claimed by Congress or the Office of the President directed at any person in Douglas, who is not serving "in the land or naval forces, or in the Militia, when in actual service in time of War or public danger," it is unconstitutional, and therefore unlawful for any person to:
a. arrest or capture any person in Douglas, or citizen of Douglas, within the United States, with the intent of "detention under the law of war," or
b. actually subject a person in Douglas, to "disposition under the law of war," or
c. subject any person to targeted killing in Douglas, or citizen of Douglas, within the United States; and be it further

RESOLVED, that the Town of Douglas requests the Massachusetts State Legislature recognize the duty of the Commonwealth of Massachusetts to interpose itself between unconstitutional usurpations by the federal government or its agents and the people of this state, as well as the duty to defend the unalienable natural rights of the people, all of which is consistent with our oaths to defend the Constitution of the United States and the Constitution of the Commonwealth of Massachusetts against all enemies, foreign and domestic; and be it further

RESOLVED, that the Town of Douglas, requests our Congressional delegation commence immediately with efforts to repeal the unconstitutional sections of the 2012 NDAA, towit, sections 1021 and 1022, and any other section or provision which will have the same or substantially the same effect on any person in the United States not serving "in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;" and be it finally

RESOLVED, that Douglas, requests our Congressional delegation introduce, support, and secure the passage of legislation which clearly states that Congress not only does not authorize, but in fact prohibits the use of military force, military detention, military trial, extraordinary rendition, or any other power of the "law of war" against any person in the United States not serving "in the land or naval forces, or in the Militia, when in actual service in time of War or public danger."

Recognizing our duty to defend the Constitution of the United States and the Constitution of the Commonwealth of Massachusetts, as well as recognizing the duty of the people to protect our unalienable natural rights to "life, liberty, and the pursuit of happiness" as articulated in the Declaration of Independence, we, the Town Meeting of Douglas, Massachusetts, do hereby adopt this resolution.

Or take any other action relative thereto.

Finance Committee: No Recommendation as this is non-financial in nature

MOTION: I move that the Town vote to postpone article indefinitely.

MOTION PASSED BY MAJORITY VOICE VOTE TO POSTPONE ARTICE INDEFINITELY.

Meeting dissolved at 8:35 PM.

A True Copy,ATTEST: Christine E. G. Furno, CMC/CMMC, Town Clerk

SPECIAL TOWN MEETING
SUMMARY
NOVEMBER 18, 2013

MONEY TO BE RAISE AND APPROPRIATE:

Article 1:	Increase Fire Expenses by	$8,100
	Increase Town Accountant Wages by	$5,000
	Increase Treasurer/Collector Expenses by	$6,450
	Increase School Dept. Personnel/Expenses by	$150,000
	Increase Municipal Building Expenses	$20,000
	Increase Board of Health Wages	$2,000
	TOTAL INCREASE	$191,550

MONEY TO BE REDUCED: Amend FY14 Budgets

Article 1:	Decrease Municipal Building Wages by	($20,000)
	Decrease Norfolk County Agricultural by	($54,000)
	Decrease Douglas Schools - Transportation	($90,000)
	Decrease Retirement/Medicare by	($20,000)
	Decrease Unemployment Expense by	($40,000)
	TOTAL DECREASED	($224,000)

MONEY TO BE TRANSFERRED: From Ambulance Receipts Reserved for Appropriation

Article 1:	Increase Ambulance Wages by	$81,400

MONEY TO BE TRANSFERRED: From Free Cash

Article 2	to Stabilization Acct. – Ambulance Payment	$20,000
Article 3	to OPEB Acct.	$20,000
Article 6	Consultants – Economic Development	$25,000
Article 7	Purchase 2 Police Cruisers	$79,630

MONEY TO BE TRANSFERRED: From Insurance Reimbursement Receipts

Article 4	to the Intermediate Elm. School Bldg. Project Acct. (Middle School Repair Project)	$195,536.84

MONEY TO RESCIND DEBT: From ATM 5/4/2009

Article 5	Manchaug Street Sewer Extension	$155,000

MONEY TO BE TRANSFERRED: From Art. 13 of ATM 5/1/2006

Article 6	Consultants – Economic Development	$5,000

Personnel Board

The Personnel Board spent much of the year refining the process it uses to review job descriptions It continues to pursue the resolution of the conflicts in its bylaw with the Special Act passed by the legislature and Town Meeting in 2009.

We await feedback on the review process initiated in December, 2012 the intention of which was to tie raises to job performance.

The Board is revising job descriptions that have changed from full-time to part-time as well as from part-time to full-time. We remind staff that as positions become vacated job descriptions need to be reviewed and amended both by Department Heads and the Personnel Board before they are filled.

The Board misses the activity of both Mike Yacino and Bob Holmes, both of whom offered wisdom and insight as members of Personnel.

Respectfully submitted,

Ellie Chesebrough
Chair

FINANCIAL DEPARTMENT

Combined Balance Sheet – All Fund Types & Account Group
June 30, 2013

	Governmental Fund Types				Fiduciary	L-T Debt	Totals
	General 0100	Special Revenue	Capital Projects	Enterprise Fund	Trust & Agency	Account Group	(Memo Only)
Assets							
Cash & investments	3,099,079.11	1,276,149.65	5,900,471.92	1,664,071.84	1,683,639.95	0.00	13,623,412.47
Petty Cash	100.00						100.00
Receivables:							
Property taxes	401,944.97	0.00	0.00	0.00	0.00	0.00	401,944.97
Tax liens	602,072.59	0.00	0.00	0.00	0.00	0.00	602,072.59
Motor vehicle excise	134,453.46	0.00	0.00	0.00	0.00	0.00	134,453.46
Boat excise	2,662.16	0.00	0.00	0.00	0.00	0.00	2,662.16
Intergovernmental	92,740.05	354,605.73	59,458.67	0.00	0.00	0.00	506,804.45
Water/Sewer	0.00	0.00	0.00	69,830.61	0.00	0.00	69,830.61
Other	0.00	316,522.72	0.00	0.00	2,536.00	0.00	319,058.72
Special assessments	155.16	0.00	0.00	0.00	0.00	0.00	155.16
Due from other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid expenses	13,723.35	71,438.31	0.00	14,132.10	0.00	0.00	99,293.76
Tax Foreclosures	311,217.78	0.00	0.00	0.00	0.00	0.00	311,217.78
Amount to be provided-debt	0.00	0.00	0.00	0.00	0.00	27,904,141.19	27,904,141.19
Amount to be provided-Landfill	0.00	0.00	0.00	0.00	0.00	97,600.00	97,600.00
Loans Authorized	0.00	0.00	0.00	0.00	0.00	30,059,389.00	30,059,389.00
Total Assets	**4,658,148.63**	**2,018,716.41**	**5,959,930.59**	**1,748,034.55**	**1,686,175.95**	**58,061,130.19**	**74,132,136.32**

	Governmental Fund Types				Fiduciary	L-T Debt	Totals
	General	Special	Capital	Enterprise	Trust &	Account	(Memo
	0100	Revenue	Projects	Fund	Agency	Group	Only)
Liabilities & Reserves							
Warrants & accounts payable	622,287.39	97,625.47	402,445.68	61,492.07	15,786.99	0.00	1,199,637.60
Payrolls payable & withholdings	175,359.84	0.00	0.00	0.00	0.00	0.00	175,359.84
Other liabilities	14,238.47	0.00	0.00	2.22	246,805.50	0.00	261,046.19
Due to other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Notes payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bonds payable	0.00	0.00	0.00	0.00	0.00	27,904,141.19	27,904,141.19
Landfill	0.00	0.00	0.00	0.00	0.00	97,600.00	97,600.00
Loans Authorized and Unissued	0.00	0.00	0.00	0.00	0.00	30,059,389.00	30,059,389.00
Allowance for Abate & Exempt	187,061.34	0.00	0.00	0.00	0.00	0.00	187,061.34
Deferred revenue - Intergovernmental	75,669.05	203,274.04	59,458.67	0.00	0.00	0.00	338,401.76
Deferred revenue	1,265,444.78	316,522.72	0.00	69,830.61	2,536.00	0.00	1,654,334.11
Total Liabilities & Reserves	**2,340,060.87**	**617,422.23**	**461,904.35**	**131,324.90**	**265,128.49**	**58,061,130.19**	**61,876,971.03**
Fund Balances							
Reserved							
Contributed Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Encumbrances	470,394.49	0.00	0.00	4,324.62	0.00	0.00	474,719.11
Petty cash	100.00	0.00	0.00	0.00	0.00	0.00	100.00
Continued appropriations	187,821.20	0.00	0.00	0.00	0.00	0.00	187,821.20
Expenditures	384,047.00	0.00	0.00	286,119.00	0.00	0.00	670,166.00
Bond Premium	428,118.95	0.00	0.00	0.00	0.00	0.00	428,118.95
South Street	14,152.30	0.00	0.00	0.00	0.00	0.00	14,152.30
Other	0.00	0.00	0.00	486,346.44	0.00	0.00	486,346.44
Undesignated - Snow & Ice	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Undesignated - Deficits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Undesignated	833,453.82	1,401,294.18	5,498,026.24	839,919.59	1,421,047.46	0.00	9,993,741.29
Total Fund Balances	**2,318,087.76**	**1,401,294.18**	**5,498,026.24**	**1,616,709.65**	**1,421,047.46**	**0.00**	**12,255,165.29**
Total Liabilities and Fund Balances	**4,658,148.63**	**2,018,716.41**	**5,959,930.59**	**1,748,034.55**	**1,686,175.95**	**58,061,130.19**	**74,132,136.32**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBR ANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
114 MODERATOR					
01114100 MODERATOR - COMPENSATION					
51905 STIPENDS	250.00	250.00	0.00		0.00
TOTAL MODERATOR - COMPENSATION	250.00	250.00	0.00	0.00	0.00
TOTAL MODERATOR	**250.00**	**250.00**	**0.00**	**0.00**	**0.00**
122 SELECTMEN					
01122100 SELECTMEN - SALARIES					
51100 SALARIES	107,705.00	107,704.08	0.00		0.92
51110 F/T WAGES	53,954.00	53,785.96	0.00		168.04
51200 F/T WAGES	1,141.00	851.59	0.00		289.41
51905 STIPENDS	1,600.00	1,261.26			338.74
TOTAL SELECTMEN - SALARIES	**164,400.00**	**163,602.89**	**0.00**	**0.00**	**797.11**
01122200 SELECTMEN - EXPENSES					
51505 ADDITIONAL COMPENSATION	3,600.00	3,600.00	0.00		0.00
52400 REPAIRS AND MAINT AGREEMENT	0.00		0.00		0.00
53000 PROF AND TECHNICAL	600.00	225.00			375.00
53001 ADVERTISING	250.00	54.62	0.00		195.38
53401 POSTAGE	200.00	200.00	0.00		0.00
53404 CELLULAR PHONES	650.00	568.20			81.80
54200 OFFICE SUPPLIES	500.00	1,074.49	0.00		(574.49)
55800 OTHER SUPPLIES	750.00	530.38	0.00		219.62
57100 IN-STATE TRAVEL	1,800.00	972.02	0.00		827.98

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01122200 SELECTMEN – EXPENSES – Cont.					
57150 TRAINING AND EDUCATION	1,997.00	473.00	0.00		1,524.00
57300 DUES AND MEMBERSHIPS	2,286.00	1,858.18	0.00		427.82
58700 REPLACEMENT EQUIPMENT	0.00		3,077.11		(3,077.11)
TOTAL SELECTMEN - EXPENSES	**12,633.00**	**9,555.89**	**3,077.11**	**0.00**	**0.00**
01122600 SELECTMEN - ENCUMBRANCES					
51905 - STIPENDS	43.68	43.68	0.00		0.00
TOTAL SELECTMEN - ENCUMBRANCES	**43.68**	**43.68**	**0.00**	**0.00**	**0.00**
01122500 FOUR TOWN COMMITTEE					
57601 FOUR TOWNS' EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL FOUR TOWN COMMITTEE	**5,000.00**	**0.00**	**0.00**	**5,000.00**	**0.00**
01122506 GASB 34&45 ART#1 5/7/07					
53000 PROF AND TECHNICAL CONSULTANTS	21,050.00		0.00	21,050.00	0.00
TOTAL GASB 34&45 ART#1 5/7/07	**21,050.00**	**0.00**	**0.00**	**21,050.00**	**0.00**
01122508 MA CLEAN ENERGY GRANT					
53000 PROF AND TECHNICAL	6,040.00	6,040.00	0.00		0.00
TOTAL MA CLEAN ENERGY GRANT	**6,040.00**	**6,040.00**	**0.00**	**0.00**	**0.00**
01122509 HEMLOCK ST STM 5/6/13					
52901 PROF AND TECHNICAL	1,500.00	0.00	0.00	1,500.00	0.00
TOTAL HEMLOCK ST STM 5/6/13	**1,500.00**	**0.00**	**0.00**	**1,500.00**	**0.00**
TOTAL SELECTMEN	**210,666.68**	**179,242.46**	**3,077.11**	**27,550.00**	**797.11**

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
0100 GENERAL FUND					
129 AWARDS AND RECOGNITIONS					
01129200 AWARDS AND RECOGNITIONS					
55800 OTHER SUPPLIES	40.00	39.39	0.00		0.61
TOTAL AWARDS AND RECOGNITIONS	**40.00**	**39.39**	**0.00**	**0.00**	**0.61**
131 FINANCE COMMITTEE					
01131100 FINANCE COMMITTEE SALARIES					
51200 P/T WAGES	1,500.00	264.86	0.00		1,235.14
TOTAL FINANCE COMMITTEE SALARIES	**1,500.00**	**264.86**	**0.00**	**0.00**	**1,235.14**
01131200 FINANCE COMMITTEE - EXPENSES					
53401 POSTAGE	1,500.00	1,112.38	0.00		387.62
53402 PRINTING AND MAILING	2,240.00	2,336.18	0.00		(96.18)
54200 OFFICE SUPPLIES	100.00	0.00	0.00		100.00
57300 DUES AND MEMBERSHIPS	160.00	173.00	0.00		(13.00)
TOTAL FINANCE COMMITTEE - EXPENSES	**4,000.00**	**3,621.56**	**0.00**		**378.44**
TOTAL FINANCE COMMITTEE	**5,500.00**	**3,886.42**	**0.00**	**0.00**	**1,613.58**
	0.00				
132 RESERVE FUND	**0.00**				
01132200 RESERVE FUND	**0.00**				
57800 RESERVE FUND	116.27	0.00	0.00		116.27
TOTAL RESERVE FUND	**116.27**	**0.00**	**0.00**	**0.00**	**116.27**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
135 FINANCE DIRECTOR/TOWN ACCOUNTANT	**0.00**				**0.00**
01135100 FINANCE DIRECTOR/TOWN ACCOUNTANT - SALARIES	**0.00**				**0.00**
51100 SALARIES	82,961.00	82,960.91	0.00		0.09
51200 P/T WAGES	18,817.00	18,811.81	0.00		5.19
TOTAL FINANCE DIRECTOR/TOWN ACCOUNTANT - SALARIES	**101,778.00**	**101,772.72**	**0.00**	**0.00**	**5.28**
01135200 FINANCE DIRECTOR/TOWN ACCOUNTANT - EXPENSES					
53000 PROF AND TECH CONSULTANTS	600.00	500.00			100.00
54200 OFFICE SUPPLIES	550.00	661.33	0.00		(111.33)
57100 IN-STATE TRAVEL	150.00	65.41	0.00		84.59
57150 TRAINING AND EDUCATION	500.00	469.00	0.00		31.00
57300 DUES AND MEMBERSHIPS	100.00	50.00	0.00		50.00
TOTAL FINANCE DIRECTOR/TOWN ACCOUNTANT - EXPENSES	**1,900.00**	**1,745.74**	**0.00**	**0.00**	**154.26**
01135500 ACCT SOFTWARE ART10 10/25/04					
58000 CAPITAL	5,907.70	0.00	0.00	5,907.70	0.00
TOTAL ACCT SOFTWARE ART10 10/25/04	**5,907.70**	**0.00**	**0.00**	**5,907.70**	**0.00**
TOTAL FINANCE DIRECTOR/TOWN ACCOUNTANT	**109,585.70**	**103,518.46**	**0.00**	**5,907.70**	**159.54**
136 TOWN AUDIT					
01136200 TOWN AUDIT					
53000 PROF AND TECH CONSULTANTS	20,500.00	20,500.00	0.00		0.00
TOTAL TOWN AUDIT	**20,500.00**	**20,500.00**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
141 ASSESSORS					
01141100 BOARD OF ASSESSORS - SALARIES					
51100 SALARIES	51,347.00	51,346.29	0.00		0.71
51110 F/T WAGES	32,255.00	31,169.15	0.00		1,085.85
51201 P/T WAGES	750.00		0.00		750.00
51905 COMPENSATION - ELECT	2,900.00	2,900.00	0.00		0.00
TOTAL BOARD OF ASSESSORS - SALARIES	**87,252.00**	**85,415.44**	**0.00**	**0.00**	**1,836.56**
	0.00				
01141200 BOARD OF ASSESSORS - EXPENSES	**0.00**				
52400 REPAIRS AND MAINT AGREEMENT	29,024.00	26,377.00	0.00		2,647.00
53800 OTHER SERVICES	1,059.00	732.92	0.00		326.08
54200 OFFICE SUPPLIES	900.00	1,437.36	0.00		(537.36)
57100 IN- STATE TRAVEL	400.00	212.45	0.00		187.55
57150 TRAINING AND EDUCATION	2,000.00	1,071.09	0.00		928.91
57300 DUES AND MEMBERSHIPS	235.00	235.00	0.00		0.00
58700 REPLACEMENT EQUIPMENT	0.00	0.00	0.00		0.00
TOTAL BOARD OF ASSESSORS - EXPENSES	**33,618.00**	**30,065.82**	**0.00**	**0.00**	**3,552.18**
TOTAL ASSESSORS	**120,870.00**	**115,481.26**	**0.00**	**0.00**	**5,388.74**
145 TREASURER/COLLECTOR					
01145100 TREASURER/COLLECTOR - SALARIES					
51100 SALARIES	68,617.00	64,884.12	0.00		3,732.88
51110 F/T WAGES	89,644.00	88,355.80	0.00		1,288.20
51200 P/T WAGES	7,706.00	7,705.89			0.11
51410 EDUCATIONAL	2,000.00	2,000.00	0.00		0.00
TOTAL TREASURER/COLLECTOR - SALARIES	**167,967.00**	**162,945.81**	**0.00**	**0.00**	**5,021.19**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01145200 TREASURER/COLLECTOR - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	6,200.00	6,171.33	0.00		28.67
53000 PROF AND TECHNICAL CONSULTANT	21,800.00	22,263.18	0.00		(463.18)
53800 OTHER SERVICES	16,650.00	13,938.75	0.00		2,711.25
54200 OFFICE SUPPLIES	1,200.00	2,007.39	0.00		(807.39)
55800 OTHER SUPPLIES	90.00	79.61	0.00		10.39
57100 IN-STATE TRAVEL	100.00	181.81			(81.81)
57150 TRAINING AND EDUCATION	1,800.00	630.99	0.00		1,169.01
57300 DUES AND MEMBERSHIPS	255.00	240.00	0.00		15.00
57400 INSURANCE PREMIUMS	1,425.00	1,322.00	0.00		103.00
TOTAL TREASURER/COLLECTOR - EXPENSES	**49,520.00**	**46,835.06**	**0.00**	**0.00**	**2,684.94**
TOTAL TREASURER/COLLECTOR	**217,487.00**	**209,780.87**	**0.00**	**0.00**	**7,706.13**
151 TOWN COUNSEL					
01151200 TOWN COUNSEL	**0.00**				
53000 PROF AND TECHNICAL CONSULTANT	70,000.00	67,129.97	0.00		2,870.03
TOTAL TOWN COUNSEL	**70,000.00**	**67,129.97**	**0.00**	**0.00**	**2,870.03**
	0.00				
155 MANAGEMENT INFO SYSTEMS	**0.00**				
01155100 INFORMATION SYSTEMS - SALARIES	**0.00**				
51200 P/T WAGES	10,300.00	10,150.00	0.00		150.00
TOTAL INFORMATION SYSTEMS - SALARIES	**10,300.00**	**10,150.00**	**0.00**	**0.00**	**150.00**

	REVISED BUDGET	YTD EXPENDED	ENCUMBR ANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
0100 GENERAL FUND					
01155200 INFORMATION SYSTEMS - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	0.00		0.00		0.00
53000 PROF AND TECHNICAL CONSULTANT	20,600.00	21,718.80	0.00		(1,118.80)
53800 OTHER SERVICES	13,950.00	12,731.39	0.00		1,218.61
54200 OFFICE SUPPLIES	600.00	334.99	0.00		265.01
54300 BLDG. AND EQ REPAIRS AND MAINT	2,200.00	616.26	0.00		1,583.74
58500 ADDITIONAL EQUIPMENT	3,000.00	4,318.20			(1,318.20)
58700 REPLACEMENT EQUIPMENT	0.00	559.04	0.00		(559.04)
TOTAL INFORMATION SYSTEMS - EXPENSES	**40,350.00**	**40,278.68**	**0.00**	**0.00**	**71.32**
TOTAL MANAGEMENT INFO SYSTEMS	**50,650.00**	**50,428.68**	**0.00**	**0.00**	**221.32**
					0.00
158 TAX TITLE FORECLOSURE					**0.00**
01158200 TAX TITLE - EXPENSES					**0.00**
53000 PROF AND TECHNICAL CONSULTANT	7,000.00	3,500.00	0.00		3,500.00
53002 LEGAL SERVICES	7,000.00	9,782.05	0.00		(2,782.05)
TOTAL TAX TITLE - EXPENSES	**14,000.00**	**13,282.05**	**0.00**	**0.00**	**717.95**
159 TAX TAKING					
01159200 TAX TAKING - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	3,000.00	3,325.00	0.00		(325.00)
53001 ADVERTISING	3,000.00	1,764.00	0.00		1,236.00
TOTAL TAX TAKING - EXPENSES	**6,000.00**	**5,089.00**	**0.00**	**0.00**	**911.00**

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
0100 GENERAL FUND					
161 TOWN CLERK					
01161100 TOWN CLERK - SALARIES					
51100 SALARIES	61,393.00	61,392.16	0.00		0.84
51200 F/T WAGES	28,453.00	28,483.60	0.00		(30.60)
51201 P/T WAGES	15,300.00	14,169.49	0.00		1,130.51
51410 EDUCATIONAL BONUS WAGES	1,000.00	1,000.00	0.00		0.00
51904 STIPENDS		1,100.00			(1,100.00)
TOTAL TOWN CLERK - SALARIES	**106,146.00**	**106,145.25**	**0.00**	**0.00**	**0.75**
	0.00				0.00
01161200 TOWN CLERK - EXPENSES	**0.00**				**0.00**
53000 PROF AND TECHNICAL CONSULTANT	1,000.00	1,265.38	0.00		(265.38)
54200 OFFICE SUPPLIES	3,200.00	2,556.60	0.00		643.40
55800 OTHER SUPPLIES	23,750.00	14,074.32			9,675.68
57150 TRAINING AND EDUCATION	2,100.00	48.00	0.00		2,052.00
57300 DUES AND MEMBERSHIPS	300.00	322.00	0.00		(22.00)
57400 INSURANCE PREMIUMS	150.00	100.00	0.00		50.00
TOTAL TOWN CLERK - EXPENSES	**30,500.00**	**18,366.30**	**0.00**	**0.00**	**12,133.70**
TOTAL TOWN CLERK	**136,646.00**	**124,511.55**	**0.00**	**0.00**	**12,134.45**
171 CONSERVATION COMMISSION					
01171200 CONSERVATION - EXPENSES					
53001 ADVERTISING	200.00	0.00	0.00		200.00
53800 OTHER SERVICES	900.00	650.00	0.00		250.00
54200 OFFICE SUPPLIES	50.00	236.79	0.00		(186.79)

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01171200 CONSERVATION - EXPENSES – Cont.					
55800 OTHER SUPPLIES	0.00	52.50	0.00		(52.50)
57150 TRAINING AND EDUCATION	1,000.00	115.00	0.00		885.00
57200 OUT-OF-STATE TRAVEL	639.00				639.00
57300 DUES AND MEMBERSHIPS	0.00	411.00	0.00		(411.00)
TOTAL CONSERVATION - EXPENSES	**2,789.00**	**1,465.29**	**0.00**	**0.00**	**1,323.71**
172 OPEN SPACE					
01172200 OPEN SPACE - EXPENSES					
53800 OTHER SERVICES	100.00	0.00	0.00		100.00
TOTAL OPEN SPACE - EXPENSES	**100.00**	**0.00**	**0.00**	**0.00**	**100.00**
175 PLANNING BOARD					
01175200 PLANNING BOARD - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	1,000.00	0.00	0.00		1,000.00
53001 ADVERTISING		322.28			(322.28)
55800 OTHER SUPPLIES	100.00	36.49	0.00		63.51
57150 TRAINING AND EDUCATION	150.00	0.00	0.00		150.00
57300 DUES AND MEMBERSHIPS	1,660.00	2,040.83	0.00		(380.83)
TOTAL PLANNING BOARD - EXPENSES	**2,910.00**	**2,399.60**	**0.00**	**0.00**	**510.40**
176 ZONING BOARD OF APPEALS					
01176200 BOARD OF APPEALS - EXPENSES					
53001 ADVERTISING	2,910.00	569.48	0.00		2,340.52
53800 OTHER SERVICES	500.00				500.00

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
0100 GENERAL FUND					
01176200 BOARD OF APPEALS - EXPENSES					
55800 OTHER SUPPLIES	0.00	0.00	0.00		0.00
57300 DUES AND MEMBERSHIPS	50.00	0.00	0.00		50.00
TOTAL BOARD OF APPEALS - EXPENSES	**3,460.00**	**569.48**	**0.00**	**0.00**	**2,890.52**
182 ECONOMIC DEVELOPMENT					
01182200 ECONOMIC DEVELOPMENT - EXPENSE					
53000 PROF AND TECHNICAL CONSULTANT	1,000.00	0.00	0.00		1,000.00
53001 ADVERTISING	0.00		0.00		0.00
TOTAL ECONOMIC DEVELOPMENT - EXPENSE	**1,000.00**	**0.00**	**0.00**	**0.00**	**1,000.00**
183 HOUSING					
01183200 HOUSING AUTHORITY					
53800 OTHER SERVICES	100.00	0.00	0.00		100.00
TOTAL HOUSING AUTHORITY	**100.00**	**0.00**	**0.00**	**0.00**	**100.00**
189 COMMUNITY DEVELOPMENT					
01189100 COMMUNITY DEVELOPMENT - SALARIES					
51100 SALARIES	164,037.00	135,191.86	0.00		28,845.14
51110 F/T WAGES	39,361.00	39,196.98	0.00		164.02
51200 P/T WAGES	1,771.00	828.09	0.00		942.91
TOTAL COMMUNITY DEVELOPMENT - SALARIES	**205,169.00**	**175,216.93**	**0.00**	**0.00**	**29,952.07**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01189200 COMMUNITY DEVELOPMENT - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	0.00	1,677.63	0.00		(1,677.63)
53000 PROF AND TECHNICAL CONSULTANT	2,500.00	0.00	0.00		2,500.00
53402 PRINTING AND MAILING	100.00	0.00	0.00		100.00
53800 OTHER SERVICES		75.00			(75.00)
54200 OFFICE SUPPLIES	400.00	1,285.45	0.00		(885.45)
54805 VEHICLES GASOLINE	500.00	202.63	0.00		297.37
57100 IN-STATE TRAVEL	0.00	105.35	0.00		(105.35)
57150 TRAINING AND EDUCATION	0.00	0.00	0.00		0.00
57300 DUES AND MEMBERSHIPS	0.00	152.00	0.00		(152.00)
TOTAL COMMUNITY DEVELOPMENT - EXPENSES	**3,500.00**	**3,498.06**	**0.00**		**1.94**
TOTAL COMMUNITY DEVELOPMENT	**208,669.00**	**178,714.99**	**0.00**	**0.00**	**29,954.01**
01189504 NEW SIDEWALK CONST ART9 5/5/08					
58000 NEW SIDEWALK CONST ART5 5/5/08	58,440.00	0.00	0.00	58,440.00	0.00
TOTAL NEW SIDEWALK CONST ART9 5/5/08	**58,440.00**	**0.00**	**0.00**	**58,440.00**	**0.00**
TOTAL COMMUNITY DEVELOPMENT	**267,109.00**	**178,714.99**	**0.00**	**58,440.00**	**29,954.01**
192 PUBLIC BUILDING MAINTENANCE					
01192100 BUILDING MAINT - SALARIES					
51100 SALARIES	58,680.00	58,679.85	0.00		0.15
TOTAL BUILDING MAINT - SALARIES	**58,680.00**	**58,679.85**	**0.00**	**0.00**	**0.15**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01192200 BUILDING MAINT - EXPENSES					
52101 ELECTRICITY	30,766.00	24,064.28	0.00		6,701.72
52102 HEATING	29,009.00	31,656.58	0.00		(2,647.58)
52300 WATER/SEWER	2,800.00	3,837.04	0.00		(1,037.04)
52400 REPAIRS AND MAINTENANCE	23,800.00	21,962.92	0.00		1,837.08
52700 RENTALS AND LEASES	0.00	0.00	0.00		0.00
52900 OTHER PROPERTY RELATED SERV	2,050.00	9,153.68	0.00		(7,103.68)
53400 TELEPHONE	6,250.00	5,318.55	0.00		931.45
53404 CELLULAR TELEPHONE	960.00	528.77	0.00		431.23
54200 OFFICE SUPPLIES	100.00	3.99	0.00		96.01
54300 BLDG. AND EQ REPAIRS AND MAINT	2,900.00	1,618.40	0.00		1,281.60
54500 CUSTODIAL SUPPLIES	1,500.00	742.92	0.00		757.08
54600 GROUNDS KEEPING SUPPLIES	0.00	471.70	0.00		(471.70)
54800 VEHICULAR SUPPLIES		30.95			(30.95)
54805 VEHICLES GASOLINE	1,365.00	1,642.74	0.00		(277.74)
54900 FOOD AND FOOD SERVICES	0.00	466.23	0.00		(466.23)
TOTAL BUILDING MAINT - EXPENSES	**101,500.00**	**101,498.75**	**0.00**	**0.00**	**1.25**
TOTAL PUBLIC BUILDING MAINTENANCE	**160,180.00**	**160,178.60**	**0.00**	**0.00**	**1.40**
01192503 MASONRY REPAIR PO/MUN ART9 5/0					
52900 OTHER PROPERTY RELATED SERVICE	9,223.00		0.00	9,223.00	0.00
TOTAL MASONRY REPAIR PO/MUN ART9 5/0	**9,223.00**	**0.00**	**0.00**	**9,223.00**	**0.00**
01192505 MUN CTR PARTIAL ROOF #8 5/3/10					
58000 MUN CTR PARTIAL ROOF #8 5/3/10	77,482.26	77,482.26	0.00		0.00
TOTAL MUN CTR PARTIAL ROOF #8 5/3/10	**77,482.26**	**77,482.26**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
TOTAL PUBLIC BUILDING MAINTENANCE	**246,885.26**	**237,660.86**	**0.00**	**9,223.00**	**1.40**
193 PROPERTY INSURANCE					
01193700 PROPERTY INSURANCE					
57400 INSURANCE PREMIUMS	222,767.00	213,922.00	0.00		8,845.00
TOTAL PROPERTY INSURANCE	**222,767.00**	**213,922.00**	**0.00**	**0.00**	**8,845.00**
195 TOWN REPORTS					
01195200 TOWN REPORTS					
53402 PRINTING AND MAILING	3,000.00	2,723.86	0.00		276.14
TOTAL TOWN REPORTS	**3,000.00**	**2,723.86**	**0.00**	**0.00**	**276.14**
196 TOWN HALL SUPPLIES					
01196200 TOWN HALL - OFFICE SUPPLIES					
52400 REPAIRS AND MAINTENANCE	5,847.00	6,171.96			(324.96)
53401 POSTAGE	10,673.00	11,362.55	0.00		(689.55)
54200 OFFICE SUPPLIES	4,480.00	3,449.02	0.00		1,030.98
TOTAL TOWN HALL SUPPLIES	**21,000.00**	**20,983.53**	**0.00**	**0.00**	**16.47**
198 PERMANENT BLDG. COMMITTEE					
01198100 PERMANENT BLDG. COMMITTEE					
51200 P/T WAGES	1,610.00	63.70	0.00		1,546.30
TOTAL PERMANENT BLDG. COMMITTEE	**1,610.00**	**63.70**	**0.00**	**0.00**	**1,546.30**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBR ANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01198200 PERMANENT BLDG. COMMITTEE					
53001 ADVERTISING	1,000.00	0.00	0.00		1,000.00
53402 PRINTING AND MAILING	500.00	0.00	0.00		500.00
TOTAL PERMANENT BLDG. COMMITTEE EXPENSES	**1,500.00**	**0.00**	**0.00**	**0.00**	**1,500.00**
TOTAL PERMANENT BLDG. COMMITTEE	**3,110.00**	**63.70**	**0.00**	**0.00**	**3,046.30**
	0.00				
TOTAL GENERAL GOVERNMENT	**1,736,541.91**	**1,551,643.42**	**3,077.11**	**101,120.70**	**80,700.68**
210 POLICE					
01210100 POLICE - SALARIES					
51100 SALARIES	184,667.00	184,665.12	0.00		1.88
51110 F/T WAGES	1,008,679.00	973,799.20	0.00		34,879.80
51200 P/T WAGES	21,304.00	24,086.18	0.00		(2,782.18)
51300 OVERTIME	64,101.00	93,442.77	0.00		(29,341.77)
51410 EDUCATIONAL BONUS WAGES	50,000.00	44,769.90	0.00		5,230.10
51420 DIFFERENTIAL WAGES	20,623.00	20,260.00	0.00		363.00
51430 LONGEVITY WAGES	10,800.00	10,800.00	0.00		0.00
51902 UNIFORM ALLOWANCE	25,500.00	23,800.00			1,700.00
TOTAL POLICE - SALARIES	**1,385,674.00**	**1,375,623.17**	**0.00**	**0.00**	**10,050.83**
01210200 POLICE - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	44,500.00	36,965.04	0.00		7,534.96
53400 TELEPHONE	2,500.00	2,210.13	0.00		289.87
53401 POSTAGE		454.22			(454.22)
53404 CELLULAR TELEPHONE	8,000.00	6,876.99	0.00		1,123.01

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01210200 POLICE – EXPENSES – Cont.					
53800 OTHER SERVICES	0.00	150.00	0.00		(150.00)
54200 OFFICE SUPPLIES	3,500.00	2,936.06	0.00		563.94
54300 BUILDING AND EQUIP REPAIRS	0.00	0.00			0.00
54500 CUSTODIAL SUPPLIES	0.00	827.54	0.00		(827.54)
54800 VEHICULAR SUPPLIES	5,000.00	9,824.54	0.00		(4,824.54)
54805 VEHICLES GASOLINE	56,000.00	52,087.43	0.00		3,912.57
55800 OTHER SUPPLIES	1,200.00	8,918.54	0.00		(7,718.54)
57100 IN-STATE TRAVEL	1,500.00	1,834.86	0.00		(334.86)
57150 TRAINING AND EDUCATION	17,700.00	10,165.18			7,534.82
57200 OUT-OF-STATE TRAVEL	1,500.00	373.60	0.00		1,126.40
57300 DUES AND MEMBERSHIPS	9,925.00	8,668.50	0.00		1,256.50
58500 ADDITIONAL EQUIPMENT	0.00	0.00			0.00
58700 REPLACEMENT EQUIPMENT	393.00	6,303.22	0.00		(5,910.22)
TOTAL POLICE - EXPENSES	**151,718.00**	**148,595.85**	**0.00**	**0.00**	**3,122.15**
01210500 PURCHASE, INSTALL RADIO REPAIR					
53000 PROF AND TECHNICAL CONSULTANT	0.00	0.00			0.00
58700 REPLACEMENT EQUIPMENT	70,427.83	29,302.33		41,125.50	0.00
TOTAL POLICE - CAPITAL	**70,427.83**	**29,302.33**	**0.00**	**41,125.50**	**0.00**
TOTAL POLICE	**1,607,819.83**	**1,553,521.35**	**0.00**	**41,125.50**	**13,172.98**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
220 FIRE					
01220100 FIRE - SALARIES					
51100 SALARIES	122,292.00	124,843.89	0.00		(2,551.89)
51200 P/T WAGES	37,500.00	33,939.93	0.00		3,560.07
51300 OVERTIME	15,800.00	10,600.04	0.00		5,199.96
51904 STIPENDS	5,000.00	10,176.00	0.00		(5,176.00)
TOTAL FIRE - SALARIES	**180,592.00**	**179,559.86**	**0.00**	**0.00**	**1,032.14**
01220200 FIRE - EXPENSES					
52101 ELECTRICITY	7,500.00	7,329.99	0.00		170.01
52102 HEATING	14,000.00	13,474.94	0.00		525.06
52300 NON-ENERGY UTILITIES	200.00	278.24	0.00		(78.24)
52400 REPAIRS AND MAINT AGREEMENT	5,000.00	6,971.95	0.00		(1,971.95)
53001 ADVERTISING	0.00	0.00			0.00
53400 TELEPHONE	1,300.00	1,054.83	0.00		245.17
53404 CELLULAR PHONES	700.00	789.83	0.00		(89.83)
53800 OTHER SERVICES	8,500.00	7,686.54	0.00		813.46
54200 OFFICE SUPPLIES	400.00	105.37	0.00		294.63
54300 BLDG. AND EQ REPAIRS AND MAINT	1,000.00	714.22	0.00		285.78
54500 CUSTODIAL SUPPLIES	1,500.00	1,987.37	0.00		(487.37)
54800 VEHICULAR SUPPLIES	500.00	1,691.71	0.00		(1,191.71)
54805 VEHICLES GASOLINE	7,500.00	6,259.32	0.00		1,240.68
55800 OTHER SUPPLIES	5,000.00	4,198.07	0.00		801.93
57100 IN-STATE TRAVEL	100.00	378.51	0.00		(278.51)
57150 TRAINING & EDUCATION	0.00	733.00	0.00		(733.00)

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01220200 FIRE – EXPENSES – Cont.					
57300 DUES AND MEMBERSHIP	2,400.00	2,120.00	0.00		280.00
58700 REPLACEMENT EQUIPMENT	6,750.00	4,570.80	0.00		2,179.20
TOTAL FIRE - EXPENSES	**62,350.00**	**60,344.69**	**0.00**	**0.00**	**2,005.31**
01220506 4 SUPPLY HOSE & ADAPT 5/3/10 "					
58500 4 SUPPLY HOSE & ADAPTERS "	1,344.07	1,070.30	0.00	0.00	273.77
TOTAL 4 SUPPLY HOSE & ADAPT 5/3/10"	**1,344.07**	**1,070.30**	**0.00**	**0.00**	**273.77**
TOTAL FIRE	**244,286.07**	**240,974.85**	**0.00**	**0.00**	**3,311.22**
231 AMBULANCE					
01231100 AMBULANCE - SALARIES					
51100 SALARIES	120,548.00	153,262.38	0.00		(32,714.38)
51110 F/T WAGES	23,490.00	24,120.00	0.00		(630.00)
51200 P/T WAGES	98,000.00	68,680.63	0.00		29,319.37
51300 OVERTIME	22,000.00	21,193.01	0.00		806.99
51904 STIPENDS	8,660.00	3,000.00	0.00		5,660.00
TOTAL AMBULANCE - SALARIES	**272,698.00**	**270,256.02**	**0.00**	**0.00**	**2,441.98**
01231200 AMBULANCE - EXPENSES	**0.00**				
52400 REPAIRS AND MAINT AGREEMENT	7,500.00	6,472.82	0.00		1,027.18
53000 CONTRACTUAL SERVICES	20,000.00	11,661.91			8,338.09

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01231200 AMBULANCE - EXPENSES	**0.00**				
53404 CELLULAR PHONES	0.00	959.76			(959.76)
53800 OTHER SERVICES	2,500.00	5,707.99	0.00		(3,207.99)
54200 OFFICE SUPPLIES	1,000.00	1,346.50	0.00		(346.50)
54500 CUSTODIAL SUPPLIES	0.00	189.52			(189.52)
54800 VEHICULAR SUPPLIES	500.00	423.23	0.00		76.77
54805 VEHICLES GASOLINE	7,000.00	8,212.98	0.00		(1,212.98)
55000 MEDICAL SUPPLIES	18,000.00	17,838.55	0.00		161.45
55800 OTHER SUPPLIES	2,000.00	3,375.43	0.00		(1,375.43)
57000 EXPENDITURES	500.00	0.00	0.00		500.00
57100 IN-STATE TRAVEL	0.00	15.00	0.00		(15.00)
57150 TRAINING AND EDUCATION	5,000.00	2,233.97	0.00		2,766.03
57300 DUES AND MEMBERSHIPS	6,000.00	2,639.13	0.00		3,360.87
58500 ADDITIONAL EQUIPMENT	10,500.00	3,190.31	0.00		7,309.69
TOTAL AMBULANCE - EXPENSES	**80,500.00**	**64,267.10**	**0.00**	**0.00**	**16,232.90**
01231502 AMBULANCE PURCHASE 11/14/11					
58000 CAPITAL	1,450.00	0.00	0.00	0.00	1,450.00
TOTAL AMBULANCE PURCHASE 11/14/11	**1,450.00**	**0.00**	**0.00**	**0.00**	**1,450.00**
TOTAL AMBULANCE	**354,648.00**	**334,523.12**	**0.00**	**0.00**	**20,124.88**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
241 BUILDING INSPECTOR					
01241100 BUILDING INSPECTOR - SALARIES					
51100 SALARIES	62,874.00	62,874.22	0.00		(0.22)
51110 F/T WAGES	29,360.00	29,359.21	0.00		0.79
51904 STIPENDS	27,048.00	25,846.00	0.00		1,202.00
TOTAL BUILDING INSPECTOR - SALARIES	**119,282.00**	**118,079.43**	**0.00**	**0.00**	**1,202.57**
01241200 BUILDING INSPECTOR - EXPENSES	**0.00**				
52400 REPAIRS AND MAINT AGREEMENT	400.00	300.00	0.00		100.00
53800 OTHER SERVICES	100.00	555.96	0.00		(455.96)
54200 OFFICE SUPPLIES	576.00	965.15	0.00		(389.15)
57100 IN-STATE TRAVEL	4,000.00	2,044.62	0.00		1,955.38
57150 TRAINING AND EDUCATION	1,400.00	1,162.93			237.07
57300 DUES AND MEMBERSHIPS	350.00	322.50	0.00		27.50
58500 ADDITIONAL EQUIPMENT		1,029.00			(1,029.00)
TOTAL BUILDING INSPECTOR - EXPENSES	**6,826.00**	**6,380.16**	**0.00**	**0.00**	**445.84**
TOTAL BUILDING INSPECTOR	**126,108.00**	**124,459.59**	**0.00**	**0.00**	**1,648.41**
241 BUILDING INSPECTOR					
01241600 BUILDING INSPECTOR - ENCUMBRANCES					
57150 TRAINING AND EDUCATION	55.40	55.40	0.00		0.00
TOTAL BUILDING INSPECTOR - ENCUMBRANCES	**55.40**	**55.40**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
244 WEIGHTS AND MEASURES					
01244200 WEIGHTS & MEASURES - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	750.00	750.00	0.00		0.00
TOTAL WEIGHTS & MEASURES - EXPENSES	**750.00**	**750.00**	**0.00**	**0.00**	**0.00**
291 CIVIL DEFENSE					
01291100 CIVIL DEFENSE - SALARIES					
51904 STIPENDS	325.00	325.00	0.00		0.00
TOTAL CIVIL DEFENSE - SALARIES	**325.00**	**325.00**	**0.00**	**0.00**	**0.00**
01291200 CIVIL DEFENSE - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	0.00	315.00	0.00		(315.00)
55800 OTHER SUPPLIES	1,200.00	0.00	0.00		1,200.00
TOTAL CIVIL DEFENSE - EXPENSES	**1,200.00**	**315.00**	**0.00**	**0.00**	**885.00**
TOTAL CIVIL DEFENSE	**1,525.00**	**640.00**	**0.00**	**0.00**	**885.00**
292 ANIMAL CONTROL					
01292200 ANIMAL CONTROL					
53000 PROF AND TECHNICAL CONSULTANTS	24,900.00	24,900.00	0.00		0.00
TOTAL ANIMAL CONTROL	**24,900.00**	**24,900.00**	**0.00**	**0.00**	**0.00**
294 FORESTRY					
01294100 FORESTRY - SALARIES					
51904 STIPENDS	600.00	600.00	0.00		0.00
TOTAL FORESTRY - SALARIES	**600.00**	**600.00**	**0.00**		**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01294200 FORESTRY - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	4,500.00	4,360.00	0.00		140.00
TOTAL FORESTRY - EXPENSES	**4,500.00**	**4,360.00**	**0.00**	**0.00**	**140.00**
TOTAL FORESTRY	**5,100.00**	**4,960.00**	**0.00**	**0.00**	**140.00**
01295200 WATERWAYS - DIVE RESCUE					
55800 OTHER SUPPLIES	0.00	49.95	0.00		(49.95)
57150 TRAINING AND EDUCATION	0.00		0.00		0.00
58500 ADDITIONAL EQUIPMENT	54.48		0.00		54.48
TOTAL WATERWAYS - DIVE RESCUE	**54.48**	**49.95**	**0.00**	**0.00**	**4.53**
TOTAL PUBLIC SAFETY	**2,365,246.78**	**2,284,834.26**	**0.00**	**41,125.50**	**39,287.02**
300 SYSTEM WIDE					
13004230 ACQUISITION OF EQUIP					
58500 ACQUISITION OF EQUIP	2,725.85	2,725.85			0.00
TOTAL ACQUISITION OF EQUIPMENT	**2,725.85**	**2,725.85**	**0.00**	**0.00**	**0.00**
SCHOOLS					
13011110					
51110 VIDEO SERVICES	1,320.00	1,320.00	0.00		0.00
51200 SCHOOL COMM - SECRETARY WAGE	1,260.00	1,260.00	0.00		0.00
53000 CONTRACTUAL SERVICES	9,730.00	9,730.00	0.00		0.00
53001 ADVERTISING	2,420.15	2,420.15	0.00		0.00

0100 GENERAL FUND SCHOOLS – Cont.	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
53402 PRINTING AND MAILING	1,873.88	1,873.88	0.00		0.00
57300 DUES AND MEMBERSHIPS	13,663.00	13,663.00	0.00		0.00
TOTAL SCHOOL COMMITTEE	**30,267.03**	**30,267.03**	**0.00**	**0.00**	**0.00**
13011210 SUPERINTENDENT					
51100 SUPERINTENDENT SALARY	161,413.00	161,413.00	0.00		0.00
51110 SECRETARY WAGES	54,355.00	54,355.00	0.00		0.00
54200 OFFICE SUPPLIES	63.90	63.90	0.00		0.00
55800 OTHER SUPPLIES	263.04	263.04			
57100 TRAVEL AND CONFERENCES	474.37	474.37	0.00		0.00
57300 DUES AND MEMBERSHIPS	5,405.00	5,405.00	0.00		0.00
TOTAL SUPERINTENDENT	**221,974.31**	**221,974.31**	**0.00**	**0.00**	**0.00**
13011230 CURRICULUM & INSTRUCTION					
51100 CURRICULUM DIRECTOR SALARY	36,467.00	36,467.00	0.00		0.00
54200 OFFICE SUPPLIES	0.00	0.00	0.00		0.00
57100 TRAVEL AND CONFERENCES	400.00	400.00	0.00		0.00
57300 DUES AND MEMBERSHIPS	0.00	0.00	0.00		0.00
TOTAL CURRICULUM & INSTRUCTION	**36,867.00**	**36,867.00**	**0.00**	**0.00**	**0.00**
13011410 BUSINESS OFFICE					
51100 BUSINESS MANAGER SALARY	97,424.62	97,424.62	0.00		0.00
51110 BUDGET OFFICER/ASSISTANT SALARY	55,389.00	55,389.00	0.00		0.00
51200 BOOKKEEPER/SECRETARY WAGES	45,489.60	45,489.60	0.00		0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13011410 BUSINESS OFFICE					
54200 OFFICE SUPPLIES	387.90	387.90	0.00		0.00
57100 TRAVEL AND CONFERENCES	1,155.75	1,155.75	0.00		0.00
57300 DUES AND MEMBERSHIPS	200.00	200.00	0.00		0.00
TOTAL BUSINESS OFFICE	**200,046.87**	**200,046.87**	**0.00**	**0.00**	**0.00**
13011430 LEGAL SERVICES					
53002 LEGAL SERVICES	23,564.86	23,564.86	0.00		0.00
TOTAL LEGAL SERVICES	**23,564.86**	**23,564.86**	**0.00**	**0.00**	**0.00**
13011450 DISTRICT TECHNOLOGY					
51100 TECH COORDINATOR	62,775.00	62,775.00	0.00		0.00
54200 TECH SUPPLIES	1,573.47	1,573.47	0.00		0.00
57100 TRAVEL AND CONFERENCES	750.00	750.00	0.00		0.00
57300 DUES AND MEMBERSHIPS	0.00	0.00	0.00		0.00
TOTAL DISTRICT TECHNOLOGY	**65,098.47**	**65,098.47**	**0.00**	**0.00**	**0.00**
13012250 NON INSTRUCTION TECHNOLOGY					
55800 DISTRICT WIDE NON-INSTR TECH	22,356.91	22,356.91	0.00		0.00
TOTAL NON INSTRUCTION TECHNOLOGY	**22,356.91**	**22,356.91**	**0.00**	**0.00**	**0.00**
13012357 PROF DEVELOPMENT STIPENDS/EXP					
57150 TRAINING AND EDUCATION	3,626.00	3,626.00	0.00		0.00
57300 CONTRACTED SERVICES	0.00				0.00
TOTAL PROF DEVELOPMENT STIPENDS/EXP	**3,626.00**	**3,626.00**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13013200 HEALTH SERVICES					
51904 SCHOOL PHYSICIAN CONTR SERVICE	0.00	0.00	0.00		0.00
53800 OTHER SERVICES	3,000.00	3,000.00	0.00		0.00
TOTAL HEALTH SERVICES	**3,000.00**	**3,000.00**	**0.00**	**0.00**	**0.00**
13014130 UTILITY SERVICES					
53400 TELEPHONE	560.00	560.00	0.00		0.00
TOTAL UTILITY SERVICES	**560.00**	**560.00**	**0.00**	**0.00**	**0.00**
13014210 MAINTENANCE OF GROUNDS					
51100 CUSTODIAN - GROUNDSKEEPER	69,015.00	69,015.00	0.00		0.00
53008 CONTRACTUAL SERVICE	157.50	157.50	0.00		0.00
54600 GROUNDS SUPPLIES/MATERIAL	11,701.24	11,629.75	71.49		(0.00)
TOTAL MAINTENANCE OF GROUNDS	**80,873.74**	**80,802.25**	**71.49**	**0.00**	**(0.00)**
13014220 MAINTENANCE OF GROUNDS					
57150 IN-STATE TRAVEL	340.96	340.96	0.00		0.00
TOTAL MAINTENANCE OF GROUNDS	**340.96**	**340.96**	**0.00**	**0.00**	**0.00**
13014230 BUILDING SERVICE CONTRACTS					
52400 BUILDING MAINTENANCE	11,815.50	11,815.50	0.00		0.00
TOTAL BUILDING SERVICE CONTRACTS	**11,815.50**	**11,815.50**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13014450 DSTR NETWORK & TELECOMM					
51110 NETWORK SUPPORT TECH	49,538.20	49,538.20	0.00		0.00
53400 NETWORKING/TELECOMMUNICATION	9,547.78	9,377.78	170.00		0.00
55802 SYSTEM WIDE TECHNOLOGY	47,725.92	47,725.92	0.00		0.00
TOTAL DSTR NETWORK & TELECOMM	**106,811.90**	**106,641.90**	**170.00**	**0.00**	**0.00**
13022110 SPED ADMINISTRATION					
51100 DIRECTOR OF STUDENT SERVICES	93,380.00	93,380.00	0.00		0.00
51110 SPED SECRETARY	41,392.00	41,392.00	0.00		0.00
51200 SPED COORDINATOR	71,050.23	71,050.23			0.00
54200 SPED SUPPLIES	6,974.88	6,974.88	0.00		0.00
57100 SPED TRAVEL AND CONFERENCES	895.00	895.00	0.00		0.00
57300 SPED DUES AND MEMBERSHIPS	275.00	275.00	0.00		0.00
TOTAL SPED ADMINISTRATION	**213,967.11**	**213,967.11**	**0.00**	**0.00**	**0.00**
13022305 SPED TEACHING					
51100 SPED TEACHING SALARIES	14,105.00	14,105.00	0.00		0.00
57300 DUES AND MEMBERSHIP	250.00	250.00			0.00
TOTAL SPED TEACHING	**14,355.00**	**14,355.00**	**0.00**	**0.00**	**0.00**
13022320 SPED SERVICES					
51100 DISTRICT WIDE THERAPISTS	173,801.00	169,140.83	4,660.17		0.00
51430 DW THERAPISTS - HONORARIUM	3,000.00	3,000.00	0.00		0.00
53000 SPED CONTRACTED SERVICES	24,177.74	22,824.72	1,353.02		0.00
53200 SPED TUTORING	2,380.00	2,380.00	0.00		0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13022320 SPED SERVICES Cont.					
58000 SPED D/W ADAPTIVE EQUIPMENT	996.00	996.00	0.00		0.00
TOTAL SPED SERVICES	**204,354.74**	**198,341.55**	**6,013.19**	**0.00**	**0.00**
13022330 SPED PARAPROFESSIONAL					
51110 SPED PARAPROFESSIONAL	28,823.48	28,823.48	0.00		0.00
TOTAL SPED PARAPROFESSIONAL	**28,823.48**	**28,823.48**	**0.00**	**0.00**	**0.00**
13022800 SPED PSYCHOLOGIST					
51110 SPED PSYCHOLOGIST	42,474.85	35,522.16	6,952.69		(0.00)
TOTAL SPED PSYCHOLOGIST	**42,474.85**	**35,522.16**	**6,952.69**	**0.00**	**(0.00)**
13053300 HOMELESS TRANSPORTATION					
53300 TRANSPORTATION	9,552.00	9,552.00	0.00		0.00
TOTAL HOMELESS TRANSPORTATION	**9,552.00**	**9,552.00**	**0.00**	**0.00**	**0.00**
TOTAL SYSTEM WIDE	**1,323,456.58**	**1,310,249.21**	**13,207.37**	**0.00**	**0.00**
301 ECC					
13112305 TEACHERS SALARIES					
51100 TEACHER SALARIES	360,872.56	339,358.80	21,513.76		0.00
51430 TEACHER HONORARIUM	2,000.00	2,000.00			0.00
TOTAL TEACHERS SALARIES	**362,872.56**	**341,358.80**	**21,513.76**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13112325 SUBSTITUTE TEACHERS					
51200 SUBSTITUTES	805.00	805.00	0.00		0.00
TOTAL SUBSTITUTE TEACHERS	**805.00**	**805.00**	**0.00**	**0.00**	**0.00**
13112330 PARAPROFESSIONAL					
51110 PARAPROFESSIONAL SALARIES	34,047.11	34,047.11	0.00		0.00
TOTAL PARAPROFESSIONAL	**34,047.11**	**34,047.11**	**0.00**	**0.00**	**0.00**
13112357 PROFESSIONAL DEVELOPMENT					
57300 COURSE REIMBURSEMENT	1,990.00	1,990.00	0.00		0.00
TOTAL PROFESSIONAL DEVELOPMENT	**1,990.00**	**1,990.00**	**0.00**	**0.00**	**0.00**
13112430 GENERAL SUPPLIES					
54200 GENERAL SUPPLIES	986.89	986.89	0.00		0.00
55800 TECHNOLOGY SUPPLIES	533.47	533.47			0.00
TOTAL GENERAL SUPPLIES	**1,520.36**	**1,520.36**	**0.00**	**0.00**	**0.00**
13113200 HEALTH SERVICES					
54200 HEALTH OFFICE SUPPLIES	494.41	494.41	0.00		0.00
TOTAL HEALTH SERVICES	**494.41**	**494.41**	**0.00**	**0.00**	**0.00**
13114110 CUSTODIAL SERVICES					
51100 CUSTODIAN SUPPLIES	5,319.06	5,319.06			0.00
54500 BUILDING SUPPLIES	2,994.46	2,994.46	0.00		0.00
TOTAL CUSTODIAL SERVICES	**8,313.52**	**8,313.52**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13114220 BUILDING MAINTENANCE					
52400 BUILDING ROUTINE REPAIRS	2,205.57	2,205.57	0.00		0.00
TOTAL BUILDING MAINTENANCE	**2,205.57**	**2,205.57**	**0.00**	**0.00**	**0.00**
13114230 BUILDING SERVICE CONTRACTS					
52400 BUILDING MAINTENANCE	3,442.13	3,442.13	0.00		0.00
TOTAL BUILDING SERVICE CONTRACTS	**3,442.13**	**3,442.13**	**0.00**	**0.00**	**0.00**
13122110 SPED ADMINISTRATION					
54200 SPED SUPPLIES	164.47	164.47	0.00		0.00
TOTAL SPED ADMINISTRATION	**164.47**	**164.47**	**0.00**	**0.00**	**0.00**
13122305 SPED TEACHING					
51100 SPED TEACHER SALARIES	18,293.28	15,569.74	2,723.54		(0.00)
TOTAL SPED TEACHING	**18,293.28**	**15,569.74**	**2,723.54**	**0.00**	**(0.00)**
TOTAL ECC	**434,148.41**	**409,911.11**	**24,237.30**	**0.00**	**0.00**
302 ELEMENTARY					
13212210 PRINCIPAL'S OFFICE					
51100 PRINCIPAL	90,456.00	90,456.00	0.00		0.00
51110 SECRETARY/CLERK WAGES	52,049.23	52,049.23	0.00		0.00
54200 PRINCIPAL OFFICE SUPPLIES	1,815.37	1,815.37	0.00		0.00
57100 PRINCIPAL TRVL/CONFERENCE	400.00	400.00	0.00		0.00
57300 PRIN DUES/MEMBERSHIPS	530.00	530.00	0.00		0.00
TOTAL PRINCIPAL'S OFFICE	**145,250.60**	**145,250.60**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13212305 TEACHERS SALARIES					
51100 TEACHER SALARIES	1,300,423.00	1,236,058.06	64,364.94		(0.00)
51430 TEACHER HONORARIUMS	16,000.00	16,000.00	0.00		0.00
TOTAL TEACHERS SALARIES	**1,316,423.00**	**1,252,058.06**	**64,364.94**	**0.00**	**(0.00)**
13212325 SUBSTITUTE TEACHERS					
51200 SUBSTITUTES	13,055.00	13,055.00	0.00		0.00
TOTAL SUBSTITUTE TEACHERS	**13,055.00**	**13,055.00**	**0.00**	**0.00**	**0.00**
13212357 PROFESSIONAL DEVELOPMENT					
57300 COURSE REIMBURSEMENT	2,565.00	2,565.00	0.00		0.00
TOTAL PROFESSIONAL DEVELOPMENT	**2,565.00**	**2,565.00**	**0.00**	**0.00**	**0.00**
13212430 GENERAL SUPPLIES					
54200 GENERAL EDUCATION SUPPLIES	13,377.57	13,377.57	0.00		0.00
55800 TECHNOLOGY SUPPLIES	2,566.45	2,566.45	0.00		0.00
TOTAL GENERAL SUPPLIES	**15,944.02**	**15,944.02**	**0.00**	**0.00**	**0.00**
13212451 INSTRUCTIONAL HARDWARE					
55100 TECH INSTRUCTIONAL HARDWARE	1,895.61	1,895.61	0.00		0.00
TOTAL INSTRUCTIONAL HARDWARE	**1,895.61**	**1,895.61**	**0.00**	**0.00**	**0.00**
13212455 INSTRUCTIONAL SOFTWARE					
55100 INSTRUCTIONAL SOFTWARE	1,611.10	1,611.10	0.00		0.00
TOTAL INSTRUCTIONAL SOFTWARE	**1,611.10**	**1,611.10**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13212710 GUIDANCE SERVICES					
51100 GUIDANCE COUNSELOR SALARY	71,911.00	60,847.82	11,063.18		0.00
TOTAL GUIDANCE SERVICES	**71,911.00**	**60,847.82**	**11,063.18**	**0.00**	**0.00**
13213200 HEALTH SERVICES					
51100 NURSES SALARY	68,296.00	68,296.00	0.00		0.00
51200 NURSES SUBSTITUTES	1,703.62	1,703.62			0.00
51430 NURSES HONORARIUM	2,000.00	2,000.00	0.00		0.00
54200 HEALTH OFFICE SUPPLIES	1,216.52	1,216.52	0.00		0.00
57100 IN-STATE TRAVEL	69.30	69.30			0.00
TOTAL HEALTH SERVICES	**73,285.44**	**73,285.44**	**0.00**	**0.00**	**0.00**
13214110 CUSTODIAL SERVICES					
51100 CUSTODIAN SALARIES	77,729.60	77,729.60	0.00		0.00
51300 CUSTODIAN OVERTIME	936.47	936.47	0.00		0.00
54500 BUILDING SUPPLIES	10,981.77	10,981.77	0.00		0.00
TOTAL CUSTODIAL SERVICES	**89,647.84**	**89,647.84**	**0.00**	**0.00**	**0.00**
13214120 FUEL OIL/PROPANE					
52102 FUEL OIL/PROPANE	33,989.41	33,989.41	0.00		0.00
TOTAL FUEL OIL/PROPANE	**33,989.41**	**33,989.41**	**0.00**	**0.00**	**0.00**
13214130 UTILITIES					
52101 ELECTRICITY	818.66	818.66			0.00
52901 RUBBISH REMOVAL	3,483.18	3,483.18	0.00		0.00
TOTAL UTILITIES	**4,301.84**	**4,301.84**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13214210 REFUSE COLLECTION					
52900 RUBBISH REMOVAL	0.00	0.00	0.00		0.00
TOTAL REFUSE COLLECTION	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
13214220 BUILDING MAINTENANCE					
52400 BUILDING ROUTINE REPAIR	2,144.20	2,144.20	0.00		0.00
TOTAL BUILDING MAINTENANCE	**2,144.20**	**2,144.20**	**0.00**	**0.00**	**0.00**
13214230 BUILDING SERVICE CONTRACTS					
52400 BUILDING MAINTENANCE	26,131.06	26,131.06			0.00
55100 REPAIR/SERVICE OF MAINT EQUIP	0.00	0.00	0.00		0.00
TOTAL BUILDING SERVICE CONTRACTS	**26,131.06**	**26,131.06**	**0.00**	**0.00**	**0.00**
13222110 SPED ADMINISTRATION					
54200 SPED SUPPLIES	142.08	142.08	0.00		0.00
TOTAL SPED ADMINISTRATION	**142.08**	**142.08**	**0.00**	**0.00**	**0.00**
13222305 TEACHERS SALARIES					
51100 SPED TEACHER SALARIES	219,812.04	219,812.04	0.00		0.00
TOTAL TEACHERS SALARIES	**219,812.04**	**219,812.04**	**0.00**	**0.00**	**0.00**
13222320 SPED SERVICES					
51100 THERAPISTS SALARIES	22,746.00	22,746.00	0.00		0.00
53000 SPED CONTRACTED SERVICES	1,050.00	1,050.00	0.00		0.00
53200 SPED TUTORING	660.00	660.00			0.00
TOTAL SPED SERVICES	**24,456.00**	**24,456.00**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13222325 SUBSTITUTE TEACHERS					
51200 SPED SUBSTITUTES	4,655.00	4,655.00	0.00		0.00
TOTAL SUBSTITUTE TEACHERS	**4,655.00**	**4,655.00**	**0.00**	**0.00**	**0.00**
13222330 PARAPROFESSIONALS					
51110 SPED PARAPROFESSIONAL SALARIES	150,925.78	150,925.78	0.00		0.00
TOTAL PARAPROFESSIONALS	**150,925.78**	**150,925.78**	**0.00**	**0.00**	**0.00**
TOTAL ELEMENTARY	**2,198,146.02**	**2,122,717.90**	**75,428.12**	**0.00**	**(0.00)**
					0.00
303 INTERMEDIATE/ELEMENTARY					**0.00**
13312210 PRINCIPAL'S OFFICE					**0.00**
51100 PRINCIPAL/ASST PRIN SALARIES	180,364.00	180,364.00	0.00		0.00
51110 SECRETARY/CLERK WAGES	65,826.28	65,826.28	0.00		0.00
54200 PRINCIPAL OFFICE SUPPLIES	5,454.70	5,454.70	0.00		0.00
57100 PRINCIPAL TRAVEL/CONFERENCE	800.00	800.00	0.00		0.00
57300 PRIN/ASST DUES MEMBERSHIPS	830.00	830.00	0.00		0.00
TOTAL PRINCIPAL'S OFFICE	**253,274.98**	**253,274.98**	**0.00**	**0.00**	**0.00**
13312220 COORDINATORS					
51110 CO-CURRICULAR STIPENDS	12,247.30	12,247.30	0.00		0.00
TOTAL COORDINATORS	**12,247.30**	**12,247.30**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13312305 TEACHERS SALARIES					
51100 TEACHER SALARIES	1,577,667.00	1,460,581.38	117,085.62		0.00
51430 TEACHER HONORARIUMS	14,000.00	14,000.00	0.00		0.00
TOTAL TEACHERS SALARIES	**1,591,667.00**	**1,474,581.38**	**117,085.62**	**0.00**	**0.00**
13312325 SUBSTITUTE TEACHERS					
51200 SUBSTITUTES	45,415.00	45,365.00	50.00		0.00
TOTAL SUBSTITUTE TEACHERS	**45,415.00**	**45,365.00**	**50.00**	**0.00**	**0.00**
13312340 LIBRARY SERVICES					
51100 LIBRARIAN SALARY	77,327.00	65,430.64	11,896.36		0.00
51110 LIBRARY PARAPROFESSIONAL	7,409.78	7,409.78	0.00		0.00
51430 LIBRARIAN HONORARIUMS	2,000.00	2,000.00	0.00		0.00
TOTAL LIBRARY SERVICES	**86,736.78**	**74,840.42**	**11,896.36**	**0.00**	**0.00**
13312357 PROFESSIONAL DEVELOPMENT					
57300 COURSE REIMBURSEMENT	8,793.50	8,293.50	500.00		0.00
TOTAL PROFESSIONAL DEVELOPMENT	**8,793.50**	**8,293.50**	**500.00**	**0.00**	**0.00**
13312410 TEXTBOOKS/MATERIALS					
55100 TEXTBOOKS/MATERIALS	4,874.65	4,874.65			0.00
TOTAL TEXTBOOKS/MATERIALS	**4,874.65**	**4,874.65**	**0.00**	**0.00**	**0.00**
13312430 GENERAL SUPPLIES					
54200 GENERAL EDUCATION SUPPLIES	12,783.17	12,783.17	0.00		0.00
55800 TECHNOLOGY SUPPLIES	4,430.68	4,430.68	0.00		0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13312430 GENERAL SUPPLIES – Cont.					
55804 MUSIC SUPPLIES	1,644.85	1,644.85	0.00		0.00
55805 GYM SUPPLIES	623.49	623.49	0.00		0.00
55806 ART SUPPLIES	2,907.00	2,907.00	0.00		0.00
55808 SCIENCE SUPPLIES	1,233.52	1,233.52	0.00		0.00
TOTAL GENERAL SUPPLIES	**23,622.71**	**23,622.71**	**0.00**	**0.00**	**0.00**
13312451 INSTRUCTIONAL HARDWARE					
55100 TECH INSTRUCTIONAL HARDWARE	261.78	261.78	0.00		0.00
TOTAL INSTRUCTIONAL HARDWARE	**261.78**	**261.78**	**0.00**	**0.00**	**0.00**
13312455 INSTRUCTIONAL SOFTWARE					
55100 INSTRUCTIONAL SOFTWARE	5,043.85	5,043.85	0.00		0.00
TOTAL INSTRUCTIONAL SOFTWARE	**5,043.85**	**5,043.85**	**0.00**		**0.00**
13313200 HEALTH SERVICES					
51100 NURSES SALARY	51,718.30	43,731.00	7,987.30		0.00
54200 HEALTH OFFICE SUPPLIES	1,600.00	1,600.00	0.00		0.00
TOTAL HEALTH SERVICES	**53,318.30**	**45,331.00**	**7,987.30**	**0.00**	**0.00**
13313520 OTHER STUDENT ACTIVITIES					
55800 LEGO ROBOTICS/SCIENCE F	948.75	948.75	0.00		0.00
TOTAL OTHER STUDENT ACTIVITIES	**948.75**	**948.75**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13314110 CUSTODIAL SERVICES					
51100 CUSTODIAN SALARIES	125,353.28	125,353.28			0.00
51300 CUSTODIAN OVERTIME	1,270.33	1,270.33	0.00		0.00
54500 BUILDING SUPPLIES	12,782.57	12,782.57	0.00		0.00
57100 IN-STATE TRAVEL	201.98	201.98			0.00
TOTAL CUSTODIAL SERVICES	139,608.16	139,608.16	0.00	0.00	0.00
13314130 UTILITIES					
52901 RUBBISH REMOVAL	10,066.83	10,066.83	0.00		0.00
TOTAL UTILITIES	10,066.83	10,066.83	0.00	0.00	0.00
13314220 BUILDING MAINTENANCE					
52400 BUILDING ROUTINE REPAIR	488.85	488.85	0.00		0.00
TOTAL BUILDING MAINTENANCE	488.85	488.85	0.00	0.00	0.00
13314225 BUILDING SECURITY					
53800 BUILDING SECURITY	362.50	362.50	0.00		0.00
TOTAL BUILDING SECURITY	362.50	362.50	0.00	0.00	0.00
13314230 BUILDING SERVICE CONTRACTS					
52400 BUILDING MAINTENANCE	27,838.40	27,624.46	213.94		0.00
55100 REPAIR/SERVICE	0.00				0.00
TOTAL BUILDING SECURITY	27,838.40	27,624.46	213.94	0.00	0.00
13322110 SPED ADMINISTRATION					
54200 SPED SUPPLIES	886.13	886.13	0.00		0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
TOTAL SPED ADMINISTRATION	**886.13**	**886.13**	**0.00**	**0.00**	**0.00**
13322305 SPED TEACHERS SALARIES					
51100 SPED TEACHERS SALARIES	313,263.00	294,405.94	18,857.06		(0.00)
TOTAL SPED TEACHERS SALARIES	**313,263.00**	**294,405.94**	**18,857.06**	**0.00**	**(0.00)**
13322310 SPED TEACHERS SALARIES					
51100 TEACHER SALARIES	0.00	0.00	0.00		0.00
51430 SPED TEACHER HONORARIUM	3,000.00	3,000.00	0.00		0.00
TOTAL SPED TEACHERS SALARIES	**3,000.00**	**3,000.00**	**0.00**	**0.00**	**0.00**
13322320 SPED SERVICES					
51100 THERAPISTS SALARIES	39,316.00	33,267.30	6,048.70		(0.00)
53000 SPED CONTRACTED SERVICES	400.00	400.00	0.00		0.00
53200 SPED TUTORING	2,335.00	2,335.00	0.00		0.00
TOTAL SPED SERVICES	**42,051.00**	**36,002.30**	**6,048.70**	**0.00**	**(0.00)**
13322325 SUBSTITUTE TEACHERS					
51200 SPED SUBSTITUTES	5,180.00	5,180.00	0.00		0.00
TOTAL SUBSTITUTE TEACHERS	**5,180.00**	**5,180.00**	**0.00**	**0.00**	**0.00**
13322330 PARAPROFESSIONAL					
51110 SPED PARAPROFESSIONAL SALARIES	159,750.40	159,750.40	0.00		0.00
TOTAL PARAPROFESSIONAL	**159,750.40**	**159,750.40**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13322410 TEXTBOOKS/MATERIALS					
55100 SPED TEXTBOOKS/MATERIAL	101.78	101.78	0.00		0.00
TOTAL TEXTBOOKS/MATERIALS	**101.78**	**101.78**	**0.00**	**0.00**	**0.00**
13322800 PSYCHOLOGISTS SALARIES					
51100 SPED PSYCHOLOGIST SALARIES	71,911.00	60,847.82	11,063.18		0.00
TOTAL PSYCHOLOGISTS SALARIES	**71,911.00**	**60,847.82**	**11,063.18**	**0.00**	**0.00**
13329100 TUITION TO MASS SCHOOLS					
53200 TUITION TO MASS SCHOOLS	22,500.00	22,500.00	0.00		0.00
TOTAL TUITION TO MASS SCHOOLS	**22,500.00**	**22,500.00**	**0.00**	**0.00**	**0.00**
13329300 SPED TUITION					
53200 SPED TUITION TO MASS SCHOOLS	72,446.04	72,446.04	0.00		0.00
TOTAL SPED TUITION	**72,446.04**	**72,446.04**	**0.00**	**0.00**	**0.00**
TOTAL INTERMEDIATE/ELEMENTARY	**2,955,658.69**	**2,781,956.53**	**173,702.16**	**0.00**	**0.00**
304 HIGH SCHOOL					
13412210 PRINCIPAL'S OFFICE					
51100 PRINCIPAL/ASST PRIN SALARIES	193,752.00	193,752.00	0.00		0.00
51110 SECRETARY WAGES	65,743.48	65,743.48	0.00		0.00
54200 PRINCIPAL OFFICE SUPPLY	3,953.00	3,910.36	42.64		(0.00)

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13412210 PRINCIPAL'S OFFICE – Cont.					
55800 AWARDS	853.70	853.70	0.00		0.00
55801 GRADUATION SUPPLIES	**2,633.65**	**2,633.65**	**0.00**		**0.00**
57100 PRIN/ASST TRAVEL CONFERENCE	800.00	800.00	0.00		0.00
57300 PROFESSIONAL/SCH MEMBERSHIP	5,380.00	5,380.00	0.00		0.00
TOTAL PRINCIPAL'S OFFICE	**273,115.83**	**273,073.19**	**42.64**	**0.00**	**(0.00)**
13412220 COORDINATORS					
51100 DEPARTMENT CHAIR STIPENDS	22,392.15	22,392.15	0.00		0.00
51110 CO-CURRICULAR STIPENDS	42,620.93	42,620.93	0.00		0.00
TOTAL COORDINATORS	**65,013.08**	**65,013.08**	**0.00**	**0.00**	**0.00**
13412250 NON INSTRUCTIONAL TECHNOLOGY					
55800 NON INSTRUCTIONAL TECHNOLOGY	991.60	991.60	0.00		0.00
TOTAL NON INSTRUCTIONAL TECHNOLOGY	**991.60**	**991.60**	**0.00**	**0.00**	**0.00**
13412305 TEACHERS SALARIES					
51100 TEACHER SALARIES	2,461,600.19	2,346,980.05	114,620.14		0.00
51430 TEACHER HONORARIUMS	16,000.00	16,000.00	0.00		0.00
TOTAL TEACHERS SALARIES	**2,477,600.19**	**2,362,980.05**	**114,620.14**	**0.00**	**0.00**
13412325 SUBSTITUTE TEACHERS					
51200 SUBSTITUTES	27,700.00	27,700.00	0.00		0.00
TOTAL SUBSTITUTE TEACHERS	**27,700.00**	**27,700.00**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13412340 LIBRARY SERVICES					
51100 LIBRARIAN SALARY	71,911.00	71,911.00	0.00		0.00
TOTAL LIBRARY SERVICES	**71,911.00**	**71,911.00**	**0.00**	**0.00**	**0.00**
13412357 PROFESSIONAL DEVELOPMENT					
57300 COURSE REIMBURSEMENT	9,078.44	8,178.44	900.00		0.00
TOTAL PROFESSIONAL DEVELOPMENT	**9,078.44**	**8,178.44**	**900.00**	**0.00**	**0.00**
13412410 TEXTBOOKS/MATERIALS					
55100 TEXTBOOKS/MATERIALS	630.31	630.31	0.00		0.00
TOTAL TEXTBOOKS/MATERIALS	**630.31**	**630.31**	**0.00**	**0.00**	**0.00**
13412420 INSTRUCTIONAL EQUIPMENT					
55100 INSTRUCTIONAL EQUIPMENT	1,342.99	1,342.99	0.00		0.00
TOTAL INSTRUCTIONAL EQUIPMENT	**1,342.99**	**1,342.99**	**0.00**	**0.00**	**0.00**
13412430 GENERAL SUPPLIES					
54200 GENERAL EDUCATION SUPPLIES	9,683.68	9,125.68	558.00		0.00
55800 TECHNOLOGY SUPPLIES	5,901.06	5,901.06	0.00		0.00
55803 INDUSTRIAL ARTS SUPPLIES	3,928.64	3,928.64	0.00		0.00
55804 MUSIC SUPPLIES	2,738.33	2,738.33	0.00		0.00
55805 GYM SUPPLIES	1,271.38	1,271.38	0.00		0.00
55806 ART SUPPLIES	2,291.55	2,291.55	0.00		0.00
55808 SCIENCE SUPPLIES	2,627.22	2,627.22	0.00		0.00
55809 AP SUPPLIES	3,920.01	3,920.01	0.00		0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13412430 GENERAL SUPPLIES – Cont.					
55810 FAMILY CONSUMER SCIENCE	1,319.70	1,319.70	0.00		0.00
TOTAL GENERAL SUPPLIES	**33,681.57**	**33,123.57**	**558.00**	**0.00**	**0.00**
13412451 INSTRUCTIONAL HARDWARE					
55100 TECH INSTRUCTIONAL	8,291.16	8,291.16	0.00		0.00
TOTAL INSTRUCTIONAL HARDWARE	**8,291.16**	**8,291.16**	**0.00**	**0.00**	**0.00**
13412455 INSTRUCTIONAL SOFTWARE					
55100 INSTRUCTIONAL SOFTWARE	13,219.86	13,219.86	0.00		0.00
TOTAL INSTRUCTIONAL SOFTWARE	**13,219.86**	**13,219.86**	**0.00**	**0.00**	**0.00**
13412710 GUIDANCE SERVICES					
51100 GUIDANCE COUNSELOR SALARY	137,339.00	116,209.94	21,129.06		(0.00)
51110 GUIDANCE SECRETARY SALARY	42,392.00	42,392.00	0.00		0.00
51430 LONGEVITY WAGES	500.00	500.00			
54200 GUIDANCE OFFICE SUPPLIES	5,145.72	5,145.72	0.00		0.00
TOTAL GUIDANCE SERVICES	**185,376.72**	**164,247.66**	**21,129.06**	**0.00**	**(0.00)**
13413200 HEALTH SERVICES					
51100 NURSES SALARY	68,296.00	68,296.00	0.00		0.00
52400 HEALTH EQUIPMENT REPAIRS	46.01	46.01			0.00
54200 HEALTH OFFICE SUPPLIES	1,575.99	1,575.99	0.00		0.00
TOTAL HEALTH SERVICES	**69,918.00**	**69,918.00**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13413510 ATHLETICS					
51100 COACHES/A.D. SALARY	100,601.30	100,601.30	0.00		0.00
52700 RENTALS AND LEASES	0.00	0.00	0.00		0.00
53000 OFFICIALS	30,841.50	30,841.50	0.00		0.00
53300 ATHLETIC TRANSPORTATION	23,096.00	23,096.00	0.00		0.00
54200 ATHLETIC SUPPLIES	20,124.63	20,124.63	0.00		0.00
57300 ATHLETIC DUES/MEMBERSHIPS	8,668.00	8,668.00	0.00		0.00
TOTAL ATHLETICS	**183,331.43**	**183,331.43**	**0.00**	**0.00**	**0.00**
13413520 OTHER STUDENT ACTIVITIES					
53300 FIELD TRIPS	4,555.00	4,555.00	0.00		0.00
55800 BAND/CHORUS SUPPLIES	2,411.29	2,411.29	0.00		0.00
57100 TRAVEL AND CONFERENCES	1,032.00	1,032.00	0.00		0.00
TOTAL OTHER STUDENT ACTIVITIES	**7,998.29**	**7,998.29**	**0.00**	**0.00**	**0.00**
13414110 CUSTODIAL SERVICES					
51100 CUSTODIAN SALARIES	115,464.76	115,464.76	0.00		0.00
51300 CUSTODIAN OVERTIME	1,825.85	1,825.85	0.00		0.00
54500 BUILDING SUPPLIES	21,146.98	21,146.98	0.00		0.00
TOTAL CUSTODIAL SERVICES	**138,437.59**	**138,437.59**	**0.00**	**0.00**	**0.00**
13414120 FUEL OIL/PROPANE					
52102 FUEL OIL/PROPANE	52,381.10	52,381.10	0.00		0.00
TOTAL FUEL OIL/PROPANE	**52,381.10**	**52,381.10**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13414130 UTILITIES					
52300 WATER/SEWER	24,000.00	24,000.00	0.00		0.00
52901 RUBBISH REMOVAL	9,429.97	9,429.97	0.00		0.00
TOTAL UTILITIES	**33,429.97**	**33,429.97**	**0.00**	**0.00**	**0.00**
13414220 BUILDING MAINTENANCE					
52400 BUILDING ROUTINE REPAIR	11,504.12	9,004.12	2,500.00		0.00
TOTAL BUILDING MAINTENANCE	**11,504.12**	**9,004.12**	**2,500.00**	**0.00**	**0.00**
13414225 BUILDING SECURITY					
53800 BUILDING SECURITY	930.00	930.00			0.00
TOTAL BUILDING SECURITY	**930.00**	**930.00**	**0.00**	**0.00**	**0.00**
13414230 BUILDING SERVICE CONTRACTS					
52400 BUILDING MAINTENANCE	88,706.82	87,746.82	960.00		0.00
52900 OTHER PROPERTY RELATED	4,749.01	4,345.73	403.28		0.00
TOTAL BUILDING SERVICE CONTRACTS	**93,455.83**	**92,092.55**	**1,363.28**	**0.00**	**0.00**
13422110 SPED ADMINISTRATION					
54200 SPED SUPPLIES	1,129.75	1,129.75	0.00		0.00
TOTAL SPED ADMINISTRATION	**1,129.75**	**1,129.75**	**0.00**	**0.00**	**0.00**
13422305 SPED TEACHER SALARIES					
51100 SPED TEACHER SALARIES	299,143.28	274,431.88	24,711.40		0.00
TOTAL SPED TEACHER SALARIES	**299,143.28**	**274,431.88**	**24,711.40**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13422320 SPED SERVICES					
53000 SPED CONTRACTED SERVICES	34,373.62	34,373.62	0.00		0.00
53200 SPED TUTORING	8,685.00	8,685.00	0.00		0.00
TOTAL SPED SERVICES	**43,058.62**	**43,058.62**	**0.00**	**0.00**	**0.00**
13422330 PARAPROFESSIONALS					
51110 SPED PARAPROFESSIONAL SALARIES	160,640.88	160,640.88	0.00		0.00
TOTAL PARAPROFESSIONALS	**160,640.88**	**160,640.88**	**0.00**	**0.00**	**0.00**
13422410 TEXTBOOKS/MATERIALS					
55100 SPED TEXTBOOKS/MATERIALS	19.95	19.95	0.00		0.00
TOTAL TEXTBOOKS/MATERIALS	**19.95**	**19.95**	**0.00**	**0.00**	**0.00**
13422451 SPED INSTRUCTIONAL HARDWARE					
55100 INSTRUCTIONAL HARDWARE	920.00	920.00	0.00		0.00
TOTAL SPED INSTRUCTIONAL HARDWARE	**920.00**	**920.00**	**0.00**	**0.00**	**0.00**
13422800 PSYCHOLOGIST SALARIES					
51100 PSYCHOLOGIST SALARIES	78,401.00	66,339.24	12,061.76		(0.00)
TOTAL PSYCHOLOGIST SALARIES	**78,401.00**	**66,339.24**	**12,061.76**	**0.00**	**(0.00)**
13429100 TUITION TO MASS SCHOOLS					
53200 TUITION TO MA SCHOOLS	22,429.60	22,429.60			0.00
TOTAL TUITION TO MASS SCHOOLS	**22,429.60**	**22,429.60**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13429200 TUITION TO OUT OF STATE SCHOOL					
53200 TUITION TO OUT OF STATE SCHOOL	49,940.38	49,940.38	0.00		0.00
TOTAL TUITION TO OUT OF STATE SCHOOL	**49,940.38**	**49,940.38**	**0.00**	**0.00**	**0.00**
13429300 SPED TUITION					
53200 SPED TUITION TO MA	185,853.49	185,853.49	0.00		0.00
TOTAL SPED TUITION TO MA	**185,853.49**	**185,853.49**	**0.00**	**0.00**	**0.00**
TOTAL HIGH SCHOOL	**4,600,876.03**	**4,422,989.75**	**177,886.28**	**0.00**	**0.00**
306 SCHOOL TRANSPORTATION					
13613300 TRANSPORTATION SERVICES - REG					
53300 REGULAR TRANSPORTATION	660,600.00	660,600.00	0.00		0.00
TOTAL TRANSPORTATION SERVICES - REG	**660,600.00**	**660,600.00**	**0.00**	**0.00**	**0.00**
13623300 TRANSPORTATION SERVICES - SPED					
53300 SPED TRANSPORTATION	200,278.00	195,883.04	0.00		4,394.96
TOTAL TRANSPORTATION SERVICES - SPED	**200,278.00**	**195,883.04**	**0.00**	**0.00**	**4,394.96**
TOTAL SCHOOL TRANSPORTATION	**860,878.00**	**856,483.04**	**0.00**		**4,394.96**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
307 SCHOOL ENCUMBRANCES					
13700600 SCHOOL ENCUMBRANCES					
51000 SALARIES/WAGES	314,362.28	314,360.05	0.00		2.23
57000 EXPENDITURES	5,306.13	4,094.42	0.00		1,211.71
TOTAL SCHOOL ENCUMBRANCES	**319,668.41**	**318,454.47**	**0.00**	**0.00**	**1,213.94**
308 MEDICAID REIMBURSEMENT					
13800200 MEDICAID REIMBURSEMENT					
53000 PROF AND TECHNICAL CONSULTANTS	5,000.00	2,538.84			2,461.16
TOTAL MEDICAID REIMBURSEMENT	**5,000.00**	**2,538.84**	**0.00**	**0.00**	**2,461.16**
308 MEDICAID REIMBURSEMENT - ENCUMBRANCES					
13800600 MEDICAID REIMBURSEMENT					
53000 PROF AND TECHNICAL CONSULTANTS	979.58	979.58	0.00		0.00
TOTAL MEDICAID REIMBURSEMENT - ENCUMBRANCES	**979.58**	**979.58**	**0.00**	**0.00**	**0.00**
399 VOCATIONAL					
13990000 BLACKSTONE VALLEY VOCATIONAL					
51904 STIPENDS	500.00	500.00	0.00		0.00
53200 TUITIONS	498,159.00	498,159.00	0.00		0.00
53201 BVV - DEBT ASSESSMENT	56,895.00	56,895.00	0.00		0.00
TOTAL BLACKSTONE VALLEY VOCATIONAL	**555,554.00**	**555,554.00**	**0.00**	**0.00**	**0.00**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13990001 NORFOLK CNTY AGRICULTURAL					
53200 NORFOLK CNTY AGRICULTURAL	67,881.00	67,782.00	0.00		99.00
53300 TRANSPORTATION	10,000.00	5,962.50	0.00		4,037.50
TOTAL NORFOLK CNTY AGRICULTURAL	**77,881.00**	**73,744.50**	**0.00**	**0.00**	**4,136.50**
TOTAL VOCATIONAL	**633,435.00**	**629,298.50**	**0.00**	**0.00**	**4,136.50**
TOTAL EDUCATION	**13,332,246.72**	**12,855,578.93**	**464,461.23**	**0.00**	**12,206.56**
420 HIGHWAYS AND STREETS					
01420200 HIGHWAY SIGNS - EXPENSES					
55300 PUBLIC WORKS SUPPLIES	1,400.00	1,165.31	0.00		234.69
TOTAL HIGHWAY SIGNS - EXPENSES	**1,400.00**	**1,165.31**	**0.00**	**0.00**	**234.69**
421 ADMINISTRATION					
01421100 HIGHWAY - SALARIES					
51100 SALARIES	84,828.00	84,827.53	0.00		0.47
51110 F/T WAGES	289,251.00	288,204.82	0.00		1,046.18
51200 P/T WAGES	32,475.00	29,751.69	0.00		2,723.31
51300 OVERTIME	5,000.00	2,307.99	0.00		2,692.01
TOTAL HIGHWAY - SALARIES	**411,554.00**	**405,092.03**	**0.00**	**0.00**	**6,461.97**
01421200 HIGHWAY - EXPENSES					
52101 ELECTRICITY	2,750.00	1,994.97	0.00		755.03
52102 HEATING	6,500.00	8,714.51	0.00		(2,214.51)

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBR ANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01421200 HIGHWAY – EXPENSES – Cont.					
52400 REPAIRS AND MAINT AGREEMENT	300.00	1,347.45	0.00		(1,047.45)
52900 OTHER PROPERTY RELATED SERV	75.00	621.93	0.00		(546.93)
53001 ADVERTISING	650.00	311.96	0.00		338.04
53400 TELEPHONE	850.00	436.45	0.00		413.55
53404 CELLULAR PHONES	450.00	517.67	0.00		(67.67)
53800 OTHER SERVICES	7,000.00	6,691.61	0.00		308.39
54200 OFFICE SUPPLIES	1,500.00	1,499.42	0.00		0.58
54300 BLDG. AND EQ REPAIRS AND MAINT	3,037.00	807.19	0.00		2,229.81
54500 CUSTODIAL SUPPLIES	1,000.00	622.94	0.00		377.06
54800 VEHICULAR SUPPLIES	0.00	11.53			(11.53)
55000 MEDICAL SUPPLIES	400.00	268.10	0.00		131.90
57100 IN-STATE TRAVEL	1,000.00	428.50	0.00		571.50
57150 TRAINING AND EDUCATION	400.00	120.00	0.00		280.00
57300 DUES AND MEMBERSHIPS	100.00	155.00	0.00		(55.00)
TOTAL HIGHWAY - EXPENSES	**26,012.00**	**24,549.23**	**0.00**	**0.00**	**1,462.77**
TOTAL HIGHWAY ADMINISTRATION	**437,566.00**	**429,641.26**	**0.00**	**0.00**	**7,924.74**
422 CONSTRUCTION AND MAINTENANCE					
01422200 HIGHWAY MAINTENANCE - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	12,000.00	20,022.18	0.00		(8,022.18)
52900 OTHER PROPERTY RELATED SERVICE	0.00	10,081.73	0.00		(10,081.73)
53800 OTHER SERVICES	0.00	11,100.00	0.00		(11,100.00)
54300 BLDG. AND EQ REPAIRS AND MAINT	54,500.00	6,135.69	0.00		48,364.31
54800 VEHICULAR SUPPLIES	21,000.00	13,189.41	0.00		7,810.59
54805 VEHICLES GASOLINE	24,000.00	43,457.93	0.00		(19,457.93)

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01422200 HIGHWAY MAINTENANCE – EXPENSES- Cont.					
55300 PUBLIC WORKS SUPPLIES	9,700.00	11,055.36	0.00		(1,355.36)
58500 ADDITIONAL EQUIPMENT		675.58			(675.58)
TOTAL HIGHWAY MAINTENANCE - EXPENSES	**121,200.00**	**115,717.88**	**0.00**	**0.00**	**5,482.12**
TOTAL CONSTRUCTION AND MAINTENANCE	**121,200.00**	**115,717.88**	**0.00**	**0.00**	**5,482.12**
423 SNOW & ICE REMOVAL					
01423100 SNOW & ICE - SALARIES					
51200 P/T WAGES	5,130.00	5,126.30	0.00		3.70
51300 OVERTIME	38,222.00	33,858.95	0.00		4,363.05
TOTAL SNOW & ICE - SALARIES	**43,352.00**	**38,985.25**	**0.00**	**0.00**	**4,366.75**
01423200 SNOW & ICE - EXPENSES					
52400 REPAIRS AND MAINTENANCE	0.00	400.00			(400.00)
53800 OTHER SERVICES	57,500.00	44,333.25	0.00		13,166.75
54800 VEHICULAR SUPPLIES	5,629.00	6,766.66	0.00		(1,137.66)
54900 FOOD AND FOOD SERVICE SUPPLIES	1,000.00	954.41	0.00		45.59
55300 PUBLIC WORKS SUPPLIES	152,519.00	141,787.21	0.00		10,731.79
TOTAL SNOW & ICE - EXPENSES	**216,648.00**	**194,241.53**	**0.00**	**0.00**	**22,406.47**
TOTAL SNOW & ICE	**260,000.00**	**233,226.78**	**0.00**	**0.00**	**26,773.22**
	0.00				
424 STREET LIGHTING	**0.00**				
01424200 STREET LIGHTING	**0.00**				
52101 ELECTRICITY	42,550.00	41,386.87	0.00		1,163.13
TOTAL STREET LIGHTING	**42,550.00**	**41,386.87**	**0.00**	**0.00**	**1,163.13**

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
0100 GENERAL FUND					
434 MONITOR WELLS					
01434200 MONITOR WELLS - EXPENSES					
53000 PROF AND TECH CONSULTANTS	9,950.00	9,675.00	0.00		275.00
TOTAL MONITOR WELLS - EXPENSES	**9,950.00**	**9,675.00**	**0.00**	**0.00**	**275.00**
435 LANDFILL MAINTENANCE					
01435200 LANDFILL MAINTENANCE - EXPENSE					
53000 PROF AND TECHNICAL CONSULTANT	1,235.00	600.00	0.00		635.00
TOTAL LANDFILL MAINTENANCE - EXPENSE	**1,235.00**	**600.00**	**0.00**		**635.00**
491 CEMETERY					
01491200 CEMETERY - EXPENSES					
52300 NON-ENERGY UTILITIES	30.00	50.36	0.00		(20.36)
52400 REPAIRS AND MAINT AGREEMENT	8,745.00	9,500.00	0.00		(755.00)
53402 PRINTING AND MAILING	0.00	175.00	0.00		(175.00)
54200 OFFICE SUPPLIES	110.00	0.00			110.00
54600 GROUNDS KEEPING SUPPLIES	1,000.00	0.00	0.00		1,000.00
TOTAL CEMETERY - EXPENSES	**9,885.00**	**9,725.36**	**0.00**	**0.00**	**159.64**
TOTAL PUBLIC WORKS	**883,786.00**	**841,138.46**	**0.00**	**0.00**	**42,647.54**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
510 HEALTH DEPARTMENT					
01510100 BOARD OF HEALTH - SALARIES					
51110 F/T WAGES	38,564.00	38,563.20	0.00		0.80
51200 P/T WAGES	8,668.00	8,668.25	0.00		(0.25)
51201 P/T WAGES	595.00	490.00	0.00		105.00
51300 OVERTIME	800.00	531.48	0.00		268.52
TOTAL BOARD OF HEALTH - SALARIES	**48,627.00**	**48,252.93**	**0.00**	**0.00**	**374.07**
01510200 BOARD OF HEALTH - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	3,000.00	2,715.17	0.00		284.83
53001 ADVERTISING		441.00			(441.00)
53006 BONDING SERVICES	100.00	100.00	0.00		0.00
53401 POSTAGE		9.80			(9.80)
53404 CELLULAR PHONES	450.00	349.39	0.00		100.61
53800 OTHER SERVICES	1,450.00	1,410.55	0.00		39.45
54200 OFFICE SUPPLIES	600.00	585.50	0.00		14.50
55000 MEDICAL SUPPLIES	200.00	247.00	0.00		(47.00)
55800 OTHER SUPPLIES	200.00	201.74	0.00		(1.74)
57100 IN-STATE TRAVEL	800.00	579.39	0.00		220.61
57150 TRAINING AND EDUCATION	100.00	95.00	0.00		5.00
57300 DUES AND MEMBERSHIPS	100.00	100.00	0.00		0.00
TOTAL BOARD OF HEALTH - EXPENSES	**7,000.00**	**6,834.54**	**0.00**	**0.00**	**165.46**
TOTAL BOARD OF HEALTH	**55,627.00**	**55,087.47**	**0.00**	**0.00**	**539.53**

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
0100 GENERAL FUND					
513 ANIMAL INSPECTOR					
01513100 ANIMAL INSPECTOR - SALARIES					
51200 P/T WAGES	2,885.00	2,883.84	0.00		1.16
TOTAL ANIMAL INSPECTOR - SALARIES	**2,885.00**	**2,883.84**	**0.00**	**0.00**	**1.16**
01513200 ANIMAL INSPECTOR - EXPENSES					
53800 OTHER SERVICES	0.00	0.00	0.00		0.00
55800 OTHER SUPPLIES	150.00	0.00	0.00		150.00
57100 IN-STATE TRAVEL	200.00	0.00	0.00		200.00
TOTAL ANIMAL INSPECTOR - EXPENSES	**350.00**	**0.00**	**0.00**	**0.00**	**350.00**
TOTAL ANIMAL INSPECTOR	**3,235.00**	**2,883.84**	**0.00**	**0.00**	**351.16**
522 NURSING					
01522100 NURSING - SALARIES					
51200 P/T WAGES	14,701.00	11,972.79	0.00		2,728.21
TOTAL NURSING - SALARIES	**14,701.00**	**11,972.79**	**0.00**	**0.00**	**2,728.21**
541 COUNCIL ON AGING					
01541100 COUNCIL ON AGING - SALARIES					
51100 SALARIES	28,521.00	28,520.36	0.00		0.64
51200 P/T WAGES	50,244.00	49,934.14	0.00		309.86
TOTAL COUNCIL ON AGING - SALARIES	**78,765.00**	**78,454.50**	**0.00**	**0.00**	**310.50**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01541200 COUNCIL ON AGING - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	200.00	40.00	0.00		160.00
53400 TELEPHONE	900.00	729.36			170.64
53402 PRINTING AND MAILING	0.00	110.75			(110.75)
53800 OTHER SERVICES	0.00	0.00			0.00
54200 OFFICE SUPPLIES	1,300.00	1,224.77	87.95		(12.72)
54300 BLDG. AND EQ REPAIRS AND MAINT	100.00	0.00	0.00		100.00
54500 CUSTODIAL SUPPLIES	300.00	806.27	0.00		(506.27)
55800 OTHER SUPPLIES	1,600.00	1,682.25			(82.25)
57100 IN-STATE TRAVEL	700.00	309.75	0.00		390.25
57150 TRAINING AND EDUCATION	300.00	75.00	0.00		225.00
57300 DUES AND MEMBERSHIPS	250.00	151.34	0.00		98.66
58500 ADDITIONAL EQUIPMENT	350.00	0.00	223.19		126.81
TOTAL COUNCIL ON AGING - EXPENSES	**6,000.00**	**5,129.49**	**311.14**	**0.00**	**559.37**
541 COUNCIL ON AGING ENCUMBRANCES					
01541600 COUNCIL ON AGING ENCUMBRANCES					
53400 Telephone	59.90	59.90			0.00
TOTAL COUNCIL ON AGING ENCUMBRANCES	**59.90**	**59.90**	**0.00**	**0.00**	**0.00**
TOTAL COUNCIL ON AGING	**84,824.90**	**83,643.89**	**311.14**	**0.00**	**869.87**
543 VETERANS SERVICES					
01543200 VETERANS - EXPENSES					
53800 OTHER SERVICES	9,000.00	8,013.86	0.00		986.14
54200 OFFICE SUPPLIES	200.00	0.00	0.00		200.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01543200 VETERANS – EXPENSES – Cont.					
55800 OTHER SUPPLIES	500.00	544.32	0.00		(44.32)
57100 IN-STATE TRAVEL	280.00	0.00	0.00		280.00
57300 DUES AND MEMBERSHIPS	35.00	0.00	0.00		35.00
TOTAL VETERANS - EXPENSES	**10,015.00**	**8,558.18**	**0.00**	**0.00**	**1,456.82**
01543300 VETERANS - BENEFITS					
57700 VETERANS BENEFITS	100,000.00	93,132.26	0.00		6,867.74
TOTAL VETERANS - BENEFITS	**100,000.00**	**93,132.26**	**0.00**	**0.00**	**6,867.74**
TOTAL VETERANS SERVICES	**110,015.00**	**101,690.44**	**0.00**	**0.00**	**8,324.56**
TOTAL HUMAN SERVICES	**268,402.90**	**255,278.43**	**311.14**	**0.00**	**12,813.33**
610 LIBRARY					
01610100 LIBRARY - SALARIES					
51100 SALARIES	67,106.00	67,106.74	0.00		(0.74)
51110 F/T WAGES	66,865.00	67,166.60	0.00		(301.60)
51200 P/T WAGES	19,813.00	15,788.04	0.00		4,024.96
TOTAL LIBRARY - SALARIES	**153,784.00**	**150,061.38**	**0.00**	**0.00**	**3,722.62**
01610200 LIBRARY - EXPENSES					
52101 ELECTRICITY	2,427.00	2,013.07	0.00		413.93
52102 HEATING	3,900.00	4,769.16	0.00		(869.16)
52400 REPAIRS AND MAINT AGREEMENT	0.00	178.00	0.00		(178.00)
52900 OTHER PROPERTY RELATED SERV	0.00	850.00	0.00		(850.00)
53000 PROF AND TECHNICAL CONSULTANT	6,998.00	5,440.00	0.00		1,558.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01610200 LIBRARY – EXPENSES – Cont.					
53400 TELEPHONE	500.00	279.06	26.50		194.44
54200 OFFICE SUPPLIES	500.00	168.71	248.74		82.55
54300 BLDG. AND EQ REPAIRS AND MAINT	850.00	301.95			548.05
55800 OTHER SUPPLIES	33,222.00	32,595.87	1,498.34		(872.21)
TOTAL LIBRARY - EXPENSES	**48,397.00**	**46,595.82**	**1,773.58**	**0.00**	**27.60**
610 LIBRARY ENCUMBRANCES					
01610600 LIBRARY ENCUMBRANCES					
54200 OFFICE SUPPLIES	377.63	377.63			0.00
55800 OTHER SUPPLIES	49.98	49.98			0.00
TOTAL LIBRARY ENCUMBRANCES	**427.61**	**427.61**	**0.00**	**0.00**	**0.00**
TOTAL LIBRARY	**202,608.61**	**197,084.81**	**1,773.58**	**0.00**	**3,750.22**
630 RECREATION					
01630200 RECREATION - EXPENSES					
52101 ELECTRICITY	2,400.00	1,820.98	0.00		579.02
52400 REPAIRS AND MAINT AGREEMENT	2,300.00	334.32	0.00		1,965.68
53400 TELEPHONE	300.00	378.68	0.00		(78.68)
53800 OTHER SERVICES	0.00	1,845.42	0.00		(1,845.42)
54300 BLDG. AND EQ REPAIRS AND MAINT	0.00	71.55	0.00		(71.55)
54805 VEHICLES GASOLINE	0.00	135.43	0.00		(135.43)
55300 PUBLIC WORKS SUPPLIES		0.00			0.00
55800 OTHER SUPPLIES	0.00	167.87	0.00		(167.87)

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01630200 RECREATION – EXPENSES – Cont.					
57300 DUES AND MEMBERSHIPS	0.00	0.00	0.00		0.00
TOTAL RECREATION - EXPENSES	**5,000.00**	**4,754.25**	**0.00**	**0.00**	**245.75**
TOTAL RECREATION	**5,000.00**	**4,754.25**	**0.00**	**0.00**	**245.75**
691 HISTORICAL COMMISSION					
01691500 HISTORICAL COMM- GRANT					
53000 PROF AND TECHNICAL CONSULTANTS	4,900.00	0.00	0.00	4,900.00	0.00
TOTAL HISTORICAL COMM- GRANT	**4,900.00**	**0.00**	**0.00**	**4,900.00**	**0.00**
692 CELEBRATIONS					
01692200 CELEBRATIONS - EXPENSES					
53800 MEMORIAL DAY OTHER SERVICES	1,750.00	1,455.00	0.00		295.00
TOTAL CELEBRATIONS - EXPENSES	**1,750.00**	**1,455.00**	**0.00**	**0.00**	**295.00**
TOTAL CULTURE AND RECREATION	**214,258.61**	**203,294.06**	**1,773.58**	**4,900.00**	**4,290.97**
709 DEBT - OTHER COSTS					
01709200 BONDING COSTS					
53000 PROF AND TECHNICAL CONSULTANT	5,539.00	5,386.89	0.00		152.11
TOTAL BONDING COSTS	**5,539.00**	**5,386.89**	**0.00**	**0.00**	**152.11**
TOTAL DEBT - OTHER COSTS	**5,539.00**	**5,386.89**	**0.00**	**0.00**	**152.11**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
710 RETIREMENT OF DEBT					
01710900 DEBT SERVICE - PRINCIPAL					
59100 LONG TERM DEBT - PRINCIPAL	55,000.00	55,000.00	0.00		0.00
59102 POLICE STATION FHA	28,750.00	28,750.00	0.00		0.00
59106 FIRE/EMS STATION	53,462.00	53,462.00	0.00		0.00
59109 SCHOOL CONST (9.9M 12/02)	0.00	0.00	0.00		0.00
59110 SCHOOL CONST (4.065M)	0.00	0.00	0.00		0.00
59111 WWTF - LEVY	201,620.00	201,619.03	0.00		0.97
59112 POST OFFICE - NONEXL	25,278.00	25,277.33	0.00		0.67
59113 CHAPTER 61 LAND	15,000.00	15,000.00	0.00		0.00
59115 LAND ACQUISITION 767200 12/15/0	50,000.00	50,000.00	0.00		0.00
59116 WWTF LEVY - 300K	11,561.00	11,560.39	0.00		0.61
59117 SCH CONSTRUCTION ELEM & IES REPAIR $20 M	935,000.00	935,000.00			0.00
59118 HS CONSTRUCTION REFUND	330,000.00	330,000.00			0.00
TOTAL DEBT SERVICE - PRINCIPAL	**1,705,671.00**	**1,705,668.75**	**0.00**	**0.00**	**2.25**
751 LONG TERM INTEREST					
01751900 DEBT SERVICE - INTEREST					
59100 LONG TERM DEBT-INTEREST	3,232.00	3,231.25	0.00		0.75
59102 POLICE STATION FHA	1,618.00	1,617.18	0.00		0.82
59106 FIRE/EMS STATION	1,337.00	1,336.55	0.00		0.45
59109 SCHOOL CONST (9.9M 12/02)	0.00	0.00	0.00		0.00
59110 SCHOOL CONST (4.065M)	0.00	0.00	0.00		0.00
59111 WWTF - LEVY	91,417.00	91,416.71	0.00		0.29
59112 POST OFFICE - NONEXL	4,193.00	4,192.67	0.00		0.33
59113 CHAPTER 61 LAND	3,945.00	3,945.01	0.00		(0.01)

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01751900 DEBT SERVICE - INTEREST – Cont.					
59115 LAND ACQUISITION 767200 12/15/0	21,750.00	21,750.00	0.00		0.00
59116 WWTF LEVY - 300K	3,283.00	3,282.90	0.00		0.10
59117 SCH CONSTRUCTION ELEM & IES REPAIR $20M	829,425.00	829,425.00			0.00
59118 HS CONSTRUCTION REFUND	103,564.00	103,564.44			(0.44)
TOTAL DEBT SERVICE - INTEREST	**1,063,764.00**	**1,063,761.71**	**0.00**	**0.00**	**2.29**
752 SHORT TERM INTEREST					
01752900 DEBT SERVICE - S/T INTEREST					
59300 BAN INTEREST	9,700.00				9,700.00
59303 INTEREST - OTHER		9,663.61			(9,663.61)
TOTAL DEBT SERVICE - S/T INTEREST	**9,700.00**	**9,663.61**	**0.00**	**0.00**	**36.39**
TOTAL DEBT SERVICE	**2,784,674.00**	**2,784,480.96**	**0.00**	**0.00**	**193.04**
820 STATE ASSESSMENTS & CHARGES					
01820800 STATE ASSESSMENT & CHARGES					
56300 SCHOOL CHOICE ASSESSMENT	221,458.00	258,174.00	0.00		(36,716.00)
56330 SPED ASSESSMENT	10,047.00	10,060.00	0.00		(13.00)
56400 AIR POLLUTION DISTRICTS	2,307.00	2,307.00	0.00		0.00
56460 RMV NON RENEWAL CHARGES	9,980.00	9,020.00	0.00		960.00
56630 REGIONAL TRANSIT AUTHORITY	4,815.00	4,815.00	0.00		0.00
TOTAL STATE ASSESSMENT & CHARGES	**248,607.00**	**284,376.00**	**0.00**		**(35,769.00)**

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
911 RETIREMENT & PENSION					
01911700 RETIREMENT & PENSION					
51706 WORCESTER REGIONAL RETIREMENT	703,623.00	703,622.75	0.00		0.25
51707 EMPLOYER'S FICA	50,000.00	46,242.03	0.00		3,757.97
51708 SCHOOL FICA	155,500.00	139,483.15	0.00		16,016.85
TOTAL RETIREMENT & PENSION	**909,123.00**	**889,347.93**	**0.00**	**0.00**	**19,775.07**
913 UNEMPLOYMENT COMPENSATION					
01913700 UNEMPLOYMENT COMPENSATION					
51700 UNEMPLOYMENT	65,515.00	59,129.08	0.00		6,385.92
TOTAL UNEMPLOYMENT COMPENSATION	**65,515.00**	**59,129.08**	**0.00**	**0.00**	**6,385.92**
914 HEALTH INSURANCE					
01914700 HEALTH INSURANCE					
51703 HEALTH INSURANCE - TOWN	655,375.00	633,306.82	0.00		22,068.18
51704 HEALTH INSURANCE - SCHOOL	1,942,938.00	1,937,952.97	0.00		4,985.03
51705 HEALTH INSURANCE - TOWN RETIREES	72,111.00	69,584.66	70.13		2,456.21
51711 HEALTH INSURANCE - SCHOOL RETIREES	180,519.00	162,005.13	701.30		17,812.57
TOTAL HEALTH INSURANCE	**2,850,943.00**	**2,802,849.58**	**771.43**	**0.00**	**47,321.99**
914 HEALTH INSURANCE					
01914600 HEALTH INSURANCE - ENCUMBRANCES					
51705 HEALTH INSURANCE - TOWN RETIREES	198.82	198.82			0.00

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01914600 HEALTH INSURANCE - ENCUMBRANCES – Cont.					
51711 HEALTH INSURANCE - SCHOOL RETIREES	695.87	695.87			0.00
TOTAL HEALTH INSURANCE - ENCUMBRANCES	**894.69**	**894.69**	**0.00**	**0.00**	**0.00**
TOTAL HEALTH INSURANCE	**2,851,837.69**	**2,803,744.27**	**771.43**	**0.00**	**47,321.99**
01914701 HEALTH INSURANCE - HRA					
51709 HEALTH INSURANCE - HRA	42,950.00	2,275.00	0.00	40,675.00	0.00
TOTAL HEALTH INSURANCE - HRA	**42,950.00**	**2,275.00**	**0.00**	**40,675.00**	**0.00**
TOTAL HEALTH INSURANCE	**2,894,787.69**	**2,806,019.27**	**771.43**	**40,675.00**	**47,321.99**
	0.00				
TOTAL FRINGE BENEFITS	**3,869,425.69**	**3,754,496.28**	**771.43**	**40,675.00**	**73,482.98**
940 PRIOR YEAR BILLS					
01940200 PRIOR YEAR BILLS					
57600 PRIOR YEAR BILLS	800.00	800.00	0.00		0.00
TOTAL PRIOR YEAR BILLS	**800.00**	**800.00**	**0.00**	**0.00**	**0.00**
01996900 TRANSFER TO STABILIZATION					
59680 TRANSFER TO STABILIZATION	0.00		0.00		0.00
TOTAL TRANSFER TO STABILIZATION	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL TRANSFERS AND PRIOR YEAR BILLS	**800.00**	**800.00**	**0.00**	**0.00**	**0.00**
TOTAL GENERAL FUND	**25,703,989.61**	**24,815,920.80**	**470,394.49**	**187,821.20**	**229,853.12**

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COMBINING BALANCE SHEET-ENTERPRISE FUNDS
Year ended June 30, 2013

	Enterprise Fund 0600 Water/Sewer	Enterprise Fund 0610 Transfer Station		TOTAL Enterprise Funds
Assets				
Cash and investments	1,410,224.26	253,847.58		1,664,071.84
Accounts receivable	69,830.61	0.00		69,830.61
Due from Commonwealth		0.00		0.00
Prepaid Expenses	14,132.10	0.00		14,132.10
Due from other funds		0.00		0.00
Loans Authorized		0.00		0.00
	1,494,186.97	253,847.58		1,748,034.55

Liabilities & Fund Bal.				
Warrants/Accounts payable	46,718.35	14,773.72		61,492.07
Sales Tax payable	2.22	0.00		2.22
Due to Other Funds		0.00		0.00
Deferred revenue	69,830.61	0.00		69,830.61
Notes payable		0.00		0.00
Loans Authorized/Unissued		0.00		0.00
Fund balance - designated		0.00		0.00
Fund balance - reserved	776,790.06	0.00		776,790.06
Unreserved fund balance	600,845.73	239,073.86		839,919.59
	1,494,186.97	253,847.58		1,748,034.55

COMBINING BALANCE SHEET-ENTERPRISE FUNDS
Year ended June 30, 2013

	Enterprise Fund 0600 Water/Sewer	Enterprise Fund 0610 Transfer Station		TOTAL Enterprise Funds
Revenues				
Intergovernmental	0.00	0.00		0.00
Charges for Services	1,142,141.63	259,894.00		1,402,035.63
Other	27,635.23	7,515.86		35,151.09
	1,169,776.86	267,409.86		1,437,186.72
Expenditures				
Personal Services	257,694.24	36,912.12		294,606.36
Purchase of Services	341,921.60	177,610.43		519,532.03
Supplies	71,830.26	1,959.87		73,790.13
Other Charges & Expenditures	10,693.00	0.00		10,693.00
Capital Outlay	22,860.90	0.00		22,860.90
Debt Service	260,152.81	0.00		260,152.81
	965,152.81	216,482.42		1,181,635.23
Excess Revenues over/ (under) Expenditures	204,624.05	50,927.44		255,551.49
Bond Proceeds	0.00	0.00		0.00
Transfers in	0.00	0.00		0.00
Transfers (out)	0.00	0.00		0.00
	0.00	0.00		0.00
Excess Revenues over/ (under) Exp/Transfers	204,624.05	50,927.44		255,551.49
Fund Balance, 6/30/12	1,173,011.74	188,146.42		1,361,158.16
Fund Balance, 6/30/13	1,377,635.79	239,073.86		1,616,709.65

FY13 General Fund Revenue

Revenues and other Sources:	Budget	Actual	Variance (unfavorable)
Personal Property Taxes	306,295.30	271,371.20	(34,924.10)
Real Estate Taxes	13,209,484.70	13,006,743.18	(202,741.52)
Subtotal:	13,515,780.00	13,278,114.38	(237,665.62)
Tax Liens		213,711.80	213,711.80
Motor Vehicle Excise Taxes	928,293.00	1,005,673.25	77,380.25
Vessel Excise Taxes	1,400.00	2,270.92	870.92
Other Excise			0.00
Penalties and Interest:	120,000.00		
Interest on Personal Property		592.61	592.61
Interest on Real Estate		36,237.97	36,237.97
Interest on Tax Liens		78,235.02	78,235.02
Interest on Motor Vehicle Excise		7,520.01	7,520.01
Interest on Vessel Tax		49.18	49.18
Demands		51,914.08	51,914.08
Total Penalties and Interest:	120,000.00	174,548.87	54,548.87
Payment in Lieu of Taxes			0.00
Licenses, Fees and Permits:			
Fees:	59,800.00		
Selectmen Fees		1,197.87	
Assessors Fees		376.50	
Tax Collector Fees		17,755.00	
Town Clerk Fees		2,069.00	
Conservation Fees		2,770.00	
Planning Board Fees		6,370.00	
Zoning Board Fees		1,250.00	
Community Development Fees		590.54	
Police Fees		13,067.30	
Fire Fees		10,442.60	
Sanitation Fees		3,930.00	
Board of Health Fees		3,166.32	
Total Fees:	59,800.00	62,985.13	3,185.13
Rental of Town Property	36,785.00	37,985.04	1,200.04
Licenses and Permits:	95,600.00		
Selectmen Licenses - Alcohol		5,275.00	
Selectmen Licenses		1,080.00	
Town Clerk Licenses		1,525.00	
Building Permits		165,253.99	
Animal Licenses		16,420.00	
Board of Health Permits		7,260.00	
	95,600.00	196,813.99	101,213.99

FY13 General Fund Revenue

Revenues and other Sources:	Budget	Actual	Variance (unfavorable)
Fines and Forfeiture			
Town Clerk Fines		55.00	55.00
Police Fines	20,000.00	25,825.00	5,825.00
	20,000.00	25,880.00	5,880.00
Earnings on Investments	19,000.00	46,199.32	27,199.32
Miscellaneous other		55,262.89	55,262.89
Medicaid Reimburse	29,000.00	59,737.33	30,737.33
	29,000.00	115,000.22	86,000.22
State Aid:			
Chapter 70	8,454,415.00	8,454,415.00	0.00
Lottery, Beano & Charity Games	617,250.00	617,250.00	0.00
Veteran's Benefits	66,018.00	61,130.00	(4,888.00)
Exemptions: Vets, Blind & Surving Spouses	29,859.00	24,515.00	(5,344.00)
State Owned Land	217,609.00	217,609.00	0.00
Other State Revenue	0.00	8,490.00	8,490.00
Total State Revenue:	9,385,151.00	9,383,409.00	(1,742.00)
Transfers	443,198.00	472,908.79	29,710.79
Other Financing Sources		0.00	0.00
Total:	24,654,007.00	25,015,500.71	361,493.71
Carryovers and Encumbrances	1,049,982.61	1,049,982.61	0.00
Total:	25,703,989.61	26,065,483.32	361,493.71

Special Revenue Fund Balances - June 30, 2013

Fund	Account Name	Balance as of 6/30/2013
School Revolving Funds		
0201	School Lunch	10,727.11
0202	Preschool	25,535.36
0204	School Choice	401,975.89
0208	Circuit Breaker	141,780.86
0209	Athletic Revolver	-
0210	Student Activity - Extended Day	9,814.03
0269	Health Services	0.01
0293	Lost Books	5,605.51
0293	School Building Rental	59,927.75

Special Revenue Fund Balances – Cont.

Fund	Account Name	Balance as of 6/30/2013
State Grants		
School		
0280	Academic Support 2013	8.25
0280	Academic Support 2013	0.45
Town		
0281	43 D	-
0281	Clean Energy	(50,000.00)
0281	Extended Polling Hours	(112.00)
0281	Fire Safe 2013	3,509.15
0281	Emergency Mgt	1,405.00
0281	Cert	895.00
0281	State 911 2013	(10,208.19)
0281	911 Training 2013	(5,972.90)
0281	911 Regional	(20,000.00)
0281	Citizens Corp 2011	(2,410.00)
0281	MEMA	6,593.00
0281	Public Health	153.60
0281	Library	36,157.04
0281	Arts Lottery	6,460.11
Receipts Reserved for Appropriation		
0282	Waterways Improvement	4,851.34
0282	Ambulance	325,911.92
0282	Sale of Lots - Cemetery	8,646.00
Town Special Revenue		
0283	Wetlands Protection	56,231.89
0283	Sanitation Inspection 53G	8,530.00
0283	Cable Revolving	206,096.37
0283	Insurance Reimb Revolving under $20K	4,671.51
0283	Composting Bins 53E 1/2	1,242.05
0283	Library Fees & Fines 53E 1/2	810.75
Town Special Revenue		
0283	Planning Board	11,921.30
0283	ER0702 Guaranteed Bldrs Ch.44 §53G	665.65
0283	Sub 020319 Stonegate Ch.44 §53G	8,573.80
0283	Sub 070924 Lakewood Ch.44 §53G	2,734.92
0283	ER0501 Area E Pyne Ch.44 §53G	1,390.88
0283	ER0708-1 Pyne Ch.44 §53G	2,104.71
0283	SPR-100614-01 Rt 16 Wind Farm Ch.44 §53G	3,168.07
0283	Pyne Area H Ch.44 §53G	4,023.06
0283	MOD 120221 106 West Ch.44 §53G	301.40
0283	MOD 120906 Whitin Ch.44 §53G	2,094.59
0283	ER121204 Pyne Ch.44 §53G	1,502.77
0283	North Village 40B Ch.44 §53G	677.16
0283	ZBA 2010-01 Wind Turbine Ch.44 §53G	1,009.17
0283	Sub Ballou Ch.44 §53G	3,607.44
0283	Sub Amended Deer Crossing Ch.44 §53G	6,893.72

Special Revenue Fund Balances – Cont.

Fund	Account Name	Balance as of 6/30/2013
Town Special Revenue – Cont.		
0283	Sub Nature View Estates Ch.44 §53G	6.03
0283	Sub Morse Pond Ch.44 §53G	6,025.55
0283	Sub Summerlyn Estates Ch. 44 §53G	203.23
0283	Sub North Woods Subdivision Ch. 44 §53G	1,631.19
0283	ER Pyne Area F Ch.44 §53G	6,907.71
0283	Sub Whitin Res Estates Ch.44 §53G	1,764.85
0283	Sub Louie Ch.44 §53G	948.55
0283	Sub William Est. Ch.44 §53G	1,186.17
0283	Sub Shady Knolls Estates II Ch.44 §53G	1,904.06
0283	SPR-100614-01 Rt 16 Wind Farm Ch.44 §53G	1,454.22
0283	ER0702 Guaranteed Bldrs Ch.44 §53E 1/2	1,875.00
0283	Lakewood Est Ch.44 §53E 1/2	3,095.26
0283	North Village 40B Ch.44 §53E 1/2	1,489.68
0283	ER 0501 Area E Pyne Ch.44 §53E 1/2	4,423.91
0283	ER 0708-1 Pyne Ch.44 §53E 1/2	1,949.38
0283	SPR-100614-01 Rt 16 Wind Farm Ch.44 §53E 1/2	1,500.00
0283	Pyne Area H Ch.44 §53E 1/2	772.21
0283	SPR Douglas Solar Ch.44 §53E 1/2	500.00
0283	FD 120403 Whitin Res Estates Ch.44 §53E 1/2	500.00
0283	MOD 120906 Whitin Ch.44 §53E 1/2	750.00
0283	SPR 121119 GBI Ch.44 §53E 1/2	500.00
0283	SPR 121120 436-440 Ch.44 §53E 1/2	500.00
0283	ER121204 Pyne Area Ch.44 §53E 1/2	1,500.00
0283	MOD 130225 GBI Ch.44 §53E 1/2	150.00
0283	Sub Amned Deer Cross Ch.44 §53E 1/2	2,935.09
0283	Sub Nature View Estates Ch.44 §53E 1/2	388.11
0283	Sub Summerlyn Estates Ch. 44 §53E 1/2	1,501.09
0283	ER Pyne Area F Ch.44 §53E 1/2	149.38
0283	Sub Whitin Res Estates Ch.44 §53E 1/2	20.58
0283	Sub Louie Ch.44 §53E 1/2	425.00
0283	Sub Maple Heights Estates Ch.44 §53 E1/2	237.62
0283	Sub Shady Knolls II Ch.44 §53E 1/2	1,480.89
Special Revenue - Gifts and Donations		
School		
0294	School	24,225.71
0294	GEMS	2,776.57
0294	BV Chamber of Commerce	750.26
Special Revenue - Gifts and Donations		
Town		
0284	Kingwood Estates	4,263.86
0284	Bombara Overlook	3,976.70
0284	Economic Development	12,825.00
0284	Housing Partnership	95.73
0284	Police	1,123.50
0284	Police K-9	414.35
0284	Dare	1,350.18

Special Revenue Fund Balances – Cont.

Fund	Account Name	Balance as of 6/30/2013
Special Revenue - Gifts and Donations – Cont.		
Town		
0284	CERT	466.56
0284	Council on Aging	302.86
0284	Library Peter Coppola	1,012.88
0284	Library Historical Books	1,184.99
0284	Library Building	23,955.02
0284	Library	17,676.69
0284	Community Youth	1,003.34
0284	Track & Field	20,000.00
0284	Main Street Flag	393.75
Federal Grants		
School		
0290	Teacher Quality 2013	(2,766.50)
0290	Teacher Quality 2012	0.30
0290	Race to the Top 2013	(5,967.94)
0290	Ed Jobs 2012	1.00
0290	94-142- Spec Ed 2013	30,103.02
0290	Early Childhood 2013	628.68
0290	Program Improvement 2013	0.45
0290	EC Sped Program 2013	24.90
0290	Title I 2013	(44,647.34)
Town		
0291	DEA Task 2013	(777.33)
0291	Law Enforcement	9,747.86
0291	FY10 EMPG	(2,237.60)
0291	FY11 EMPG	(2,497.00)
0291	FEMA - Blizzard	(36,434.12)
0291	ARRA Health Ins	137.59
Chapter 90		
2300	Chapter 90	(59,458.67)

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TRUST/SCHOLARSHIP FUNDS (0810, 0820, 0830 & 0840)

SUMMARY OF ACTIVITY - FY 2013

DEPT/Trust Fund	Org #	Balance 41,091.00	Adjust	Earnings on Invest	Receipts	Expenditures	Trans In(Out) General Fund	Change in Market Value	Balance 41,455.00
NonExpendable Trust Funds:									
Fund 0810									
Moses Wallis		27,502.43	0.00		0.00	0.00	0.00	0.00	27,502.43
Subtotal, NonExpendable Trusts		27,502.43							27,502.43
Expendable Trust Funds:									
Fund 0820									
Stabilization Fund	82012210	1,299,391.34	(7,306.39)	5,659.67			(70,000.00)	(9,428.03)	1,218,316.59
Conservation Fund	82017171	23,359.78		90.54		800.00		(180.08)	22,470.24
Moses Wallis	82019220	13,795.91		160.08				(318.37)	13,637.62
Moses Wallis Expend	82019222	685.00							685.00
Law Enforcement Trust	82021021	8,977.66	(8,518.27)		262.00	81.50			639.89
Simon Fairfield	82061061	20,973.74		45.53					21,019.27
Cemetery Perpetual Care	82049140	19,114.02		76.44	700.00			(152.72)	19,737.74
Subtotal, Fund 0820		1,386,297.45	(15,824.66)	6,032.26	962.00	881.50	(70,000.00)	(10,079.20)	1,296,506.35
Fund 0830									
Myron Mowry	83014530	38,606.73		149.62				(297.62)	38,458.73
LJ Marsh Scholarship	83014531	81.80		19.70				(39.18)	62.32
A Sanborn Scholarship	83014532	45,097.36		97.77		200.00			44,995.13
P Manning Scholarship	83014533	72.26	101.32	147.06	10,057.72	500.00		(75.86)	9,802.50
M Morrison Scholarship	83014534	0.00							0.00
Subtotal, Fund 0830		83,858.15	101.32	414.15	10,057.72	700.00	0.00	(412.66)	93,318.68

TRUST/SCHOLARSHIP FUNDS (0810, 0820, 0830 & 0840)

SUMMARY OF ACTIVITY - FY 2013

DEPT/Trust Fund	Org #	Balance 41,091.00	Adjust	Earnings on Invest	Receipts	Expenditures	Trans In(Out) General Fund	Change in Market Value	Balance 41,455.00
NonExpendable Scholarship Funds: Fund 0840									
LJ Marsh Scholarship	84014531	5,000.00							5,000.00
Subtotal, Fund 0840		5,000.00							5,000.00
TOTAL, ALL TRUSTS		1,502,658.03	(15,723.34)	6,446.41	11,019.72	1,581.50	(70,000.00)	(10,491.86)	1,422,327.46

TREASURER / COLLECTOR

To the Honorable Board of Selectmen and the Citizens of the Town of Douglas:

The Treasurer/Collector's Fiscal 2013 Town Reports contain the following sheets:

- Report of Treasurer's Receipts July 1, 2012 thru June 30, 2013
- Statement of Indebtedness for Fiscal 2013
- Annual Salary/Wage Report for Calendar Year 2013
- Collections Report for Fiscal 2013
- Tax Title Collections for Fiscal 2013

I am happy to answer any questions regarding the following reports or any questions that you have regarding the Collection of Real Estate Taxes or the Tax Title process. You may also find information on the Town's Website www.douglasma.org under the Treasurer/Collector's Department. I may be reached at 508-476-4000 Ext 119.

Respectfully Submitted by:

Cheryl J Vaidya, Treasurer/Collector, CMMC/CMMT

Honorable Board of Selectmen and the Citizens of the Town of Douglas:

The following is a recap of the Town of Douglas's financial report for fiscal year ending June 30, 2013:

Balance June 30, 2012	$	22,740,619.30
Add Treasurer's Receipts	$	46,377,446.12
Less Warrants Paid	$	(55,534,400.05)
Balance June 30, 2013	$	**13,583,665.37**

As of June 30, 2013 cash consisted of the following balances:

General Revenue Accounts		
UniBank General Fund	$	6,175,167.50
UniBank Now Account	$	2,298,867.94
UniBank Vendor Account	$	41.05
UniBank Payroll Account	$	15.27
UniBank School Lunch Account	$	41,777.29
UniBank School Project Vendor Account	$	1,386.31
UniBank Ambulance Account	$	267,577.22
MMDT Depository Account	$	736,670.40
UniBank Bond Proceeds Account	$	2,344,752.03
MMDT Simon Fairfield Public Library Fund	$	21,019.27
MMDT Andrew Sanborn Scholarship Fund	$	45,195.13
Student Activity Accounts		
UniBank Elementary Activity Account	$	859.47
UniBank Intermediate Activity Account	$	7,701.72
UniBank High School Activity Account	$	115,008.32

Other		
UniBank Trust Funds	$	8,645.11
UniBank Road Bond/Contractor Bonds Accounts		163,193.17
Stabilization Fund		
Bartholomew & Co.-Stabilization	$	1,355,788.17
Total Cash	**$**	**13,583,665.37**

TOWN OF DOUGLAS

STATEMENT OF INDEBTEDNESS

Long Term Debt

Original Amount	Description	True Interest Cost	Maturity		Principal Balance as of 6/30/2013	
$575,000.00	Police Station	5.625%	2012	$	-	*
$615,000.00	Fire/EMS Station	4.25%-6.00%	2012	$	-	*
$560,000.00	Building Remodeling	3.73%	2013	$	**55,000.00**	
$349,000.00	Post Office Renovation	5.25%	2014	$	**54,583.13**	
$555,000.00	Water Tank 555K	4.99%	2013	$	-	*
$195,000.00	Well-Refunded Debt 855 K	1%	2014	$	**61,000.00**	~
$265,000.00	Water Tank Refunded Debt 555 K	3%	2017	$	**179,000.00**	~
$225,000.00	Land Acquisition	3.91%	2018	$	**90,000.00**	
$767,200.00	Land Acquisition - New High School	3.96%	2021	$	**450,000.00**	
$9,900,000.00	School Construction - New High School	4.05%	Refunded	$	-	♦
$4,065,000.00	School Construction	4.16%	Defeasement	$		♦
$3,725,000.00	Refunded High School Debt	1.59%	2022	$	**3,395,000.00**	~
$20,000,000.00	School Construction-ELEM & IES	3.92%	2032	$	**19,065,000.00**	
$95,000.00	Manchaug Sewer Extension	3.43%	2019	$	**65,000.00**	
$5,670,506.42	New Sewer Plant	2.00%	2025	$	**4,168,404.55**	
$95,000.00	Water Lines Refunded 206.5K	3.79%	2021	$	**75,000.00**	~
$50,000.00	Well-Refunded Debt 104.7K	3.71%	2020	$	**35,000.00**	~
$300,000.00	New Sewer Plant	2.00%	2024	$	**211,153.51**	
			TOTAL	$	**27,904,141.19**	

* Denotes debt retired in Fiscal 2013.

~Denotes Refunded Debt in Fiscal 2012- Shorter term and lower interest rate than original loan.

♦ Denotes Early Payoff of School Construction $9.9 Million & Defeasment of $4,065,000.00.

Short Term Debt

Description		Balance as of 6/30/2013	
Manchaug Sewer Extension		$ -	*
School Buildings		$ -	*
	TOTAL	$ -	

Authorized & Un-issued Debt

Description	Date of Vote		Amount Authorized
Manchaug Sewer Extension	5/4/2009	$	**155,000.00**
Elementary School Construction	3/28/2011	$	**20,584,498.00**
Intermediate Elem Sch Construction	3/28/2011	$	**9,319,891.00**
	TOTAL	$	**30,059,389.00**

To the Honorable Board of Selectmen and the citizens of the Town of Douglas

The following is an account of the taxes that were transferred to Tax Title in Fiscal 2013 and the Tax Title amounts collected in Fiscal 2013.

Explanation of Tax Title:
Tax Title is the process by which the Town has secured its financial interest on a parcel by placing a recorded lien on a parcel for back taxes owed to the Town of Douglas. The lien will be redeemed once the tax title account has been paid in full.

Tax Title balance as of 6/30/2012	$	618,817.26
Parcels added to Tax Title in Fiscal 2013	$	222,659.83
Tax Title Accounts Disclaimed	$	(160.23)
Tax Title Accounts w/balances added to Tax Possession	$	(747.52)
Tax Title Accounts in Land Court that Received Judgment	$	(24,008.50)
Less Payments made to Tax Title Accounts	$	(214,488.25)
Tax Title Balance as of June 30, 2013	$	**602,072.59**
Tax Title Interest Collected in Fiscal 2013	$	78,235.02
Redemption and Legal Fees Collected	$	20,190.00
Total Interest and Fees Collected as of June 30, 2013	$	**98,425.02**

In October of 2013 the Town held its first public auction in over 10 years. We successfully sold 15 Tax Possession parcels. Auction proceeds totaled $213,300.00. In addition these parcels are back on the tax rolls and generating revenue for the Town.

Respectfully Submitted By:

Cheryl J Vaidya, Treasurer/Collector CMMT/CMMC

To the Board of Selectmen and the citizens of the Town of Douglas.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal year beginning July 1, 2012 and ending June 30, 2013.

Real Estate			
	2013	$	12,896,642.21
	2012	$	149,621.56
	2011	$	4,323.97
	2010	$	1,061.15
	2004	$	29.28
		$	13,051,678.17
Personal Property			
	2013	$	304,879.31
	2012	$	974.34
		$	305,853.65
Motor Vehicle Excise Tax			
	2013	$	869,830.83
	2012	$	140,215.13
	2011	$	12,102.42
	2010	$	3,315.34
	2009	$	890.33
	2008	$	444.69
	2007	$	93.85
	2000	$	21.25
	1999	$	99.17
	1997	$	27.30
			1,027,040.31
Boat Excise			
	2013	$	3,925.75
	2012	$	589.00
	2010	$	15.00
	2009	$	36.25
	2008	$	15.00
	2003	$	15.00
		$	4,596.00
Whitins Reservoir Water District			
	2013	$	57,908.79
	2012	$	1,168.94
		$	59,077.73
Water Use			
	2013	$	343,112.77
Sewer Use			
	2013	$	493,521.41

Service Charge			
	2013	$	131,531.87
WWTF Design			
	2013	$	-
WWTF Construction			
	2013	$	138,850.41
Water/Sewer Interest			
	2013	$	6,712.46
Water/Sewer Demand			
	2013	$	13,175.00
Water System Development Fees			
	2013	$	2,500.00
Sewer System Development Fees			
	2013	$	10,000.00
Water Lien			
	2013	$	2,195.38
	2011	$	208.89
Sewer Lien			
	2013	$	3,406.89
Interest			
	2013	$	1,092.19
	2011	$	65.54
Water Bond Lien			
	2013	$	782.19
WWTF Lien			
	2013	$	819.00
W/S Shut Off/On Lien			
	2013	$	350.00
Water Repair Account			
	2013	$	50.00
Final Water Read Fees			
	2013	$	1,750.00
Sewer Assessments			
	2013	$	4,689.10
Water/Sewer shut off/on fee			
	2013	$	3,250.00
Backflow Prevention Test			
	2013	$	4,665.00
		$	1,162,728.10
Committed Interest			
	2013	$	3,404.63
			3,404.63

Miscellaneous Revenues

Bank Interest	$	568.70
Municipal Lien Certificates	$	8,850.00
Check Charges	$	275.00
Betterment Release Fees	$	4.00
Motor Vehicle Mark/Clear fees	$	8,280.00
Roll Back Taxes	$	-
Forest Product	$	-
Release Fee	$	-
Ambulance Lien	$	-
Deputy Fees	$	27,696.00
Advertising Fee	$	448.50
Preparing Advertisement	$	140.00
Notice Posting Fee	$	70.00
	$	46,332.20

Interest

2013	$	25,334.33
2012	$	13,828.39
2011	$	3,106.06
2010	$	1,110.01
2009	$	410.58
2008-1986	$	619.08
	$	44,408.45

Fees

2013	$	27,875.00
2012	$	18,139.08
2011	$	3,675.00
2010	$	1,420.00
2009	$	690.00
2008-1986	$	185.00
	$	51,984.08

Assessments Collected		$	14,448,245.86
Fees and Interest		$	96,392.53
Misc. revenues		$	46,332.20
Water/Sewer Collected		$	1,166,132.73
TOTAL COLLECTED	FY 2013	$	15,757,103.32

Respectfully Prepared By:

Pamela A. Carter, Assistant Collector, CMMC

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
ACKLEY	Diane	$	401.24
ADAMSON	Anne-Marie	$	51,067.47
ALDRICH	Patrick	$	16,640.56
ALGER	Jane	$	30,503.55
ALLAN	Martha	$	750.00
ANNUNZIATA	John	$	400.00
AUBIN	Maryellen	$	4,702.88
AUGER	Brandon	$	41,094.23
AUGER	Eleanor Marie	$	58,700.84
BAAK	Amanda	$	39,226.28
BABIGIAN	Michelle	$	77,070.84
BABOLA	Erin	$	76,770.84
BABOLA	Todd	$	54,154.40
BACHELDER	Beverly	$	106,562.03
BACON	Ann	$	490.00
BACON	Marleen	$	29,781.98
BALDYGA	Amy	$	77,070.84
BALLOU	Nancy	$	16,730.42
BARI	Kimberly	$	16,424.58
BARTELS	Kerry-Ann	$	4,200.00
BATES	Nancy	$	87,528.31
BEAUCHEMIN	Luke	$	40,745.98
BEGIN	Raymond	$	55,831.42
BERTHIAUME	Kimberly	$	76,398.01
BERTONE	Julie M	$	75,456.89
BERTONE	Nicholas	$	1,709.69
BERUBE	Melissa	$	5,005.00
BIAGIONI	Susan L	$	16,135.64
BISHOP	Sarah	$	420.00
BLAIN	Debra	$	472.89
BLATCHFORD	Kristine	$	70,643.44
BLATCHFORD, JR.	John	$	1,300.00
BLOEM	Danielle	$	14,511.72
BLONIASZ	Jacob	$	70,524.88
BLONIASZ	Lee	$	28,698.23
BLONIASZ	Jennifer	$	587.53
BLONIASZ	Keith	$	800.00
BOHANAN	Matthew	$	320.00
BOISVERT	Suzanne	$	2,450.00
BOLIO	Paul	$	77,798.01
BOLIO	Thomas	$	6,819.47
BOMBA	Skye	$	74,898.01
BONIN	Timothy	$	400.00
BONNEY	Lisa	$	1,440.00

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
BOSMA	Anne	$	300.00
BOUDREAU	Elizabeth	$	1,560.08
BOURQUE	Kimberly	$	17,470.46
BOWEN	Gail	$	14,651.95
BOWEN	Kathryn	$	2,283.92
BRANEY	Carolyn	$	73,674.44
BREN	Michael	$	8,128.20
BRENNAN	Kimberly	$	5,751.72
BREZNIAK	Bettyann	$	570.00
BRIGGS	Lois	$	32,191.70
BRIGHAM	Katelyn	$	210.00
BRIMMER	Jacquelyn	$	87,141.68
BRONZO	Shannon	$	56,510.87
BROSNAHAN	Kathy	$	45,388.80
BROTHERS	Andrea	$	23,849.97
BROWN	David James	$	75,611.84
BROWN	Denise	$	150.00
BROWN	Keith	$	300.00
BROWN	Stephanie	$	8,128.76
BRULE	Patricia	$	45,497.05
BRULE	Philip	$	68,590.38
BRUNDAGE	Melanie	$	31,027.88
BURGESS	Anne M	$	1,237.22
BURKE	John	$	5,197.20
BURLINGAME	Nelson	$	1,250.00
BUSH	Shawn	$	102.83
BUTLER	Robin	$	14,314.30
CAHILL	Michael	$	5,256.32
CAMPBELL	Kathleen	$	57,296.31
CAMPBELL JR.	John	$	49,602.84
CAMPO	Peter	$	8,144.83
CARDONE	Regina	$	57,665.69
CARELLI	Daniel	$	6,421.63
CAREY	Kathleen	$	15,062.63
CARLSON	Kristen	$	2,345.00
CARLSSON	Ann D	$	69,749.85
CARNEIRO	Jillian	$	17,055.61
CARPENTER	Jill	$	61,254.34
CARTER	Jeffrey	$	40,172.58
CARTER	Pamela	$	60,526.32
CEDERBAUM	Samuel	$	37,441.64
CHAISSON	Jillian	$	24,802.02
CHAUVIN	Leah	$	78,420.84
CHICOINE	Erin	$	12,922.08

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
CHUPKA	Susan	$	18,105.96
CIARAMICOLI	Michael	$	1,679.43
CICCONE	Anthony	$	320.00
CICERO	Kimberly	$	84,022.29
COE	Angela	$	333.05
COFFEY	Laura	$	54,683.74
COLABELLO	Louis Paul	$	71,513.30
COLONAIR	Sharon	$	1,664.66
COLONERO	Patrick J	$	51,263.25
COLONERO	William	$	384.00
CONLON	Donald	$	5,895.00
CONNOR	Carol	$	17,328.67
CONNOR	Michael	$	5,147.80
COOPER	Christine	$	2,748.64
CORDANI	Laura	$	74,898.01
COSTA	Emily	$	79,238.96
COTE	Christie	$	76,418.89
CRISTIAN	Karen	$	76,323.01
CULLEN	Brien A	$	65,828.06
CULLEN	Britney	$	15,822.34
CUNDIFF	William	$	95,595.89
CUTTING	Andrea	$	172.12
CYR	Lori	$	43,188.80
DAGENAIS	Alyssa	$	770.00
DAGENAIS	Stephanie	$	81,865.40
DAMORE	Eileen F	$	38,045.41
DAVIS	Amy	$	33,019.84
DAVIS	Carmen L	$	16,053.77
DEGENOVA	George	$	69,736.29
DEJONG	David	$	65,640.10
DELUCA	Charlene	$	10,566.60
DELUCA	Rebecca	$	70.00
DECOTEAU	Raymond J	$	44,077.76
DELPHOS	Mary	$	16,666.82
DENONCOUR	Albert J	$	86,861.09
DERKOSROFIAN	Levon	$	320.00
DIFUSCO	Daniel	$	850.00
DICKINSON	Marsha F	$	83,657.70
DIDONATO	Shane	$	400.00
DIONIS	Maria	$	88,977.79
DIXSON	Jean	$	816.20
DOBART	Jennifer	$	18,438.14
DORR	Frances	$	31,548.95
DOYLE	Nancy A	$	77,048.01

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
DOYON, SR.	Robert	$	8,160.00
DREW	Mark	$	640.00
DUCHARME	John	$	11,375.00
DUGAN	Ryan	$	53,495.47
DUNLEAVY	Mark W	$	62,076.89
DUNLEAVY JR	Daniel W	$	12,871.36
DUPRE	Nancy A	$	84,157.70
DZIVASEN	Bethany	$	770.00
EBBRECHT	Elizabeth	$	9,245.59
EDDY	Ronald	$	2,345.78
EHTIER, JR	William	$	690.00
ELLIOTT	Gerald	$	86,767.05
ELLIS	Jeffrey	$	1,088.20
FALVEY	David	$	420.00
FARESE	Lisa	$	58,875.05
FARRINGTON	Joseph	$	58,804.02
FERGUSON	Alex	$	5,422.00
FERGUSON	Patrick	$	420.00
FERGUSON	Rochelle	$	1,334.57
FIELD	Carol	$	937.84
FIELD	Hope	$	644.85
FINDLAY	Jessica	$	58,340.31
FITZGERALD	Margaret	$	4,287.50
FITZPATRICK	Caroline	$	85,890.20
FITZPATRICK	Jean M	$	83,039.04
FLAYHAN	Catherine	$	74,898.02
FLYNN	Patricia	$	45,089.30
FOLEY	Patrick T	$	118,009.44
FORD	Lisa	$	59,450.84
FOREST	Michelle A	$	75,898.01
FORGET	Norman L	$	2,755.20
FORTE	Cynthia	$	20,495.50
FORTE	Jessica	$	350.00
FORTUNATO, III	Joseph	$	1,160.00
FOYNES	Elias	$	31,718.01
FREEMAN	Lisa	$	26,548.72
FULONE	Brett D	$	89,495.40
FURNO	Adam J	$	58,406.58
FURNO	Brittany	$	3,045.00
FURNO	Christine E	$	64,998.28
FURNO	David	$	56,244.84
FURNO	John J	$	98,991.54
GAGNON	Michelle	$	326.00
GALATZER-LEVY	David	$	16,134.56

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
GARDNER	Dennis	$	549.36
GARERI	Joyce	$	480.64
GARRISON	Lois	$	644.85
GASKELL	Lynne M	$	74,512.95
GAUTHIER	Kathleen N	$	79,020.84
GILBERT	Gregory G	$	88,607.87
GILDEA	Corynne	$	1,260.00
GILREIN	Catherine	$	73,257.93
GINISI	Brian	$	55,071.30
GIONET	John	$	60,662.70
GIRO	Mark	$	400.00
GJELTEMA	Harold	$	193.46
GODBOUT	Robert G	$	82,083.12
GOSS JR.	Robert	$	79,518.00
GOUIN	Melissa	$	125.00
GOULD	Travis	$	86,280.73
GRAVES	Rachel	$	49,779.06
GRAVESON	Kelly	$	72,597.23
GRAVESON	Alyssa M	$	29,507.24
GRAY	Kris	$	22,551.59
GREENO	Peter	$	5,945.00
GRIFFIN	Thomas	$	53,598.61
GRIFFIN, JR.	Arthur	$	11,205.52
GUIMOND	Sarah	$	2,439.60
GURNEY	Tyler	$	385.00
GUYAN	Carrie	$	11,841.28
GUZEWICZ	Joyce	$	600.00
GUZINSKI	Michael	$	114,829.05
HACKETT	Anne	$	76,201.51
HAIRE	Colin	$	800.00
HAMMOND	Charlene	$	31,378.84
HANSEN	Sandra	$	12,039.10
HARDY	Donna	$	386.91
HARKINS	Stephanie L	$	80,939.90
HARPER	Peter	$	925.00
HARRIS	Kristin	$	11,307.41
HARRIS	Melissa	$	16,326.00
HARTMAN	Anne	$	75.00
HASEMANN	Marie Ann	$	9,096.87
HAWKESWORTH	Mary	$	6,089.60
HAYES	Kathleen	$	79,767.84
HEBERT	Raymond	$	8,254.35
HELSTROM	Heidi	$	14,677.25
HENDRICKS	Carrie	$	78,665.40

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
HENNESSEY	Christie	$	12,539.74
HICKEY	Wayne	$	500.00
HIGLEY	Peter	$	45,630.27
HILL	Charles	$	3,247.00
HILL	William James	$	3,943.47
HIPPERT	Danielle J	$	76,848.01
HOLM	Patti	$	9,414.70
HOPKINSON	Linda M	$	28,597.12
HOULE	Diana	$	7,453.21
HOWARD	Cory	$	23,263.96
HOYT	Jonathan	$	22,020.22
HUGHES	Michael	$	300.00
HURLEY	Jessica S	$	81,657.70
JACKMAN	Jane V	$	56,589.00
JANE	Andrea	$	74,104.23
JANE	Jessica	$	17,447.76
JENNINGS	Shannon	$	17,171.13
JEZNACH	Ashley	$	1,172.50
JEZNACH	Leslie	$	23,937.30
JOHNSON	Nadine	$	1,052.15
JONES	David	$	42,046.30
JORDAN	Kevin	$	16.00
JOSEY	Robert A	$	11,670.00
JOST	Kathleen	$	76,898.01
KAMINSKI	Mark E	$	71,422.62
KANE	Suzanne	$	57,414.66
KANNALLY	Linda	$	164.00
KARA	Kaleena	$	1,216.00
KASPER	Brenda	$	27,841.80
KATZ	Cheryl	$	17,336.34
KAUFMAN	James	$	57,704.29
KAULAS	Kristin	$	9,238.90
KEEGAN	Cortney	$	104,507.75
KEHOE	Michael	$	320.00
KELLY	Cheryl L	$	29,979.94
KELLY	Elaine	$	837.53
KESSLER	Julie E	$	32,434.90
KING	Kenneth	$	12,025.00
KING	Stephanie L	$	76,770.84
KINNEY	Susan	$	587.53
KOLLETT	Jeffrey R	$	73,187.86
KOLLETT	Robert	$	2,035.55
KOSLAK	Patricia K	$	668.78
KOUMANELIS-URGUHART	Nealy	$	97,653.40

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
KRAUSS	Grazina	$	11,690.17
KUCZER	Maria	$	4,655.00
LAFORTUNE	Lisa	$	3,780.00
LAMARCO	Grace	$	356.00
LAPOLT	Deana	$	19,751.49
LAPORTE	Jeffrey	$	186.26
LABRECQUE	Pauline	$	71,764.49
LACHAPELLE	Edward J	$	91,293.45
LAJOIE	Maria	$	41,193.27
LAMOREAUX	Katelyn	$	450.00
LANCASTER	Sandra E	$	81,539.04
LANDRY	Ashley	$	1,088.00
LANE	Nancy	$	169,176.47
LANGE	Brendon	$	42,542.58
LANPHER	Hilda-Jane	$	190.00
LANPHER	Robert	$	84.00
LAPIERRE	Margaret	$	24,748.19
LAVIN	Courtney	$	58,876.40
LAVIN, III	John	$	500.00
LEFEBVRE	Bryan	$	480.00
LEFEBVRE	Joseph	$	962.72
LEFRANCOIS	Deanna	$	10,124.60
LEON	Lisa	$	50,706.43
LEONARD	Paul	$	78,698.01
LITTLETON	Linda	$	1,330.00
LLOYD	Randy	$	200.00
LOEHMANN	Elaine	$	78,529.08
LOEHR	Angela	$	8,253.30
LOSHUSAN	Marina	$	22,637.96
LOSIEWICZ	Kristen	$	2,975.42
LOVETT	Jeanne	$	86,083.00
LUTTON	Jennifer	$	19,597.22
LUUKKO	Charlene R	$	23,091.63
LUUKKO	Kevin	$	40,414.75
LYDON	Karen	$	83,872.90
MACCREERY	Joshua	$	4,871.00
MACINNIS	Hillary	$	17,135.19
MACLEOD	Stephen	$	10,063.21
MACCHI	Carol	$	14,391.60
MACIEJEWSKI	Tammy	$	5,632.00
MACKAY	Beth A	$	53,233.19
MAHONEY	Ivone	$	10,558.44
MAINES	Kaleigh	$	1,000.00
MAINES	Kevin	$	115,060.66

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
MAKSIN	Beverly	$	120.00
MALO	Kathryn	$	1,957.24
MANNING	Carol	$	29,045.51
MANNING	David	$	43,631.76
MANNING	Kelly	$	14,102.06
MANNING	Patrick	$	1,168.81
MANYAK	Faye	$	58,793.06
MARINO	Michael	$	400.00
MARKS	Jaime	$	587.53
MARKS JR	Ernest	$	60,674.41
MARTINSEN	Robyn	$	81,181.34
MATTSCHECK	Cathy	$	77,070.84
MAYO	Emily S	$	79,941.49
MAYOTTE	Jeffrey	$	45,235.06
MCCALLUM	Bettyann	$	510.53
MCCALLUM	Justin	$	67,334.66
MCCALLUM	David	$	4,658.48
MCCONAGHY	Frederick	$	1,160.00
MCDERMOTT	Elaine	$	25,739.85
MCDONALD	Martha	$	17,793.07
MCGEE	Jennifer	$	61,459.20
MCGEE	Michael	$	1,920.00
MCGLOIN	Lisa	$	2,199.58
MCGRATH	Brian	$	79,124.61
MCGRATH	Errion	$	80,839.04
MCLAUGHLIN	Aaron	$	75,948.35
MCLAUGHLIN	Cheryl E	$	75,698.01
MEIZEN	Scott	$	496.80
MELLO	Marybeth	$	29,825.32
MELLO	Pauline	$	32.00
MENARD	Keith	$	250.00
MENCHIN	Jaye	$	18,070.05
MERRILL	Andrea	$	68,780.41
METCALF	Sonja	$	2,491.00
MIGLIONICO	Nicky L	$	109,361.32
MILLS	Sarah	$	2,345.00
MINUTOLO	Rachel	$	140.00
MOLVAR	Kathleen	$	4,480.00
MOLVAR	Melissa	$	77,270.84
MONTIVERDI	Ryan	$	1,650.00
MOONEY	Pamela	$	23,442.96
MOORE	Brianna	$	490.00
MOORE	Danielle	$	1,556.00
MORAN	Timothy	$	480.00

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
MOREL	Meggie	$	23,846.27
MORIARTY	Jennifer	$	3,543.42
MORIN	Sharon	$	29,111.63
MORIN	Nickolas	$	326.00
MOSCZYNSKI	Leon	$	600.00
MOSELEY JR	David	$	670.51
MULLIGAN	Denise	$	60,759.20
MURPHY	Mary	$	14,370.63
MYERS	Carolann	$	20,565.52
MYERS	Lesley	$	23,771.84
NASUTI	Laura	$	74,390.84
NAUSS	Dylan	$	13,391.36
NEDROSCIK	Kristine	$	1,376.23
NICHOLS	Susan S	$	82,989.04
O'BRIEN	Kristen	$	74,898.01
O'HEARNE	Lauren	$	54,273.18
OSTERMAN	Cheryl	$	43,188.80
OUILLETTE	Janet	$	500.00
OWSIK	Julie	$	3,920.00
PARKINSON	Jeremy	$	117.12
PASTORE	Ramona	$	15,831.82
PECK	Victoria	$	12,602.50
PELOQUIN	Johna	$	1,155.00
PEMBERTON	Emily	$	3,327.46
PETRELLI	Krista	$	59,692.93
PICARD	Rose	$	12,717.42
PICOTTE	Steven	$	48,326.83
PIERCE	Larry	$	84,212.70
POPE	David M	$	4,843.78
POPE	David R	$	41,871.17
POULIN	Roland	$	2,733.00
PRATT	Jeremiah	$	1,042.55
PROCOPIO	Lisa	$	45,537.43
PRUNIER	Monica	$	587.53
PURVIS	Tracy	$	65,958.97
QUINN	Ralph	$	8,906.00
REBER	Ellen	$	47,999.95
RENNIE	Brenda	$	11,570.64
RESAN	Anne	$	250.00
REYNOLDS	Adelle	$	63,401.08
RHEAUME	John	$	59,425.57
RINDONE	Ellen	$	3,259.80
RIORDAN	Kevin	$	85,998.24
RIVARD	Aaron	$	2,660.76

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
RIVARD	Laurie J	$	16,235.73
RIVERA	James	$	400.00
ROCHELEAU	Maria	$	4,826.51
ROSATI	Jennifer	$	266.00
ROUSSEAU	Ashley	$	65.55
ROUSSEAU	Patrice	$	42,218.53
RUSACK	Sharon	$	52,168.23
RUSSO	Barbara	$	3,885.00
SALVAS	Rebecca	$	350.00
SANCHES	Donna	$	18,348.16
SASTER	Robert	$	4,871.00
SCHULTHEISS	Linda	$	74,898.01
SCHULTZBERG	Jacob	$	64,314.30
SCHWARTZ	Pamela K	$	1,718.75
SIMMONS	Heather	$	63,793.93
SIMONELLI	Deborah A	$	81,529.08
SMALL	Michael	$	193.46
SMALL	Patricia	$	57.32
SMITH	Daria	$	10,750.00
SMITH	Erica	$	48,341.42
SMITH	Molly	$	58,053.55
SMITH	Paul	$	32,381.96
SMOOT	Cathryn	$	43,264.15
SOCHA	Cindy L	$	109,114.45
SOCHIA IV	Leon T	$	861.02
SODERMAN	Debra A	$	42,268.91
SODERMAN	Tina	$	1,312.00
SOKOL	Marydolores	$	77,498.01
SOUSA	Bianca	$	1,202.88
SOUSA	Donna	$	65,779.01
SOUSA	Elizabeth	$	14,895.72
SQUIER	Carla	$	53,864.28
ST. GERMAIN	Donald	$	9,904.09
ST. PIERRE	Laura	$	43,188.80
STACK	Imogene	$	91,483.29
STACY	Amy	$	326.00
STAND	Amy	$	52,987.42
STAND	Ellen	$	47,464.48
STAND	Jarred	$	59,280.91
STEFAN	Corey	$	2,380.00
STEWART	Glorialyn	$	23,280.92
STIENSTRA	Cheryl	$	17,765.43
STRATTON	Keith	$	82,177.06
STUCZYNSKI	Kayla	$	432.00

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
SUGHRUE	Mary	$	250.00
SUGHRUE, JR	James J	$	800.00
SULLIVAN	Kevin	$	1,201.60
SULLIVAN	Robert	$	80,934.38
SWALLOW	Theresa	$	186.00
TAYLOR	Donna	$	49,908.61
TAYLOR	John	$	640.00
TEDISKY	Marlena	$	74,898.01
TERNULLO	Derek	$	13,391.36
TERRANOVA	Janelle	$	36,239.67
TESSIER-WOUPIO	Diane	$	83,477.70
TETREAU	Joshua	$	20,442.22
THAYER	Jeffrey	$	59,661.87
THEWS-MILLER	Diane	$	20,478.24
THIBODEAU	Wendy	$	70.00
TIBBETTS	Lauren	$	44,388.80
TIMM	Allison	$	33,852.17
TOWLE	Megan	$	59,923.29
TURNER	Laura	$	66,180.63
TURNER	Nancy	$	9,993.15
URSCH	Victoria	$	1,172.50
USHER	Rachel	$	63,050.03
VAIDYA	Cheryl	$	72,198.89
VAILLANCOURT	Dorothy	$	750.00
VALIPOUR	Pamela J	$	75,212.95
VALLIERE	Patricia	$	71,257.93
VANINWEGEN	Eric	$	79,976.84
VILANDRE	David	$	77,280.01
VILLEMAIRE	Scott	$	48,664.48
VINSON	Jack	$	3,736.13
VINSON	Julie	$	3,566.74
VINSON	Kent	$	79,223.77
WAGGENHEIM	Jonathan	$	70,688.37
WALCEK	Karen Ann	$	2,275.00
WALLIS	Richard	$	12,811.33
WELCH	Laura	$	11,692.09
WELLS	Julie	$	13,541.36
WERME	Theresa	$	1,070.26
WERME	Winona	$	43.40
WHEELER	Michelle	$	76,770.84
WHITE	Elizabeth	$	18,186.06
WHITE	Jeffrey	$	840.00
WHITE	Raymond	$	387.84
WHITE	Susan	$	53,647.12

W2-Salaries 2013 Annual

Last Name	First Name		YTD Gross
WHITE, JR.	William	$	12,930.20
WHITE SR	William	$	6,648.29
WILK	Laura	$	34,693.17
WILLSEY	Heather	$	6,380.87
WILSON	Robert	$	19,707.08
WILSON	Donna	$	1,998.86
WITHAM	Bradley	$	1,050.00
WONG-KAM	Charity	$	50,718.82
WOOD	Janice	$	17,831.51
WRIGHT	Mary	$	2,642.82
YACINO	Felix	$	594.70
YACINO	Joseph	$	4,343.28
YANNINO	Anthony	$	75,733.20
YOUNG	Amanda	$	70.00
ZISK	Stephen	$	34,221.96
ZULIANI	Tracey	$	33,994.17
Total		$	15,701,399.59

Police Off Duty**

BLONIASZ	Jacob	$	3,930.00
BRIMMER	Jacquelyn	$	3,405.00
DEGENOVA	George	$	3,930.00
DUNLEAVY	Mark W	$	2,240.00
FULONE	Brett D	$	7,682.00
GILBERT	Gregory G	$	8,471.00
KAMINSKI	Mark E	$	6,174.00
MCLAUGHLIN	Aaron	$	2,748.00
MIGLIONICO	Nicky L	$	2,350.00
SCHULTZBERG	Jacob	$	3,688.00
STRATTON	Keith	$	410.00
YANNINO	Anthony	$	1,360.00
Subtotal		$	46,388.00
Grand Total		$	15,747,787.59

ASSESSORS

Meeting Date / Time
1st Thursday of the Month
at 6:00 PM

476-4000 ext. 353

FY 2013 Assessed Valuation of Town		933, 493,800
FY 2013 Tax Rate		15.95
CLASSIFICATION		
Residential	801,306,798	
Open Space	-0-	
Commercial	18,668,265	
Industrial	15,509,100	
Personal Property	19,216,337	
Total Taxes Levied for Fiscal Year 2013		13,632,463
Real Estate		13,325,963
Personal Property		306,500
Number of Parcels Assessed		4,055
Valuation of Exempt Property		78,793,300
(i.e. Town owned, State owned, non-profit charitable)		
Valuation of Chapter Land Properties		2,312,563
(i.e. Ch.61-Forestry, Ch.61A-Agriculture, Ch.61B-Recreation)		
Average Assessed Value of Single Family Residence		259,500
FY 2013 Real Estate and Personal Property Abatements		32,851
FY 2013 Real Estate Exemptions		47,832
Motor Vehicle Excise Commitments		
July 1, 2012 thru June 30, 2013		1,089,715
Number of Motor Vehicles Assessed		10,969
FY 2013 Boat Excise Commitment		4,819

The Board of Assessors is a three member elected Board. State law requires the Assessors to value all real estate and personal property subject to taxation, based on 'full and fair cash value' as of the January 1st preceding each fiscal year. The State Department of Revenue mandates the Assessors annually conduct sales analyses to maintain property values at or near 100% of market value. The assessed values are submitted to the State for certification every three years.

The Assessors are responsible for the assessed values. Town Meeting appropriations voted by Town citizens determine the tax rate. The total taxes apportioned must be sufficient to meet state and local appropriations.

In 2013 there were a few changes to the Board of Assessors. Scott Meizen retired from the Board of Assessors after 9 years of service. Arthur F. Griffin was elected to take his place. James J. Sughrue, Jr. retired after 17 years of service on the Board of Assessors. Carol Field was appointed to finish out Mr. Sughrue's term.

The Assessors encourage all taxpayers to contact the Assessors' Office with any question relative to their real estate assessments, abatements, exemptions, or motor vehicle excise tax.

Respectfully submitted,

John A. Blatchford, Jr., Chairman

Arthur F. Griffin Carol E. Field

Perhaps the most significant financial matter to report for Fiscal year 2013 is the conclusion of the Strategic Budget Committee and its outcome. With yearly budget stresses unchanged over the past few years, a 7member Strategic Budget Committee was appointed by the Board of Selectmen to review the financial matters of the Town and recommend some long-term budgeting strategies. This project began in June 2012, shortly after Town Meeting. After reviewing revenues, expenses and departmental needs to maintain current operations, a recommendation was made to ask the Town residents to fund an operational Override in the amount of $1.4 million dollars to supplement the substantially reduced available revenues. This would have added $ 1.64/$1000 to the tax rate. The Finance Committee recommended this approach and Town Meeting approved both the increased budget and the lower budget amount to be used if the Ballot question vote was unsuccessful. The Town voted by Ballot by a very large margin to not support the Override.

REVENUE HISTORY AND OUTLOOK -

A continued lack of support by the State to fund its Local Lottery Aid mandate has reduced our Community's yearly revenues by over $300,000. Indeed, in an attempt to make this betrayal less apparent, the legislature changed the name of this aid in the State budget to Unrestricted General Government Aid (UGGA). This revenue reduction began in 2008 during the recession. The State Owned Land program that funds payments in lieu of taxes has also been reduced at the State level. We cannot foresee a change in State aid in the near future. Locally, the building downturn negatively affected revenues in Douglas. The yearly New Growth amount has reduced from an average of over $200,000 to $80,000. Local fees and charges generated by all Departments should be reviewed and compared to the actual Town costs.

Because of our geographic location, we are in a position to capture bnsinesses looking for 'tri-state' access; the Town needs to prepare and plan for Commercial/Industrial development to encourage an increase to our local tax revenues.

EXPENSE HISTORY AND OUTLOOK -

Departments in Douglas are currently operating with historically low personnel levels. While the departments have not changed in function, the operations have become more sophisticated and complex. State and Federal demands through laws and mandates have added to this burden. This requires more skills, hours, etc. Continued consolidations and reductions are expected. COLA and STEP increases have been minimal for all non-union employees. Equipment required by departments for daily operation has begun to reach the end of its useful life and has added to increased maintenance costs. Douglas now has a new Elementary school with many associated incremental costs; it was built as a 'Green School' and we are hopeful for lower energy costs at this building. Our Town-wide energy costs have taken a toll on budgets; we look toward mitigating heating and electricity costs in the near future. The agreement reached in permitting the solar farm has produced a Net-metering savings as well as income from payments in lieu of taxes. The potential for generation of electricity with a wind tower at the High School did not prove to be favorable. Gasoline/diesel costs for transportation remain volatile and unpredictable. Health Insurance costs are another budget driver and have been addressed this year to save over $500.000 and will continue to be reviewed.

A multi-year budget forecasting model should be introduced in Douglas to enable Town residents and officials to plan for future needs. Clearly, the yearly process currently employed has outgrown its usefulness in this time of demographic changes and increasing population alongside sorely inadequate financial resources.

FY13 Reserve Fund Transfer History

Annual Town Meeting appropriation	$	50,000.00
Department		**Amount**
Selectmen – MA Clean Energy	$	40.00
Town Acct. salaries	$	236.00
Information Systems	$	2,500.00
Town Clerk salaries	$	1,000.00
Building maintenance	$	3,500.00
Fire Dpt salaries	$	2,500.00
Fire Dpt expenses	$	5,000.00
School salaries & expenses	$	8,607.73
Streetlighting	$	1,000.00
Total Reserve Fund Transfer	***$***	***38,383.73***

Respectfully,

written by ***Pamela Holmes,*** *Vice-chairman for* ***Todd Bari,*** *Chairman and*
Jerome Kocur, Carol Gogolinski, Michael Hutnak,
Cynthia Shmick, Scott Hackett, Kate Murphy, Ryan Hogan

CAPITAL IMPROVEMENT COMMITTEE

The Douglas Capital Improvement Committee is tasked with developing a Capital Plan or list of Capital Improvements or projects. The projects include infrastructure as well as vehicles and equipment. Again the committee worked diligently to prioritize the needs of town but due to the town's ongoing financial situation none of the projects recommended by the committee were able to be funded. At the highest priority on the list was a financial software package used by the town's financial department. Melanson Heath and Company a part of the FY 2010 audit recommended that the Town should investigate integrating the Tax Collections software and general ledger software modules in order to streamline the processing and reconciling of receivable activity. This need was also recommended by the Massachusetts Department of Revenue. The Committee felt strongly that this would be a wise investment on the part of the town but without the funding would the purchase would again have to be delayed.

In conclusion, the Capital Improvement Committee will continue to work with Department Heads and Committees to ensure and prioritize projects that can meet and fund our capital needs.

FY 2013 Capital Improvement Committee Report

The Capital Improvement Committee reviews, prioritizes and offers recommendations concerning all requests for funds for capital projects submitted by School and Town Departments. This plan/list represents all departmental capital requests received by the Capital Committee as of this date.

Fy-2013 to Fy-2017 Capital Plan/List

Department	Item Requested	FY-Year	Estimated Cost
FY2013 Proposed for Funding in order of Rating Priority			
Highway Department	**Pickup truck Replacement 4X4 w/plow**	**2013**	**$33,000**
Building Maintenance Dept.	**4X4 Maintenance Truck**	**2013**	**$25,000**
Finance Department	**Update of Financial Software**	**2013**	**$90,420**
Highway Department	**Dump truck with Plow & Sander**	**2013**	**$163,616**
School Department	**Bathroom Upgrade – Primary School**	**2013**	**$75,000**
Fy-2013 Unfunded			
Fire Department	Jaws of Life	2013	$31,000
Fire Department	Rescue Pumper	2013	$550,000
Police Department	Computers & Server	2013	$32,000
Police Department	2 Police SUV's	2013	$80,000
Water & Sewer Dept.	Booster Station Replacement	2013	$500,000
Water & Sewer Dept.	Sewer Dept. Master Plan Upgrade	2013	$40,000
Water & Sewer Dept.	Leak Detection Testing	2013	$15,000
Water & Sewer Dept.	North Street 16" Water Main	2013	$280,000
Fy-2014			
Administration	Replace Phone System	2014	$20,000
Highway Department	Backhoe	2014	$119,000
Highway Department	Brush Chipper	2014	$33,000
Police Department	Dispatch Center Console	2014	$15,000
Police Department	Video Recorder System	2014	$50,000
Water Department	Church Street Water Tank Painting	2014	$350,000
Fy 2015			
Building Maintenance	Paint Old Fire Station	2015	$20,000
Building Maintenance	Window & Door Replacement – Old Fire Station	2015	$25,000
Highway Department	Vactor Catch Basin Truck	2015	$305,000
Water & Sewer Dept.	Gilboa Street 4,300 feet of 12 inch Water Line	2015	$675,000
Fy 2016			
Building Maintenance	Post Office/Sr. Ctr. Window Replacement	2016	$110,000
Building Maintenance	Old Elementary School – Masonry Repairs	2016	$50,000
Highway Department	Portable Air Compressor	2016	$21,000
Highway Department	Boom Flail Mower	2016	$30,000
Fy 2017			
Building Maintenance	Update Master Facilities Plan	2016	$10,000
Highway Department	Dump Truck W/ Plow & Sander	2016	$163,616
Water & Sewer Department	Construct New Tank in North End of Douglas	2016	$1.5 Million
Debt Exclusion Projects	**FY2013-FY2017**		
Library	ADA & Building Upgrade	2013	$2.1 Million
Building Maintenance	Municipal Center Renovation	TBD	TBD
Fire Department	Fire Station Addition	TBD	TBD
Highway Department	New Highway Garage	TBD	TBD
Police Department	New Police Station	TBD	TBD
Recreation	Martin Road Recreation Area	TBD	TBD
Water & Sewer Department	Rte. 16 Sewer Line	TBD	TBD

Respectfully Submitted,

Kent F. Vinson, Capital Committee Chairman

PUBLIC SAFETY

POLICE DEPARTMENT

"Everyone gave something, some gave everything. We shall never forget them". September 11, 2001

The Douglas Police Department is comprised of 15 full-time officers, to include the Chief of Police, a Lieutenant, a detective Sergeant, two patrol Sergeants and ten patrol officers, as well as, one part-time/reserve officer. Also included within the Douglas Police Department is our public safety communication staff, which includes an administrative secretary/dispatcher, four full-time dispatchers and six part-time dispatchers. They are responsible for handling all Police, Fire and EMS emergency and non-emergency calls, as well as, dealing with the public at large on a daily basis.

The Police Department handled 11,048 calls for services in 2013, which included 292 arrests. A breakdown of some of these arrests showed that 37 were for operating under the influence (OUI), of which seven were second offenses, three were third offenses and seven were for operating under the influence of drugs, with one being a second offense for OUI-Drugs. There were 18 individuals arrested for various drug/narcotic violations. Also, 32 individuals were arrested for domestic assault and battery. The Department continues to see an increase in larcenies from motor vehicles and residential burglaries, which is being fueled by economics and narcotic addiction. The Douglas Police Department encourages residents to lock their vehicles at all times and to report any and all suspicious activities and or persons seen in their neighborhoods. The Department has made numerous arrests, charging individuals with various offenses associated with these crimes.

The Department continues to address motor vehicle violations and motor vehicle accidents by using various resources, both aggressively and proactively. In 2013 the Department investigated a total of 120 accidents, which resulted in 44 individuals being injured. Four operators were charged with operating under the influence (OUI), accident resulting. Main Street continues to have the most accidents with 33, followed by Webster Street with had nine and South West Main Street with eight. In examining these accidents, a total of 63 accidents occurred on three days; Wednesdays with 23, Fridays with 22 and Tuesdays having 18. Fifty-six percent of all accidents were single vehicle and another 20.2% were rear-end accidents. Sixty-one percent occurred during daylight and 51% occurred when the weather was clear and roadway was dry. Also, seatbelts were used by 63% of the operators. There were no accidents involving bicyclists or pedestrians.

The Department issued a total of 1,999 traffic citations for various motor vehicle offenses, which resulted in $29,645.00 total fines and 66% being issued for speeding showing an average of 15 mph over the speed limit.

On September 8, 2013, Chief Patrick T. Foley, Lt Nick L. Miglionico and Sgt Brett D. Fulone again participated in the Boston Marathon/Jimmy Fund Walk, as part of the Police Chiefs Team, by walking 13.1 miles. This was the 25th year of the Walk and the 60th year of the Massachusetts Chiefs of Police involvement with the Jimmy Fund.

In December, the Department received a **Pedestrian Safety Commendation** from AAA of Southern New England. This was our ninth award from AAA for having more than 15 years without a pedestrian fatality. We also received a **Silver Award** from AAA for our outstanding traffic enforcement programs. Officer Jacob Schultzberg also received the **Community Traffic Safety Award**, for his commitment and enforcement/arrest of drunk and impaired drivers.

The Department continues to actively seek grants to obtain various resources and equipment. This year, the Department received a State E-911 grant, which totaled $32,184. These monies are used to support the many aspects of public safety dispatching.

The Department continues its efforts towards obtaining Accreditation through the Massachusetts Police Accreditation Program. Accreditation is a self-initiated process by which police agencies voluntarily strive to meet and maintain standards that have been established for the police profession by the police profession. Obtaining Accreditation status is considered to be "A Badge of Honor". It is one of the best measures of a Police Department's compliance with professional standards.

All Departmental personnel continue to receive quality law enforcement training, with a total of 156 law enforcement courses attended, resulting in 1977 credit hours awarded. The Department was able to achieve this

by the following; using a distance learning/web-based training, tuition free courses and utilizing State E-911 grant monies. Also, all dispatchers are now trained as Emergency Medical Dispatchers (EMD).

The Douglas Dive Rescue Team continued to be active throughout the year. Members of the team supply their own gear and train on their own time. Information on the dive team can be found on the department's website or by emailing douglasdiveteam@douglasma.org.

Officer Anthony Yannino continues to serve as our Community Policing Officer. His duties include crime prevention and safety programs for the elderly of the Town of Douglas. He is responsible for visiting the Senior Center, Riddlebrook Apartments and Douglas Schools.

The Department continues to provide school safety programs. The Officer Phil Program, which is supported by our business community, provides our students the needed resources and skills to avoid danger and drug use.

Detective Sergeant David J. Brown continues his role as a Resource Officer with Douglas High School on a part-time basis. This gives the Department visibility in all three schools and continues our partnership to provide positive law enforcement insight and information, as well as being a resource for the students.

Please visit our web page: www.douglasmapolice.com, which contains information about the Douglas Police Department, and we strongly encourages all residents to sign up for emergency alerts and community notifications with Nixle.com. Over 2000 governmental agencies have signed up with Nixle.com to help notify communities of emergency information and community activities. Please sign up at www.nixle.com. Also, Douglas Police Department is now on **Facebook** and **Twitter**. We post town activities, press releases, public safety announcements, and other information to friends of the Police Department. You can find us by searching DouglasPD.



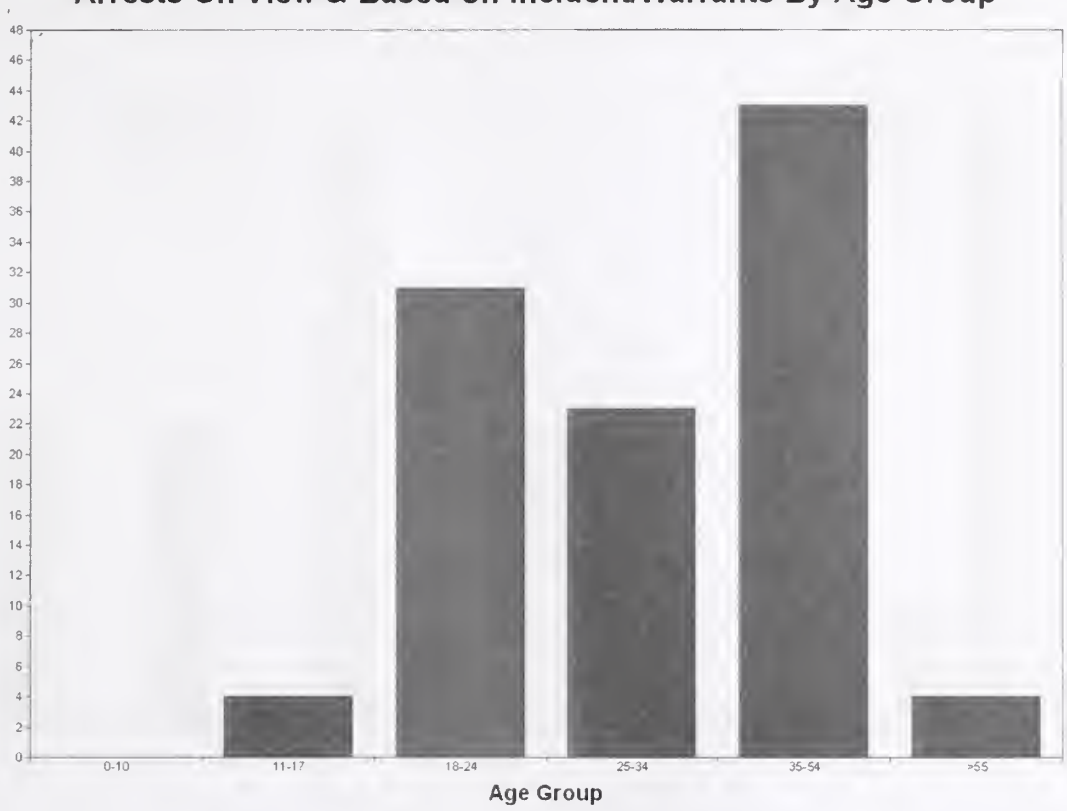
Finally on July 1, 2013 the Douglas Police Department implemented a K9 unit. The unit consists of Kyro, a one year old German shepherd and his handler Officer Jacob Bloniasz. The addition of the K9 unit had been of interest and a regular topic of discussion amongst the Douglas Police Department for several years. It was not until extensive research was completed that the department made the decision to move forward with the K9 program. The unit is run solely on funds received through local donations, fundraisers, grants and forfeitures. Before the unit could be put to work, Officer Bloniasz and Kyro were sent to training for 3 months with the Boston Police K9 Academy. The K9 team graduated on June 28th and K9 Kyro became certified as a "Single Purpose Patrol Dog". He is certified in tracking, criminal apprehension and handler protection. The team needs to maintain their certificate each year with the Boston K9 Academy by completing a minimum standard of in-service training hours. K9 Kyro and Officer Bloniasz will go back to training for 5 weeks during summer 2014. Upon completing this training K9 Kyro will earn his certificate in drug detection. Since July 1st, the K9 unit has been deployed numerous times and has led to the arrest of several individuals within the town of Douglas including suspects of house breaks and car breaks. The K9 unit has also assisted several local communities within the Blackstone Valley on many occasions. K9 Kyro has proven to be a vital asset to the Town of Douglas and Douglas Police Department.

On behalf of all the officers and dispatchers, I wish to thank the citizens and business community for your strong support of the Douglas Police Department throughout the year. The Department will continue to provide professional and dedicated services to the Town and citizens of Douglas.

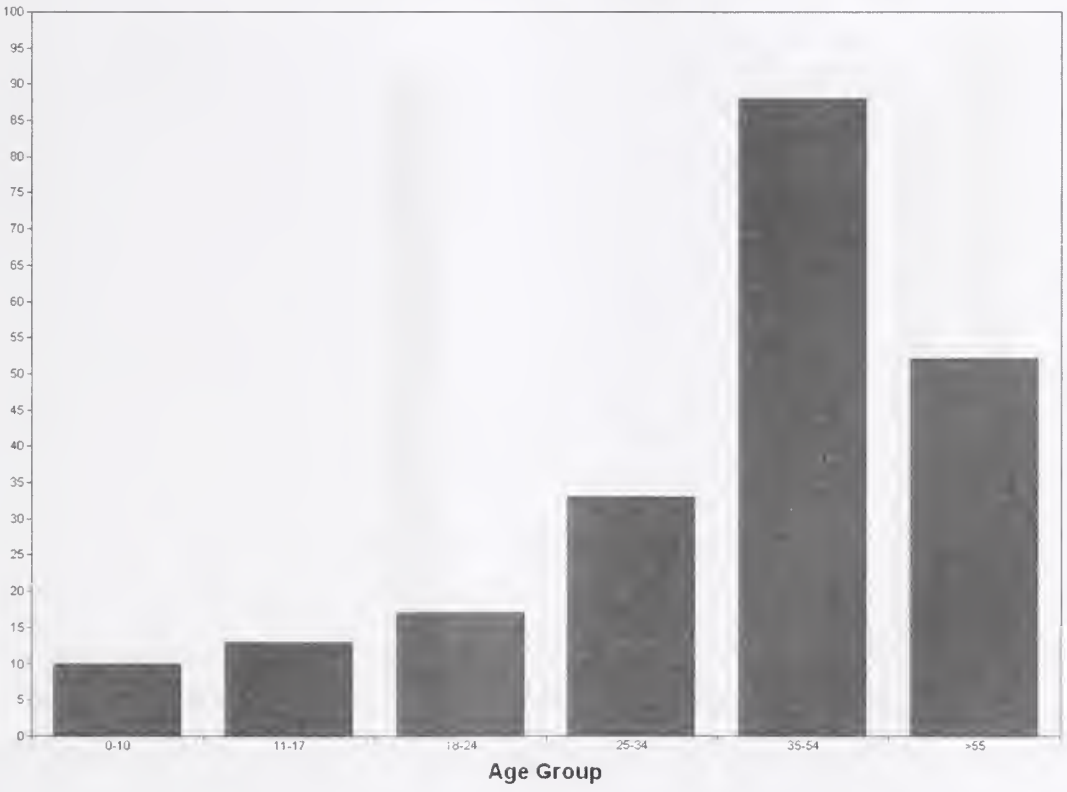
Respectfully submitted,

Patrick T. Foley, Chief of Police

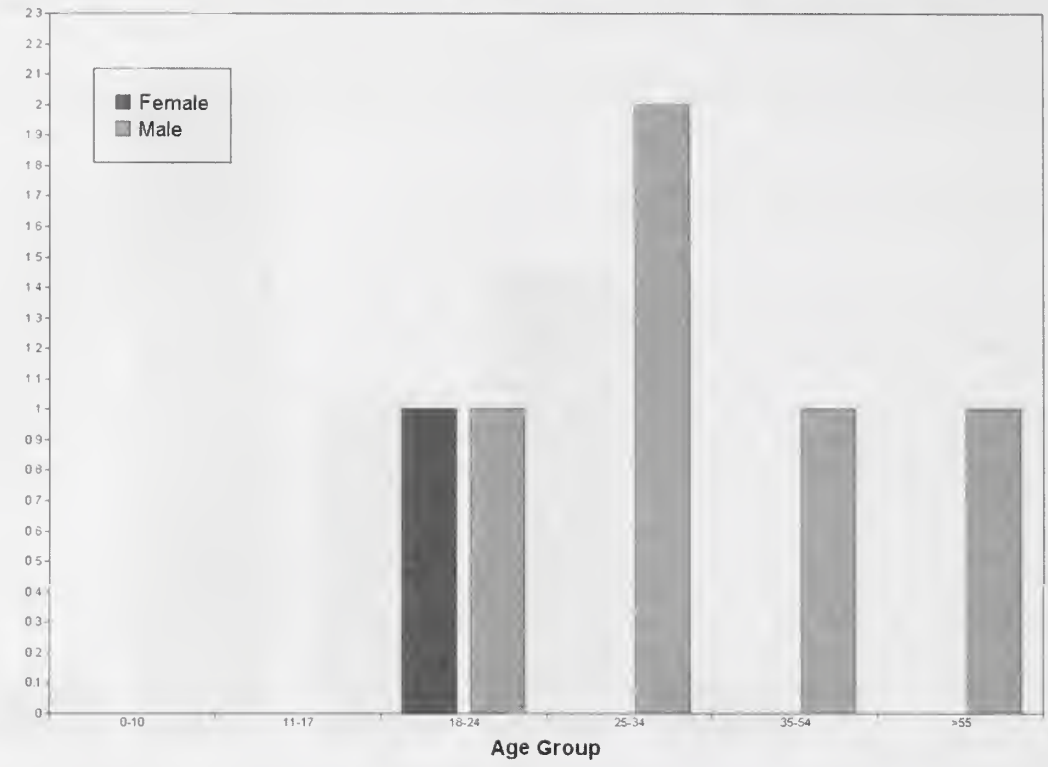
Arrests On View & Based on Incident/Warrants By Age Group



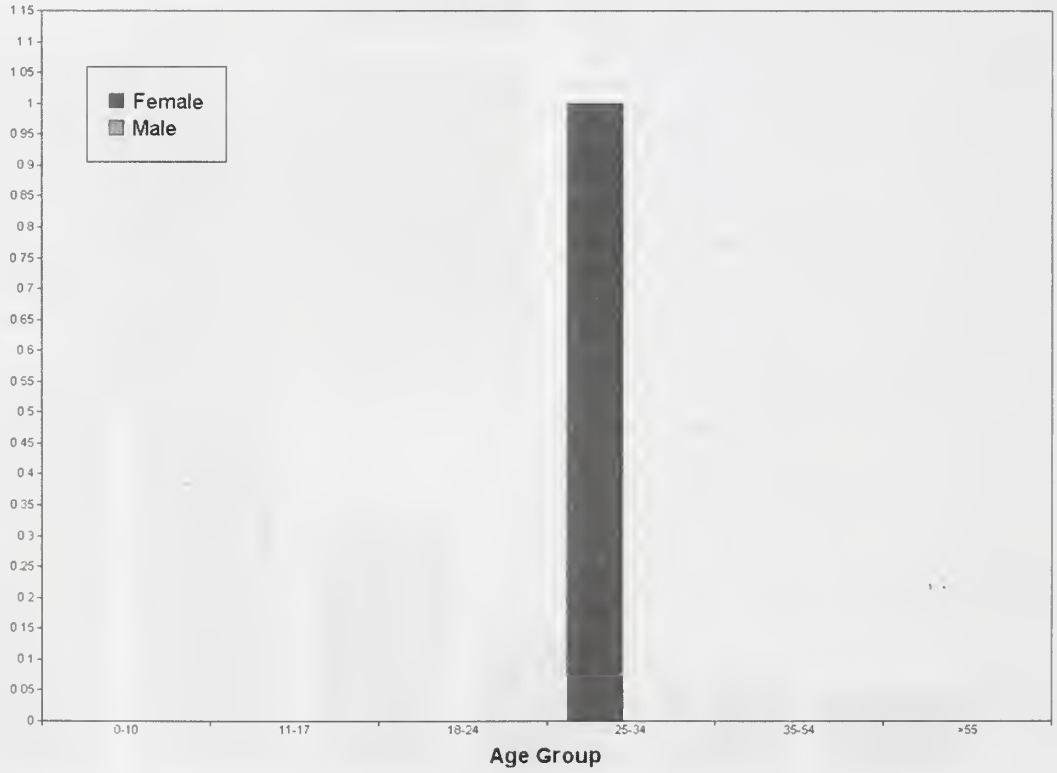
Victim By Age Group



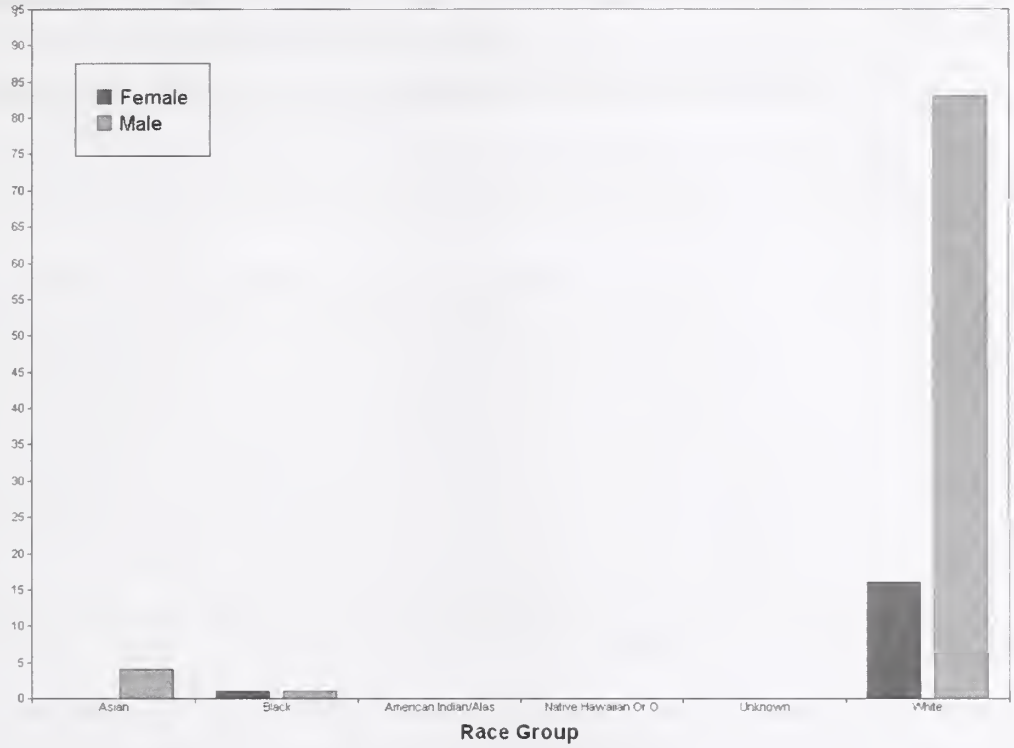
Arrests On View & Based on Incident/Warrants By Age / Sex



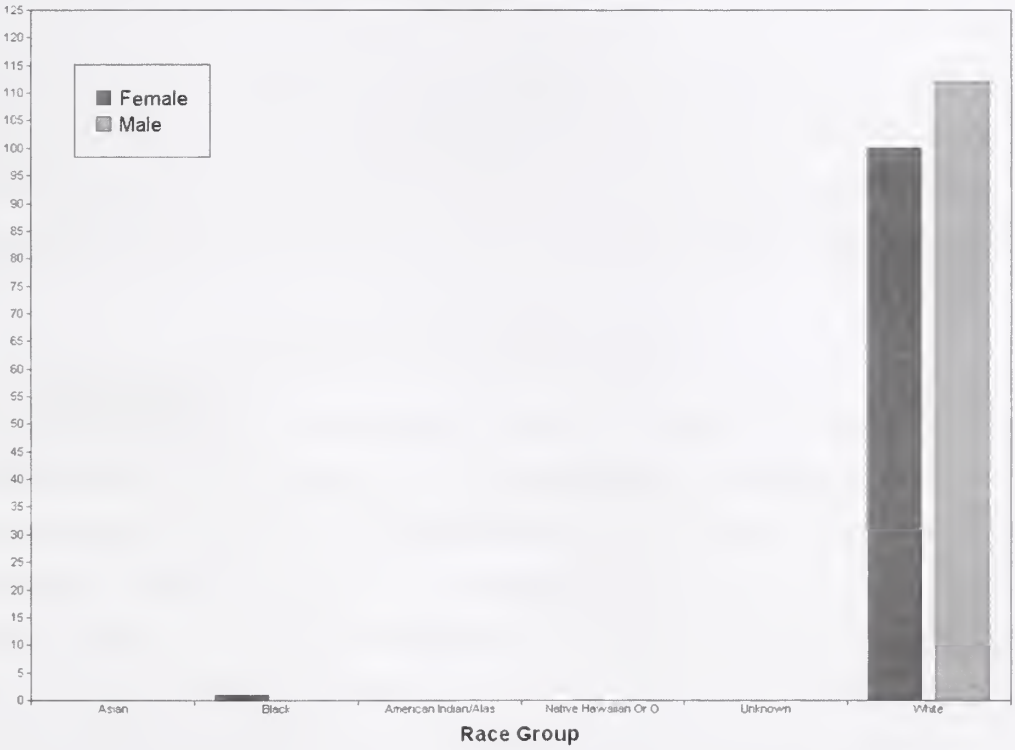
Victim By Age / Sex



Arrests On View & Based on Incident/Warrants By Race / Sex



Victim By Race / Sex



FIRE DEPARTMENT

The Douglas Fire Department continues to work on its mission to protect the citizens of our community from the adverse effects of fire, medical and hazardous situations. We continue to see a spike in calls for service, as we continue to try to do more with less given the towns difficult financial situation.

We continue to see more and more that other towns in a similar situation call us for mutual aid, as they too struggle with manpower issues during emergency situations. Douglas Firefighters were even called to mitigate a brush fire in Quincy on the Blue Hills Reservation as part of the Statewide Mobilization Response System. We also answered calls of assistance in the towns of Webster, Uxbridge, Northbridge for structure fires and one in which involved two multiple family three deckers in Rockdale. Quick action by firefighters prevented that fire from spreading to a third nearby building in the fires path. Our department is no different; we also called in a number of towns when fighting a recent fire at the Beagle Club that caused heavy damage in the attic. This is a location that is out of the Douglas water district and so there are no fire hydrants. This required us to call for tankers to assist with bringing in water to help with extinguishment. Thankfully this fire was extinguished quickly and held at bay by club members until the fire department arrived on scene.

We also want to congratulate Jeremiah Pratt, Aaron Rivard and Jack Vinson for becoming certified Emergency Medical Technicians and look forward to working with them.

Douglas Firefighters continue to train diligently even though the town is not able to pay them for training at this time. It is imperative that firefighters continue to take training seriously as they strive to keep their skills sharp. We all know that repetition is the mother of skill, so training is something that we continue to do and take very seriously.

Respectfully Submitted,

Kent F. Vinson
Douglas Fire Chief

Incident Analysis
From 01/01/2013 Thru 12/31/2013

Incident Type	Occurrences	Percentage
Fire, other	13	4.4
Building fire	14	4.8
Cooking fire, confined to container	4	1.4
Chimney or flue fire, confined to chimney or flue	4	1.4
Fuel burner/boiler malfunction, fire confined	1	0.3
Trash or rubbish fire, contained	1	0.3
Mobile property (vehicle) fire, other	1	0.3
Road Freight or Transport vehicle fire	1	0.3
Natural vegetation fire, other	3	1.0
Forest, woods or wildland fire	7	2.4
Brush or brush-and-grass mixture fire	5	1.7
Grass fire	1	0.3
Outside rubbish fire, other	2	0.7
Outside rubbish, trash or waste fire	1	0.3
Dumpster or other outside trash receptacle fire	1	0.3
Special outside fire, other	3	1.0
Explosion (no fire), other	1	0.3
Excessive heat, scorch burns with no ignition	1	0.3
Medical assist, assist EMS crew	20	6.8
Emergency medical service incident, other	6	2.0
Motor vehicle accident with injuries	27	9.2
Motor vehicle accident with no injuries	34	11.6

Incident Type	Occurrences	Percentage
Lock-in (if lock-out, use 511)	1	0.3
Search for lost person, other	1	0.3
Hazardous condition, other	3	1.0
Combustible/flammable gas/liquid condition, other	1	0.3
Gasoline or other flammable liquid spill	1	0.3
Gas leak (natural gas or LPG)	3	1.0
Oil or other combustible liquid spill	2	0.7
Chemical hazard (no spill or leak)	5	1.7
Chemical spill or leak	1	0.3
Refrigeration leak	1	0.3
Carbon monoxide incident	8	2.7
Electrical wiring/equipment problem, other	1	0.3
Power line down	6	2.0
Water problem, other	1	0.3
Water or steam leak	3	1.0
Smoke or odor removal	8	2.7
Public service	1	0.3
Unauthorized burning	4	1.4
Cover assignment, standby, moveup	3	1.0
Dispatched & canceled en route	1	0.3
Smoke scare, odor of smoke	19	6.5
Smoke from barbecue, tar kettle	1	0.3
EMS call, party transported by non-fire agency	1	0.3
HazMat release investigation w/no HazMat	1	0.3
False alarm or false call, other	1	0.3
Direct tie to FD, malicious false alarm	1	0.3
System malfunction, other	1	0.3
Smoke detector activation due to malfunction	11	3.8
Heat detector activation due to malfunction	1	0.3
Alarm system sounded due to malfunction	13	4.4
CO detector activation due to malfunction	7	2.4
Unintentional transmission of alarm, other	2	0.7
Smoke detector activation, no fire - unintentional	5	1.7
Detector activation, no fire - unintentional	1	0.3
Alarm system activation, no fire - unintentional	10	3.4
Carbon monoxide detector activation, no CO	7	2.4
Lightning strike (no fire)	1	0.3
Severe weather or natural disaster standby	2	0.7
Special type of incident, other	2	0.7
TOTAL	**293**	

100.0

For Districts: FD1, FD2, FD3, FD4, FD5, OT
For Situations: All
For Jurisdictions: All
For Street(s): All
For Location: All

BUILDING DEPARTMENT

The Building Department is responsible for all residential and commercial permits that are submitted including but not limited to electrical, plumbing, and gas. The state has now added the requirement for sheet metal/mechanical permits for all projects requiring duct work. Along with reviewing and processing the permits, we perform all inspections necessary to document that all work completed is in compliance with the Massachusetts State Building Code and all other applicable codes.

There are many different types of permits that are submitted to our department. They range from replacing windows in a dwelling up to constructing a new school. Depending on the project, there are numerous departments and/or boards that may be required to review the submittal. Under the Massachusetts State Building Code a building permit is required for any and all new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy in a building or structure.

As stated previously the State is constantly changing the existing laws as well as creating new laws they feel are necessary based on incidences that occur. Past law changes have dealt with "Sprinkler System" requirements, "Trench" permits, and increased regulations for dwellings with lead-based paint, "Energy" requirements dictating what insulation and windows are to be installed in new construction, "Smoke Detector" requirements, and "Carbon Monoxide" requirements. Changes continuously are being made by the state in return putting more demands on the inspectors. They have now added "Sheet Metal" permit requirements. All duct work that is erected in a building must have a permit and requires inspections.

Along with all the building aspects and permits, our department is responsible for Zoning Enforcement. Our role is to enforce the Town of Douglas Zoning Bylaws as well as any and all Special Permits and Variances with conditions that may be granted by the Zoning Board of Appeals and/or Planning Board. The Department also handles neighbor land disputes and zoning/building complaints along with violations and violation notices being sent for noncompliance of the bylaws or code requirements.

The Building Commissioner is also the ADA Coordinator receiving all complaints regarding accessibility as well as guiding people with accessibility issues. This is another area that the State is constantly amending the rules and regulations.

All of the departments and boards continually work with the other departments and boards to clarify and simplify permitting process. Although some processes may seem redundant and/or time consuming, they are necessary for the welfare and safety of the town. We invite anyone who is planning a project, whether it be residential or commercial, to come in to the department to meet with us to discuss all aspects of the proposed project and hopefully alleviate any delays that could occur when the project is in motion.

Some of the larger projects our office worked on and some still continuing are the Douglas Elementary School (Occupancy Permit issued July 2013) renovations continue on the Douglas Middle School, and second Solar Farm project near completion on a property located on Northeast Main Street. The Recycling Plant off of Cliff Street is still in the completion phases as well.

Respectfully Submitted,

Adelle Reynolds – Building Commissioner

JANUARY 1, 2013 – DECEMBER 31, 2013 Fees Received for 543 Building Permits Issues: $132,290.13 Not including fees *Waived* for 19 School, Solar and Non-profit Projects: $2,830.00	
HOUSES	21
GAS	60
ELECTRIC	148-8
PLUMBING	70-3
SHEET METAL	26-1
BARNS	4
GARAGES	12
MISCELLANEOUS BUILDINGS	49-1
ADDITIONS / ALTERATIONS	80-2
POOLS	10
CHIMNEYS / STOVES / FIREPLACES	41
DEMOLITIONS	7-1
COMMERCIAL / INDUSTRIAL	12-2
SIGNS	3-1

Respectfully Submitted,

Jane Alger – Administrative Secretary

EMERGENCY MANAGEMENT

There were no man made or natural disasters that occurred in the town in Douglas in 2013 that required the action on emergency management or the Douglas Citizens Emergency Response Team (C.E.R.T.).

Respectfully Submitted,

Ernest Marks
Director

PUBLIC HEALTH



BOARD OF HEALTH

The members of the Douglas Board of Health are pleased to submit the following report for the year 2013.

The Board of Health meets the 4th Tuesday of each month at 6:00 PM in the Health Department office of the Municipal Center. Meeting changes can be found on the Town's website.

The Board of Health consists of a five member board appointed by the Board of Selectmen. Members serve three year terms. The Board of Health is responsible to hire an Agent, Board of Health Engineer, Public Health Nurse, Administrative Assistant, Animal Inspector, Food Service Inspector and Transfer Station operators. These individuals carry out the various duties under the jurisdiction of the Board of Health.

The Board of Health or its Agent/Engineer performed the following:

Title 5 Soil Testing witnessed	39
Permits issued for new or repaired septic systems	32
Approved State or Local Title 5 variances	4
Well installation permits	17
Certificates of Compliance issued	26
In-ground swimming pool permits issued	3
Board of Health reviews for Planning Board hearings	3

In accordance with 105 CMR 445.000 Minimum Standards for Bathing Beaches (State Sanitary Code, Chapter VII) all public and semi-public beaches were tested on a weekly basis for e-coli.

In accordance with 105 CMR 435.000 Minimum Standards for Swimming Pools (State Sanitary Code, Chapter V) all commercial in-ground swimming pools were inspected prior to the issuance of a permit.

In accordance with 105 CMR 430.000 Minimum Standards for Recreational Camps for Children (State Sanitary Code, Chapter IV) and 105 CMR 440.000 Minimum Standards for Developed Family Type Camp Grounds (State Sanitary Code, Chapter VI) all children's overnight camps and recreational camps were inspected prior to opening.

The seven monitoring wells located at the capped Riedell Road landfill and the Transfer Station are tested twice a year. All results are filed with the Worcester office of the Department of Environmental Protection and are kept on file at the Board of Health office.

All Food Service, Retail Food and School Cafeterias are inspected twice a year in accordance with 105 CMR 590.000 Minimum Standards for Food Establishments, Chapter X and the 1999 Merged Food code. All reports are kept on file.

The Board of Health Agent responded to complaints concerning issues such as housing complaints, trash, abandoned properties, odors, septic issues, noise, animal/vermin issues and outdoor wood burning furnaces.

The Board of Health, with help from the Highway Department, continues to place mosquito pellets in Town culverts in an attempt to control the growth of the mosquito population. The Board of Health places public service announcements on the local cable station advising residents on ways to protect themselves from tick and mosquito bites. This information can be found on the Board of Health page located on the Town web page.

Respectfully submitted

Justin Lapham, Chairman

PUBLIC HEALTH NURSE

The following is the report for the Public Health Nurse for 2013.

The Public Health Nurse provides immunizations and is responsible for reporting, investigating and following up on reports of communicable diseases as mandated by the State Department of Public Health. The role of the Public Health Nurse is to protect the health of the entire population of the Town through education, prevention and control of communicable diseases, injury and disability prevention, promotion of health and healthy behaviors.

Wellness clinics, including blood pressure monitoring, were held on the second and fourth Thursday of each month at the Municipal Center from 1:30 PM to 3:30 PM, for the homebound residents at Riddlebrook Apartments, West Street, on the first Thursday of each month from 10:00 AM to 12:00 noon and on call for the Senior Center on the third Thursday of each month from 10:00 AM to 11:00 AM.

Several seasonal flu clinics were held and vaccinations were offered to all residents.

All clinics are open to the general public at no charge and no appointment is necessary.

Home visits to residents are provided as needed to homebound seniors.

Respectfully submitted,

Grazina E. Krauss, R.N.
Public Health Nurse

TRANSFER STATION

The following is the 2013 annual report for the operation of the Douglas Transfer Station.

The Transfer Station and Recycling Center are under the direct supervision of the Board of Health. Permits are sold to Douglas residents only and are sold twice a year (March 1st and September 1st). The Board of Health strives to keep the cost of trash disposal at a fair and reasonable rate for Town residents.

The site is located on Riedell Road and is open Tuesday, Thursday and Saturday from 7:00 AM to 4:00 PM.

The site accepts household trash, some bulky items, certain white goods and recycled items. The site also collects TV's, computer monitors, air-conditioners, auto batteries, used clothing, and propane tanks.

The Board of Health is part of the Blackstone Valley Regional Recycling Group which accepts most of our recyclables and forwards any profits back to the Town of Douglas.

Residents of the Town of Douglas can also take certain items to the Northbridge division of the Blackstone Valley Regional Recycling Group located at 193 Main Street in Northbridge. For further information on this, please contact the Douglas Board of Health office.

The Board of Health continues to sell backyard composting bins at a cost of $40.00 each.

Residents of Douglas also have the option of bringing their leaves and grass clippings to the Uxbridge Compost area located on River Street. Permits can be obtained at the Douglas Board of Health for $20.00 a year.

In accordance with the Solid Waste Regulation 310 CMR 19:000, section 19.207(25), the Transfer Station is inspected yearly by a registered professional engineer.

The following tonnages were recorded:

Solid Waste	1,395 Tons
Bulky Waste	130 Tons
Metal	20 Tons
Mixed paper	34 Tons
Cardboard	66 Tons
Glass	42 Tons
Electronics	20,960 lbs.
Textiles	3,193 lbs.

Respectfully submitted,

Justin Lapham, Chairman



PUBLIC WORKS



HIGHWAY DEPARTMENT

Approximately $365,000 was awarded in state aid to the Highway Department. With a portion of this money the department was able to pave almost 2 miles of South Street as well as crack seal various roads throughout town.

Throughout the year the Highway Department worked with the tree warden and National Grid to remove several trees within town. The department also made temporary repairs to the South Street bridge over Tinkerville Brook until permanent repairs can be made.

The Highway Department is now assisting the Buildings and Facilities Department with routine maintenance on town buildings such as the Municipal Center, Library and Post Office.

Routine maintenance performed within the department includes cutting brush, patching pot holes, painting crosswalks and road lines and replacing street signs. The Highway Department also maintains over 700 catch basins during the year and now maintains the ball fields within the town. Along with the regular maintenance schedule the department also assists the Water Sewer Department and the School Department. During the winter of 2012/2013 the town deficit spent in the amount of $160,000 in order to properly treat the roads and perform snow removal.

Respectfully Submitted

John J. Furno
Highway Superintendent

WATER / SEWER DEPARTMENT

WATER / SEWER DEPARTMENT
508-476-2400
Office Hours: Monday thru Friday 7:00 AM to 3:30 PM

Water Division

The water division pumped 80,589,200 gallons of water this past year. Fire hydrants were inspected, operated, and flushed in the fall. All cross connection devices were tested as required by the DEP.

Service Calls: 78
New Services: 1
Meters Replaced: 29
Final Reads: 32
Water Leaks Repaired: 10
Hydrants Replaced: 1
Hydrants Repaired: 2

Wastewater Division

The Wastewater Treatment Plant processed 71,077,708 million gallons. The plant maintained the removal rate of 99% for BOD's, and 98% removal rate for TSS's. 1,557,000 gallons of sludge went to Synagro Northeast for incineration.

New Services: 2

With the new Water Management Act permit we are now required to implement a mandatory water ban each year beginning on May 1st and will be in affect through September 30th every year. This means no non-essential outdoor water use is allowed between the hours of 9:00 am and 5:00 pm. for more information please visit the Water and Sewer Department web page on the Town of Douglas Website. http://www.douglasma.org

Commissioners Meeting Date / Time

Meetings are held on the first Tuesday of each month at 7:00 pm at the Wastewater Treatment plant, 29 Charles Street, Douglas

Commissioners:
Robert Josey, Chairman
Colin Haire, Vise Chairman
Keith Bloniasz, Secretary

Yearly Events

- Water Meters are read twice per year, in February and August.
- Fire Hydrants are flushed in the spring or fall, depending on supply and conditions.
- Consumer Confidence reports will be delivered by July 1st.

Respectfully Submitted,

Robert Sullivan, Systems Manager
Town of Douglas Water Sewer Department

MUNICIPAL FACILITIES MAINTENANCE

The Municipal Facilities Maintenance Department performs preventative maintenance, landscaping, snow removal, building repairs (interior and exterior) and custodial duties. As the manager I perform the maintenance on the Municipal Center, Police Department, Library, Post Office, Senior Center, Old Fire Station and VFW. If a repair cannot be completed by Municipal staff then I am responsible for overseeing and coordinating contractors to complete the project. Each year I am responsible for submit a 5 year Capital Improvement plan for maintenance repairs/improvements to the Capital Committee and also a financial plan to the Finance Committee.

This year the Facilities Maintenance Department had a staffing change. Patrick "Ricky" Colonero retired but remains on part time to perform custodial duties. In addition to working in the Douglas Highway Department I began my duties as the Facilities Maintenance Manager in September of 2013. With help from the Highway Department we are working on completing as many projects in house as possible without private contractors. We are all working together to get through these tough economic times while trying to maintain the standards the public has come to expect. Each year the cost of heating and electricity has increased, while the budget has been cut or remained level funded. In FY13 our heating costs for the Municipal Center, Police Department, Senior Center and Old Fire Station was $31,656.58. Our electricity costs were $24,064.28.

In 2013 the Municipal Center, Police Department, Fire Department and Highway Department all had energy efficient lighting installed through the National Grid Energy Conservation Program. This will help decrease our electricity costs. In the summer of 2013 the town purchased a new flag pole for the front of the Municipal Center. The old flag pole was removed and the new one was installed with help from the Highway Department, Loius Tusino and GBI Inc.

Respectfully Submitted

Adam J. Furno
Facilities Maintenance Manager

CEMETERY COMMISSION

Annual Report from the Cemetery Commission 2013

Cemeteries are a communities markers of, as well as a link to, the past providing us with a measure of our historic heritage. Most of our budget is, necessarily, allocated for the maintenance of the landscape, most specifically in-season grass mowing.



ADDITIONAL LANDSCAPE WORK COMPLETED THIS YEAR:

1 - Grub treatment and grass reseeding at the Douglas Center Cemetery.
2 - Removal of tracts of invasive poison ivy, bittersweet and grapevine at Pine Grove and Douglas Center Cemetery.
3 - Removal of overgrown and diseased shrubs and trees.

HARDSCAPE WORK COMPLETED THIS YEAR:

1 - Conclusion of ongoing project with National Grid involving their poles and guy wires in Douglas Center Cemetery.
2 - Sandblasting and repainting of second set of gates at the South Street Cemetery. Reinstallation of the gates will conclude a multi-year project preserving these memorial gates.

DEFERRED UNTIL MONIES PRESENT THEMSELVES:

1 - Continued grub control treatment for Douglas Center Cemetery, Pine Grove Cemetery and South Street Cemetery.
2 - Grass reseeding of all three cemeteries on an annual basis.
3 - Repair of historic headstones.
4 - Wall and gate maintenance.
5 - Tree and shrub replanting when required.

Charged with preserving the integrity of the final resting places of our departed family, friends and acquaintances, as well as those of the founding and influential citizens of the town of Douglas, the Douglas Cemetery Commission is responsible for the stewardship of three cemeteries, Pine Grove Cemetery, located near the village center on Cemetery Street, South Street Cemetery sited near the Rhode Island border on South Street (Route 96) and the Douglas Center Cemetery located on Route 16 across from the Town Common.

Respectfully Submitted,

Shirley Cooney, Chair
Debra A. Heinz, Secretary
Ginger O'Brien Petraglia, Treasurer

TREE WARDEN

In 2013 I continued to work together with the Highway Department, the Police Department and National Grid's arborists to remove large butts and limbs as well as damaged and diseased trees to keep our streets safe and clear.

The public should please be aware that the trees along each and every one of our roads are town property and Massachusetts General Law Chapter 87, section 9 ***prohibits the posting of signs of any kind on street trees***. Please obey this law and keep our trees healthy.

We also have a Scenic Road bylaw and I urge citizens to take the initiative to get their roads designated for the added protection it offers our beautiful trees. During FY13 I worked hard to coordinate a tree removal and maintenance program that was as efficient and economical as possible. A total of $4,360.00 was expended through the Tree Warden's budget and includes payment for police details.

We have three pests, in particular, that residents should be aware of. The Wolly Adelgid attacks our coniferous hemlocks and the Emerald Ash Borer does significant damage to our deciduous ashes. Residents should also be on the watch for the Asian Longhorn Beetle. Familiarize yourself with what it looks like (below) and, if found, contact me or state officials immediately. More information and a report form can be found at http://massnrc.org/pests/alb/ or call 1-866-702-9938.

I offer a special "thank you" to the Highway Department for clearing our streets and roads.

Respectfully submitted,

Leon Mosczynski
Tree Warden
508-476-2460

Asian Longhorn Beetle



PLANNING

&

DEVELOPMENT



COMMUNITY DEVELOPMENT

The Community Development Department (CDD) is comprised of the following appointed and elected agencies: Conservation Commission, Economic Development Commission, Open Space Committee, Planning Board, and Zoning Board of Appeals. The staff within the Community Development Department includes the Town Engineer, the Conservation Agent, an Administrative Assistant and a part-time meeting minute recorder. Staff also has a significant role in serving on the Building Facilities and Construction Committee, the School Building Committee and Expedited Permitting Coordinators as designated by Massachusetts General Law chapter 43D.

The CDD provides assistance and direction to residents, project applicants, and project abutters in understanding the local bylaws, rules and regulations, and the overall permitting process. The Department also provides assistance to the aforementioned departments, boards and committees in application review, drafting decisions and project oversight. Additionally, the Department also maintains aspects of the Town Geographic Information System (GIS) and permit tracking databases. The Department also provides technical assistance to various other Town Departments, Boards and Committees as detailed below.

The CDD has assisted the Board of Selectmen with the Road Layout and Acceptances for two (2) residential subdivisions, National Pollutant Discharge Elimination System (NPDES) Permit annual reporting, Administration of FEMA/MEMA grant funds, assistance for leasing Martin Road Park, and various other small projects.

The CDD, having been designated as MGL Ch. 43D Expedited Permitting Coordinators, has assisted the Economic Development Commission and the Board of Selectmen through the design and permitting of a regional subdivision roadway located in the northeast corner of town. The 6,600 foot roadway crosses Douglas, Sutton and Northbridge and required permitting and approval from all three Towns' Planning Boards and Conservation Commissions.

The CDD also provides day to day ongoing project management and oversight of the Intermediate/Elementary school construction/renovation project for the School Building Committee.

The CDD also assisted the Building Facilities and Construction Committee (BFCC) with the Bidding for the engineering and construction of the Hemlock Street Bridge Project, the South Street Stone Arch Bridge Repair Project, establishing a regional compost facility with the Town of Uxbridge, and ongoing evaluation of green energy alternatives for the town including solar and wind projects.

The CDD has assisted the Planning Board in the ongoing oversight of six (6) residential subdivisions with ongoing construction, permit review of one (1) subdivision modifications, one (1) definitive subdivision/flexible development plan, five (5) site plan reviews, one (1) earth removal special permits, seventeen (17) ANR plans, and three (3) new accessory apartment special permits. Additionally, the CDD facilitated the process of drafting and coordinating proposed bylaw changes to: Rezoning land from Village Business (VB) to Village Residential at 9 West Streeet along with amendments to the Sign Bylaw.

The CDD assisted the Conservation Commission in the review of permit applications, Certificates of Compliance, and issued violations as well as assist them in their protection of over 100 acres of conservation land.

The CDD also assists the Highway Department in designing and securing local permits for roadway and drainage improvement projects, as may be required.

The CDD also assisted the Zoning Board of Appeals in providing input on two (2) Special Permits, two (2) variance requests and one (1) appeal. Ongoing review and monitoring of the approved North Village Comprehensive Permit is also required.

The CDD also assists the Open Space Committee in finding ways to preserve and plan for maintaining the natural resources within the Town, as required.

Respectfully submitted,

William J. Cundiff, P.E., Town Engineer

PLANNING BOARD



The Douglas Planning Board consists of seven (7) Members who are elected by the community, two (2) Associate Members appointed by the Planning Board and the Board of Selectmen. Each Member serves a five (5) year term. Generally the Planning Board meetings are scheduled every second and fourth Tuesday of the month at 7:00pm. The meetings are held in the Community Meeting Room located at the Municipal Center. Planning Board Member Derek Brown passed away on September 27, 2013. Derek was an elected member of the board since 2009 and proved to be a valuable asset to the Board and will be sadly missed.

The responsibilities of the Planning Board include municipal planning and overseeing the Subdivision Control Law, which includes ANR Plans, Preliminary Plans and Definitive Subdivision Plans.

The Planning Board is also the Special Permit Granting Authority (SPGA) for the Limited Density Residential Development Bylaw, Earth Removal Bylaw, Aquifer Protection Bylaw, Accessory Apartment Bylaw, Adult Entertainment Bylaw, Wireless Communication Bylaw, Common Driveway Bylaw and Site Plan Review.

The Planning Board reviewed the following submittals for the year 2013:

- Accessory Apartment Special Permits: 3 new, 7 extensions
- ANR Plans: 17 (6 Lot Frontage Exception Submittals)
- Earth Removal Special Permits: 1
- Site Plan Review: 5
- Flexible Development: 1
- Modification of a Definitive Subdivision: 3

Subdivisions being constructed:

- Maple Heights Estates – 3 lots
- Summerlyn Estates – 6 lots
- Whitins Reservoir Estates – 12 lots
- StoneGate Estates – 30 lots
- Deer Crossing Estates – 30 lots
- Lakewood Estates – 18 lots

Subdivisions accepted as Public Ways:

- Conservation Drive
- Old Farm Road

Annual & Special Town Meeting Articles sponsored by the Planning Board:

- Rezone Land from Village Business (VB) to Village Residential (VR), 9 West Street, Map 163, Parcel 53
- Amendments to the Town of Douglas General Bylaws, Article 9: Sign Bylaw

Respectfully submitted,

Ernest R. Marks, Chairman
Eben Chesebrough, Vice Chairman,
Robert Werme Jr., Tracy Sharkey, Michael Zwicker, Michael Greco
Associate Member: Maureen Gallant

CONSERVATION COMMISSION

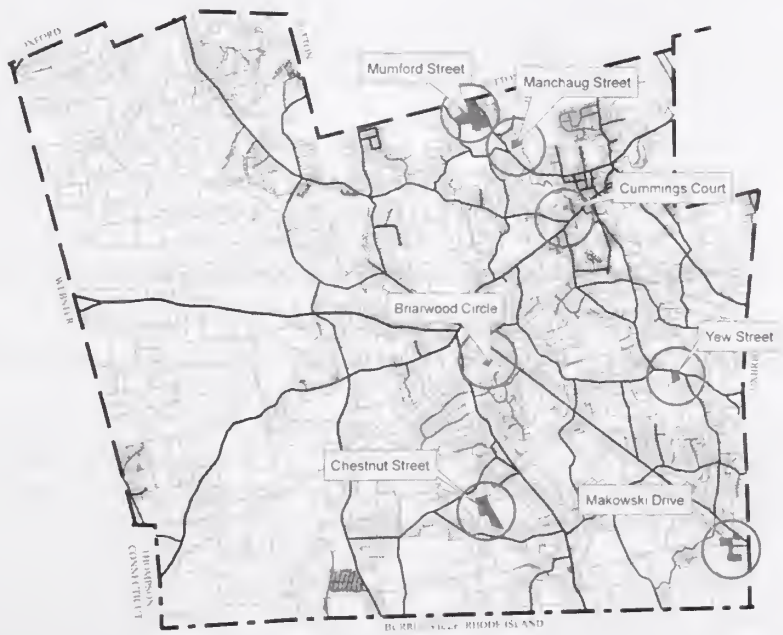
The Douglas Conservation Commission consists of seven (7) Members along with Associate Members who are appointed by the Conservation Commission. Each member serves a three (3) year term. The Conservation Commission meetings are generally scheduled at 7:00pm every first and third Monday of the Month. The meetings are held in the Community Meeting Room located in the Municipal Center. For general information regarding meeting agenda items, or specific dates, times and places you may call the office at 1-508-476-4000 x357.

The duties and responsibilities of the Conservation Commission include protecting the community's natural resources, along with controlling activities deemed to have a significant effect upon wetland values. Impacts can come from public or private water supply, groundwater, flood control, erosion control, stormwater damage prevention, water pollution control, wildlife and recreation.

The Conservation Commission has been able to protect over 100 acres of land since the year 2000 through easements, land donations and land acquisitions, and we are always interested in acquiring more. The preservation of these parcels wouldn't have been possible without the dedication and leadership of Commissioners that have served to protect Douglas' resources over the years.

The following is a list of the Conservation Parcels in the Town:

1. French Property, Makowski Drive (20 acres)
2. Briarwood Circle Property (4 acres)
3. Cummings Court Property (2 acres)
4. Chestnut Street Property (30 acres)
5. Yew Street Property (6 acres)
 - Sign posted and parking available
6. Manchaug Street Property " Dedicated to Marylynne Dube June 2010" (7 acres)
 - Sign posted and parking available
7. Mumford Street Property " Dedicated to Leon Mosczynski in April 2007" (44 acres)
 - Sign posted and parking available



The Conservation Commission had the following submittals for 2013:

The Commission reviewed (16) Notice of Intent, (12) Requests for Determination (RDA), (11) Requests for a Certificate of Compliance and (3) Violations.

Respectfully submitted,

Linda Brown, Chairman
Tracy Sharkey, Vice Chairman
Brandi Van Roo
Mike Greco
Jeremy Manning

ZONING BOARD OF APPEALS

The Douglas Zoning Board of Appeals consists of five (5) Members and two (2) Alternate Members who are appointed by the Board of Selectmen. Each Member serves a three (3) year term. The Zoning Board of Appeals meetings are scheduled every first Wednesday of the month at 7:00pm. The meetings are held in the Community Meeting Room located in the Municipal Center. For general information regarding meeting agenda items or specific dates, times and places you may call the office at 1-508-476-4000 x357.

The Zoning Board of Appeals was created under the provisions of MGL, Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to:

1. Hear Appeals taken from decisions of any Administrative Official or Board of the Town acting in the provisions of law;
2. Grant Variances from terms of the Zoning Bylaws; and
3. Grant Special Permits as provided by the Zoning Bylaws.

The Zoning Board of Appeals reviewed the following submittals for the year 2013:
Two (2) requests for a Special Permit
Two (2) requests for a Variance

Respectfully submitted,

Daniel Heney, Chairman
Pamela Holmes, Vice Chairman
Sean Holland, Leonard Demers, John Bombara
Michael Fitzpatrick (Alternate)

OPEN SPACE COMMITTEE

The purpose of the Open Space Committee is to review Chapter 61 lands that are coming out of preservation and being sold to see if they might be something the town would like to buy and preserve. This year we had one such property, which was inadequately presented to us, to review. However, in going before the Board of Selectmen to ask for proper presentation, we were overruled by them and our purpose was undermined.

The objective of the Open Space Committee is to preserve land in town so that fields and forests will be available to future generations for farming and keeping the rural character of town. There are many preservation techniques that can enable one to keep their land and cut their taxes until resale or to preserve it in perpetuity through various restrictions, if the property is of a certain size.

Our committee consists of 4 members and an alternate and we welcome new members to join us. We involve ourselves in town cleanups, making trail maps, setting up walking routes and asking for town access on private lands that have historical importance and would complement existing walking routes.

Currently we are working on an Agricultural Preservation Restriction, through the state, on a historic property that produces hay and wood. We welcome any requests for help in a process such as this and if our occasional meetings don't work into your schedule we hope that you will leave a note in the Open Space Committee box at the Municipal Center and we will be in touch. We have an annual budget of $100 and had no expenses in the last fiscal year.

Respectfully Submitted,

Sue Perkins, Chair
Kate Anderson, Vice Chair
Katie-Grace Youngsma, Secretary
Lisa Mosczynski, Member
Fred Fontaine, Alternate

BUILDING FACILITIES & CONSTRUCTION COMMITTEE

The Building Facilities and Construction Committee (BFCC) is comprised of seven voting members each serving a 3-year term and one non-voting member - the Town Engineer. The BFCC is in the process of implementing the recommendations of the 2008 Building and Facilities Needs Analysis. The projects that the BFCC has worked on in 2013 are as follows:

Hemlock Street Bridge – The design of the Hemlock Street Bridge Repair was completed in February of 2013 and received MassDOT approval shortly thereafter. The design is a Ground Reinforcing System (GRS) as opposed to conventional poured concrete abutments. After receiving bids, the apparent low bidder (R. Bates & Sons) indicated that the road would be closed for 3 months. Given that the detour for the residents located on Hemlock Street would be substantial, it was decided to re-bid the project with the stipulation that the bridge can be closed no longer than six weeks. Accordingly, the project construction was postponed while the bid documents are revised accordingly. Additionally, the Town is seeking easement acquisition from the property abutters.

South Street Bridge – The South Street Bridge is located on South Street (Route 96) over the Tinkerville Brook. The 1929 stone arch structure was damaged during a recent storm event when a fallen tree damaged the southwest abutment. The BFCC prepared an RFP for designer services and recommended that the design contract be awarded to Greenman-Pederson, Inc. of Stoneham, MA. The design is required to be submitted to MassDOT for review and is expected to be completed in early 2014. Construction is expected to occur by the Fall of 2014.

Municipal Center Space – As a result of the new elementary school building project, the second floor space within the Municipal Building, which is currently utilized by the Douglas School Department, will be vacated in the Summer of 2014. The BFCC was asked to evaluate the vacated space for potential expansion of the Municipal Center. Accordingly, the BFCC hired Dixon – Salo Architects to assist them in preparing a cost analysis for renovating the second floor space. This project is ongoing and will extend into 2014.

School Building Project – The BFCC continues to monitor the progress of the Douglas school project which is under the direction and control of the School Building Committee.

Regional Compost Facility – The Town of Uxbridge has moved forward with opening their leaf and yard waste composting facility to Douglas Residents. The BFCC worked closely with the Board of Health and the Town of Uxbridge in implementing this program in order to perform an assessment of its utilization from Douglas Residents. A high utilization may support establishing an in town compost facility while a low utilization may indicate a lack of interest. The evaluation is ongoing.

The BFCC has also been designated as the "Energy Committee" and continues to provide input and assistance with municipal wind, solar and other green projects. The BFCC is reviewing possible solar location such as the Douglas School Roofs and the Douglas Landfill.

Respectfully submitted,
Sean Holland, Chairman

HISTORICAL COMMISSION

The Historic Commission is making steady progress towards completing an inventory of the downtown Douglas Historic District. Sample pages of the more significant buildings and structures have been submitted and reviewed by the Mass. Historical Commission. The bulk of the work is being photographed, written out and submitted to secure this historic district.

The Commission has expanded to include Debby Heinz as a member.

Respectfully submitted,

Sean Aldrich - Chair

ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) was established by the Douglas Town Meeting and is charged with attracting and retaining businesses and supporting quality economic development in town.

The EDC continues to research ways to promote new business in Douglas.
We presently have four locations that are prime candidates for industrial or commercial development:

- Location 1- Western Douglas located South of Route 16, 2.6 miles from I-395, with almost 2 million square feet of developable building area.
- Location 2- Eastern Douglas bordered by Uxbridge to the North and East and Monroe Street to the West. This site has 385 acres available for development. Also there are 130 acres of industrial land available directly south of Route 16 on the Uxbridge border.
- Location 3- Northwest Douglas Business Park on Cliff Street, abutting Oxford and Webster borders. One owner has control of 28.5 acres.
- Location 4- Eastern Douglas adjacent to Route 146. Approximately 550,000 square feet of developable building area near the Sutton and Uxbridge borders. Seventeen potential lots in both commercial and industrial zones with nearby water and sewer service.

More information on these sites is available on our web page http://www.douglasma.org.

We are fortunate to have Classic Envelope relocated in Douglas on Gilboa Street, providing employment for the area, including Douglas residents..

The EDC is investigating ways to assist and interface with our existing established businesses. We need to assure that the town is adequately meeting their needs and encourage them to grow their business here.

This year Douglas plans to hire a professional consultant to assist in the promotion of economic development in Town.

The EDC meets on the second Monday of the month.

Respectfully submitted,

Paul Peterson, Chairman

PUBLIC SERVICE



SIMON FAIRFIELD PUBLIC LIBRARY

Board of Trustees:
Chairman: Joe Biagioni*
Vice-Chairman: Barbara Grimes-Smith
Treasurer: Ramona Lachapelle*
Secretary: Ellie Chesebrough*
Barbara Van Reed*
Betty Holden*
Pete Tetreault
Danielle Morrow
*Denotes Life Member

Staff:
Library Director: Ann D. Carlsson
Children's Librarian: Debbie Soderman
Circulation Librarian: Josh Tetreau
Library Assistant: Gail Bowen
Library Assistant: Maryellen Aubin
Library Assistant: Maria Rocelaeau
Library Pages: Will Colonero
Ashley Landry
Danielle Moore
Kaleena Kara

Honorary Life Trustees:
David R. Manning
Sue S. Cave
Lilian Cencak
Bill Wallis Jr.
Barbara Gjeltema
Jack Sughrue
William Baron

Circulation Stats:

Adult Audio	2570	Childrens Misc	181
Adult Books	11229	Childrens DVD	1606
Adult e-books	3	Childrens Periodicals	109
Adult Materials in Electronic format	1083	Young Adult Audio	206
Adult Misc	90	Young Adult Books	1579
Adult DVD	11493	Young Adult materials in Electronic format	119
Adult periodicals	2489	Young Adult Misc	20
Childrens Audio	162	Young Adult DVD	50
Childrens books	14236	Young Adult Periodicals	6
Childrens materials in Electronic format	30		
		Total Circulation	**47,261**

The library is a member of CWMARS through which our patrons have access to materials at all member libraries throughout the state of Massachusetts. In order to participate in reciprocal borrowing privileges, the library must be certified through the Massachusetts Board of Library Commissioners. In addition, when the library is certified, State Aid is awarded on a pro-rated basis, which amounts to approximately $8000 a year for Douglas. Certification is granted when the library meets certain standards including having a certified library director; meeting a minimum hours open standard, meeting the materials expenditure requirement which is 19% of the entire library operating budget and having a budget that goes up a small percentage every 3 years. For the past 5 years, the library has failed to meet the budget requirement but waivers are granted when the library does not receive a disproportionate cut to the rest of the town, and Douglas has been granted a waiver each year. We have struggled to maintain the 19% required expenditure on library materials due to fiscal constraints. The library is fortunate to have had memorial and other donations which have been used to meet the standard and remain certified. This will continue to be a challenge in 2014.

The library continues its commitment to children and programming by offering story times four times a year: Spring, Summer, Fall and Winter from ages 18 mos-7 years old. We offer Book Bunch Book Club for grades 2-4 and the Young Readers Club for grades 5-7. The library hosts a summer reading program. Last summer we had 87 kids registered. A huge thank you goes out to: Harry's Famous Pizza; the Little Coffee Bean; G'Licious; Jill Felico and Sandy Stopyra for donating prizes that kids earn for reading all summer. Special programs are offered throughout the year. This past year, we had Rainforest Reptile Show; Gwendolyn the Graceful Pig Program; The

Drums of Assabat Valley Program; and Jungle Encounters. Every summer, the library coordinates with school librarians to purchase summer reading required reading materials for students of all ages from Douglas and surrounding communities.

This past year our Adult Programming included: Home Brewing; Zentangle; Lazy Couponer in addition to the Adult Book Club and the Greatest Book Club Ever. There are 2 kindles available for adults to borrow. Groups such as PTO, Girl scouts. Boy scouts, Brownies, often use the library for a meeting space. If interested, give us a call. Meeting space is free and available on a first come, first served basis. As well, our website is a good resource to find out what's happening and other up-to-date information. Go to DouglasPublicLibrary.org to check us out. The Board continues its' work on making the library accessible. And lastly, a special thank you to Pete and Veronica Tetreault who donated the sign out front to the town. This generosity is much appreciated and will be enjoyed by generations to come.

Respectfully Submitted;

Ann D. Carlsson, Library Director

SENIOR CENTER

We are open Monday-Thursday from 9am - 2pm

Seasonally from 6pm-8pm on Tuesday nights.

The senior population for the town is 1,412 seniors about 16% of the town's population. Most of our operating expenses are town funded however; we have our newsletter and our exercise groups funded by a grant we receive from the state. This year we have purchased new ceiling fans and a new sign for our center.



We offer multiple programs every day to meet the needs of the seniors in this town. We have also incorporated a lot of new programs for our night activities where our main focus moving forward is to engage our younger seniors who are still employed. With this new focus we hope to achieve incorporating our older seniors in more modern activities including computer classes and new forms of exercise.

Outreach Program

The Outreach program has been extremely successful, and the senior population continues to thrive with longevity. The Outreach Program has continued to provide the seniors with multiple programs to ensure their needs are being met. As more seniors are choosing to remain in their homes, this program has been essential in keeping seniors informed and socialized instead of being isolated. Many of our recreational and educational programs are available on the cable channel so that our homebound senior residents may enjoy the many programs we offer from the comfort of their homes.

Weekly Activities

MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS
9:00 Walking club	9:00 Walking Club	9:00 Walking Club	9:00 Walking club
10:00 Osteo exercise	9:30 Cribbage	10:00 Osteo exercise	10:00 Tai chi
12:00 Needle Works	11:00 Lunch Club	12:00 Needle Works	11:00 Lunch club
	12:00 Bingo		10-12 Painting
			12:00 Bingo

The Sunshine Club

The Sunshine club is now active and actively seeking new members. The sunshine club is a nonprofit group that raises money for the senior center. These funds help support the senior centers many programs. They meet on the third Thursday of the month. If you would like more information, please contact the senior center at (508)476-2283.



HEALTH SERVICES

Podiatrist
The podiatrist comes to the center every 2 months, please call for up coming dates.

The Blood Pressure Clinic
Blood pressure checks are available any Thursday from 9-3 at the Board of Health office. Please call ahead to make an appointment. The Board of Health's phone number is 508-476-4000 ext 352.

TRANSPORTATION INFORMATION

Elder Bus Service Schedule
S.C.M. Elder bus, under contract to the Worcester Regional Transit Authority, provides transportation services to senior and disabled clients for twenty-one communities within central Massachusetts. Please call Elder bus directly at (1-800 321-0243) to make all reservations. Reservations must be made 48 business hours ahead of time.

Douglas Service Schedule in Town:
Monday - Friday
Service Hours
Medical 8:30 a.m. - 3:30 p.m.
Work 8:30 a.m. - 3:30 p.m.
General Business: 8:30 a.m. - 3:15 p.m.
Out of Town Medical: Wednesday, Thursday, Friday
Service Hours
Trips to Worcester/Auburn
10:00a.m. - 12:00 p.m.
12:00p.m. - 2:00 p.m.
Out of Town Grocery Shopping: Tuesday
Customer Choice Drop-Off Pick-Up
Walmart – Whitinsville: 11:00-12:30 p.m.

The Douglas Council on Aging				Senior Center Staff
Patrick Blake	Chairperson	Janet Ouillette	Board Member	Patrice Rousseau - Outreach Coordinator /
Christine Furno	Vice Chair	Loretta Wall	Board Member	Acting Director
Martha Allan	Board Member	Thomas Wall	Board Member	Sandy Hansen – Secretary
Rita Edwards	Board Member	Rita Haire	Board Member	
Jennifer Hoffer	Board Member			

Respectfully submitted;

Patrice Rousseau,
Outreach Coordinator/Acting Director



VETERANS' SERVICE

I would like to take this opportunity to say that it has been an honor to serve the Town of Douglas as the Veterans' Services Director.

As reported in years past, the Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The Town of Douglas is part of the Northbridge Veterans District which serves a total population of approximately 46,000 within the district which also includes the towns of Northbridge, Uxbridge and Sutton. The primary duty is to assist veterans and their dependents in applying for state and federal veteran's benefits and assistance.

The Northbridge Veterans' District has moved one more step toward becoming 100 percent compliant with the State of Massachusetts Department of Veterans' Services guidelines as they relate to personnel needed to support the district. In order to be in full compliance, the district is required to have a full-time administrative assistant and another part-time Veterans' Services Officer. In September, Annmarie Cleary, an Air Force Veteran, was hired by the district, as a part-time Veteran Clerical Assistant.

In addition to being a veteran, Mrs. Cleary brings years of experience and knowledge to the district. Mrs. Cleary's addition to the district has allowed us to continue with assisting veterans with applying for federal VA benefits, which has become one of the primary reasons for veterans' appointments at this office. We have also been able to increase the assistance and time needed to service all of the Chapter 115 recipients, as well as being able to conduct more of the outreach necessary to assist our local Veterans.

During calendar year 2013, $76,800.08 was paid out in assistance to Douglas veterans. That is a decrease of $23,738.01 or 23 percent less than 2012. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized benefits to the town, which for the year of 2012 totaled $57600.06. This decrease is a direct reflection of the efficiency that has been added to the district from the addition of the part-time Veterans' Service Officer's position.

The figures listed as benefits also include the purchase of flags that adorn veterans' graves during Memorial Day. This office also serves the towns of Northbridge, Sutton and Uxbridge and the Town of Douglas is responsible for reimbursing the District 17% of salaries, benefits and operating expenses. The numbers listed above represent the Town of Douglas only.

A special thanks needs to be given to several Douglas residents who directly contributed to the Northbridge Veterans' District Gift Fund. The Veteran's Gift Fund is an emergency fund maintained by the district in order to provide emergency assistance to homeless veterans, veterans who need immediate assistance for food and assisting veterans and their families during the holiday season. Nearly $4000.00 was raised directly from the generous donations made by the Family of Ed Jameson, the St. Denis Catholic Women's Council, Mr. and Mrs. Robert Prunier, Mrs. Sheri Brown and Mrs. Jen Carter.
In addition to the generous donations that were made to the district, it is important to recognize that the VFW POST 7554 rededicated their memorial at Michna Square in remembrance of Joseph J. Michna who paid the ultimate sacrifice during World War II. The project was spearheaded and coordinated by United States Marine Corps Vietnam Veteran, John Zifcak. Mr. Zifcak spent countless hours working on the project. We are looking forward to working with the VFW and Mr. Zifcak in 2014 as we assist in researching the restoration and rededication of the canons at the Douglas Center Town Common.

The Veterans' Services office is conveniently located at 875 Hill Street in Whitinsville, where veterans can be assured of private and confidential service. The telephone/fax number is 508-234-9808. As always, we at Veterans' Services look forward to providing and assisting veterans and their dependents with the best possible services that we can. Please call with any veteran concerns.

Respectfully submitted,

Ronald Tetreau
Veterans' Services Director

MOSES WALLIS DEVISE

To the Selectmen and Residents of the Town of Douglas,

Income to the Devise consisted of interest earned on monies deposited in UniBank. These funds earned a total of $160.08 in interest for the period of July 1, 2012 through June 30, 2013.

The Agent charges herself with amounts due the Devise Jun 30, 2013 as follows:

Devise Accounting July 1, 2012 - June 30, 2013

Account Balance 6/30/2012		41,298.34
Interest earned Jul 2012 through Jun 2013		160.08
	0.00	41,458.42

Account Values in Devise as of June 30, 2013

UniBank	41,458.42
Accounts Receivable	0.00
Devise Value	**41,458.42**

Dispostion of Funds in Devise as of June 30, 2013

Due from Accounts Receivable	0.00	
On Deposit		41,458.42
Amount to be kept Permanent		**-27,502.43**
Funds Available to Town of Douglas		13,955.99

Respectfully Submitted,

Betty A. Therrien, Agent
Devise of Moses Wallis

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee is appointed by the Board of Selectmen to advise them on issues regarding Cable Television and to provide oversight of the Public, Educational and Government channel operations (Channels 11, 12 and 13). Channels 11 and 12 originate from the Cable Offices at Town Hall. Channel 13 programming originates at the High School and is managed by the School Department.

The Douglas Cable Advisory Committee (DCAC) records nearly all public government meetings for broadcast on Channel 12. In addition to broadcast, these meetings are available online and can be viewed at any time. During calendar year 2013, we recorded, broadcast, and posted online 212 meetings for 249 hours of video. Our total online archive through 2013 is 1451 programs and 1950 hours.

These meetings are recorded by our Cable Recording Assistants who have been trained in the use of the equipment. Our Cable Access Coordinator, Pat Aldrich, oversees these operations. He also oversees the recording and broadcast of major public events, such as Octoberfest and the Memorial Day Parade.

The DCAC continued to offer free Video Training Classes with great results by the students. The classes are taught by our Cable Access Coordinator. We have cameras, microphones, tripods, lights, and a laptop computer available for trained residents to borrow and use for recording and editing video for broadcast. In addition, three computers are available for editing use in our office.

The DCAC encourages all interested residents to become local "producers" and submit their programs for broadcast on Channel 11.

The DCAC continues to hear from residents interested in competition with Charter, our sole Cable TV provider. We have contacted Verizon several times regarding their FiOS service. Verizon has not yet committed to providing this service in the Town of Douglas. We are eager to negotiate a contract with Verizon or any other provider to improve competition and services.

Our funding comes entirely from Charter, via the License Agreement that allows them to operate in the Town of Douglas.

Charter's previous ten-year license ran through November 18, 2013. We began negotiations for renewal near in late 2012, and concluded negotiations in September 2013. Our focus for the new license included increased funding to support a new Public Access studio and preserving buildout requirements from the prior license to keep installation costs low. We had hoped to open our new studio on the second floor of the Municipal Center in 2014. The Board of Selectmen unfortunately modified our negotiated agreement to remove the added funding. As a result the town's Public Access studio plans are on hold, pending further action by the Board of Selectmen.

We are always open to comments and suggestions regarding the programming on Channel 11 and 12, as well as comments or complaints about the service from Charter Communications.

The Cable Committee can be reached at cable@douglasma.org or at 508-476-4000, ext. 122. Our web site is www.douglasma.org/cable and includes the government video archives, cable bulletin board information, and the signup form for our free classes.

Respectfully submitted,

Mitch Cohen, Chair
Thomas Devlin, Vice Chair
Robert Werme, Jr., Christopher Menn, and one vacancy



Sarah Guimond – Cable Advisory Recording Assistant

CULTURE

&

RECREATION



RECREATION COMMISSION

To the Honorable Board of Selectmen:

All our programs continue to work together as we struggle to have enough fields to use. Once the new Elementary School is complete, it will relieve some of our facility needs.

The Basketball and Soccer programs saw significant increases in number as Baseball and Softball numbers have remained about the same.

Budgetary restraints proved to be a continuing challenge at both maintaining fields and basketball facilities. We would like to thank the Highway Department for there assistance maintaining all of our facilities.

As in the past years, each program has held Tournaments which helps offset the cost to run each program.

Our Soccer program has started the process of building a new field at the Martin Road Recreational Park and is in search of grants for funding. This will be a tremendous asset to there program when completed.

This year the Skate Park Committee has officially turned over the Skate Park to the Recreation Department. Thank you for a job well done!

The Recreation Commission would like to thank all those who have volunteered there time to give back to the programs involved. We would also like to thank all of our sponsors who help make these programs work.

Lastly, we would like to thank Bobby Saster. Bobby has retired from the Recreation Department after many years of serving on this Board. His knowledge and hard work will sorely be missed.

Respectfully submitted,

Joseph Cicero, Chairman
John J. Furno, Vice-Chair
Christine E.G. Furno, Treasurer
David Hasemann
Kathryn Malo, Secretary

LOCAL CULTURAL COUNCIL

The Massachusetts Cultural Council is the central agency distributing funds in the arts, humanities and interpretive sciences through the town's Local Cultural Council (LCC). The Douglas Local Cultural Council is a group of volunteers appointed by the Board of Selectmen. Their mission is to distribute funds awarded from the state of Massachusetts to people or organizations that have submitted qualified applications.

Grant applications are due to the Local Council by October 15th of each year. The Council will then review the grants and votes on those they feel will add the most artistic and cultural experiences throughout the community. This year the Douglas Council had $6,650. and approved 11 grants from its 16 applicants. The committee tries to select applicants who offer a wide assortment of entertainment and activities to satisfy all ages in the Town of Douglas. Some of this year's recipients were The Douglas Council on Aging, Octoberfest, Douglas High School, Simon Fairfield Public Library and Whitin Youth Outreach.

This year we welcomed new member, Donna Hardy. The Douglas Local Cultural Council is always looking for more people interested in joining us on the Committee. If you would like to become a part of artistic and cultural activities within our town consider joining the Douglas Local Cultural Council. Applications are available from the office of the Board of Selectmen.

Respectfully submitted,

Anne M. Hackett, LCC Secretary

OCTOBERFEST COMMITTEE



As expected, Octoberfest 2013 was a huge success. Over 10,000 visitors from all over the Blackstone Valley participated in this year's event. Every available vendor and craft space was filled and the weather was perfect for the town's signature event.

This year's success has again enabled the Committee to continue to provide a one-time college scholarship to a Douglas student. Requirements and applications are available by visiting the Octoberfest website at; www.douglasoctoberfest.com

Rides and games were at their busiest this year and they were prominently displayed on the church lawn allowing easy access by families with small children. The Huge Slide, moonwalk, train, obstacle course, and climbing wall are always a great hit with our younger citizens. New attractions and activities are being added each year to add diversity to the program.





Two full stages offered entertainment throughout the day ranging from bands, chorus, dance routines and cheerleaders. Special recognition must be given to the Douglas Cultural Council for continuing to provide grants to make some of these acts possible. The Douglas High School Band, as always, provided an outstanding performance on Main Street to close the event.

The committee would like to thank everyone who helped to make this successful year. We specifically thank all our local merchants, contractors, business offices and our sponsors who donated time, goods and services. Without these donations, the Octoberfest would not be the success it has been in the past and we hope it will continue to be in the future. We also have to sincerely thank our local Boy Scout Organizations. These dedicated young citizens have consistently pitched in to provide the manpower that makes this event happen.

Plans are already underway for Octoberfest 2014 which is being planned for Saturday, October 4, 2014. As always, we welcome any comments, suggestions, or ideas that could enhance the next Octoberfest. Anyone interested in participating can contact the committee through the town hall.

The Douglas Octoberfest Committee

SCHOOLS



SCHOOL SUPERINTENDENT

On behalf of the School Committee Chairperson, Scott Yacino and School Committee members, Sonya Bouchard, John Snay, Melissa Morrison and Gina Muscatel, I want to express the appreciation of the Committee for the continued support of the schools by the Town of Douglas. The support of the community is vital to the continued success of our students.

The past year has proven to be an especially exciting one for the District. Our plan to realign our grades into a permanent configuration took the first official steps toward realization. With the opening of the new Douglas Elementary School in September of 2013, 550 students had the opportunity to be the first students to receive their education in a beautiful, modern school designed to maximize light and be energy efficient. The grades currently housed in this building are 4, 5, 6 and 7. This is because the Middle School remains vacant this school year while repairs are made to the building. At the end of this school year, the final transitions will occur, with Kindergarten leaving the Early Childhood Center and moving to the Primary School, along with grades Pre-kindergarten and 1. Grades 2 and 3 will join grades 4 and 5 at the Elementary School. The Middle School will house grades 6, 7 and 8. The High School will service grades 9-12. This configuration has long been anticipated and will allow all students to be in the most appropriate space, designed specifically for their developmental and age needs.

In October, 2013 the Elementary School had an official opening with a ribbon-cutting ceremony. The program included a performance by the Douglas Marching Band as well as remarks by School Building Committee Chairman Mitch Cohen, School Committee Chair Scott Yacino, Senator Richard Moore and Representative Kuros. The Massachusetts School Building Authority representative, Brendan Melican attended as well as representatives from CTA Construction, Heery International and DiNisco Design Partnership. Michael Guzinski, Town Administrator, Jeanne Lovett, Town Treasurer, Chief Foley and Chief Vinson also lent their support. The stars of the event were our students, rightfully so, who helped with leading the Pledge of Allegiance and in particular, Annie Hayes, who sang the National Anthem. Students displayed art work from each grade and everyone enjoyed refreshments and reveled in the celebration of the Elementary School opening.

Teachers did a remarkable job of packing and preparing for the move as the school year drew to a close. Our Facilities Director, Jeff Kollett, and our custodians performed a remarkable feat in organizing and completing the move in a seamless fashion. The end of the summer saw teachers busily unpacking and setting up classrooms for the first time in the new building. All this work was done on a voluntary basis and without this effort, opening day would have been far less optimal. Many thanks are deserved for this effort on the part of our teachers.

Across the rest of the District, wonderful things were happening as well. At the Early Childhood Center, kindergarten students enjoyed their time learning to read, do math, explore science and learn about their community. The on-site lunch room was dubbed the "Rainforest Café" and decorated to match the name.

At the newly re-named Primary School, the pre-school students have classrooms that were re-designed from the former school library site. The classrooms were a hive of learning activities, with students growing in their ability to perform academic tasks and understand how to engage at school. Special fun was had on the new pre-school sized play structure! A special thank you to the elementary and pre-school PTO who helped provide this for our littlest learners! First, second and third grade students were also busily learning and working with all subjects including a newly aligned math series. Much improvement was noted in third grade MCAS scores which certainly show how hard everyone at the Primary School has been working!

Our High School students had a stellar year. AP scores continue to be very strong with students earning college level credit while still in high school. SAT scores showed a remarkable growth, again indicating the high performance of our high school students. Athletes had strong performances in all three seasons (Spring, Winter and Fall). Examples of this include: girls basketball qualified for tournament play, as well as both the girls and boys indoor track teams. In spring, softball, baseball and outdoor track qualified for tournament play. In the fall, the golf

team qualified for and placed at the state finals. Boys and girls soccer made it to the tournament level and in cross country, 2 boys and 2 girls qualified to compete at the state tournament.

Serving as Superintendent in the Douglas Public Schools is an honor and a privilege. Every day spent with our remarkable students is rewarding and all the staff in the Douglas Public Schools joins me in expressing our commitment to continue to provide the best education possible to each and every student in our classrooms.

Respectfully submitted,

Nancy T. Lane,
Superintendent

STUDENT SUPPORT SERVICES
EARLY CHILDHOOD CENTER

Dear Residents of the Town of Douglas,

It is my pleasure to submit the Town Report for the Office of Student Support Services and the Douglas Early Childhood Center covering the time period between January 1, 2013 through December 31, 2013.

The Department of Student Support Services, with the support of the Administration and the School Committee, provides comprehensive services designed to meet the needs of eligible students from 3 to 22 years of age. Program offerings for students with disabilities include: integrated preschool, substantially separate services for students with severe disabilities at all levels, inclusion services for students with mild to moderate disabilities, the STARS program for students 18-22 years old, speech/language, physical, occupational and vision therapies, adaptive physical education and vocational services. Last year, a special education program called the Flex Center continued to grow and thrive at the Douglas Intermediate Elementary School (Douglas Elementary/Middle School). An extension of this program was started at Douglas High School at the beginning September of 2013. The Flex Center is an academic environment that meets the academic, pragmatic and behavioral needs of special education students who have Individualized Educational Programs. All moderate special education teachers continue to be updated on training and certification in the Orton-Gillingham Reading Program. This program provides multi-sensory reading instruction, through direct and personal training, to increase the literacy skills of our children with various reading disabilities.

In addition, system-wide services include: nursing, counseling and psychological services, guidance, services for English language learners, 504 Plan accommodations, and outreach to students who are homeless.

Our sixth Special Olympics "School Day Games" were held at Douglas High School in May of 2013. The event was well attended by parents, siblings, other family members, and community members. The Douglas High School marching band lent its music for the entrance of the athletes and did an outstanding job. Students and staff participated in the opening ceremonies. Our athletes participated in the games and were cheered on by their families, friends and peers. Our students received their gold medals with pride and honor. This year we were fortunate to have a photographer who volunteered his time to capture the excitement and fond memories. We appreciate the support of all of the community members, parents, and staff who made this event possible through their time and donations. Without all of them this event would not have been a success. We look forward to having another positive day for our students to participate in Special Olympics in the spring of 2014.

The Douglas Parent Advisory Council (DPAC) is a group of dedicated and active parent volunteers who offer support to parents of any child with identified or potential special needs who attends the Douglas Public Schools. All parents are welcome and encouraged to attend monthly meetings sponsored by DPAC and are eligible to participate in workshops and activities that are offered throughout the year.

Several community activities were accomplished with the continued dedication of the preschool teachers and their assistants at the Early Childhood Center. Community Reading day is always well received by our students. The students enjoyed listening to stories from various members of the community and we want to thank them for their time and being a part of the event. The Early Childhood families also continue to donate gently used jackets, hats,

mittens, etc. for the "Community Cares Closet" for families in need. The generosity of staff, parents and community members is appreciated. The "Snowflake Drive" was held again with parents and staff choosing snowflakes, purchasing specific gifts, and bringing the gifts back to the school wrapped and ready for delivery. The project continues to grow as more community members, parents and staff become involved.

The Early Childhood Center held its annual Open House for new students turning five coming to Kindergarten. Parents received information about the Kindergarten program explaining the process of registering their child for classes beginning in the Fall. An estimated 50 families attended the Open House and were given additional information about the program.

A School Council was formed at the Early Childhood Center. Two parents, two Kindergarten teachers and the building Principal meet on a monthly basis to address building needs and to make improvements to the Student Handbook. This motivated group wants to make a difference in our endeavor to support and improve the education of our students.

We are looking forward to continuing to serve our learners, their parents and our community and would like to thank all of you for your support in assisting us to reach our goals and objectives. As always, we seek to minimize the impact of students' disabilities, move students toward independence and maximize their opportunities to fully participate in society.

Respectfully submitted:

Nealy E Koumanelis-Urquhart, M.Ed
Director of Student Support Services
Principal, Douglas Early Childhood Center

ELEMENTARY / PRIMARY SCHOOL

Dear Residents of the Town of Douglas;

It is my pleasure to submit the 2013 annual town report for the Douglas Elementary School.

The beginning of the year brings a variety of indoor activities to the Elementary School. January finds students celebrating the life and legacy of Dr. Martin Luther King. In February we enjoyed the second annual "Open Your Heart" Dance, sponsored by the PTO. As the warmer weather arrived our students had even more to celebrate. The second graders performed their annual Memorial Day program and we wrapped up our year together with a fun filled Field Day!

A busy summer found the "new" school nearing its completion. As the new construction was wrapping up, we here at the Elementary School underwent a facelift of our own: a name change! We were now going to be called the Douglas Primary School. The summer also brought another change to the Primary School in the form of a new Principal. With Mr. Cambell's departure, Mr. Sam Cederbaum excitedly took on the position of Principal. He came from ten years of teaching grades 2, 3, and 4 in the Wrentham Public Schools and was looking forward to beginning a new chapter here in Douglas.

The Primary School opened its doors on September 4th of the year to welcome a total of 409 students and 53 staff members. There were six sections of part-time Preschool, five sections of first grade, five sections of second grade, and four sections of third grade. As the school year began we were delighted to welcome several new members to our staff. Mrs. Cheryl Kelly became our new preschool teacher, Mrs. Ellen Rindone started as a new preschool paraprofessional, and Mrs. Cheryl Katz will be working as the paraprofessional in our library.

September was an exciting month here at the Primary School as old friendships were rekindled and new ones formed. Open House at the Primary School was held on September 11 of this year. While it was in the middle of our "heat wave" this annual event continues to be a popular way for students and siblings, parents and grandparents, to visit new classrooms, meet faculty, and learn about our wonderful school.

We also began some new initiatives at the Primary School in regards to character education. Each month our students have focused on a different character trait to exemplify. In September we focused on RESPECT. The PTO

has also been generous in helping to bring in Enrichment programming that tied into our character education program. The students donned their Crazy Hats and welcomed Johnny the K to the Primary School to sing and dance about respect!

As the weather got cool, we began October with a focus on FAIRNESS. Students played fair both in and out of the classroom in order to make the Primary School a great place to be. We also rooted for our Boston Red Sox with a spirit day that helped them to clinch the World Series! Things got spooky for Halloween with pumpkin carving in many of our classrooms. We even had a visit from the Senior Class of 2014 for a costume parade!

As term one came to a close in November we celebrated with our first Sprit Day and Community Giving Day. We spent the day in our pajamas and brought in food to donate to our local food pantries. Report cards were issued and parents had the opportunity to conference with their child's teacher to hear about their growth and progress thus far this year. First graders celebrated Thanksgiving with their very own feast! We focused on RESPONSIBILITY and students worked hard to complete their work each and every day.

With winter moving in, December brought us a month focused on GENEROSITY. We acknowledged the many world holidays in which giving to those in need is such a priority. Our first graders took a magical journey to the North Pole on the Polar Express! Our second and third graders, under the direction of Mr. John Rheaume, put on a fabulous winter concert!

We have also continued the use of community meetings here at the Primary School. The whole building meets once a month to discuss the character trait that we have been working on as well as the upcoming trait for next month. We also hand out several awards. Students eagerly await the announcement of the Box Top winner each month! We are also recognizing a "hard worker" from each classroom each month at our meeting. It gives us a chance to gather as a community and celebrate all the positive things that make the Primary School the great place that it is!

Working in conjunction with staff and administrators from across the District, the Primary School continued to make a smooth transition to the Common Core standards adopted by the Massachusetts Department of Elementary and Secondary Education. These standards, which 37 other states have also adopted, have caused us to restructure the types and timing of topics taught in all subject areas and across all grades. All students in grade 1 through 3 continue to use a common core aligned mathematics program, *Go Math*, published by Harcourt Houghton Mifflin. This series does an excellent job in incorporating the new Common Core standards into elementary mathematics, while also adopting a renewed emphasis on higher order thinking. The teaching staff has done an excellent job making the transition to this new program.

The Common Core standards have also led us to place new emphasis on the reading of non-fiction materials. We are very fortunate that the science curriculum we currently use effectively combines highly readable non-fiction texts with high quality hands-on learning experiences. Teachers continue to make effective use of our Storytown reading series. This program, with its extensive collection of fiction and non-fiction texts, allows our teachers to expose even our youngest students to a wide variety of reading materials.

Over the past year, Douglas Primary School has continued to enjoy the support of an outstanding Parent-Teacher Organization. In addition to assisting classroom staff with needed "extras", the PTO has continued a wide variety of activities that support our mission here. It is through the PTO that we are able to offer in-school enrichment activities during the year, bringing outside presentations in for our children. Annual field trips also rely on PTO generosity. The PTO supports the Primary School community beyond the school day, as well. This past year the PTO sponsored monthly events for our students. We began in September with a Welcome Back Ice Cream Social. October saw the return of the annual "Trunk or Treat" festivities. Parents decorated the trunks of their cars in various Halloween themes, which students visited at the end of the parade. In November we held a night out event at Uno's and Barnes & Noble. In December parents organized a fitness night in the gymnasium that was enjoyed by many! Additionally, staff members continue to enjoy the "Staff Appreciation" treats which "magically" appear on doors and desks each month.

As 2013 came to a close, we look back at the many changes and exciting events that made this such a great year for the Primary School. Thanks to the many dedicated teachers, faculty, and staff our students have had an action packed year of rewarding educational experiences. As we look ahead to 2014, we see the introduction of iPads to our second and third graders, a move for second and third graders to the Elementary School, and the welcoming back of our Kindergarteners from the ECC! It looks like another wonderful year awaits!

Respectfully submitted,

Sam Cederbaum

Principal – Douglas Primary School

ELEMENTARY / MIDDLE SCHOOL
GRADES 4 - 7

Dear Residents of the Town of Douglas,

I am pleased to submit the 2013 annual report for Douglas Elementary/ Middle School!

It's been a memorable year for us, as we continue seeing major progress with our School Building Project! At the end of August 2013, we were thrilled to move grades 4-7 into the new Douglas Elementary School, at 19 Davis Street. Starting on Monday, August 26th, the faculty and staff began unpacking boxes and setting up their classrooms in order to be ready for opening day! We truly appreciate the Town of Douglas making this beautiful new school a reality! Grades 4 and 5 are now housed in their permanent location on the third floor, and grades six and seven are temporarily located on the second floor. When the building renovations are completed at Douglas Middle School, grades six and seven will relocate to this building, and will be joined by grade eight, currently housed at the high school. The kindergarten classes will move to the Primary School, and grades two and three will be relocated to the Elementary school. When all is said and done, we will have a true school campus, with all of our buildings in close proximity: Douglas Primary School (grades Pre-K, K, and 1); Douglas Elementary School (grades 2-5), Douglas Middle School (grades 6-8), and Douglas High School (grades 9-12).

Saturday, Sept. 21, 2013, was a day we will always remember as we celebrated our official Ribbon Cutting Ceremony at the new Elementary School, starting at 9:30 a.m.! The star of the morning was our energy-efficient, green building that is 90,000 square feet of "light, bright, and beautiful!" The new building has numerous features that make for an attractive setting in which to teach and learn, such as automatic lighting, a chilled-beam heating/cooling system, and an acoustic sound field system to ensure that all students can easily hear the teacher speak. Hard-surface flooring, designed for maintenance without the use of harsh chemicals, has been installed throughout the building. This flooring is not only much easier to clean than carpet, but is also a significant factor in minimizing allergies. The building walls consist of a variety of textures and colors, and renewable, durable liptus wood from the Brazilian rainforest is built into attractive accent features throughout the building. Comfortable benches strategically located throughout the building provide spaces to sit and enjoy quiet conversations and collaborative work. Flexible seating in all classrooms promotes collaborative group work, and a sink in every classroom promotes cleanliness and health. Our first floor features a technology-equipped cafetorium that doubles as an auditorium – the perfect location for community meetings, assemblies, and performances. Light-filled and spacious music and art rooms exude energy and foster creativity, and our visually striking, state-of-the-art library – beautifully furnished and inviting – creates a sense of warmth and comfort. The administrative offices are fully equipped with a buzzer system and security cameras. The exterior of the building features attractive landscaping and plantings, and work is proceeding very well on the fields, playground, and track.

Most of all, a technology-rich environment – featuring a 1:1 iPad Program - makes for a truly 21st-century setting in which to teach and learn! Each student has been provided with an iPad, thus enabling a wide range of access to myriad learning opportunities, and giving teachers powerful tools to use in differentiating and personalizing their instruction to meet the needs of all students. A new iPad-compatible, Common Core-aligned digital reading program, Reading Wonders, was purchased for grades 4 and 5 for the start of the 2013-14 school year. All teachers have been provided with Mac Book Pro laptop computers, and all classrooms have Eno Boards – interactive whiteboards that promote student engagement and foster learning. These whiteboards, which connect to a laptop computer and LCD projector, allow teachers to combine the features of traditional whiteboards and flip charts into one technology display, and the embedded software allows teachers to save projects or lessons for reuse or to share with colleagues. Student use of the Eno Board provides opportunities for bodily-kinesthetic learners to interact with curriculum content in ways that a print-only environment does not. The amazing technology resources we are enjoying are serving to truly transform teaching and learning at Douglas Elementary/Middle School!

Here is a recap of other exciting curriculum initiatives and events that occurred throughout 2013, representing just a few of the highlights of our year!

Winter 2013

Teachers and staff kicked off the new year by working hard to prepare students for spring MCAS testing; to assess the performance of their students relative to national, state, and local student performance standards; and to use student assessment results to review and improve curricula, course of study, programs, and instructional practices. Major gains were made in the areas of curriculum, instruction - both school-wide and across the District - in order to

benefit students and raise student achievement. Work continued on revising and aligning the gr. 3-7 subject-area curricula with the Common Core standards, in accordance with the District's Textbook Adoption/Curriculum Review cycle. The Fourth Grade Team standards-based report card, piloted in the fall of 2011, continued to be fine-tuned and updated to reflect the new MA Curriculum Frameworks. MCAS Before-School Programs in Math and ELA were again offered to students who needed extra academic support, and as a result, these students made excellent gains.

Just prior to the holiday break, two Community Meetings (one for grades 6/7, and one for grades 4/5) were held on Friday, Dec. 21st, 2012. At 9:30 a.m., we joined with the entire nation in a moment of silence, taking a moment to remember and reflect upon the 20 school children and six teachers from Sandy Hook Elementary School in Newtown, CT, who lost their lives in a tragic school shooting one week earlier. We truly appreciated our special guests from Douglas Public Safety coming to our Community Meetings! We welcomed Police Chief Patrick Foley, Patrolman Mark Kaminski, and Patrolman Jacob Bloniasz, representing the Douglas Police Department. We also appreciated having with us Fire Chief Kent Vinson, as well as Lieutenant Justin McCallum, and Firefighter Paramedic James Kaufman, representing the Douglas Fire Department. Chief Foley and Chief Vinson addressed the students, and spoke with them about how their top priority is to work collaboratively with all school personnel to keep everyone safe. They also offered suggestions and tips for a safe holiday season, and shared with the students information regarding careers in public safety. Our Student Council officers, Maggie Gurney, Sara Morin, Kelly Hayes, and Yasmeen Khodadoust presented a special "Thank You" card, signed by all of the students, to both Chief Foley and Chief Vinson, for their commitment to working together in keeping everyone safe, and for their presence in and around our school buildings, thus fostering a sense of reassurance and well-being. We also thanked these officials for participating in our District-wide safety training, which was held in January 2013.

Our students, staff and parents showed caring and kindness to others in need in a variety of ways throughout the year. For example, we participated in a special initiative organized by the Newtown, CT Parent Teacher Organization (PTA), following the tragic school shooting last year. The Newtown PTA members created a Winter Wonderland in the new school that the Sandy Hook Elementary students were to attend temporarily. They asked for people to make and send paper snowflakes to show their support and caring for the students, and to welcome them to their new classrooms. The snowflakes were used to decorate the hallways of Sandy Hook School's new home. Our students made snowflakes in their art classes to contribute to this effort, under the guidance of Mrs. Andrea Merrill, Art teacher. The Student Council and the Student Ambassadors provided leadership at their grade levels by facilitating the preparation and packaging of the snowflakes for mailing. We appreciated the PTO paying for the shipping costs. The IES Student Council Leadership Committee organized a highly successful fundraiser to help the victims of Hurricane Sandy – particularly those in New Jersey and New York – to rebuild their homes and communities, with all donations being sent to the Red Cross Association. Students who donated were given a red cross to hang on their homeroom door. Each homeroom was also given a giant red cross with the total number of crosses earned to be hung in the cafeteria. *Thank you* to all who contributed to the rebuilding and recuperation of these families, and who supported our students in helping others!

In January 2013, we formed a Math Kangaroo Team for the first time, consisting of 20 students in grades 5 and 6, and coached by Math teachers Mrs. Jessica Findlay and Mrs. Tracey Zuliani. The *Math Kangaroo Olympiad* is an international annual math competition designed to foster a love of math, with students coming together to demonstrate their math skills for a chance to earn medals and advance in competition! Quoting from the Math Kangaroo website, the mission of the organization is to *"encourage students to master their mathematical knowledge; to give them confidence in their ability for comprehending mathematics; to help them understand how mathematics applies in nature's laws and human activities; to develop their ability to derive pleasure and satisfaction through intellectual life; and to show that mathematical education is significant in every part of the world." (www.mathkangaroo.org)*

Students from across the USA took a 75-minute multiple-choice math test on March 21st, held at various locations across the country. Our students competed in the 5th/6th grade category, taking the test at St. Joseph's School in nearby Webster, MA. In preparation for this competition, our students are practiced after school from 2:45 – 4:00 p.m. for five Monday afternoons in January, February, and March, reviewing *Kangaroo Math* questions from prior tests to learn and/or review the relevant concepts! Students enjoyed this opportunity, and teachers said that participating in *Kangaroo Math* stretched the students' knowledge of mathematical concepts, while also fostering a love of math! We appreciated Mrs. Findlay and Mrs. Zuliani making this exciting math opportunity possible for our students!

An exciting STEM Career Day took place on Friday, Feb. 1st, for Douglas 6th, 7th, and 8th graders, with the theme of "Engineering is Everywhere!" All students in grades 6-8 enjoyed a series of special presentations from guest speakers currently working in the fields of Science, Technology, Engineering, and Math (STEM), or pursuing college majors or graduate study in STEM fields. The goal of conducting STEM Career Day was two-fold: to

encourage all students to pursue further study in college in STEM subjects, and to consider preparing for a STEM career in the future. Speakers from the MIT Women's Initiative conducted presentations for our girls that were specially designed to encourage them to pursue STEM study and career opportunities. The presentations included activities designed to engage our girls in engineering concepts, see demonstrations of projects on which the presenters have worked, and be exposed to information about the fields of engineering and the life of an engineering student. The speakers were Ms. Judy Rodriguez – a senior majoring in Nuclear Engineering; and Ms. Kat Kononov – a graduate student specializing in electrical engineering - both students at the Massachusetts Institute of Technology (MIT). Ms. Rodriguez and Ms. Kononov explained what engineering actually is by giving concrete examples of engineering projects, and by showing students that the world is filled with the products of engineers. They also described various engineering fields - including aerospace, biomedical, chemical, civil, electrical, environmental, mechanical and nuclear - and shared with our students what life as an engineering student is like. They then had students identify examples of engineering around the room and name the type of engineering used to create it. The young women also discussed and dispelled the stereotypes surrounding the engineering field. Finally, the girls participated in a design challenge to engage their thinking about engineering concepts, in which they had 25 minutes to build the tallest tower they could out of 10 paper clips, 20 straws and 18 inches of tape!

Our Middle School boys also heard presentations from professionals working in STEM fields. Ms. Marjorie Miller and Mr. Don Morin of Intel Corporation conducted presentations for our 8th grade boys. Our 6th and 7th grade boys enjoyed one presentation by Mr. David Vassar (Logistical Engineer) and Mr. Curtis Johnson (Senior Data Scientist) of EMC Corporation, and a second presentation from Ms. Kay Gruder, High School Representative from the New England Institute of Technology in East Greenwich, RI. All three presenters shared information and experiences from the perspective of STEM professionals, and engaged students in "hands-on" engineering activities. Mr. Johnson and Mr. Vassar discussed how EMC builds hard drives and data storage systems for most major companies. Students looked at small and large hard drives and discussed the increasing rate of data generation, as well as the terminology of data storage. Finally, they participated in a five-minute design challenge in which they had to design a way to move a ball across the room into a basket using only a washer and two pieces of string. The boys also enjoyed receiving special EMC pens! During the presentation done by Mrs. Gruder, students viewed a PowerPoint about the engineering process. They also watched a video entitled, "Discover Engineering – The Sum of All Thrills," about theme park engineers, with a focus on three middle school students who designed a roller coaster. Ms. Gruder asked the boys what they observed the students in the video doing when they were in the role of the engineers, including designing, modeling, building, problem solving, working together, re-designing, and trying again. The boys then thought of aspects of engineering that exist in one of three environments – a football stadium, a movie theatre, and a ski mountain – and shared their answers with their classmates. Some examples they gave included that of an engineer who works on acoustics in a movie theatre, and an engineer who designs ski mountain trails and terrain parks. The boys also came up with an example of "high performance clothing" engineers – or textile engineers. Ms. Gruder suggested to the boys that they might also enjoy pursuing engineering careers, and gave them the opportunity to ask questions. Finally, they learned about potential and kinetic energy, and participated in a roller coaster design challenge that had to have a loop, a turn, and a hill. Using a simulation machine, they also got to ride a roller coaster that they created. Ms. Gruder complimented our students on how well-behaved and respectful they were, and what excellent questions they asked! The boys also appreciated her gift of a lanyard for each of them!

It was also a pleasure to welcome Mr. Matt Fragala to Mrs. Karen Cristian's Sixth Grade Science classes on STEM Career Day! Mr. Fragala, an Environmental Engineer and Douglas resident who works for Environmental Health and Engineering (EH&E), is a senior scientist who specializes in industrial hygiene, building systems diagnosis, building benchmarking, and indoor air quality. EH&H centers on environmental and facilities management of hospitals, research laboratories, and government facilities, and schools, as well as other private and public facilities. Mr. Fragala showed the students how to use particle-measuring devices to measure the amount of dust particles, carbon dioxide, and carbon oxide in a building, so as to determine the indoor air quality. He and Mrs. Cristian then went on a tour of the school, monitoring air quality levels, including dust particle levels, carbon dioxide levels, and carbon monoxide levels.

The students learned from their use of Mr. Fragala's equipment that areas such as staircases and offices where there is more human traffic had higher particle counts that areas where there is less human traffic. The students also noticed that the levels of carbon monoxide were very low throughout the school. They believed this was due to the fact that carbon monoxide is mainly released from automobile emissions, factories, and other sources of combustion. The students remembered that high levels of carbon monoxide are extremely dangerous and can even cause death. Another important finding from the visit with Mr. Fragala was that rooms that contain more people have slightly higher levels of carbon dioxide than rooms that contain fewer people. The reason for this is that humans give off carbon dioxide gas when they exhale. The students also learned that it is possible to reduce the level of carbon dioxide gas by opening a window, because the level of carbon dioxide gas is lower outside the building (in the natural environment). Both the students and Mrs. Cristian had a fun and educational visit with Mr. Fragala and

thanked him for taking time from his busy schedule to visit. We truly appreciate him speaking with our students, and sharing with them the nature of the important work done by environmental engineers! A special "Thank You" to Mrs. Graveson, Mrs. Usher, and Mrs. Cristian for making this wonderful day possible for our students, and to all members of the Sixth and Seventh Grade Teams and Eighth Grade teachers for their support and assistance! We also want to thank our educational partners – WPI, MIT, and the New England Institute of Technology; our business and corporate collaborators – Raytheon, EMC, EH&E, and Intel; the Blackstone Valley Education Foundation who provided grant funding for our major STEM initiatives, including "Space Week" and "STEM Month"; Mr. MacDonald Andrews, Raytheon Senior Engineer, for his continuing support and commitment to promoting STEM career awareness in our district; and Ms. Sandra Mayrand, Director of the UMass Medical School Regional Science Resource Center for her mentoring and assistance with our STEM programming!

STEM Career Day was planned by members of the Douglas Public Schools STEM Integration Team and the Middle School Science and Math teachers, with Mrs. Rachel Usher coordinating the MIT Women's Initiative visits for the girls, Mrs. Kelly Graveson arranging for the presentations from EMC, Intel, and NEIT for the boys, and Mrs. Karen Cristian arranged for the visit of Mr. Fragala,to speak with our sixth grade class. Douglas is one of three area school districts (the other two being Leominster and Quaboag) who formed District-wide STEM Integration Teams in 2013 to work collaboratively with Dr. Mia Dubosarsky, Director of Professional Development for the STEM Education Center at WPI, in promoting STEM initiatives in our districts. These STEM Integration Teams have been formed in response to the growing and critical importance of STEM education to the economic well-being and quality of life in America today. In order for the United States to be successful in an increasingly global marketplace, all students must possess a working understanding of STEM content, and more students must pursue higher degrees in STEM fields and enter STEM-based careers. Acknowledging that the quality of modern life depends on innovation and development in STEM disciplines, the goal of the Douglas Public Schools STEM Integration Team is to build STEM literacy through integrating STEM subjects across all subject areas and grade levels; to prepare students with the necessary knowledge and skills to pursue further study in STEM subjects; and to encourage students to pursue careers in STEM fields. We thank Dr. Dubosarsky and her colleagues at WPI for their mentoring and support of our STEM initiatives!

The Douglas Public Schools STEM Integration Team continued to meet throughout the course of 2013. Members of this team are Mrs. Kelly Graveson, DHS Science Teacher and Science Vertical Team Chair; Mrs. Rachel Usher, Grade 7 Science Teacher; Mrs. Jessica Findlay, Grade 6 Math Teacher; Mrs. Kathy Gauthier, Grade 3 Teacher; Mrs. Stephanie King, Kindergarten Teacher; Mrs. Cindy Socha, Director of Curriculum/Math Department Chair; and Mrs. Beverly Bachelder, Douglas Elementary/Middle School Principal. The creation of this team was made possible through an outreach effort by Worcester Polytechnic Institute (WPI), and we were so pleased to be selected to partner with this outstanding institution of higher learning right here in our area! We thank our friends and partners at WPI – as well as personnel from the newly created WPI STEM Integration Center – for making this exciting program possible for area school districts!

On Monday, February 4th, our fifth graders saw a special presentation by two biomedical engineers, Mr. Michael Jacene and Mrs. Connie Marchek! Mrs. Donna Taylor, Fifth Grade Technology/Engineering Teacher, arranged for this special presentation. The speakers explained that biomedical engineers analyze and design solutions to problems in biology and medicine, with the goal of improving the quality and effectiveness of patient care - in essence, combining the work of science and engineering to build new replacement parts for the human body, and to assist scientists and surgeons. The students enjoyed hearing from the speakers about how they were inspired to become biomedical engineers! Mr. Jacene said that a TV show he watched as a child, "The Bionic Man," sparked his interest in this career! Both Mr. Jacene and Mrs. Marcheck attended WPI in Worcester at different times as they prepared for this career field. Mr. Jacene and Mrs. Marchek also talked about the variety of careers that led them to their current positions at Johnson & Johnson. Next, students viewed a few brief videos that showed all of the parts of the body that are now able to be repaired, thanks to biomedical engineers. Students learned how plates are installed in fingers, wrists, shoulders, hips, knees and along the spine to help people recover from injuries, such as those resulting from serious car accidents. Students also saw how a prosthetic arm works and learned about the future of this type of technology. Mr. Jacene and Mrs. Marchek concluded their presentation by showing the students a model of a spine that resembled someone with scoliosis (abnormal lateral curvature of the spine). They explained that if patients suffered from severe scoliosis to the point that they had trouble breathing, their spines could be surgically straightened in just a few quick steps, thanks to the miraculous growth in technology capabilities to assist in this type of surgery. During the last few minutes of their presentation, Mr. Jacene and Mrs. Marchek played a guessing game with students to see how much they remembered! The students did a great job with this game! Thank you to Mr. Jacene and Mrs. Marchek, and to Mrs. Taylor for arranging this special day for our fifth graders!

A key focus of the new Common Core standards is college and career readiness, and thus our STEM teachers continued to promote our key partnership with WPI. Mrs. Usher and Mrs. Graveson presented their exemplary

"Space Week" interdisciplinary unit for grades 6-8 at the "AweSTEM" 2013 STEM Educator Conference held at WPI on Tuesday, March 5th! This event, conducted for area STEM educators, was held at the WPI Campus Center from 4-6 p.m., and showcased outstanding best practices and initiatives in the areas of Science, Technology, Engineering, and Math (STEM) currently ongoing in area school districts. Educators who attended seized the opportunity to network, collaborate, and learn from each other about these successful programs, as well as explore ways in which school districts are effectively integrating STEM subjects across grade levels. In addition, participants in the conference learned about the many professional development opportunities available to them through the WPI STEM Education Center.

It is always a special moment when we hear that our exemplary teachers received several prestigious awards for excellence in STEM teaching and learning! We were thrilled to learn that Mrs. Usher, Mrs. Cristian, and Mrs. Graveson, won the *2013 New England League of Middle Schools Beane-Brodhagen Award* for an exemplary integrated curriculum unit they created – "Space Week: Protecting Our Place in Space." The teachers created the unit during the summer of 2011, made possible through funding from the Blackstone Valley Education Foundation. It was taught for the first time in grades 6-8 in Spring 2012, and was also named the "Promising Practices – Exemplar in Curriculum" award winner for Douglas from the Blackstone Valley Superintendents' Collaborative in 2012. Selection criteria for winning the Beane-Brodhagen Award includes the following: supports high expectations for all students; provides active learning experiences and connects to community; embeds real-life applications; involves students in decision-making, choices of activities, and assessment; celebrates diversity; and utilizes a variety of appropriate instructional techniques. The teachers were presented beautiful award plaques at a special award reception, held at the Omni Hotel in downtown Providence, RI on Wednesday evening, April 3rd. In presenting the award, Mrs. Brenda Needham, Executive Director of NELMS, praised the teachers for their outstanding curriculum, and subsequently came to a Douglas School Committee meeting to make another presentation in their honor. The three Douglas teachers were also selected to present their "Space Week" curriculum on April 4th at the NELMS Annual Conference, held at the Rhode Island Convention Center in Providence on April 4th-5th, 2013. Educators from all across New England attended this conference, in which a variety of workshops and presentations were offered that highlight best educational practices for middle level education. We congratulate Mrs. Cristian, Mrs. Usher, and Mrs. Graveson on their outstanding achievements!

In addition, our Middle School teachers and their STEM initiatives were featured in the Fall 2013 edition of *Mid-Lines*, the NELMS journal circulated to middle-level educators throughout all six New England states!

On Friday, April 5th, the students in Mrs. Donna Taylor's Grade 5 Science & Tech./Engineering classes enjoyed a special STEM guest speaker! Mr. MacDonald Andrews, Raytheon Senior Engineer, gave a presentation entitled, "What's Inside My Technology?" Mr. Andrews began his presentation by explaining that when he was the students' age, he loved taking things apart. He said that by doing this, he learned how things work. He encouraged the students to investigate a variety of electronic devices donated to the classroom by fifth grade parents. As they engaged in the investigation, students identified their pieces of technology, determining both the function and the purpose. Next, they discussed how that piece of technology has changed over the years, and brainstormed ideas about what it might look like in the future. The students were encouraged to open the devices and see what was inside. They were excited to see how the devices were put together, and how they came apart. In addition, they used an information packet provided by Mr. Andrews to help them identify all of the components. Once they identified the components, students had to figure out the materials making up each component (metal, plastic, wood, adhesives, etc.). Using their knowledge of science, technology and engineering, they then had to determine why certain materials were chosen for each component. They asked questions, such as, *"Is it a conductor or an insulator? Is it malleable? How does it affect the weight of the device or its portability? How does color, shape, texture, etc., affect how it is made and why?"* It was exciting to see the students enjoying this hands-on activity and we hope that it will encourage and inspire them in the future! Thank you to Mr. Andrews!

Our STEM focus continued with the annual March Madness celebration, held on Thursday, April 4th, 2013. It was a festive afternoon, with all gr. 4-7 students enjoying this school-wide event! March Madness is a 7th grade unit with a strong emphasis on mathematics. Students investigate and explore a variety of math concepts and skills, including formulas for area, perimeter, and circumference. Skills also include fraction/decimal equivalents, percents, proportion, and symmetry. Statistics such as mean, median, mode, and range are introduced as well. This year's ceremony began with a moment of silence for the victims of Sandy Hook. After that, the event got underway with the Biddy Hoop Championship, followed by the Girls' Knock-Out Championship. Next up was a performance of the Middle School Cheerleaders, with the Girls' and Boys' Final 4 coming next. Following the raffle and the Boys' Knock-Out Championship, the Million Dollar Shot provided extra suspense! An important part of March Madness is the Awards Ceremony, in which special awards are given to deserving students in grade 7. This year's award winners were: Sean Flanagan, History Award; Kelly Hayes, Algebra Award; Jared Ayotte, Spanish Award; Sarah Calkins, English Award; Olivia Setzer, Science Award; Josh Cyr, Biddy Hoop Champion; Sarah Calkins, Girls' Foul Shooting Champion; Boys' Foul Shooting Champion – Patrick Peloquin; Taylor Catlin, Knock Out Champion

Girl; and Grant Slowik, Knock Out Champion Boy. The Million Dollar Shot Winner was Brandon Daubney, and the Academic MVP was Hannah Rochon. We thank Mr. Paul Bolio, Grade 7 Math teacher, for all of his hard work over the years in creating and overseeing this event, as well as the Seventh Grade Team of teachers, Mr. Scott Villemaire, Mr. Steve Picotte, and Mr. Larry Pierce for their assistance and support. We also appreciate the support of the PTO in making this special event possible!

Grade 4 also enjoyed a special STEM experience this year, the Fourth Grade Math Carnival, in conjunction with the Fourth Grade Team's priority to build strong multiplication skills. The carnival was held on Friday, April 5th. Thank you to Mrs. Dagenais, and to the other members of the Fourth Grade Team, as well – Mrs. Erin Babola, Mrs. Leah Chauvin, Mrs. Lisa Ford, Ms. Janelle Terranova, Mrs. Diane Woupio, and Mrs. Charity Wong Kam, along with paraprofessionals Ms. Shannon Jennings, Mrs. Janice Wood, and Mrs. Deana LaPolt - who worked hard to plan and implement this fun and educational afternoon for our students that served to sharpen their math skills! The fourth graders spent the afternoon of April 5th practicing their math skills at our Fourth Grade Math Carnival in the gym. The combined efforts of their teachers, parents, and the PTO made it possible for them to choose from approximately 20 different activities based on the fourth grade math curriculum, participating in active games such as bowling, ring toss, and hula hoop, or quieter activities involving cards and board game formats. There were even activities where students could combine their math skills with art. The whole time, the students practiced place value, solved computation problems, compared fractions, reviewed geometry vocabulary, estimated quantities, and measured distances and times. The fourth graders' engagement in the activities was amazing! Even given the freedom to choose activities and move between them freely, they remained focused and involved. At the end of the hour, most students had completed at least eight activities and would have been happy to stay and do more! Special thanks go out to Mr. Stephen Burns and Mrs. Julie Moulder, who worked tirelessly to coordinate the parent volunteers and donations. We are grateful to every parent who donated materials, constructed game boards or posters, managed games during the carnival, and put in extra time setting up and cleaning up. The PTO's generous donation of Hoodsie cups for the whole fourth grade rounded out a pleasurable and rewarding afternoon. Our fortunate students gained so much from this true community effort!

Spring 2013

Spring of 2013 brought a strong focus on professional development, particularly in terms of preparing for our upcoming 1:1 iPad program that was instituted in the Fall of 2013. At the professional development day on Friday, March 15th, training was conducted for our faculty and staff at all grade levels, 4-7, by members of our iPad Implementation Working Team. Members of the team shared their favorite iPad apps with their grade-level/subject-area colleagues; modeled lessons utilizing these apps; and formulated helpful tips for iPad use in the classroom. In addition to the 10 trainers, 26 faculty and staff members participated in the training at the IES, for a total of 36 faculty and staff members. The IES iPad Implementation Working Team members did a terrific job: Ms. Sharon Fogarty & Mrs. Rachel Usher, Gr. 7; Mrs. Jessica Findlay & Mrs. Kathleen Hayes, Gr. 6; Ms. Lauren O'Hearne & Mrs. Donna Taylor, Gr. 5; Mrs. Stephanie Dagenais & Ms. Janelle Terranova, Gr. 4; and Mrs. Susan Nichols & Mrs. Andrea Merrill, Related Arts, assisted by Mrs. Donna Sousa & Mr. Scott Villemaire. We are all well on our way to learning how to utilize these highly motivational and exciting technology devices to improve teaching and learning!

iPad Implementation Working Team representatives from the Intermediate School and the High School enjoyed a memorable day at Burlington Middle School in Burlington, MA, on Friday, March 22nd. Our team joined educators from all over the area to observe classes at Marshall Simonds Middle School, currently in the early months of a 1:1 iPad Implementation Program. Burlington is becoming well-known as a district highly committed and successful with technology integration.

The classroom visits allowed educators to observe the use of iPads being utilized by teachers and students in the classrooms. The visits were held in conjunction with the iCon 2013 conference, also hosted by the Burlington Public Schools at Marshall Simonds Middle School. iCon 2013 was a free conference that focused on new technologies, and how they are improving learning opportunities for our students. In addition to the open house school visits held on Friday, the conference continued on Saturday, providing the opportunity for educators to come together and share their ideas and thoughts on designing and creating innovative learning spaces. It was a memorable and interesting day to get out and observe other classrooms in this district currently utilizing iPads in a 1:1 program! We were happy to be able to provide additional training for our teachers and paraprofessionals through regarding iPad implementation in the classroom during both the summer and the fall of 2013. These training opportunities were made possible by grants from the Blackstone Valley Education Foundation, and the National Education Foundation.

One special STEM-related initiative not only strengthened our students' math skills, but also encouraged them to make a positive difference in the lives of others! It was exciting to once again participate in our annual Math-a-Thon program. Math-a-Thon proceeds benefit St. Jude's Children's Hospital, located in Memphis, TN, where

approximately 5,700 children battling cancer are treated each year. Thanks to the hard work and dedication of our Math-a-Thon coordinator, Mrs. Jessica Findlay, and the generosity of our students, parents, and staff, we again made a positive difference in the lives of children suffering from cancer, raising over $12,845 from grades 3-7! A celebration of this achievement took place on April 12th, with students enjoying ice cream at lunch, courtesy of the PTO. We appreciate the generosity of all who contributed; the hard work, commitment, and dedication of Mrs. Findlay in overseeing the entire event; the excellent help of Mrs. Kathleen Gauthier in spearheading the Third Grade effort! In reflecting upon the Math-a-Thon, Mrs. Findlay wrote: *"This brings the grant total for the past six years that I have been organizing the program to over $55,850! It's truly heart-warming. Everyone has been touched by cancer in some way, so it feels really good to give back and help children who have to face such a struggle. Thank you!"*

The Blackstone Valley Education Foundation hosted an Education & Business Forum on April 4th, 2013, at Pleasant Valley Country Club in Sutton, MA. Lt. Governor Tim Murray, the guest speaker, told the 130 business leaders and educators from Blackstone Valley towns that aligning education with workforce needs is crucial in order to train the workers of tomorrow with the skills they need to be successful in the workplace. He said that in spite of the current recession, 250,000 STEM jobs are available in Massachusetts but are currently going unfilled, due to a lack of qualified workers. Lt. Governor Murray said the administration is working to align education, workforce, and labor training in order to be more responsive to business and industry. He cited the importance of public-private partnerships, such as the Blackstone Valley Education Foundation, to fulfill that mission, and encouraged schools to introduce students to manufacturing careers. Throughout 2013, our students and staff made a renewed commitment to promoting college and career readiness, with a particular emphasis on preparedness for STEM careers! This commitment aligned with our national priority to improve America's STEM education, as it is widely acknowledged that STEM professionals play a key role in spearheading our nation's innovation and competitiveness by generating new ideas, new companies and new industries. However, U.S. businesses frequently voice concerns that both the supply and availability of STEM workers are now in short supply. Growth in STEM jobs is expanding rapidly, and we must prepare our students for these jobs, as STEM workers will play an increasingly key role in the sustained growth and stability of the U.S. economy.

At the close of the forum, Mr. Paul Lynskey, the executive director of the Blackstone Valley Education Foundation, presented awards for school-business collaboration and STEM career preparation to four individuals, including Mrs. Beverly Bachelder, Douglas Intermediate Elementary School principal, who was recognized for *"her strong commitment to STEM education and career preparation"*; Mrs. Donna Saucier, Millbury High School Business teacher and school-to-career coordinator; Andrew Salmon, executive director of Salmon Health and Retirement; and Scott Rossiter, chairman of Lampin Corporation. Educators in attendance from the Douglas Public Schools, in addition to Mrs. Bachelder, included Superintendent Nancy Lane; Curriculum Director Cindy Socha; Douglas High School Principal Kevin Maines; Director of Guidance Genie Stack; School-to-Career Coordinator Jill Carpenter; Douglas High School Biotechnology Teacher Robert Goss; Eighth Grade Science Teacher/Science Vertical Curriculum Team Chair Kelly Graveson; Seventh Grade Science Teacher Rachel Usher; and Sixth Grade Science Teacher Karen Cristian. It was also a pleasure to visit with Mrs. Christine Prunier Scarafoni, Unibank Vice President/Director of Human Resources. Mrs. Scarafoni is a Douglas resident, and mother of two Douglas High school graduates, Danielle and Nicholas! We truly appreciate the Blackstone Valley Education Foundation for conducting such an informative and memorable evening!

It was a true milestone for our 6th, 7th, and 8th grade classes to participate in the 3rd Annual Douglas Middle School Science and Engineering Fair! The fair for grades 6 & 7 was held on Thursday, April 11, 2013 from 5:00-7:00 p.m. It provided an excellent opportunity for students to meet STEM career professionals, and to discuss their work in a supportive and nurturing environment. Our goal in conducting the fairs was for all of our students in grades 6-8 to enjoy learning about science, and to encourage them to consider further study and/or a career in Science, Technology, Engineering, and Math (STEM)! Our students worked hard very hard throughout the year exploring "real world" science and engineering discovery through hands-on experience, studying a topic of particular interest to them. Topics chosen were as varied as the students' interests themselves! The best projects helped students learn something new; demonstrated creativity; and provided answers to common scientific questions. In order to complete their project, students utilized the scientific method, engaging in the process of asking questions and discovering answers. We are confident that as a result of participating, our students strengthened important 21st century skills necessary for success in college and the workplace, such as reading, writing, research, oral presentation skills, communication, teamwork, and project design. A big "Thank You" to Mrs. Rachel Usher and Mrs. Karen Cristian for all of their work in overseeing and preparing for the fair; and to our colleague and Science vertical team chair, Mrs. Kelly Graveson, who collaborated in planning for both the 6/7th grade fair and the 8th grade fair!

We also wish to say a special "Thank You" to our 39 judges for all of their help, including our IES faculty and staff members who volunteered – Melanie Brundage, Kenneth King, Jaye Menchin, Susan Nichols, Lauren O'Hearne, and Donna Taylor. In addition, we thank other parents and STEM professionals who judged the projects, including: MacDonald Andrews, Theresa Adams, Michelle Acevedo, Mackenzie Brisbois, Robert Brown, Scott Brundage, Karolyn Champagne, David Chupka, Joseph Corso, David Daubney, Courtney Derose, Mia Dubosarsky, Kelly Graveson, Anthony Hayes, Cameron Howe, Michael Jacene, Casey Kampegaard, Joe Lafortune, Nancy Lane, Karin Lebeau, John Loehmann, Laura Loranger, Jim McGrath, Danielle Moore, Timothy Mullen, Lynn Mussulli, Rebecca Perry, Eddie Reber, Kimberly Slowik, Robert Jerzy Smieja, Nicole Stevens-Murphy, Hannah Thompson, and Monica Vancampen.

We also want to thank the faculty and staff members who helped out on the night of the fair, including Maria Creedon, Kathleen Hayes, Susan Chupka, Megan Towle, and Liz White as well as students Nicole Reber and Morgan Greenberg; to Cheri Osterman for her assistance with the program; to Lisa Leon, Carol Myers, and the Cafeteria Staff for preparing the judges' refreshments; to Jeff Kollett, Steve Picotte, Jeff Carter, and Dave Jones for all of their help with setup and takedown; to our support team of Palmira Aguiar, Stephanie Creedon, Morgan Greenberg, and Nicole Reber; and to the Sokol Club and St. Denis for use of their tables!

Finally, a special "Thank You" goes out to Project Director of the Gelfand Family Charitable Trust, Kimberly Kamborian, for all of her support! We truly appreciate the GEMS grant making our Science Fairs possible! We also want to thank Karin Spahl, Science Coordinator, UMass Medical School Regional Science Resource Center, for her assistance! We appreciate everyone's help so much; it was truly a team effort!

As a result of winning the Douglas Middle School Science Fairs, 23 students were eligible to compete in the Worcester Regional Middle School Science Fair, held on April 30, 2013, at WPI, including 6th graders James Pellerin, David Brown, Melinda Schilling, Alexander Hartman, and Natalie Champagne; 7th graders Kirsten Ballou, Morgan Benoit, Taylor Catlin, Ethan Guertin, Sean Flanagan, and Andrei Sacco; and 8th graders Emily Lane, Meghan Briggs, Emily Stienstra, Rebecca Rokne, Kylie Blake, Rachel Dixson, Kayla Finnegan, Morgan Mooney, Brian Flanagan, Brooke Linnehan, Olivia Ouellette, and Eric Martus. Over 130 students participated from 70 area towns! Following the fair, Douglas students toured and performed experiments in the labs at the Mass Academy of Math and Science.

As a result of excelling at the Regional Fair, we were so proud that several of our students qualified for state competition! The Massachusetts State Middle School Science and Engineering Fair was held at Worcester Technical High School on Saturday, June 1st. Over 265 projects were entered from schools across the state, including projects done by six Douglas 8th graders: Kylie Blake, Emily Lane, Morgan Mooney, Rebecca Rokne, and the team of Rachel Dixson and Kayla Finnegan, as well as two projects by 7th graders Taylor Catlin and Andrei Sacco. Morgan Mooney and the team of Rachel Dixson and Kayla Finnegan each earned 3rd place awards, and Emily Lane earned a 2nd place award. Everyone did an outstanding job, and Emily Lane and Morgan Mooney and were also selected to compete in the national Broadcom MASTERS competition! The Broadcom® MASTERS® (Math, Applied Science, Technology, and Engineering for Rising Stars) is a national science, technology, engineering, and math competition for U.S. 6th, 7th, and 8th graders. It is a program of the Society for Science & the Public that is meant to inspire and encourage young scientists, engineers and innovators. Middle school students are nominated to compete in the Broadcom MASTERS by SSP-affiliated science fairs held during the school year. Nominees enter the competition by completing an application explaining their science project and demonstrating their use of STEM principles - science, technology, engineering and math - in the development and presentation of their project. Our excitement soared when Emily Lane was named a 2013 Broadcom Masters Semi-finalist for her 8th grade Science project, entitled "Peel Power"!

In addition to our science fairs, we also held our 2nd Annual 7th grade Career Day in April to promote college and career readiness, and to highlight career opportunities in the STEM fields. The six speakers for the 2nd Annual Seventh Grade Career Day were: Ms. Cynthia Weber (Health Sciences), Professor in the Dept. of Clinical Sciences/Internal Medicine at Tufts University; George Charles Allen and Debra Allen (STEM Education/Training); Karen McDermott (Law, Public Safety, Corrections, and Security); Monica Hamel – (Arts/Entrepreneur); Katelynn Facteau (Marketing, Sales, and Retail Services); and Christine Scarafoni (Banking/Human Services). The speakers at Career Day were all different, but they all shared a common message: *Education is Key to Success!* After enjoying coffee and pastries, our speakers were escorted to their classrooms by our 7th grade Student Council representatives, who did a wonderful job serving as hosts for the morning! Career Day then got underway, with homeroom groups rotating from one classroom to the next so everyone could hear all of our speakers. Our students listened intently throughout the morning and asked excellent questions! Students were also surveyed at the conclusion of the morning so that we would have the benefit of their feedback in planning for next year. Our goal in conducting Career Day 2013 was to align with the new Common Core curriculum standards that emphasize College and Career Readiness, and to expose students to a variety of career options as they prepare for high school, college,

and the workplace. The reality of our global economy is that every school must prepare every student for postsecondary learning, either in the workplace, in college, in the military, or in technical institutes. Thanks to wonderful support and assistance from Mr. Paul Lynskey, Executive Director of the Blackstone Valley Education Foundation, and Ms. Julie Salmon, the Foundation's Program Coordinator, our 7th graders truly enjoyed the day!

One STEM initiative, the Science Poetry Contest, represents collaboration between ELA and Science. Our 7th grade winners of the Science Poetry Contest included the following students: Grade 7: Jared Ayotte - Best Cooperative Poem - 1st place; Destanie Johnson – Best Cooperative Poem -1st place; Trevor Mungeam – Best Foreign Language Poem - 2nd place; Sarah Calkins – Best Long Poem -3rd place; Jared Marston– Best Foreign Language Poem - 3rd place; Taylor Catlin - Best Foreign Language Poem - Honorable Mention. Our sixth grade winner was: Kaylie Silva – Best Foreign Language Poem – Honorable Mention. We appreciate our ELA and Science teachers encouragement of our students' efforts, including Mrs. Hayes, Mrs. Loehmann, Mrs. Rusack, Mrs. Usher, and Mrs. Cristian!

On Monday, May 20, 2013, Ayora Berry (PTC Creativity Lab Manager) and Alyssa Walker (Christa McAuliffe Flight Director), gave a presentation on *Space Technology Inspired by Nature* to grades 6-8, in conjunction with "Space Week." The presenters began by asking students if they had ever been in an airplane, which led to a discussion on the inspiration for technology. They shared the interesting fact that the power of the computer that flew the Apollo spacecraft to the moon is equivalent to the power of the computer in a smart phone today! The presenters then discussed our everyday connection to space - be it through satellites which support TVs, cell phones, radios, weather forecasts and GPS devices; or to Velcro, which we use regularly on Earth, and which covers 10,000 inches of the International Space Station. This led to a discussion on the inspiration behind Velcro and many other technologies. Products such as Velcro were inspired by nature, otherwise known as biomimicry. Some other examples of biomimicry that the presenters shared include Olympic swimsuits inspired by shark skin, the bullet train inspired by the Kingfisher bird, and the development of the BioSuit, which was inspired by giraffes. Students were then challenged to design a spacesuit for Mars exploration, inspired by plants. The top ten designs will be awarded prizes by PTC.

On Monday, May 20, 2013, three MIT graduate students, Ioana Jordan-Drinceneau, Andrew Owens and Margaret Shaw, gave a presentation on *Space Life Support Systems* to grades 6-8 as part of Space Week. The MIT students began by asking the 8th graders what they would need if they were stuck in a room for a week. They then extended that idea to further encompass human needs for life and work in space. Andrew called students to the stage to demonstrate how small the Mercury, Gemini and Apollo space capsules were. Following that, Ioana modeled a currently used Extravehicular Mobility Unit, or EMU (otherwise known as a space suit). Margaret then led a discussion about life support system (LSS) technologies. She discussed various physiochemical and bio-regenerative mechanisms for air revitalization, waste management, food production and water recovery. These mechanisms included composters and incinerators, as well as plants and microbial bioreactors. Students were then challenged to design their own Mars habitat using some of the options that had been discussed. MIT students are all researching "Environmental Control and Life Support Systems (ECLSS) for Space Colonies" in the MIT Strategic Engineering program. We were so pleased to have such "cutting- edge" space scientists donate so generously of their time and effort to work with our students!

A truly proud moment from Spring of 2013 occurred when Mrs. Jessica Findlay, Grade 6 Math Teacher, was honored at the "Celebration Honoring Excellence in Teaching," held at the Boston Museum of Science on Thursday, June 13, 2013! Mrs. Findlay was one of six finalists from Massachusetts for the 2012 Presidential Awards for Excellence in Mathematics and Science Teaching! Other educators recognized at the ceremony were the 2014 MA Teacher of the Year, as well as the six semi-finalists and four finalists; the 2013 MA History Teacher of the Year; and the recipient of the 2012 Milken Family Foundation National Educator Award. Governor Deval Patrick addressed the award recipients, along with their family members, principals, and superintendents in attendance from across the Commonwealth! Mitchell Chester, the Commissioner of the MA Department of Elementary & Secondary Education, also spoke, along with other dignitaries. The Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST) is the highest award a K-12 Math or Science teacher may receive for outstanding teaching in the U.S. The awards program was enacted by Congress in 1983, authorizing the President to make up to 108 awards each year. The National Science Foundation administers PAEMST on behalf of The White House Office of Science and Technology Policy. The awards are given to outstanding mathematics and science teachers from each of the 50 states, recognizing their contributions to teaching and learning, and their ability to help students make progress in Math and Science. Awardees serve as models for their colleagues, inspiration to their communities, and leaders in the improvement of mathematics and science education. *A big "Congratulations" goes out to Mrs. Findlay!*

As the 2012-13 school year drew to a close, our middle school students participated in several outstanding STEM-related field trips! Seventh grade students took a field trip to the Christa McAuliffe Center at Framingham State University on June 20 and 21. The trip included a simulated Mission to Mars and a planetarium show titled *Oasis in*

Space. Prior to the Mission to Mars field trip, students completed job applications and submitted a letter of reference. A special thank you to all educators, parents and family members who took the time to write a letter of reference! Students worked in teams to design their own mission patches.

On June 6, 2013, over 45 educators from across Massachusetts came to WPI to participate in an event hosted by the WPI STEM Education Center, in collaboration with NASA educators and the WPI Robotics Resource Center. Educators received information about NASA's Sample Return Robot Centennial Challenge, along with NASA's K-12 outreach resources. Astronaut Captain Stephen Bowen spoke about his life growing up in Massachusetts to travelling to the space station. The following day, on June 7, 300 students from Douglas, Warren, West Brookfield, and Worcester came to WPI with their teachers for a special field trip sponsored by WPI to learn about NASA, WPI, and the Challenge. The students visited the campus, participated in a rocket activity conducted by students from the Mass Academy of Math and Science, met with competing teams from the Challenge, and voted for their favorite robot. The day ended with a presentation by Astronaut Bowen, who spoke with the students about a wide range of topics, including his struggles with learning to read, as well as his determination to improve life on the space station. Our students reported that they thoroughly enjoyed the day, including the opportunities to learn about the robotics challenge, tour the campus, and hear the speakers - including NASA's Sam Ortega and Astronaut Bowen. Mrs. Findlay obtained Astronaut Bowen's autograph, and spoke with him about the Douglas downlink from the International Space Station, which subsequently took place on June 10th! Astronaut Bowen asked Mrs. Findlay to say a special "Hello" to his friends on the ISS, and when Mrs. Kelly Graveson called the ISS on June 10th, she did just that! Astronaut Bowen also posed for a picture with Mrs. Findlay!

In May, the "2nd Annual Space Week" interdisciplinary unit for gr. 6-8 took place! "Space Week" is an exciting annual event that incorporates space studies throughout the middle school curriculum. It was held for the first time last year, made possible with funding from the Blackstone Valley Education Foundation, and with the curriculum being created by Mrs. Kelly Graveson, Gr. 8 Science teacher/Science Vertical Team Chair; Mrs. Rachel Usher, Gr. 7 Science teacher; and Mrs. Karen Cristian, Gr. 6 Science teacher. Their teaching colleagues on the Sixth, Seventh, and Eighth Grade Teams joined them in this collaborative effort, teaching standards-based lessons with a space-related theme in English Language Arts, Math, Social Studies, Spanish, Music, Art, and Science! In addition to a core set of lessons, a unique and new focus is selected each year. Last year (2011), Dr. David Wright from the Union of Concerned Scientists gave a special presentation to our students about the problem of orbital space debris. As a follow-up to this highly engaging and informative presentation, our students wrote impassioned letters to our legislators and government officials, advocating for the protection of the space environment. They were thrilled to receive responses back from Senator Richard Moore, Congressman Richard Neal, and Senator Scott Brown! This year's focus was on space exploration, with emphasis being placed on the important work being done on the International Space Station.

The culminating event of this year's "Space Week 2013" took place on June 10th, when we partnered with NASA to host a live downlink with the crew of the International Space Station from 11:35-11:55! What an exciting and memorable morning! Douglas students in grades 6-8 enjoyed the opportunity to interact with three astronauts aboard the ISS via a live question-and-answer session, speaking with astronauts Karen Nyberg, Chris Cassidy, and Luca Parmitano! We were so pleased to be chosen for this honor, and we appreciate the strong efforts of Mrs. Kelly Graveson in arranging for this historic downlink – a first for the students of Douglas! The NASA in-flight education downlink was one in a series conducted with educational organizations in the United States and abroad to improve STEM teaching and learning. It was an integral component of NASA's Teaching from Space education program, which promoted learning opportunities and built partnerships with the education community using the unique environment of space and NASA's human spaceflight program. After asking questions of the astronauts via the live downlink, students headed outdoors to watch a rocket launch conducted by our sixth graders, who built Estes rockets with Mrs. Karen Cristian and Raytheon Senior Engineer MacDonald Andrews! A special "Thank You" goes out to Mrs. Cristian, Mrs. Usher, and Mrs. Graveson and the Sixth, Seventh, and Eighth Grade Teams for all of their hard work in planning and conducting "Space Week"; to the Blackstone Valley Education Foundation for providing grant funding for this event; to WPI for selecting Douglas for participation in the STEM Integration Program; and to Mr. MacDonald Andrews – Raytheon Senior Engineer and Douglas resident - for conducting presentations in our classrooms and assisting Mrs. Cristian and our sixth graders with building and launching model Estes rockets – always a highlight of "Space Week!"

One memorable highlight of the spring season is the annual NELMS Scholar-Leader Banquet! Congratulations to seventh graders Jordan Perry and Trevor Mungeam, who were named the Douglas 2013 NELMS Scholar-Leaders! Jordan and Trevor, who were selected by the Seventh Grade Team of teachers, were honored at the Fourteenth Annual Middle Level Scholar Leader Awards Banquet, held at the Best Western Royal Plaza in Marlborough, MA, on May 22, 2013. The Commonwealth of MA Middle Level Educators (COMMLE) and the New England League of Middle Schools (NELMS) presented the Middle Level Scholar Leaders Award as they do each year, with supporting sponsorship from Lifetouch National School Studios. Guests at the banquet included students, parents,

teachers, and administrators from all across Massachusetts. Each student was presented with an award recognizing his or her achievements. The criteria for being chosen to receive the Middle Level Scholar Leader Award include *demonstrating academic initiative and scholarship, providing service to classmates and school, exemplifying positive attitudes, and demonstrating leadership in the classroom and school activities.* This ceremony celebrated the achievements of middle level students who are representative of the many outstanding young adolescents from area middle level schools!

Extending STEM awareness in the area of environmental stewardship and care was another initiative undertaken this year as we joined the Green Schools, an award-winning non-profit organization committed to environmental education and action, with a particular focus on helping schools create green and sustainable school environments. Eighth grader Delaney Krasner and seventh grader Trevor Mungeam were nominated and selected to be our Green Ambassadors! The Ambassadors were required to do 20 hours of environmental service, and to integrate and promote environmental education and awareness throughout their schools and communities! We appreciated the dedication of Mrs. Rachel Usher, Gr. 7 Science Teacher, in promoting this Green initiative!

Overall, great strides have been made in the Douglas Public Schools in recent years in promoting STEM preparedness. Our middle school science fairs – in which students have earned local, regional, state, and now national awards, represent a major achievement! The exemplary "Space Week: Protecting Our Place in Space" interdisciplinary unit conducted in grades 6-8 – the first of its kind in the nation – was another outstanding example of the power of the interdisciplinary approach in exploring a curriculum-based STEM topic in-depth. It was especially gratifying to see three of our STEM teachers – Mrs. Rachel Usher (Gr. 7 Science Teacher), Mrs. Karen Cristian (Gr. 6 Science Teacher), and Mrs. Kelly Graveson (Gr. 8 Science Teacher/Pre-K-12 Science Vertical Team Chair) selected as recipients of the New England League of Middle Schools Beane-Brodhagen Award for excellence in middle-level curriculum! These three teachers were also selected to present "Space Week" at the NELMS Annual Conference in Providence, RI, last spring. Our fifth grade Science and Technology/Engineering teacher, Mrs. Donna Taylor, was selected as the 2013 recipient of the "Promising Practices – Exemplar in Curriculum Award" for her exemplary "Pasta Car Challenge" engineering experience that she conducted with her students in grade 5! Each spring, teachers from districts belonging to the Blackstone Valley Superintendents' Collaborative select a teacher or team of teachers to receive the prestigious "Promising Practices: Exemplar in Curriculum" award! She was honored at a breakfast at the Asa Waters Mansion in Millbury, MA, on May 24, 2013, along with other teachers and administrators from across the Blackstone Valley. We truly appreciate the efforts of all of our teachers in promoting STEM initiatives, as well as the strong support from our corporate and educational partners, including the Blackstone Valley Education Foundation who provided grant funding to train our teachers in writing a "STEM Month" curriculum and implementing the iPad in the classroom; NASA; WPI; Raytheon; the Gelfand Endeavor in Massachusetts Schools (GEMS); and the Regional Science Resource Center of UMass Medical School!

In recognition of the excellent strides we have made in creating and promoting Science Fair opportunities for our students over the past three years, it was a thrill to see Douglas students featured in the Massachusetts State Science and Engineering Fair video, now posted on the MSSEF website! This video was created to promote the benefits of science fair participation. Ms. Stacy Neal Kershaw, video producer for the Massachusetts State Science & Engineering Fair (MSSEF), was accompanied by Ms. Carrie Schluter, Public Relations Specialist for the MSSEF, as well as a production crew, who came to Douglas to interview and videotape three of our students who excelled in the middle school science fairs over the past several years! Ms. Schluter said that Douglas was selected for the video - along with the MA Academy of Math and Science in Worcester, the Advanced Math and Science Academy in Marlboro, and a school in East Boston – because of our enthusiasm for science fair participation and our outstanding teachers and students! We are so proud of our students' success in state, regional, and national science fair competition in the space of only two short years! The three students interviewed were eighth graders Emily Lane, Kylie Blake, and Rebecca Rokne – who excelled not only in our local school science fairs, but also at the local, regional, and national levels during their sixth and seventh grade years, under the supervision of Mrs. Karen Cristian, grade 6 Science Teacher, and Mrs. Rachel Usher, grade 7 Science teacher. Mrs. Kelly Graveson, grade 8 Science Teacher/Science Vertical Team Chair, was also interviewed for the video, along with Mrs. Beverly Bachelder, who both offered their perspectives on the benefits of science fair participation. In addition, Mrs. Jessica Findlay, Gr. 6 Math Teacher, offered her encouragement and support throughout the taping process! We were so proud of Emily, Kylie, and Rebecca, who were articulate, professional, and poised throughout the videotaping process!

In addition to exemplary STEM-based curriculum initiatives, it was also gratifying to see individual students and teachers honored for their excellent work in STEM! This year, sixth grader Daniella Dimasio was named a scholarship winner in the Raytheon MathMovesU Award Program! This program is an innovative initiative designed to engage middle school students in math by illustrating the connection between math, their passions and interests and careers in science and engineering. Winner received a $1,000 scholarship, with a matching amount also being given to the student's school! At the end of June, Mr. MacDonald Andrews, Senior Raytheon Engineer,

came to school to present Daniella with a "big check," along with the previous year's MathMovesU winner, Hannah Clayborne! We congratulate these two students on this outstanding accomplishment, and we thank Mr. Andrews and Raytheon for their support and generosity in making this award possible!

Recognizing that key learning opportunities also take place outside of the classroom, we were happy to see our students excelling in a variety of extracurricular activities! Our Middle School Cheerleaders did a terrific job in competition over their February 2013 break. They placed 4th at their first competition of the season held at Leominster High School on Wednesday, Feb. 20th, going up against a total of eight teams. On Friday, Feb. 22nd, they competed at Shepherd Hill, where they placed 3rd; and finally, they earned 1st place competing in Douglas on Saturday, Feb. 23rd. Congratulations to our Middle School Cheerleaders and their coaches, Ms. Sharon Fogarty and Ms. Nicole Waterhouse! Our Running Club, supervised by our Running Club Advisor, Mrs. Kathleen Hayes, began the 2013 spring session with a PowerPoint presentation, consisting of a review of important rules and safety tips, followed by the introduction and practice of various stretches and circuit drills. The seventh graders stepped right up on Friday and had everyone stretching and preparing to get out on the trail in record time. All runners had time to fill out a journal form before they left, recording how they felt and how far they ran.

A Chess Club was piloted for the 2012-13 school year, advised by Mrs. Tracey Zuliani, who was our fifth grade Math teacher at the time. Last January, she took nine students to the 6th Cumberland Chessfest Tournament, held at Blackstone Valley Prep in Cumberland, Rhode Island! Each student played four rounds of chess and enjoyed free pizza with their friends. In the Under 11 Division, five students competed. Ben Garland received a trophy for second place in the Under 11 Division and Braedon Motyka received a trophy for third place in the Under 11 Division. Four of our students competed in the Under 14 Division. All four students played competitively and learned a lot with each round. We were proud of all of our competitors as they appeared to improve with each round! They subsequently traveled to Providence, Rhode Island on February 9th, to compete in the 6th Paul Taylor Classic.

Six Chess Club members enjoyed competing at the 4th LaSalle Academy Open in Providence, RI, on Saturday, March 2nd! Bryce Meizen, Braedon Motyka, and Ben Garland competed in the Elementary division, and received certificates for participating. In the Middle School Division, Aaron King, David Brown, and Trevor Mungeam all competed, with "Congratulations" going out to Aaron and David for receiving certificates, and to Trevor for receiving the 3rd place trophy! All students enjoyed pizza and soda while meeting and talking with new friends and fellow chess aficionados! During their lunch, they watched a film produced by a Woonsocket, RI high school junior about the advantages of playing chess. It was a great way to conclude Chess Club this year!

Mrs. Andrea Merrill, IES Art Teacher, and Mr. John Rheaume, Music Teacher, conducted a joint Art/Music Night on Wed., April 10, 2013, from 5:30-7:30 in the cafeteria. Preparation for the event focused on teaching several of their fifth grade classes about the connection between music and art! Students participated in a variety of engaging activities that promote better understanding of the relationship between jazz and Abstract Impressionism. Everyone in attendance enjoyed special jazz music performed by our students, as well as a special viewing of art work created by our many talented artists here at Douglas Intermediate Elementary School!

On May 23rd, the annual Special Olympics ceremony was held at Douglas High School! We were so proud of all of our students! It was a day full of spirited fun and competition, with a supportive and community feeling permeating the day! Congratulations to all of our athletes who participated, and a big "Thank You" to our Special Education teachers and paraprofessionals for all of their help in organizing and supervising the event so that it ran smoothly!

As the 2013-14 school year drew to a close, we enjoyed the traditional "end-of-year" "Step-Up Day." After enjoying the "Step-Up" day program at Douglas High School, our 7th graders enjoyed a memorable Yearbook Signing/Ice Cream Party, sponsored by the PTO. The PTO purchased Tigers T-shirts for the 7th graders, and the students had fun signing their classmates' shirts. The PTO also provided delicious ice cream for the students to enjoy. We thank the PTO, and the parents who helped out with the party, for sending our 7th graders off in fine style!

Fall 2013

Our school year opened in September 2013 with an enrollment of 545 students in grades 4-7, with 131 fourth graders, 149 fifth graders, 137 sixth graders, and 128 seventh graders. We welcomed five new faculty/staff members, including Mr. Derek Ternullo, Music Teacher; Mrs. Vicky Peck, part-time Secretarial Clerk; and Mrs. Jennifer Lutton, Mrs. Heidi Helstrom, and Mrs. Cheryl Kelley, Special Education Paraprofessionals. It was a delight to have these new faculty and staff members join our team! We appreciate the initiative of Mr. Derek Ternullo in offering a Middle School Show Choir program for our students for the first time ever!

As mentioned earlier in this report, our ribbon-cutting ceremony for our beautiful new building was truly memorable, and took place on Saturday, Sept. 21st!

On Sept. 20, 2013, we held our annual Open House in order to familiarize parents with our school faculty and curriculum. We also held a Middle School Parent Technology Orientation Session on Sept. 19, from 6:00-7:30 p.m., to familiarize our middle school parents with how the iPad would be used by the Middle School teachers in their classrooms, and to provide an orientation for the use of these devices.

A major focus at the IES continues to the fostering of strong communication – among the students, staff, parents, and community – in order to meet the needs of students, share information, build community, and celebrate the many positive initiatives happening in our school that benefit students! This was accomplished in a variety of ways, including through monthly grade-level team meetings with the Principal; community meetings led by our Dean of Students, Mr. Robert Godbout; monthly School Council meetings, weekly "Monday Memo" newsletters, and a Principal's Weekly Parent E-Mail Update sent out on-line. In order to keep our vehicles of communication as appealing and current as possible, Mrs. Bachelder and Mr. Godbout piloted – starting in September 2013 - a new "video blog" format to share news and updates, which were included in the weekly e-mail update. We so appreciate Douglas parents and community members partnering with us, through service on the School Council, the PTO, and the DPAC. Their efforts make such a major difference in our students' lives, and truly enhance their educational experience. A special "Thank You" to our School Council members, including our parent representatives – Mr. Keith Bloniasz, Mrs. Brigida Oskirko, and Mrs. Julie Moulder – as well as our faculty representatives Mrs. Amy Baldyga, Mrs. Stephanie Dagenais, Mrs. Karen Cristian, and Mrs. Sharon Rusack.

During "STEM Month" in October in grades 6-8, funded by a grant from the Blackstone Valley Education Foundation, students became familiar with career opportunities in the highly-sought-after engineering fields, while also learning to think like engineers, utilizing the engineering design process.

The Blackstone Valley Education Foundation and the Tufts/Cummings School of Veterinary Medicine hosted the Sixth Annual STEMKids Conference held on Saturday, Nov. 2, at the Tuft/Cummings campus in North Grafton, MA. Eight 7th graders and eight 8th graders from Douglas attended this conference that was developed to expose students to exciting career opportunities in STEM fields! Two Douglas teachers, Mrs. Kelly Graveson and Mrs. Jessica Findlay, conducted a workshop at this highly-regarded event.

We truly appreciated again this year our faculty members going above and beyond to volunteer their time to meet outside of the school day in order to promote the safety and well-being of our students. For example, the IES Crisis Team met to assist with planning and implementation for safety drills, and the iPad Implementation Working Team also continued to meet to explore how to best integrate the iPads into classroom instruction. Our Community Mentoring program, supervised by our Adjustment Counselor, Mrs. Kristen O'Brien, has continued to be helpful in bringing community members into the school, and fostering a spirit of cooperation and teamwork between the school and community.

Promoting a kind and caring atmosphere through service to the community continued to be a top priority at our school this year, as we sought to provide opportunities for our students to be good friends, peers, and role models for others. In November, we collaborated with the Elementary School to conduct the Annual Food Drive, which brought in many non-perishable food items for the Douglas food pantry. Mrs. Kristen O'Brien, along with the Student Council and Student Ambassadors, spearheaded the Fourth Annual Holiday Snowflake Drive in December 2013, designed to provide holiday gifts for needy families in the area. We truly appreciate the LifeSong Church partnering with us in this effort! Promoting disciplinary consistency and uniformity utilizing a positive approach, by means of our Positive Behavioral Intervention Supports (PBIS) program, continued to be a major priority. The "On the Bus" program, in which students were selected randomly from all who had received Tiger Paws for a special reward once/month – was a special treat. Students whose names were drawn enjoyed a 30-minute time period to socialize and play games with other students.

In addition to learning that took place in the classroom this year, our students enjoyed going on a variety of fun and educational field trips, made possible by support from the PTO! Fourth graders traveled to the Tsongas Industrial History Center in Lowell, MA, where they learned about the American Industrial Revolution through interdisciplinary activities. Students learned about history by weaving, working on an assembly line, role-playing immigrants, voting in a town meeting, and becoming inventors. Students learned about Science as they used the engineering design process, manipulated simple machines, created canal systems and test water wheels, measured water quality, traced the flow of groundwater pollution, and discovered river cleanup techniques. Fifth graders visited Mystic Aquarium in Mystic, CT; sixth graders visited the EcoTarium in Worcester, MA, and also attended a performance of "The Nutcracker" at the Hanover Theatre in Worcester; and seventh graders went to the Hanover

Theatre in Worcester, MA, to see "A Christmas Carol," as well as to the Christa McAuliffe Space Center in Framingham, MA, in conjunction with "Space Week."

Our sixth graders enjoyed the opportunity to spend their science class with a volunteer from the DIGITS Project. DIGITS is a STEM educational program that pairs STEM professionals who work in STEM-based companies to increase students' interest in math and science subjects/careers. In the DIGITS program, students participated in classroom activities designed to inform them about the various types of STEM careers, while also encouraging them to think about what all STEM careers have in common. We appreciate Mrs. Karen Cristian collaborating with the DIGITS Project to make this visit possible.

Once again this year, we so appreciate the support of the Blackstone Valley Education Foundation supporting our 1:1 iPad Program! The Foundation provided funding for our two-day summer workshop last summer for educators, entitled "Transforming Teaching and Learning with the iPad," as well as money for the purchase of helpful educational apps. We are having an excellent first year of our 1:1 iPad initiative, and we are developing our "Everything iPad" link as a way to share what we have learned with other educators in the Blackstone Valley and beyond, hoping they find it helpful as many of their own districts undertake a similar initiative. We also have several teachers writing courses to post on iTunes University, which we hope will serve as an excellent resource for others.

Nov. 23, 2013 was a memorable day as our two IES FIRST LEGO Robotics teams competed at the LEGO Robotics competition at Blackstone Valley Tech in Upton! Our students went up against 64 other teams from the Blackstone Valley area, and did an outstanding job! The FIRST LEGO League (FLL) is a robotics program that excites 9-14-year-old students about science and technology. Each year, FLL teams undertake a "Challenge," based upon a current, "real-world" issue. Under the direction of our coaches, Mrs. Jessica Findlay and Mrs. Shannon Bronzo, our LEGO students conducted research in order to solve a real problem based upon the theme of the "Challenge," which changes from year to year. Students then conducted and presented their research and solutions, working as a team to build an autonomous robot utilizing engineering concepts they had learned. The benefits of participating on the FIRST LEGO Robotics team are numerous and long-lasting! For example, students are challenged to think like engineers and scientists while also having fun through participating in an enjoyable, "hands-on" learning experience! Students also learn to experiment and overcome obstacles. Their self-esteem and self-confidence grows, and they ultimately are inspired to participate in science and technology, going forward!

The arts continued to play a key role in our students' education, and we take great pride in the accomplishments of our students! The Winter Concerts was a key culminating event that showcased our students' talents, featuring performances by the band, chorus, and junior auxiliary groups. We thank our directors, Mr. Gery Elliott, Mr. John Rheaume, and Mr. Derek Ternullo; Ms. Kris Gray, J. Auxiliary Director; Mrs. Carol Manning, Band Auxiliary Director; and the Douglas Band Boosters for making this special evening of music possible!

As we reflect upon 2013, we look back upon our many accomplishments with pride, while looking forward to the coming year as we continually strive for excellence. As always, our goal remains the same: to provide the best possible education for the children of Douglas.

Mrs. Beverly Bachelder, Principal

Mr. Robert Godbout, Dean of Students

HIGH SCHOOL

We are very pleased to report that Douglas High School has had a very positive and productive 2013. Our faculty, guidance department, and administrative personnel are united in our mission to provide our students with a safe, supportive learning environment in which students may achieve academic success and personal growth. Most importantly, we continually strive to make decisions in the best interests of our students. We are mission-driven, student-centered, and always seeking to improve.

Students and staff alike continue to enjoy the beautiful building that we are so fortunate to have at DHS. It is such a pleasure to show new students, visitors, and community members around the school, listening to their enthusiastic comments not only about our building, but also about the culture and climate of our school community.

We continue to be focused on the District's Mission Statement, the High School's Statement of Beliefs as well as our Core Values and expectations for all students. We remain student centered and continuously looking to improve the academic and social experience for all of our students.

Throughout the past year, we have continued our focus on implementing school improvement initiatives that provide all students with the opportunity to enroll in academic courses that are rigorous, challenging and engaging while also being focused on raising student achievement. First among these initiatives for 2013, was the continued expansion of our Advanced Placement level course offerings in an effort to further challenge our students. We feel that this goal has been achieved, as all academic departments are able to offer our students, courses which are offered at the college preparatory, honors and Advanced Placement level. Our participation in the Massachusetts Math and Science Initiative grant has ended, however the school continues to provide our students with a comprehensive course that is approved and recognized by The College Board as meeting the curricular expectations for this courses. Our enrollment numbers have consistently increased in these courses even after our involvement with this national program came to a conclusion. Since the 2009-2010 school year, DHS has expanded its Advanced Placement offerings to include; AP Statistics, Calculus, Physics, Environmental Science, Chemistry, Biology and French. Along with these courses we offer Advanced Placement courses in United States History, American Government, Microeconomics and Spanish. We continue to utilize "AP Potential," a software program that informs our decisions about which AP-level offerings would best suit our students based on their PSAT scores and interests.

In November, DHS was notified by the College Board that it had been selected as an Advanced Placement Honor Roll recipient for "Expanding Opportunities and Improving Performance for AP Students". During the 2012-2013 school year DHS offered ten Advanced Placement Classes with a total of 184 advanced placement exams being taken with 122 exams receiving a qualifying score of 3 or greater for 66% overall qualifying rate.

The 2013 graduating class had 6 students recognized as AP Scholars; additionally they had 6 students who were recognized as AP Scholars with Honor and 2 students from the Class of 2013 who were recognized as AP Scholars with Distinction. The Class of 2014 had 5 members of their class who have already achieved status as AP Scholars, along with 2 students who were recognized as AP Scholars with Honor. An AP scholar has received scores of 3 or higher on 3 or more Advanced Placement exams. A student receiving an AP Scholar with Honors recognition has achieved an average Advanced Placement score of 3.25 on all AP exams and a qualifying score of 3 or higher on of four or more AP exams. An AP Scholar with Distinction has an AP score average of 3.5 or better on all Advanced Placement exams taken and has received a qualifying score of 3 or higher on five or more exams.

The students from the Class of 2013 who earned recognition as AP Scholars were:
Nichole Breau, Sarah Hainey, Brenna Kelly, Erik McHale, Briana Rodriguez and Zachary Roper. The students from the Class of 2014 who have already earned AP Scholar status are:
Nicole Fluke, Rebecca Gagnon, Daveed Goldenberg, Randy Guertin and Matthew Picard.

The student's from the class of 2013 receiving recognition as an AP Scholar with Honor were: Bethany Basal, Danielle Moore, Nicole Reber, Nicole Steven-Murphy, Keaton Tagseth and Caitlin VanDenakker. Students from the class of 2014 who have already earned recognition as an AP Scholar with Honor are: Justin Gualtieri and Kayla Lightbown

Members of the Class of 2013 who have received recognition as an AP Scholar with Distinction at DHS were: Amanda Maguire and Aaron Schaupp. Congratulations are extended to all those students who accepted the

challenge of an Advanced Placement course as well as to those students who received qualifying scores and were recognized as AP Scholars. This is just an outstanding achievement.

The students in the class of 2013 have had to meet increased graduating requirements including four years of English, mathematics and history along with three years of science in an effort to better prepare students for success in college. In keeping with our mission statement and in an effort to provide our students with opportunities to meet their civil and social responsibilities; all of our students are required to complete community service hours during each of their four high school years.

Other curricular improvements have also been implemented at DHS to raise student achievement. District-wide vertical teams continue to conduct subject-area curricula and syllabi review and revision, updating, and organization in an effort to make them as authentic and valuable to teachers and students as possible. During 2013, all departments have begun the process of updating all curricula to ensure that they comply with both the Massachusetts Frameworks as well as the recently implemented national curricular standards in the Common Core. This process is being supported through the use of Rubicon Atlas software which will ensure that all units appear in the same format and indicated when a unit of study has meet these standards. This is a significant undertaking which is hoped to be completed by the end of the 2013-2014 school year. All of these updated curricula will again be posted on the school's webpage so they are readily available for review.

In addition, each academic department has a curriculum brochure to help students and their parents understand not only departmental offerings and requirements, but key benchmark skills and overall concepts. These brochures are updated on a yearly basis. The school-wide rubrics that were approved six years ago to assess student mastering the expectations for student learning, are also being updated to reflect the 21st Century mastery skills required for our students to be meet new national standards for being "College and Career Ready" upon graduating from DHS. These new standards will continue to be reported out to parents by way of teacher assessments, indicated on every student's report card. A standard essay rubric, a math/ELA open-response question rubric, an oral presentation rubric, and a research paper rubric have also been implemented for school-wide use. The program of studies incorporates the expectations for student learning and has been revised and updated to reflect current curriculum initiatives. In addition, all academic departments have begun the revision of their curricula and prepared course outlines and benchmarks for all courses offered. These departments have begun the process of aligning their course with the "Common Core" standards. A formal cycle of practice MCAS tests were also given to students prior to the actual exams, and MCAS English and math skills classes were again offered for students who needed additional help. We are confident that these initiatives will result in higher test scores.

The senior project program had another successful year, with all seniors passing the requirement and many exceeding expectations. We remain committed to the senior project requirement serving to build connections with the town of Douglas, and help enhance the lives of its residents. As a result of this commitment to the senior project, we implemented some adjustments to the project to ensure it will remain a valuable learning experience for our seniors. In 2013, the Senior Project was designated as a one-credit course that would be completed by all seniors during either the first or second semester. Linked to the Senior Project was a one-credit Senior Physical Education course that is offered on the opposite semester as the senior students Project. This one-credit course is also a graduation requirement.

An indicator of Douglas High School's regard within the Blackstone Valley is reflected in the fact that school choice enrollment again increased while choice out decreased. During the 2012-2013 school year, our enrollment totaled 585 students in grades 8-12.

One of our top priorities at Douglas High School continues to be strengthening relationships between the school and the town of Douglas. Clear, regular communication with parents and community members is essential; to that end, we have begun to post our weekly bulletins as well as our monthly newsletter on the school's web page. During the school year, the administration has also posted to those parents/guardians enrolled in its email blast, monthly updates on events held as well as those upcoming events at DHS. We continue to also post notices on our website and on the local cable television station. We seek to work closely and cooperatively with the Douglas Police Department and the Douglas Fire Department to ensure that our students are safe and secure while in school. To this end, the Douglas Police Department and the Douglas School Department continues to participate under a Memorandum of Understanding.

Encouraging students to make a commitment of time and energy to better their community not only provides help for those who are in need, but also strengthens school/community relationships in the process. The community service requirement for graduating seniors and National Honor Society members illustrates this commitment. In 2013, the National Honor society inducted two new members from the senior class as well as ten members from the Class of 2014. They join the twenty students who were inducted into the National Honor Society in 2012. These

thirty-two students comprise Douglas High School's C.W. Holmes Chapter of The National Honor Society. Mr. David Vilandre continues to serve as the faculty advisor to this group.

Student attendance at conferences:
It was a pleasure this past year to celebrate outstanding achievements on the part of both our students and our staff. Several of our students received distinguished individual honors in a variety of other areas. Amanda Maguire was honored by the Worcester County Superintendents' Association at the Annual Scholar's Luncheon which took place at Assumption College in January. In addition, sophomore Liam Madden and was selected to receive the Hugh O'Brian Leadership Award; also attending the conference was Samantha Martin.

One Douglas student successfully completed the Blackstone Valley Youth Leadership Academy program, a program offered over the past three years. This program provided high-achieving freshmen and sophomores from the Blackstone Valley the opportunity to meet other student and adult leaders from the area, enhance leadership skills, and learn about internship opportunities in the Blackstone Valley, and work together to complete a community service project. This year Grace Brownell, Morgan Mooney, Emily Lane and Tess Miller represented Douglas High School at the Leadership Academy.

Guidance Department
January 2013

We herewith submit the Annual Report of the Guidance Department for the Douglas High School servicing grades 8 through 12.

The High School Guidance Department consists of one Director of Guidance who serves as head of the department and is responsible for grades 9, 10, 11 and 12 last names beginning with A-K and is AP and PSAT testing coordinator, and co-coordinator of the School to Career program, one counselor responsible for students with last names beginning with L-Z in grades 8, 9, 10, 11 and 12 and co-coordinator of the School to Career program, SAT testing coordinator, and has shared responsibility of MCAS testing prep, one adjustment counselor/school psychologist/counselor who is directly responsible for 8th grade school counseling last names beginning with A-K, school adjustment counseling for grades 8-12 and school psychologist for grades 8-12. The guidance staff also serves as Chapter 504 coordinators for students on their caseload and they attend all special education team meetings. All the members of the staff are members of the Student Assistance Team and the newly formed Student Intervention Team.

The breakdown for the guidance personnel was as follows:

Director of Guidance: Genie Stack serves as director and services all grades as head of the department, overseeing all programs and services offered. Serves as guidance counselor for students with names beginning with A-K in grades 9-12 meeting with all students individually or in guidance seminars to cover topics such as grades and credits, review results of their PSAT's, present information on SAT and ACT dates and preparation, course selections and future plans. Planned and held College Admissions Panel evening for juniors and their families with admissions counselors from nine area colleges, College Financing Night with a representative from MEFA and a Transition to High School evening meeting for all 8th grade parents. Advised students during meetings about college and career searches and assisted with college applications, transcripts, letters of recommendation, etc. Mrs. Stack is the coordinator for PSAT testing for all of the students in the 10th grade and for some students in the 11th grade. She serves as the AP testing coordinator.

This year the department coordinated a new course selections process and the publication of the Program of Studies, Teacher Recommendations through IPass, and course sign-ups for all grades. Mrs. Stack assisted with establishing the school master schedule for staff and students. She supervised the budgeting process and ordering of guidance materials. Mrs. Stack also updated the information contained in the school profile. She also served as Chairman for the district wide Guidance Vertical Curriculum Team; Created and distributed a comprehensive Scholarship Booklet for all seniors (which is also available on the guidance website). She assisted with the School to Career Program including internships for seniors through the work study program and assisting with Job Shadow Day placements, attended monthly meetings through the Blackstone Valley Chamber of Commerce Educational Foundation. She continued a link with Student Paths publications and the English department for students to receive career and college information. The newly formed Student Intervention Team consisting of guidance, administration and the nurse is a referral team for students in crisis or in need of social/emotional assistance requiring coordination of mentors and is chaired by Mrs. Stack. Mrs. Stack also coordinated the College Freshman Return Day in January. She coordinated a trip to the Worcester College Fair in April for all juniors and assisted with coordinating the National Longitudinal Study for students asked to participate. Mrs. Stack serves as Peer Leadership Co-advisor, coordinating activities with student members including the 12 Days of Christmas food drive and contest, the Coats

for Kids fundraiser in conjunction with the local Rotary Club and the Senior Citizen's Annual Breakfast in conjunction with the music department and cafeteria staff.

Guidance Counselor: Jill Carpenter served as a full time guidance counselor to service all students with names beginning with L-Z in 8, 9, 10, 11 and 12th grade meeting with all students individually and in groups. Planned and taught guidance seminars consisting of sessions with 8th, 9th, 10th and 11th graders by coordinating scheduled times with the Health department and English and History departments. She met with 8th, 9th, 10th ,11th and 12th graders individually and in groups to review grades, credits, PSAT results and discuss college and career plans, coordinated programs for the School to Career program in conjunction with the director including Job Shadow Day for juniors held in March, a Career Panel held for sophomores and attended monthly meetings with other members of the Blackstone Valley Chamber of Commerce Education Foundation. Mrs. Carpenter coordinated the Advisor/Advisee program, establishing groups of students and advisors, curriculum and times to meet monthly. She selected representatives to attend the Hugh O'Brien Youth Leadership seminar. Mrs. Carpenter scheduled students and staff for all MCAS testing and retesting and is the coordinator for ISSP and EPP plans for students in need of remediation. She also coordinated our 5th annual College Fair in October and served as co-coordinator of Peer Leaders and coordinator of SAT testing. Mrs. Carpenter is also assisting with the application process to Blackstone Valley Tech and with the Center for Talented Youth Program through John Hopkins.

Adjustment Counselor/School Psychologist/8th Grade Counselor: Jessica Hurley worked with students through individual and group counseling sessions addressing their special needs and concerns as school adjustment counselor for grades 8 – 12. She also serves as school psychologist conducting all psychological testing and attending all special education team meetings to report the results of these tests. She is also an 8th grade counselor meeting with 8th graders last names A-K during guidance seminar and on an individual basis as necessary to discuss grades, career choices, etc. Mrs. Hurley also completed The Signs of Suicide training with 9th graders including information on depression, managing grief and loss and the importance of support networks. The Student Assistance Team is chaired by Mrs. Hurley and consists of staff members seeking ways to assist students in need who are referred for various academic, social and emotional reasons. Mrs. Hurley is the coordinator of the Center for Talented Youth program through John Hopkins in which she determines eligibility through MCAS scores and holds a parent informational meeting including application procedures, etc. Lastly, she coordinates the lengthy application and interview process for our 8th graders interested in Blackstone Valley Regional Technical High School.

The 2012 senior class graduated 109 students. Ninety percent went on to higher education with 70% attending four year institutions and 20% going on to two year or technical institutions, 10% were entering the military, the work force or were undecided about their future plans.

This year's seniors at Douglas High School are required to have 122 credits to graduate. Credits must come from required core courses in the following areas: English – 20 credits,
math – 20 credits, science – 15 credits, social sciences – 20 credits, computers – 5 credits, physical education/health – 11 credits, and senior project – 1 credit. The remaining 30 credits required for graduation are accumulated from a diversified list of both core courses, VHS courses and elective courses that meet the student's needs, interests and future educational plans. Students who complete the required courses and proper elective courses in a successful manner will meet the entrance requirements for many four-year colleges, two-year colleges and technical and training schools after graduation.

The minimum passing grade remains at 65. Students must carry six academic courses or the equivalent, plus physical education and health in freshman and sophomore year. Seniors must complete a PE semester course and a senior project as part of their graduation requirements and have passed all of the MCAS tests required.

Students planning to attend four-year colleges and universities are informed of the minimum requirements to be considered for admission. The recommended minimum grade to meet the requirements established by many four-year colleges, including our state colleges and universities is 85 or a 3.0 on the 4.0 scale. Students are advised to take as many college preparatory courses as possible including Honors and Advanced Placement classes. They are encouraged to register for and take the PSAT and then the SAT I test, the ACT test and in some cases the SAT II tests.

Students in the 8th, 9th and 10th grades are required to take part in the MCAS testing program. Students requiring assistance in math, science or English are given the opportunity to take part in MCAS remedial classes after school to strengthen their skills in these areas. Students who score in the Advanced or Proficient areas of English Language Arts and Math on the 10th grade test and are in the top 25% of students in the district earned the John and Abigail Adams Scholarship. This year we have 23 students who received the scholarship that can be used toward free tuition at most public universities or colleges in Massachusetts. Some students also qualified for the Koplik

Certificate of Mastery Scholarship which can also be used toward free tuition at any public university or college in Massachusetts.

Students in the 8th grade who score in an Advanced area of the MCAS qualify to become part of the Johns Hopkins University Center of Talented Youth Program. They are allowed to take the SAT's as 8th graders and many score high enough to be recognized by the CTY program and are invited to forums and programs designed for the talented and gifted student. Last year, 37 students scored in the Advanced sections of the MCAS and were eligible for the program.

Students in our 8th grade are given the opportunity to meet with representatives from Blackstone Valley Tech Regional High School. Interested students are then taken on a tour of the school. Students and parents receive information and assistance with the application and interview process from Mrs. Hurley and Mrs. Carpenter.

All students in the 10th grade and those who take the PSAT in 11th grade have access to and are taught to access a computer program connected to Collegeboard called Quickstart. This allows our students the opportunity to study for the SAT, research careers, and colleges. Sophomores are also taught to access the Your Plan for the Future website sponsored by the state and MEFA where students are shown how to take a career interest inventory related to their personality, create a resume and to research careers and colleges. Then, in 10th grade, they must create a comprehensive career project which they share with their classmates during guidance seminar in conjunction with the Health Department.

The following is a list of programs or services our department provided for the students at Douglas High School and their parents or guardians:

- Individual and group counseling
- Career and college preparation
- Produced a copy of a comprehensive Scholarship Booklet for all seniors
- Crisis assessment and intervention
- Coordinated a Student Assistance Team (SAT) to review referrals and provide intervention programs for students and/or parents
- Coordinated the newly formed Student Intervention Team to review referrals for students in need of services mostly for social/emotional issues and arrange for mentors as needed
- Parental support service
- Provide lists of outside referrals for counseling agencies upon request
- Contacts with community agencies
- Signs of Suicide training for 9th graders
- Linkages with parents and community businesses
- Continued collaboration with the Blackstone Valley Chamber of Commerce Education Foundation School to Career Program
- Job Shadow Day for juniors
- Provide a Career Panel of local professionals for sophomores
- Assistance to students in regard to course selections
- Assistance for students in the following testing programs: PSAT's, SAT's, ACT's, John Hopkins Center for Talented Youth program
- Selected student representatives for the Hugh O'Brien Youth Leadership program
- Assisted in the selection of the Bausch and Lomb Science/Math winner, the Rensselaer Polytechnic Institute Award as well as other select awards and programs
- Assisted with the Blackstone Valley Tech application process and interviews
- Provided College Admissions Panel night for juniors and families with local college admissions counselors relaying information about applications to colleges, financial aid and general college admissions information
- Updated school profile
- Coordinated the Advisor/Advisee Program
- Coordinated AP testing program
- Scheduled college representatives to come and speak to students
- Scheduled the Armed Service representatives
- Provided information on college fairs and encouraged students to attend
- Conducted field trip to Worcester College Fair
- Conducted guidance seminar for grades 8-12 addressing study skills, career and college research, personal, social and academic assistance, etc.
- Scheduled students and staff and collated all MCAS materials by filling out all appropriate paperwork, organizing materials and packaging testing materials for return
- Scheduled students and staff for all MCAS retesting

- Supervised intern from Assumption College
- Coordinated student testing for the National Longitudinal Study
- Coordinated information regarding the Koplik Certificate of Mastery program through the Dept. of Ed.
- Assisted students with application process for the Title I Robert J. Watson Memorial Scholarship and the Christian A Herter Memorial Scholarship program
- Coordinated local senior scholarship committee
- Attended the fall CollegeBoard Workshop for counselors
- Attended the fall and spring MASCA workshops
- Attended all Special Education Team meetings
- Continued linkage with Student Paths career and college information
- Peer Leadership/SADD Co-Advisor/Coordinators
- Coordinated College Freshman Return Day
- Coordinated Douglas High School's College Fair
- Continued linkage with Grafton Job Corp
- Coordinated SAT testing
- Coordinated district wide Vertical Guidance Curriculum Team Meetings
- Held a Transitioning to High School informational meeting for parents
- Continued Your Plan for the Future, a web based program for which we were recognized as one of the top schools for this new state initiative!!

Above all, the Guidance Department tries to provide the necessary services for students and parents through meetings, phone calls and programs that will enable our students to have a successful and rewarding experience at Douglas High School. We also provide the tools necessary to navigate decisions regarding life after high school through career and college information and preparation. Our department works closely with the teaching staff and administration towards these goals. We continue to look for ways to reach out to our community and improve our department and ourselves. We remain committed to reaching for excellence in the Douglas High School Guidance Department.

Town Government Week:
This past April, DHS celebrated Town Government Week. The program introduced high school students to the functions of local government, and the role and responsibilities of public officials in particular. DHS Seniors, within their social studies classes studied local municipal government history, structure, and their role as informed, engaged citizens and future leaders. We greatly appreciated the many community members who came to DHS to speak and participate in the town government fair. Major highlights of the fair were watching students trying on a full firefighter's suit with gear, along with local town officials and committees aiding students with their Scavenger Hunt. We thank the Douglas Selectmen's office along with the DHS History Department for organizing and planning Town Government Week. We would also like to give special thanks to the representatives who came to speak to the students; Senator Richard T. Moore, Representatives Kevin Kuros and Ryan Fattman, Town Administrator Michael Guzinski, as well as members of the Board of Selectmen. Also addressing the students were Administrative Assistant Suzanne Kane, Police officer Anthony Yannino, Fire Chief Kent Vinson, and Highway Supervisor John Furno.

Humanities Collaborative:
The History Humanities Scholars Collaborative celebrated its seventeenth year with the theme of "The Family in America." Eleven Douglas High School juniors joined other students from twelve area schools to participate in the program. The students visited The College of the Holy Cross, Assumption College, Clark University, and Worcester State University as part of the agenda. The program encourages students to think critically as well as becoming more responsible and knowledgeable citizens. They also get a taste of the college experience through lectures, workshops, and peer debating. The program concluded with presentation night at Auburn High School in April. Each participating school was assigned a different decade and was to portray a specific crisis that a typical American family may have experienced during that era.

The Douglas High School Scholars took third place for their portrayal of the American family in the future. The group eloquently performed a skit in which a futuristic family dealt with the potential problems that may arise from the ability to genetically design children. Their achievement was a testament to their hard work and dedication rehearsing for the presentation. The Humanities Collaborative was headed by Todd Babola and Brian Ginisi of the DHS history department. Thank you to our students for their exceptional participation and to DHS history teachers, Caroline Fitzpatrick, Paul Leonard, Brian McGrath, Jarred Stand, Todd Babola, and Brian Ginisi for their ongoing support of this valuable program.

World Languages:
The World languages Department hosted its annual World Language Open House on March 22nd. The theme of this year's program was "You're connected…Now communicate." The evening was well attended with parents, students, faculty and administrators getting together to enjoy foods from around the world, international dance demonstrations, cultural crafts, and authentic exhibits from several countries including the Philippines, the Congo and South Africa.

World Language Night is a joint venture with Senior Project. Gino Bolandrino was the senior who was instrumental in organizing, conducting the evening as well as the other activities that took place during World Language Week.

AP French was offered for the first time this year with seven students enrolled. Four out of seven of the students received "3's" which is an outstanding accomplishment for a first-time offering.

Three French III Honors students received awards from the French Consulate in Boston as a result of a collaborative project involving bande dessinée and French history. The students placed 1st, 2nd, and 3rd receiving awards and prizes recognizing their superior achievements over the entire New England Region.

Music Department:
Marching Band
The Douglas High School Band has had a very successful year. The 61 member marching band performed in many events including 15 parades in both Massachusetts and Rhode Island. In addition to the parades and two concerts, the band also performed for the Douglas Special Olympics held at the High School.

The Douglas Marching Band includes a twenty-eight member Performing Color Guard ensemble, consisting of a Majorette Squad, a Rifle Drill Team, and a Flag Team. Students in grades 8 through 12 are given the opportunity to audition for placement on the colorguard teams. The colorguard is an integral part of the Douglas High School Marching Band and performs with the instrumentalists at all parade performances. In addition, colorguard students prepare floor and stage shows that are showcased in both the Winter and Spring Concerts.

The Marching Band also earned first place awards in both the 2013 Worcester St. Patrick's Day Parade and Worcester Columbus Day Parade.

Our Band is one of the few high school bands remaining that continues to present a National Line Honor Guard and displays the American flag proudly as part of our Band Front.

Drum Major Christine Walthall attended the Academy where she focused on conducting techniques, team building and group leadership skills.

In addition to the marching band, other performing groups include the Jazz Band, which performs for concerts and other school events, and the pep band performs for home basketball games.

In January 2013, four DHS Band students were accepted into and performed with the UMASS Honor Band in Amherst. Due to snow, the concert was rescheduled and took place in May.

The instrumental program begins in the fourth grade with instrumental lessons being offered free of charge during school hours. Students in this program also have the opportunity to perform with the Grade 4 and 5 beginner band. Students in grades 6 and 7 participate in the Intermediate School band. Performances include two concerts, local parades and a trip to the Great East Music Festival at Six Flags in Agawam where the group has earned a gold medal rating for the past several years.

Also at the junior level, students have the opportunity to participate in the junior auxiliary under the direction of Kris Gray. Students learn basic skills in flag, baton and rifle. They have the opportunity to perform in concerts, a recital and march with the Intermediate School Band in the Memorial Day parades. The Middle School band and junior auxiliary provide the necessary feeder program for the High School band ensembles. This year, three high school students, Kelsey Gray, Stephanie Gagnon and Olivia MacInnis, assisted with the junior auxiliary by working with the younger students on equipment and performance technique.

Complete Band Staff includes:

Gery Elliott, Director
Sonja Metcalf, Asst Director, Pep Band Director
Carol Manning, Color Guard Director, Flag Advisor
Amy Stacy, Majorette Advisor
Michelle Gagnon, Rifle Advisor
Nick Morin, Percussion Advisor
Mark Stacy, Percussion Assistant
Scott Yacino, National Line Advisor
Kris Gray, Junior Auxiliary Instructor
Luke Daly and Christine Walthall, Drum Majors

Chorus
The vocal ensembles of Douglas High School, including the 63 member high school chorus and the 27 member *a cappella* ensemble, ***Blue Light Special,*** performed on twelve different occasions this year including such venues as the Douglas Octoberfest, Massachusetts Day at the Big "E", area homes for the elderly, the Douglas Senior Center, the senior class baccalaureate service, Pawtucket's McCoy Stadium, "Caroling for Cans" and several performances at the school including the Senior Citizen Brunch, and the winter and spring concerts.

In addition to local performances the high school chorus travels to participate in various music competitions. In May the high school chorus travelled to New York City to participate in the Music in the Parks music festival. The ensemble performed exceptionally and placed second in the "Class A – Mixed Chorus" division. The ensemble was also awarded the coveted "Esprit de Corps" trophy for outstanding presentation and decorum. The high school vocal ensembles are directed by Mr. Al DeNoncour with the assistance Mr. John Rheaume (school year 2012-2013) and Mr. Derek Ternullo (present).

The music department also has a vocal music offering at the 8th grade level, the Junior Chorus. This year's Junior Chorus is comprised of 19 students who meet daily to practice their vocal skills and learn music theory while preparing music for performances. The ensemble provides the foundation for future membership in vocal ensembles at the high school level.

The Junior Chorus performs at the Winter Concert, the Spring Brunch and the Spring Concert. Also, the group travels to Springfield, Ma. each spring to participate in the Great East Music Festival. For this festival they perform musical selections for a panel of judges and receive a rating. The ensemble has been the recipient of Gold Medal ratings for the last twelve years. The Junior Chorus is directed by Mr. DeNoncour.

Departmental Events
In March the music department, in conjunction with the Art, Family and Consumer Science, Computer and Technology Education departments presented the Gilbert and Sullivan musical ***"The Pirates of Penzance"*** as the culminating activity for this year's 8th grade Related Arts interdisciplinary unit. This is the twentieth musical production presented through this collaborative arts effort. The production included outstanding performances by Grace Lapan (Mabel), Grant Gualtieri (Frederic), Sean Murphy (Pirate King), Althea Smith (Ruth) and Jacob Masi (Major-General Stanley).

In April the department presented its annual fundraising concert, ***Tiger Jam.*** The concert raises funds for music department scholarships. This year's concert featured many DHS students performing pop music as soloists and small ensembles as well as the return of several Douglas Music Department alumni and was tremendously successful. The concert's exceptional musical performances were coordinated by Mr. DeNoncour's music technology class, which also managed the technical aspects of the concert, serving as sound and light technicians. The T.V. Production class, also under the direction of Mr. DeNoncour, recorded the event and produced a finished video which aired on local cable television.

8th Grade STEM (Science, Technology, Engineering and Math) Activities

Douglas is one of three area school districts (the other two being Leominster and Quaboag) who formed District-wide STEM Integration Teams that are working collaboratively with Dr. Mia Dubosarsky, Director of Professional Development for the STEM Education Center at WPI, to promote STEM initiatives in our districts. We have formed these teams, recognizing the growing and critical importance of STEM education to the economic well-being and quality of life in America today. In order for the United States to be successful in an increasingly global marketplace, all students must possess a working understanding of STEM content, and more students must pursue higher degrees in STEM fields and enter STEM-based careers. Acknowledging that the quality of modern life depends on innovation and development in STEM disciplines, the goal of the Douglas Public Schools STEM Integration Team is to build STEM literacy through integrating STEM subjects across all subject areas and grade levels; to prepare students with the necessary knowledge and skills to pursue further study in STEM subjects; and to encourage students to pursue careers in STEM fields.

The Douglas Public Schools STEM Integration Team members are: Beverly Bachelder, Middle School Principal, Jessica Findlay, Gr. 6 Math Teacher, Kathleen Gauthier, Gr. 3 Teacher, Kelly Graveson, Gr. 8 Science Teacher/Science Vertical Curriculum Team Chair, Cindy Socha, Director of Curriculum/DHS Math Dept. Chair, and Rachel Usher, Gr. 7 Science Teacher.

STEM College and Career Day

8th grade students participated in STEM College and Career Presentations at DHS on the morning of Friday, February 1, 2013. Students participated in interactive presentations from guest speakers currently working in or pursuing college majors or graduate study in the fields of Science, Technology, Engineering, and Math (STEM).

Speakers from the MIT Women's Initiative, Ms. Kat Kononov (a graduate student specializing in Electrical Engineering) and Ms. Judy Rodriguez (a senior majoring in Nuclear Engineering), conducted presentations for the girls that were specially designed to encourage them to pursue STEM study and career opportunities. The presentations demonstrated projects on which the presenters have worked and included activities designed to engage the girls in engineering concepts and expose the girls to information about the fields of engineering and the life of an engineering student. They led the girls in a tower building design challenge to engage their thinking about engineering concepts.

While the girls were actively engaged in the MIT presentation, the boys rotated through two shorter presentations given by professionals working in STEM fields. Two employees from Intel, Mr. David Andrews (Senior Software Engineer of Design Tools) and Ms. Marjorie Miller (Gas Systems Engineer) explained that engineering is an enjoyable profession in a good working environment, where you make a difference, earn a good salary and have flexibility. Students were broken into small teams and given the challenge of creating a paper structure that could support one or more hard cover textbooks at least 12 inches above a flat sturdy surface for a minimum of 30 seconds. There was at least one structure that supported 11 textbooks! The boys also heard from two employees of EMC Corporation, Mr. Curtis Johnson (Senior Data Scientist) and Mr. Dave Vassar (Logistical Engineer). Mr. Johnson and Mr. Vassar discussed how EMC builds hard drives and data storage systems for most major companies. The boys participated in a short design challenge in which they had to design a way to move a ball across the room using only a washer and two pieces of string.

The goal of conducting STEM College and Career Presentations was two-fold: to encourage all students to pursue further study in high school and college in STEM subjects, and to consider preparing for a STEM career in the future.

Design Lab After-School Engineering Workshops

Design Lab is an after school activity for 8th grade students who are imaginative and creative, enjoy solving problems, like to work with their hands, have shown an interest in science and engineering, or all of the above. Two sessions of Design Lab workshops are offered each year. These workshops each meet for two hours once per week for 12 weeks.

The Motorized Machines workshop was offered for the third time in the spring of 2013. Students learned about gear drives, gear ratios, torque and the Engineering Design Process. They used many tools, including soldering irons, drills, and laser tachometers. They designed and built their own motorized machines, including a spin art machine, a motorized pencil sharpener, and a pudding/smoothie mixer.

The Electrical Engineering workshop was offered for the fourth time in the fall of 2013. Students learned about electricity, switches, series and parallel circuits, how to solder wires, how to use various tools, and the Engineering Design Process. They experienced what it is like to be an Electrical Engineer by designing and building their own electrical inventions. The projects included a light-up Frisbee, a bedroom alarm system, and a fortune-telling box (like a Magic 8 Ball).

Design Lab is a program developed by UMass Lowell's Future Engineers Center and made possible with generous funding from the Honda Foundation, Motorola Foundation, Goodrich, and the Mark Gelfand Family Foundation.

Science and Engineering Fairs

The 3rd Annual Douglas 8th Grade Science and Engineering Fair was held on Wednesday, April 3, 2013 in the High School cafeteria. Students worked individually or in pairs, entering over 100 projects which were judged by 30 local STEM professionals. The projects represented a wide range topics and some exemplary student work. The highest scoring ten projects were completed by Emily Lane (1st Place), Meghan Briggs and Emily Stienstra (2nd Place), Rebecca Rokne (3rd Place), Kylie Blake, Rachel Dixson and Kayla Finnegan, Morgan Mooney, Brian Flanagan, Brooke Linnehan, Olivia Ouelette, Shanna King and Erik Martus.

Those students became eligible to advance to the Worcester Regional Middle School Science and Engineering Fair, which was held on April 30, 2013 at WPI. At the Worcester Regional Science and Engineering Fair, where over 130

projects were entered, Emily Lane, Morgan Mooney and Rebecca Rokne each earned 3rd Place Awards and Rachel Dixson and Kayla Finnegan earned Honorable Mention.

The girls mentioned above represented Douglas at the Massachusetts State Middle School Science and Engineering Fair, which was held at Worcester Technical High School on Saturday, June 1st. Emily Lane won a 2nd Place Award for her project, "Progressive Peel Power." Morgan Mooney earned a 3rd Place Award for her project, "How Does Water Temperature Affect the Glow of Crime Scene Spray?" and Rachel Dixson and Kayla Finnegan also earned a 3rd Place Award for their project, "Mnemonics vs. Non-Mnemonics." Due to their high ranking at the Regional and State Fair levels, Emily and Morgan were both invited to enter the Broadcom MASTERS (Math, Applied Science, Technology, and Engineering for Rising Stars) STEM competition. For the second year in a row, Emily was chosen as one of only 300 semifinalists nationwide.

The Massachusetts Middle School Science & Engineering Fair sets out to be "a forum for students in grades 6-8 to explore "real world" science and engineering discovery through hands-on experience. Students also learn about the many exciting and emerging fields of science and technology today, building important life skills-- from reading, writing and math to communications, teamwork and design." The experience participating in the state fair can give students a greater awareness of opportunities open to them in the STEM fields, and they have the opportunity to see the level of work being done by other top students in the state.

Massachusetts State Science and Engineering Fair Videos Featuring Douglas Students Released

Due to their outstanding performance in our local, regional and state Science and Engineering Fairs, Kylie Blake, Emily Lane and Rebecca Rokne were chosen to demonstrate their science fair projects for a series of promotional videos produced by the Massachusetts State Science and Engineering Fair (MSSEF). The videos include "A Brief Introduction to the Massachusetts State Science and Engineering Fair" at http://www.youtube.com/watch?v=7cSuttupldQ , "This Isn't Your Father's Science Fair" at http://www.youtube.com/watch?v=w7FZzvlgrCo , and "The Anatomy of a Science Fair Project" at http://www.youtube.com/watch?v=ns0uLImaXec#t=288 .

Kylie demonstrated her project entitled "How Does Light Pollution Affect the Night Sky in Different Areas?" This project earned Kylie a 2nd Place Award at the MA State Science and Engineering Fair when she was in 6th grade. Kylie continues to be highly invested in the issue of light pollution. For her 2012-2013 project, she is compared the variability of light pollution for a specific location.

As a 7th grader, Rebecca completed a project entitled, "Does the Type of Water Affect the Levels of Lead, Pesticides, pH, Chlorine, Hardness, Nitrates, and Nitrites?" This project earned her a 2nd Place Award at the Worcester Regional Science and Engineering Fair, as well as the ability to compete in both the Massachusetts State Science and Engineering Fair and the Broadcom MASTERS (Math, Applied Science, Technology, and Engineering for Rising Stars) national competition. As an 8th grader, Rebecca turned her attention to evaluating the effectiveness of commercial water filters.

Emily completed a project in 7th grade entitled, "Peel Power: How Does the Presence of a Banana Peel in a Homemade Water Filter Affect the Amount of Lead and Other Heavy Metals in the Water?" As an 8th grader, Emily reengineered her water filtration system to also eliminate potentially harmful bacteria in a project titled, "Progressive Peel Power," As both a 7th and 8th grader, Emily earned 2nd Place Awards at the MA State Science and Engineering Fair and went on to compete in the Broadcom MASTERS competition, advancing to the semifinalist level.

We are so proud of Emily, Kylie, and Rebecca, who were articulate, professional, and poised throughout the videotaping process. The videos are also posted on the MSSEF website, as well as Mrs. Graveson's website. It was truly an honor to be selected by the MSSEF for this promotional video, and participating in it was a fun and exciting learning experience for all involved!

Student Work Published in the 2013 Cambridge Science Festival Curiosity Challenge Book

In February 2013, 8th grade students submitted entries to the Cambridge Science Festival's Curiosity Challenge. Students were challenged to write an essay or poem, draw or take a picture about their curiosity and explain how it prompted them to explore their world. Over 2,000 entries were submitted. 121 entries were chosen for inclusion in the Curiosity Challenge book, including Tallia Annese's, "How Was Math Invented?", Brooke Linnehan's "How Does the Internet Work?", Joe Outly's "How Does Electricity Travel?" and Rebecca Rokne's "Soccer Balls and Concussions.". The beautiful full color book was presented to the students at an awards ceremony held at MIT on Sunday, April 21st.

Students Earn Second Place in the JogNog American Science Challenge

In the month leading up to the 8th grade Science and Technology/Engineering MCAS test, Mrs. Graveson's students participated in the JogNog American Science Challenge. The American Science Challenge is a program sponsored by JogNog, an educational game with a library of over 40,000 multiple choice quiz questions that encourages learning in Science, Technology, and Engineering across the United States. It uses science content from the Massachusetts Middle School curriculum standards and is an additional way to prepare for the standardized science tests. There is a JogNog Quiz Game for each science standard, providing a fun way to keep students engaged and motivated in the weeks leading up to the MCAS tests. In the month before MCAS, Douglas students answered 83,164 science questions correctly, earning them the title of 2nd Place Champions and a very nice trophy to commemorate their hard work. Douglas 8th Grade Science and Technology/Engineering MCAS scores also improved over the previous year.

Space Week

The 2nd Annual Space Week was held in the third week of May 2013. Space Week was made possible through a generous Blackstone Valley Education Foundation grant which was awarded to district science teachers Karen Cristian, Kelly Graveson and Rachel Usher in 2011 to create an integrated unit of study for grades 6, 7 and 8 titled, "Space Week: Protecting Our Place in Space." This curriculum unit was awarded the New England League of Middle Schools Beane-Broadhagen Award for Exemplary Curriculum Unit in 2013. Mrs. Cristian, Mrs. Graveson and Mrs. Usher presented a workshop sharing the unit at the 2013 New England League of Middle Schools Conference in Providence, Rhode Island. They were also chosen to present at the National Science Teachers Association National Conference in Boston in April 2014.

The 8th grade Space Week was launched on Monday, May 20, 2013, with a presentation on *Inspiration in Space Technology Design*, given by Ayora Berry, who works for PTC, one of the world's largest and fastest growing technology companies, and Alyssa Walker from the Christa McAuliffe Center at Framingham State University. Ms. Walker and Mr. Berry began their presentation by discussing the design inspiration for video games and other familiar products. They introduced the idea of biomimicry, using nature as the inspiration for product design, and spoke specifically about how biomimicry is used in space technology design. The 8th grade students were then challenged to design a Mars spacesuit inspired by plant adaptations.

Three MIT graduate students, Ioana Josan-Drinceanu, Andrew Owens and Margaret Shaw, gave a second presentation on *Space Life Support Systems*. The MIT students are all researching "Environmental Control and Life Support Systems (ECLSS) for Space Colonies" in the MIT Strategic Engineering program, under the guidance of BioSuit creator, Professor Dava Newman. The MIT students led a discussion about human needs for life and work in space, particularly life support system (LSS) technologies including various physiochemical and bioregenerative mechanisms for air revitalization, waste management, food production and water recovery. Students were then challenged to design their own Mars habitat using some of the options that had been discussed. The MIT graduate students remarked how creative many of our 8th graders were with their designs.

Near the end of the week, the entire 8th grade visited the Museum of Science in Boston. While there, they viewed many space-related exhibits and saw *Moons: Worlds of Mystery* and *Space Junk 3D*. The presentations and field trip enhanced the week+ long course of study surrounding life in space and space exploration. Students examined space-related topics in their math, history, English and Spanish and science classes. They also wrote letters to various politicians, organizations and newspapers to express their interest in space exploration and to advocate for continued support of space education programs. This year was particularly exciting as students prepared for the once-in-a-lifetime opportunity to speak with astronauts aboard the International Space Station.

Live Downlink with Astronauts Aboard the International Space Station

On Monday, June 10, 2013, Douglas 6th, 7th and 8th graders had the out-of-this world experience of speaking live with astronauts Chris Cassidy, Karen Nyberg and Luca Parmitano while they orbited Earth aboard the International Space Station (ISS). Students in grades 6-8 submitted questions to ask the astronauts and 20 students were selected to speak directly to the astronauts during the live downlink. This event was steamed live on the NASA website and is archived on Mrs. Graveson's website. You can view it by going to http://www.youtube.com/watch?v=qm9ZeWjYfu8 It was also covered by the Blackstone Valley Tribune, the Worcester Telegram and Gazette, and NECN (New England Cable News Network).

TouchTomorrow for Students

Regional science and engineering fair and DesignLab participants, along with LEGO Robotics team members from the IES, had the opportunity to attend WPI's TouchTomorrow event for students on June 7, 2013. Each year, WPI hosts NASA's Sample Return Robot Centennial Challenge event, which encourages the development of a new generation of autonomous planetary rovers to explore diverse landscapes, in conjunction with TouchTomorrow: A Festival of Science, Technology and Robots at WPI. The public TouchTomorrow event occurs on a Saturday and is open to the public. The student event, however, occurred during the week and gave students the opportunity to see a special presentation about NASA and the Sample Return Robot Centennial Challenge, meet with some of the robotics teams that participated in the NASA challenge, preview of some of the NASA exhibits that were on site for the TouchTomorrow public event, and tour the WPI campus. They were also treated to a presentation by astronaut Stephen Bowen.

STEM Kids Conference

On Saturday, November 2, 2013, fourteen Douglas 7th and 8th grade students joined over 100 middle school students from across the Blackstone Valley at the 6th Annual STEM Kids Conference, held at the Tufts/Cummings School of Veterinary Medicine in North Grafton, MA. The purpose of the conference was to inspire students to pursue career opportunities in Science, Technology, Engineering and Math (STEM), while also giving them a taste of college life. Students each participated in three workshops out of nine available to them: Fun with Math and Science, Electrophysics of Music, Veterinary Medicine, Robots, Forensic Science, Meteorology, Aerospace, Data, and The Gene Pool. One of the workshops was presented by Douglas teachers Mrs. Jessica Findlay and Mrs. Kelly Graveson. 8th grade students who attended the program were: Jared Ayotte, Taylor Catlin, Dominic Corso, Victoria Manson, Andrei Sacco, and Olivia Setzer.

In the afternoon, students enjoyed a keynote presentation from Dr. Chris Rogers, a robotics professor at Tufts, who discussed the processes of engineering and challenged the attendees with different tasks using LEGO pieces. Parents also enjoyed a special presentation about STEM career opportunities and early college planning. The day concluded with a high-energy Van de Graaff generator demonstration by Mr. Macdonald Andrews, Senior Principal Raytheon Engineer and Douglas resident. Funding for the program was provided by the Blackstone Valley Education Association, the Tufts/Cummings Veterinary School, Milford Regional Medical Center, Goretti's Market, and Southwick's Zoo, among others.

2013 DOUGLAS TIGERS Athletics

The Girls Middle School Basketball team had a strong 2012-2013 season. They ended the season with a record of 12 wins and 4 losses. Every player contributed to the success of the season. The girls have grown tremendously over the last few months, and they are excited to move up to the next level!

The Douglas Girl's Varsity Basketball team also had a very successful season. They finished the regular season with five wins in a row, and their overall record is 14-6 (6-4 in the dual valley), which placed them third in the league. The girl's qualified for the district tournament and drew the 12 seed. They defeated Bromfield in the first round before losing to Hopedale in a close game in the semi-final round. For the second season in a row, they led the Dual Valley Conference in overall defense by allowing a league-low 33.4 points per game. They had some very close and memorable victories throughout the season, starting with WCS in the early part of the season. With 5 seconds left, Courtney Hill hit a go-ahead 3 pointer that ultimately gave them the victory. After losing to BVT earlier in the season, they faced them again at home on February 6th and pulled off the upset victory with a game-winning 3 pointer from Taryn Cordani. With less than 10 seconds left, Taryn hit a three from the corner to put us ahead by 1 point. On the final possession, she then intercepted a pass to seal the game. With that victory, the girls qualified for the district tournament for the 3rd year in a row, and gave BVT only their second loss on the season.

The 2012-2013 season for the Boys Varsity Basketball team got off to a promising start with a victory over Abbey Kelly on opening night as well as early victories against Tahanto and Sutton. The schedule was extremely challenging this year with perennial powerhouse St. Bernards of Fitchburg as well as district finalist Quaboag, Clark Tourney finalist Bartlett and (2) time defending Clark Tournament champion Uxbridge. We lost a heartbreaker at the buzzer to Uxbridge in overtime 46-44 but pulled off the upset of the year by beating Bartlett High School in their gym 65-63. After pulling our record to 6-9 after a big victory over Blackstone-Millville at home after losing to them in overtime 73-72 things looked promising for a run at the districts. However it wasn't to be as Douglas dropped (2) tough games to Nipmuc and (1) to Valley Tech to remove ourselves from contention for a district run. Our leading scorer was sophomore Brandan Baril with a 14pt average followed by junior Cam Morin

with 8pts per game. Our team had five seniors: Jordan John Smith, Mike Ferguson,Mike Haan, Conlan Postma and Josh Jess. The underclassmen are a very talented group led by Nolan Karsok, Brian Hasemann along with Cam Morin and Brandan Baril.

The J.V. Boys Basketball team finished the season 11-8, with the league record of 5-5 and a non league record of 6-3. Average points per games were 51.1, while points allowed were 50.6. The high scorer was John Maguire who averaged 10.7 points per game.

The Middle School Boys Basketball team got off to a slow start this season, losing nine of their first ten games. However, at the beginning of the season the boys made a commitment to the team and to each other that no matter what they would work hard, strive to improve, and have a ton of fun along the way. This isn't always easy when you start 1-9 but not once did any of them consider giving up or packing in it. In fact, they did the exact opposite! The team rolled up their sleeves, wiped the dirt off of each other's backs, and got to work at practice focusing on the fundamentals. Before you knew it the season was over and we had won 5 of our last 6 to finish 6-10! This late season run was sparked by a near flawless team effort against BMR, resulting in a 38-19 victory. The boys then went on the road to secure a hard fought win over Oxford, 35-25. The final week saw the boys rattle off three consecutive victories over Hopedale, Oxford, and Bartlett respectively. Adding to the excitement was the fact that the team had lost to both Hopedale and Bartlett by double digits earlier in the season. The team's success this season can be directly attributed to the hard-work and "never say die" attitude of the entire squad. Team members include seventh graders Joshua Cyr, David Meech, Patrick Peloquin, and Grant Slowik as well as eighth graders Danny Hayes, Dylan Gordon, Jared Keeman, Jake Smith, Will Doyle, Allen Turner, Ben Zidelis, Grant Gualtieri, Ethan Whitney, and Connor Sullivan.

The Boys Indoor Track team finished the regular season with a 5-1 Dual Meet record which put them in a 3-way tie for first place in the DVC. At the DVC League Meet, the team finished 2nd overall. DVC All-Stars included: Brandon Hoghaug, Keaton Tagseth, Dylan Menard, Braden Mungeam, the 4 x 200 M relay team (Menard, Desmonde Bellanti, Brandon Frink, Ryan Walker) and the 4 x 400 M relay team (Nick Grondin, Mitch Thackaberry, Ryan Sheehan, Justin Gaultieri). An unprecedented number of athletes qualified for the State Divisional Meet. They included, Dylan Menard, 55 M, 7.05, Desmonde Bellanti, 300 M, 40.05, Daveed Goldenberg, 600 M, 1:31.97, Ryan Sheehan, 1000 M, 2:47.72, Nick Grondin, 1 Mile, 4:47.60, Braden Mungeam, 2 Mile, 10:16:68, Matt Picard, 2 Mile, 10:43.53, Keaton Tagseth, 55 M Hurdles, 8.58, Brandon Hoghaug, High Jump, 6'0", 4 x 200 Relay, Dylan Menard, Ryan Walker, Brandon Frink, Desmonde Bellanti, 1:40.67, 4 x 800 Relay, Braden Mungeam, Justin Gaultieri, Matt Picard, and Nick Grondin. At the state meet, Braden Mungeam placed 8th in the 2 mile and Brandon Hoghaug placed 5th in the high jump, which qualified him for the all-state meet.

The Girls Indoor Track Team finished their season with a 4-2 Dual Meet record which placed them in 3rd place in the DVC. At the DVC League Meet, the team finished in 3rd place at this league meet. DVC All-Stars included: Makenzie Cyr, Fallyn Hippert, the 4 x 400 M relay team (Emilly Miller, Hippert, Tess Miller, Mackenzie Brisbois) and the 4 x 200 M relay team (Rachel Dixson, Kayla Finnegan, Micaela Goldenberg, and Rachel Morin). The following athletes qualified for the State Divisional Meet: They included, Tess Miller, 300 M, 46.83, Makenzie Cyr, 2 Mile, 12:04.98, Fallyn Hippert, 55 M Hurdles, 10.11, 4 x 400 Relay, Fallyn Hippert, Tess Miller, Emilly Miller, and Mackenzie Brisbois, 4:32.76.

The spring 2013 season saw both softball and baseball teams head to District play. The baseball team finished with a 14-6 record and lost a heartbreaker to Hopedale in district play. Leading the Tigers on the mound were seniors Evan Bertone and Andrew Reed who combined for an 11-4 record with an ERA of 2.76. At the plate the team was led by Jordan Smith (.346 BA) and Nolan Karsok (.333 BA). The Softball team finished 12-9 and was eliminated in District play by Auburn. Leading the way for the Tigers was senior catcher Mackenzie Brisbois who had an impressive season with a batting average of .476 with 7 Home Runs and 11 doubles. On the mound the team was led by Junior Hannah Furno with a 7-4 record and an ERA of 3.21.

The Boys Track and Field Team enjoyed unprecedented success this past season finishing with 6-1 dual meet record, capped off by an outstanding 2nd place finish in the Dual Valley Championship Meet. Senior captain Keaton Tagseth was named DVC Track Player of the Year. At the Central Mass District E Championships, the team finished in 5th place its highest finish ever. The team was led by first place finishes from Keaton Tagseth (Javelin) and Brandon Hoghaug (High Jump). Dylan Menard became the first athlete in school history to medal in 3 events. The team's success continued at the state level as Keaton Tagseth, Brandon Hoghaug, and Daveed Goldenberg qualified for the All-State Meet, which includes the top 24 individuals in an event, statewide. Brandon's success in that meet allowed him to become the first athlete in school history to compete in the All-New England Meet.

The Girls Spring Track and Field also had an excellent season, also finishing with 6-1 dual meet record and a 2nd place finish in the Dual Valley Championship Meet. The girls finished 4th at the Central Mass District E Championships, also a high finish for the program. The team was led by strong performances from Taryn Cordani (Mile), Makenzie Cyr (2 Mile), Courtney Hill (Javelin), Tess Miller (400) and Olivia Collins (200).

The 2013 boy's volleyball season was very successful. The focus for the team was on skill development and game play, another primary focus was on teamwork and sportsmanship. The team developed into a cohesive unit focused on strategic play which brought them to a final season record of 11-5. As a result they advanced to district tournament play.

Cam Newark was a stand-out, not only for DHS, but among all teams we competed against. He had over 325 kills, which is an average of 20 per game and was named to the T&G All Star Team. Ryan Walker was our main setter with an average of 28 assists per game. The captains for the season were Cam Newark, Ryan Walker, Tom Marshall and Danny Zidelis.

The 2013 fall season was a very successful one.

The girls cross country team finished the regular season off with a strong performance and their first league championship. The girls beat out Hopedale by 4 points on October 24th at the Dual Valley Conference Championship meet held in Blackstone. The girls were led by a second place finish by junior Makenzie Cyr and 5th place by freshman Caroline Meizen. The final Douglas runners were the difference in the meet with a strong performance by the only two seniors on the team, Emily Miller and Jamie Keup and Junior Elissa Piwowarski, sophomore Tess Miller and freshmen Kylie Blake and Mikensie Morin. Makenzie Cyr continued her great season with a 4th place finish in the state meet on November 9th. The boy's team also had a great finish at the DVC meet, finishing a strong third with top performances by seniors Braden Mungeam and Matt Picard. Matt Picard and 8th grader Patrick Peloquin had strong performances at the District meet and both runners qualified for the state meet.

The girls JV volleyball team was direct By Coach Meghan Towle and they completed a competitive season. The team had a number of student-athlete's who were new to the sport. They developed their skills and learned the strategies of the game and continued to demonstrate real growth both individually and as a team.

The girls varsity volleyball team headed into the final stretch of the season with their work cut out for them. The team had 8 wins and 9 losses needing 2 more wins in their last 3 matches to qualify for post-season play. After starting out with a 6–2 record, the team ran into a rough stretch playing some very strong opponents and suffering some heartbreaking losses. The girls faced Valley Tech and Whitinsville Christian on 10/21 and 10/23, but lost both matches. Both of these key matches came down to a fifth match with Whitinsville Christian pulling out hard fought wins. The team ended the year with a victory over Worcester South to end with a 9-11 record.

The Douglas JV Field Hockey team has come a long way this year. This is the strongest JV team the program has ever seen. They finished the season with a record in which they were better than .500. Coach Jill Chiasson did a nice job with the team, providing good instruction and skills development which resulted in their strong season.

The DHS varsity field hockey team, Coached by Courtney Lavin saw much improvement this season. The team came down the stretch run of the season with a number of big victories and re-establishing the program as a competitive DVC program. During the year the team had big victories against regional power Oxford Lady Pirates on their senior night in a 2-1 win. They also earned two wins over BVT, spoiling Tech's previously undefeated season. One of the most exciting wins was in their homecoming game on October 19th, when they defeated their long time rival Sutton, in a 3-2 win for the first time in many seasons. DHS field hockey has had a great second half to their season and came up one game short of qualifying for post season play.

The boy's varsity soccer team finished 14-4-2 and made it to the District Final game where they eventually lost to Nipmuc 1-0. Zack Rodas led the team in scoring with 19 points. The boys finished 5-3-2 in DVC. The team's defense allowed only 13 goals in 20 games and 15 seniors made up the 20 man roster.

The JV Boys Soccer enjoyed an overall record of 18 Wins –1 Losses – 1 Tie. They lost their final game to Bromfield 2-0 on the final day of the season. They opened the season with a come-from-behind 3-2 win over Tahanto highlighted by a spectacular goal by Nevan Fish off a beautiful service from Josh Cyr. Early in October, Alec Goldenberg led the defense despite an injured ankle, and Harrison Ide stifled Oakmont's outside attack in a 2-0 victory. After falling behind Valley Tech at halftime, Matt Auger worked his way through three defenders to tie the game, and then Paul MacInnis slammed home the game winner to trigger a wild celebration at the VFW Field. And then in a Homecoming rematch against Sutton, it was Jared Keeman and Derek Guertin who dominated the outside

midfield, Austin Lemire who squashed their attacks, Dean Cordani who cleared a ball off the goal line, and Danny Hayes who recorded the 3-0 shutout.

The golf team continued their dominance with a District Title. The team won their first District Championship on October 22nd at Green Hill Country Club and then finished off with a 6th place finish at the state tourney at Wyantenuck CC in Great Barrington on Monday, October 28th. The highlight of the season came as Curtis Bourque claimed the Individual State Title at this meet. The team's success was the culmination of dedication to a shared goal, with Coach Riordan and Coach Waggenheim leading the way along with a number of seniors including Curtis, Brian Hasemann, Garrett Hippert, Eddie Peladeau, Ryan Walker, Matt Foley and junior Matt Peladeau.

2013 Senior Class Trip to Walt Disney World:
On the morning of April 14, 2013, 44 students from Douglas High School's Class of 2013 boarded buses to make the long journey to Walt Disney World. For many of the students this was their first trip to Florida and their first trip to Walt Disney World. Students spent the week visiting all of the Disney parks while also having time to relax by the pool with their friends.

On Wednesday the 17th, the students met for a class dinner at the Living Seas Saloon in the EPCOT Park. The students ate to their hearts' content while surrounded by a majestic giant aquarium. Their special guests, Hawaiian Mickey and Minnie Mouse made their entrance into the pavilion to greet them. The students had time to spend with the characters to take as many photos as they wanted. The student had a private dessert reception at a venue in "London" on the lagoon. After the students had their fill of dessert they were able to watch Illuminations: Reflections of Earth. This show chronicles the formation of Earth from its very beginning to our present day through an amazing combination of fire, water, lasers and fireworks all set to music.

For the rest of this special trip, students took advantage of all of the theme parks as well as the water parks. They certainly represented our school and our town well. On April 18th our students flew back home and, like all good things do, the trip became a wonderful and lasting memory for all of the students who attended.

2013 Senior Cookout at Douglas High School
The Class of 2013 was treated to cookout funded supported by money the class earned through their fundraising efforts. The cookout was catered by Creedon's. The caterers came to the school and set up a ton of delicious food including BBQ pork, cornbread, hamburgers, and pasta salad. In addition to those items, the students also enjoyed some wonderful cookies and brownies after their meal. Everyone enjoyed the food immensely. Many staff came out to the cookout to spend a few more lasting memories with the students. Many students stayed late playing catch or just cherishing time with their classmates.

Graduation:
The 135th annual commencement at Douglas High School was a wonderful culmination of our year. An early Friday evening ceremony was forced inside due to a torrential rain storm. Despite having to be moved inside the ceremony was both poignant and moving. Of the eighty nine Douglas High School seniors who graduated, ninety percent are now continuing their education. This ceremony was the culmination of their Senior Week activities that were both inspirational and meaningful; including Awards Night and Baccalaureate. The graduation reflects the strong community support for education as well as being an opportunity for all stakeholders to celebrate the culmination of our senior's academic journey in Douglas. The ceremony was a wonderful experience, from the class being ushered to the stage in bagpipe procession to the speeches of the Class Valedictorian Amanda McGuire and Salutatorian Danielle Moore.

Some colleges to which our students were accepted are WPI, Northeastern, University of Georgia, Boston University, Quinnipiac University, Providence College, Bryant College, University of New Hampshire, University of Connecticut, University of Massachusetts-Amherst, University of Rhode Island, Bryant College, Assumption College, Framingham State University, Bridgewater State University, Worcester State University , Fitchburg State University and Westfield State University. There were 23 students from the senior class who received the John and Abigail Adams scholarship, entitling them to four years of free tuition at Massachusetts colleges and universities based on their MCAS scores that rank in the top 25%. Three members of the graduating class were also awarded The Koplik Certificate of Mastery Award qualifying them for free tuition at a state university, college or community college. Congratulations to Sarah Hainey, Zach Roper and Ashley Landry for this recognition. Scholarship aid totaling over $900,000 was awarded to this graduating class!

As we conclude our eleventh year in the new Douglas High School building, we reflect on our many accomplishments with pride, and look forward to the coming year and continued growth and accomplishment for our students. Our goal remains the same: to provide "a safe, supportive, and challenging learning environment in which students may achieve academic success and personal growth" at Douglas High School. It is an honor and a

privilege to work closely and cooperatively with parents and community members as we seek to help all of our students achieve their highest potential.

Respectfully submitted,

Kevin G. Maines
Principal

Nancy E. Bates
Assistant Principal

DOUGLAS HIGH SCHOOL
2013
GRADUATES

Allard, Shauna	LaTour, Jhon
Arsenault, Matthew	Leclair, Aubrey
Arsenault, Travis	Legere, Joseph
Basal, Bethany	Lunn-Teague, Brenden
Bellanti, Desmonde	Madden, Shannon
Bertone, Evan	Maguire, Amanda
Blanchard, Emily	Martin, Rachael
Boutin, Nichole	McClosky, Christopher
Breau, Nichole	McHale, Erik
Brisbois, Mackenzie	Mesite, Samuel
Brito, Brent	Modica, Anthony
Bulak, Ryan	Moore, Danielle
Bullied, Haley	Murphy, Kellen
Carey, Shayne	Newark, Camden
Carlson ,Nicholas	Olney, Mark
Cherrier, Samantha	Paine, George III
Couffer, Katrina	Petraglia, Thomas
Cullen, Zachary	Phelps, Benjamin
Dagenais, Nathan	Phillips, Rachel
Decoteau, Joseph	Pinto, Antonio
Dobson, Erin	Postma, Conlin
Doyon, Victor	Prouty, Victoria
Duclos, Lauren	Pucci, Samantha
Ferguson, John	Reber, Nicole
Fitzpatrick, Michael	Reed, Andrew
Gasco, Tyler	Richard, Joseph
Gresian, Amanda	Rodriguez, Briana
Haan, Michael	Rogowski, Nicholas
Hainey, Sarah	Roper, Zachary
Hannon, Sarah	Schaupp, Aaron
Hayward, Emily	Schlesman, Benjamin
Hehir, Emily	Sheehan, Ryan
Higgins, Alycia	Simpson, Drew
Hippert, Chloe	Slawski, George
Howe, Cameron	Smith, Casey
Howell, John III	Smith, Jordan
Jess, Joshua	Stevens-Murphy, Nicole
Jussaume, Stephanie	Tagseth, Keaton
Kampegaard, Casey	VandenAkker, Caitlin
Kelly, Brenna	Vienneau, Tyson
Kujawski, Briana	Wood, Courtney
Labonte, Larissa	Wright, Dana
Lambert, Kylie	Zygmuntowicz, Zachary
Landry, Ashley	

BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

A Letter from the Superintendent-Director: ***Year in Review***

Douglas's Town Report provides a valuable link for its vocational technical system to share significant accomplishments and noteworthy activities. As we look back over the most recent fiscal year, we have grown not only as a school but as a community, yet we remain ever cognizant of our responsibility to operate within the resources available. Our School Committee and our 126 district-based finance committee members expect us to pursue every appropriate method of accessing non local tax resources. We continually seek alternative modes of financing and achieve this through numerous grants and in-kind donations. We continue to reach out to our district members to collaborate with them and constantly seek new opportunities to engage in cooperative and cost-saving ventures which provide hands-on learning experiences for our students.

We have reached new heights in our vocational and academic achievements and continue to strive for excellence in all we do. In a constant improvement approach, our dedicated leadership team reviews what we have learned over the past year and will integrate those experiences to continually advance our school system for the benefit of each and every student who will attend for years to come.

With your support, we continue to strive to achieve the ideal platform for teaching and learning in an educational environment that blends challenging vocational technical workplace competencies with integrated academic concepts. The future is bright as we remain diligent in our quest to ensure students are equipped with an aptitude for lifelong learning that will allow them to quickly grasp the skills and knowledge needed to meet today's demands and adapt to tomorrow's challenges.

Dr. Michael F. Fitzpatrick
Superintendent-Director

FY2013: ***Another Stellar Year of Vocational and Academic Achievements***

Valley Tech was named to the top 10 schools in the GoLocalWorcester's 2nd Annual Massachusetts' Top High Schools 2013. Out of 60 central Massachusetts high schools in the survey, Valley Tech placed number nine.

The Class of 2013 departed in May with 100% placement and nearly $2 million in merit scholarships and awards. Of the 270 graduates, 72% will further their education, 23% directly entered the workforce, and 5% joined one of the branches of the military or civil service.

During the 2012-2013 school year, the number of Valley Tech students taking AP classes in English Language and Composition, English Literature and Composition, U.S. History, Calculus AB, Computer Science A, Biology, or Physics B jumped from **122 to 213**. The District earned distinction as an AP Honor Roll District, demonstrating that Valley Tech has successfully identified students most likely to benefit from rigorous AP course work. Valley Tech was the only vocational school in Massachusetts, and one of a choice few CVTE systems in the nation, to receive this honor.

The Massachusetts Comprehensive Assessment System (MCAS) Spring 2012 test results confirmed improvement by Valley Tech students for the **11th straight year**, with incremental gains in achieving proficiency across all academic requirements. Federal legislation requires all students reach Advanced or Proficient in Mathematics and English Language Arts by 2014. Valley Tech students are well on their way to accomplishing that goal with **98%** doing so in **English** and **92%** in **Math**, which compares favorably to statewide rates of 88% and 78% respectively. The Department of Elementary and Secondary Education (DESE) also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. **87%** of Valley Tech students scored Advanced or Proficient, compared to 69% statewide.

A showcase of career and technical education for students, the 49th annual SkillsUSA National Leadership and Skills Conference took place in Kansas City June 24-28, 2013, where a 15-member team from Valley Tech joined a strong Massachusetts contingent. Valley Tech students brought home 4 national gold medals, and 1 bronze, besting their peers in Welding, Urban Search & Rescue, Technical Drafting, and Plumbing, and coming in 3rd in Commercial Baking.

Return on Investment: ***Fiscal Austerity a Priority***

The District's operating budget for FY13 was developed to ensure career and technical success as well as academic rigor. As a "Race To The Top" school, Valley Tech continues efforts to procure the necessary resources required to meet the new Common Core Standards. This ongoing initiative is being accomplished over several fiscal years in an effort to be responsive to the financial challenges faced by of our 13 member towns. Maintaining stakeholder confidence through solid educational practices and related fiscal austerity continues to be Valley Tech's priority. To that end, the total budget was held to a modest 2.77% increase.

The District's FY13 operating budget of $19,862,213 was funded primarily by State Aid and Member Assessments. In recent years, many of our member towns have experienced increases in state-mandated minimum contributions. Valley Tech is committed to identifying an appropriate mix of cost savings, additional revenue sources, and the use of its unreserved fund balance to help mitigate those increases.

The District continues to explore staffing efficiencies, student work project endeavors, competitive procurement practices, and other green school initiatives that will generate realized savings to replenish the District's unreserved fund balance while providing valued services to our member communities. In FY13, these efforts resulted in direct member credits of $250,759.

Student work projects, which afford real world application of skills acquired in the vocational technical programs, realized $580,000 worth of savings during the 2012-2013 school year. A total of 880 projects were undertaken, including 242 completed in-house, for the benefit of local citizens, civic organizations, municipalities, and the school district.

Grants: ***Additional Funding to Support Our Mission***

Valley Tech continues to aggressively pursue any non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. Federal and state entitlement grant funding, coupled with MSBA funding for our new science labs and large and small competitive grant acquisitions, provided valuable additional resources to help us prepare students for today's high-demand, high-skill, and high-paying jobs.

The District also receives substantial donations in the form of cash, tools, raw materials, and technology; including an annual gift from a local charitable golf tournament, which was designated this year to add a heavy equipment operator component to the curriculum of the Construction Technology program.

FY13 Grant Listing

Fed - Title 1	$	79,850.00	MA Life Sciences - Robot Arms & CNC Lathes	$	99,984.00
Fed - Title II A	$	20,170.00	A&F (Gov) Voc Equip - Dental Assisting	$	25,000.00
Fed - Title I Carryover	$	6,948.00	Blissful Meadows - Carpentry Program	$	5,000.00
Fed - SpEd 240	$	279,427.00	Waters Corp - FIRST Robotics	$	5,000.00
Fed - SpEd Program Improvement	$	8,459.00	MA Dental Society - Project SMILE	$	1,000.00
Fed - Race to the Top	$	16,283.00	KenMark - MASBO	$	1,000.00
Fed - Perkins	$	166,765.00	National Robotics Competition	$	10,000.00
Fed - Perkins Post-Secondary (LPN Program)	$	1,023.00	Merrill Lynch - Murray Project	$	10,000.00
Federal Entitlement Grants Subtotal:	$	578,925.00	VTEF - Aviation Club	$	1,000.00
			VTEF - Watch Your Mouth	$	1,000.00
State - Academic Support	$	720.00	BVCCEF - VEX Robotics	$	7,000.00
State - MSBA Science Lab Initiative	$	443,678.00	**Competitive Grants Subtotal:**	$	165,984.00
State Entitlement Grants Subtotal:	$	444,398.00	**FY13 Grant Total:**	$	1,189,307.00

Class of 2013

The graduating Class of 2013 included the following students from Douglas (National Honor Society members are indicated by NHS and National Technical Honor Society are indicated by NTHS): Crystal L. Brule, Cosmetology; Ryan P. Callahan, Culinary Arts (NTHS); Joseph J. Cicero III, Automotive Technology; Sarah E. Clark, Graphic Communications; Cole W. DiDonato, Automotive Technology; Miranda I. Doiron, Cosmetology; Patrick J. Durkin, Electrical (NHS); Ryan M. Fitzpatrick, Information Technology; Kayla S. Holdsworth, Business Technology; Samantha B. Hurteau, Dental Assisting; Leila M. Larson, Health Services; Sean A. McLaughlin, Drafting & Engineering Technology; Alexander M. Mielnicki, HVAC/R; Mercedes C. Nelson, Health Services (NHS); Elizabeth M. Nydam, Culinary Arts; Katelyn A. Parkinson, Painting & Design Technology (NHS; NTHS).

Our School Committee

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman - Joseph M. Hall of Bellingham
Vice Chairman - Gerald M. Finn of Millville
Assistant Treasurer – Paul M. Yanovitch of Hopedale

Williams J. Pontes of Blackstone
John C. Lavin, III of Douglas
Anthony M. Yitts of Grafton
Michael D. Peterson of Mendon

Arthur E. Morin, Jr. of Milford
Chester P. Hanratty, Jr. of Millbury
Jeff T. Koopman of Northbridge
Mitchell A. Intinarelli of Sutton
Kenneth M. Pedersen, Jr. of Upton
James H. Ebbeling of Uxbridge

Superintendent-Director – Dr. Michael F. Fitzpatrick
District Treasurer – Barbara Auger
Secretary – Diana Pedersen

50 Years of Quality Vocational & Academic Success

The Blackstone Valley Vocational Regional School District was established in 1964. The first graduating class in 1970 consisted of 102 eager candidates who received technical training in eight trade areas: auto body, auto mechanics, carpentry, drafting, electronics, machine shop, metal fabrication, and plant maintenance. By 1975, the choice of vocational technical study areas had been expanded to include culinary arts, electrical, graphic arts, air conditioning and refrigeration, painting and decorating, and plumbing. The 1978 graduating class consisted of 175 students, including the first females. Since then, health services, business technology, cosmetology, dental assisting, information technology, and a post-secondary practical nursing program have been added to the system's program of studies, with total student enrollment reaching 1,153. Our programs have evolved in response to the needs of business and industry, ensuring that our graduates have the skills, credentials, and technical knowledge to keep Massachusetts and our nation in the forefront of innovation and global competitiveness.

2014 will mark our 50th year. Stay tuned for details of the District's upcoming 50th Anniversary celebration! We hope you can join us!

Please Note: This condensed report is provided at the request of municipal authorities. A more detailed report is available from the Office of the Superintendent-Director, Blackstone Valley Vocational Regional School District, 65 Pleasant Street, Upton, MA 01568-1499. For other district information visit *www.valleytech.k12.ma.us*.

SCHOOL BUILDING COMMITTEE

The School Building Committee was formed by the Board of Selectmen in May 2008. The School Building Committee selected Heery International to provide project management services and DiNisco Design to provide design services. The School Building Committee proceeded through the Feasibility ($350,000) and Schematic Design ($495,000) phases.

In April 2011, the Town approved $49,904,389 to complete the design and construction of a two-phase project. A new Grade 2-5 Elementary School would be built, and the Intermediate Elementary School will undergo major repairs. As part of the project the Intermediate Elementary School will be renamed the Middle School, for Grades 6-8. In January of 2012, CTA Construction was hired as the General Contractor.

The new Douglas Elementary School opened on schedule in September of 2013, temporarily serving grades 3-7 as the Middle School was then closed for the scheduled repairs. A public ribbon-cutting event occurred on September 21, 2013. The Douglas School Department performed exemplary work in preparing the new school for students, who now have access to modern technology in an energy-efficient building. We expect the new Elementary School to be certified as "LEED Silver" by the U.S. Green Building Council.



The Middle School repair project has gone less smoothly, primarily due to two significant roof leaks apparently caused by contractor error during roof work.

The Middle School repair project has gone less smoothly, primarily due to two significant roof leaks apparently caused by contractor error during roof work.

An August 2012 rainwater leak during roof repairs at the still-occupied Intermediate Elementary School caused damage to that existing building, most significantly to the gym. The gym floor was replaced and other repairs made as necessary. Insurance covered the damage-related costs of approximately $400,000. The gym was unavailable to students until November, but the overall project schedule was unaffected.

In October 2013 another rainwater leak occurred during roof work in the classroom wing. The classroom wing was flooded. This area had already been demolished down to bare concrete, with damage only effecting just-installed HVAC and electrical equipment on all three floors of the classroom wing. All this new but damaged equipment was then replaced. Insurance is again covering all damage-related costs, which will likely exceed $750,000 for this second leak.

Due to the October 2013 rainwater leak, the planned February 2014 reopening of the Middle School has been postponed. We anticipate construction will be complete in late spring or early summer, with the building reopening to students in September 2014.

When we close the books on the school project sometime in 2014 we expect to report the project as substantially under budget. After reimbursement from the Massachusetts School Building Authority (MSBA) on all qualified expenses, we anticipate the net cost to the Town to be less than $23.5M.

Respectfully submitted,

Mitch Cohen, Chair, School Building Committee

Voting members: Paula Brouillette (Vice-Chair), Leslie Breault (Secretary)
Nancy Lane (Superintendent of Schools), Melissa Gouin, Shirley Mosczynski, and Scott Yacino

Non-Voting members: William Cundiff (Town Engineer), Michael Guzinski (Executive Administrator), Cortney Keegan (School Business Manager), and Beverly Bachelder (Intermediate Elementary School Principal)



Mitch Cohen – School Building Committee Chair


NO
PARKING
FIRE
LANE



GLOSSARY OF DEPARTMENTS, BOARDS & COMMITTEES

ANIMAL CONTROL OFFICER - Responsible for responding to complaints ranging from nuisance dog barking to lost or injured animals. The Animal Control Officer works with the Douglas Police Department and the Douglas Board of Selectmen to resolve disputes and maintain public safety in relation to the animals in Douglas.

ANIMAL INSPECTOR responds to all dog bites and investigates and quarantines. Makes sure that rabies shots are up to date. Performs yearly Barn Inspections. The Massachusetts Bureau of Animal Health appoints the Animal Inspector each year.

BOARD OF ASSESSORS - Composed of three elected members and is required by Massachusetts General Laws to value all real and personal property based on "full and fair cash value" within their community. Every three years, the Board of Assessors must submit these values to the Department of Revenue for certification. Property sales must also be reviewed on an annual basis and the values adjusted if deemed necessary to maintain "full and fair cash value". The Board of Assessors is required to annually assess taxes in an amount sufficient to cover the state and local appropriations chargeable to the Town, and subsequent to the determination of the total assessment. The Board of Assessors must annually fix the tax rate. All maintenance of the real and personal property databases, the processing of commitments of real and personal property, and motor vehicle and boat excise taxes are performed by two full-time and one part-time staff members under the direction of the Board of Assessors. Taxpayers have a formal right to file for an abatement of taxes, once the tax bills have been distributed. Certain taxpayers are also allowed exemptions from their property tax bills. Taxpayers having questions relative to a bill, the abatement process, or statutory exemptions are advised to contact the Assessors' Office as soon as the bill is received. [Meeting Date/Time/Place: 1st Tuesday of the month at 6:00 p.m. in the Assessors' Office]

BUILDING DEPARTMENT - Responsible for all building permits that are reviewed by numerous departments depending on the project. A building permit is required for new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy. Along with the building aspects, this department is also responsible for zoning enforcement. Although the Building Department does not have the authority to grant waivers to any code, law, bylaw, or regulation, they may be granted through various appeal boards.

BUILDING FACILITIES AND CONSTRUCTION COMMITTEE – This committee was created under the provisions of Article 10 of the Town of Douglas General Bylaws. It is comprised of an appointed 7 member committee with 3 members being appointed by the Board of Selectmen, 3 members by the Town Moderator, and 1 by the School Committee. The Town Engineer also serves on this committee as a non-voting member. The Committee is intended to be used as a resource for various Town Construction Projects with a cost of $10,000 or greater and/or as requested by the Board of Selectmen.

CAPITAL IMPROVEMENTS COMMITTEE - Composed of five (5) department heads or their representatives and four (4) Douglas residents. The Committee's Charter is to identify capital projects for the six years (current year plus the next five years) and consolidate those projects into an on-going capital plan. The Plan will be updated on an annual basis with the current year's plan to be included in the overall annual budget. The Committee's goals are the identification, prioritization and proposed funding sources of capital projects. [Meeting Date/Time: 2nd and 4th Wednesday at 7:00 p.m.]

CEMETERY COMMISSION - Responsible for maintaining the Town Cemeteries and works to ensure future availability of burial plots in Douglas.

COMMUNITY DEVELOPMENT DEPARTMENT - Comprised of the Town Engineer, the Conservation/Planning Agent and an Administrative Secretary. The Community Development Department provides assistance and is a liaison primarily to the Planning Board and Conservation Commission and also performs Special Projects within the Town under the direction of the Board of Selectmen. It is also available to provide support to all the Departments, Boards and Committees within the Town. This department is also happy to assist the public in navigating through the local and state permitting processes regarding land development in the Town of Douglas.

COLLECTOR OF TAXES - Responsible for collecting and turning over all real estate, personal property, and excise taxes for the Town. The Collector also collects payment for town water bills.

CONSERVATION COMMISSION - Responsible for the administration of the Douglas Wetland Bylaw, the Wetlands Protection Act, Chapter 131, Section 40 of the Mass General Laws and the Rivers Protection Act created by Chapter 258 of the Acts of 1996. There are additional conditions for land use found in the Code of Massachusetts Regulations: 310 CMR 10.00 et seq. There are also various laws relating to open space, envi-

ronmental policy, agricultural issues and water and land conservation regulations. The Conservation Commission is charged with keeping abreast of not only changes to all these laws, but the results of litigation brought on behalf of communities or land owners which is a priority. The Commission regularly conducts site walks to view potential projects and advise builders if changes in plans need to be made to satisfy various regulations. Hearings are scheduled with as much convenience to the applicants as time would allow. [Meeting Date/Time: 1st and 3rd Monday at 7:00 p.m.]

COUNCIL ON AGING - Provides information, education, and recreation for the elders, sixty years of age or older, in Town. The Director works with outside agencies in order to provide a range of services to those elders who are in need of them. The Outreach Coordinator works with seniors at risk and their families to provide information counseling and referrals. [Meeting Date/Time: 4 or 5 times during the month determined by the Committee at the Senior Center]

ECONOMIC DEVELOPMENT COMMISSION - Created by Town Meeting vote in 1999. Its purpose is to create programs that will enable existing businesses in Douglas to expand in the Town and attract new businesses. [Meeting Date/Time: 2nd Monday at 7:00 p.m.]

FINANCE COMMITTEE – According to MGL Chapter 39, S16, this committee maybe established by town bylaw for any town whose valuation exceeds one million dollars. This committee shall consider any or all municipal questions for the purpose of making reports or recommendations to the Town. While the statute receives varying interpretations, the Town of Douglas established the Finance Committee in 1992 at an Annual Town Meeting eliminating the need for Selectmen to act impartially on financial matters. [Meeting Date/Time: 2nd and 4th Monday at 7:00 p.m.]

FINANCE DEPARTMENT - The Finance Director is responsible for the administration of the Accounting Department as well as the coordination and oversight of the activities of the Accounting, Treasurer/Collector and Assessor's Departments. The Finance/Accounting Office is responsible for record keeping of all financial transactions of the Town; processing of all bills, warrants, receipts, payroll and ledgers; and supplies departments with financial reports and payroll information. The Accounting Office ensures the Town is in compliance with Generally Accepted Accounting Principles, Federal and State laws, and Town Meeting authorizations.

FIRE DEPARTMENT - In addition to traditional firefighting and rescue duties, the Douglas Fire Department is responsible for issuing permits and completing inspections. The staff and call firefighters/EMTs also partake in various training sessions throughout the year. The S.A.F.E. (Student Awareness Fire Education) program is taught in the elementary school and is vital to the education of children and their families in the prevention of fire and burn safety. Station tours upon request.

HEALTH, BOARD OF Deals with all aspects of Title 5 concerning the installation of new or repairs to private septic systems and private drinking water supplies. The Board of Health manages the Transfer Station. Permits for the Transfer Station can be purchased at this office. The Board of Health is charged with the inspection and licensing of food service establishments, campgrounds, commercial swimming pools and the licensing and inspection of garbage and septage vehicles. The Board of Health deals with rabies and mosquito control. A Board of Health is a statutory board created pursuant to the Mass. General Law C III, s26 and C. 41, sl. This Board consists of five (5) members who are appointed by the Selectmen. Each member serves a three (3) year term. Each year the Board appoints a Chairperson, Vice-Chair, Health Agent, Nurse, Administrative Supervisor, Animal Inspector, Food Service Inspector and Sanitation Agent. The Board meets the first Monday of each month at 6:00 p.m. in the Health Department office. All meetings are open to the public and minutes of past meetings are kept in the Health office. The Board of Health is charged with the protection of the public health and to fulfill these duties by developing, implementing and enforcing health policies. Local health policies are available at this office. [Meeting Date/Time: 1st Monday at 6:00 p.m.]

- **HEALTH AGENT** can be contacted when there are housing deficiencies between a landlord and a tenant. The Board of Health agent handles complaints such as landlord/tenant disagreements, noisome trades, trash complaints, etc. The Agent also performs bathing beach water testing during the summer months.

- **SANITATION AGENT** is a Professional Engineer who reviews all septic system plans and performs all installation inspections. This person does not do Title 5 inspections for the re-sale of a home as these are done by State Certified inspectors.

- **FOOD SERVICE INSPECTOR:** Inspects all food establishments twice a year and in accordance with the Massachusetts Food Code.

- **PUBLIC HEALTH NURSE** holds yearly flu clinics. Blood pressure clinics are open to residents of any age. The Public Health Nurse holds flu clinics as the Senior Center and at Riddlebrook Apartments. The Public

Health Nurse is charged with reporting all communicable diseases to the State Department of Public Health and to perform any follow up work. The Nurse is available every Thursday.

HIGHWAY DEPARTMENT - Responsible for maintaining safe, passable roadways and sidewalks. This is achieved by cutting brush, patching roads, sweeping streets, painting lines, and snow removal. The Highway Department also provides basic repair and maintenance of guardrails and bridges. During warmer months, the Highway Department maintains and cuts the grass at the town commons and public squares.

HISTORICAL COMMISSION - Responsible for promoting and preserving the historic resources of the town including buildings, structures, streetscapes, historic and scenic roads. [Meeting Date/Time: 3rd Tuesday (As needed) at 7:00 p.m.]

HOUSING AUTHORITY - Responsible for providing maintenance and referral services for the Section 8 Certificate Program, Section 8 Voucher Program, Section 8 Mobility and Portability Programs as well as Elderly Programs.

LIBRARY, SIMON FAIRFIELD PUBLIC - Provides access to a myriad of books, magazines, audio books, play-aways, DVDs, CDs, adult and children programming, and free wireless access to the internet.

MUNICIPAL FACILITIES MAINTENANCE MANAGER - Responsible for the daily, general, preventative maintenance of the municipal buildings, custodial duties, landscape and yard duties, the occasional hiring of contractors, and overseeing special projects within the facilities.

OPEN SPACE COMMITTEE - The Committee works on land preservation projects to preserve open space and important habitats throughout Town. The Committee also works to educate the public on the benefits of Open Space and how it enhances our quality of life. Every acre of Open Space actually brings Douglas net revenue in taxes because it does not require additional and extensive services to support it.

PERSONNEL BOARD - Supports the non-contractual and non-elected positions within the municipal system. This includes the Police Dispatchers, Fire/EMT's, Highway, Water/Sewer, Library, and Municipal Center employees. Its main responsibility is to maintain the compensation plan for the employees and work with the department heads regarding staffing related issues. The Personnel Board believes that the better we staff our departments with quality employees, the higher quality of service our community receives. [Meeting Date/Time: 3rd Monday at 7:00 p.m.]

PLANNING BOARD - One of the most significant functions of this Board is subdivision control and issuance of special permits for, as well as the supervision of gravel removal. It also serves as the permit granting authority for certain special permits as outlined in the town's first zoning bylaws. Most of the Board's time is taken up with subdivisions: checking plans submitted for proposed subdivisions, implementing inspections for subdivisions being built, or having a background supervisory role until the roads of a particular subdivision are accepted as town roads. [Meeting Date/Time: 2nd & 4th Tuesday at 7:00 p.m.]

POLICE DEPARTMENT - In addition to traditional police and rescue duties, the Douglas Police Department provides various programs to the Douglas School System and the Town of Douglas such as DARE, Citizen Police Academies, bicycle safety, boat patrols, RAD (Rape Aggression Defense) program, and RAD Kids program.

RECREATION COMMISSION - Sponsors recreational programs throughout the year and works arduously to create and maintain recreational areas and facilities in Douglas.

SCHOOL COMMITTEE - Works closely with the school department administration to improve educational quality by acting as the bridge between the educational process and the community at large. Responsibilities include the creation of policy, approval of the school department budget, and employment of the Superintendent. Five (5) elected members make up the committee, each serving a three-year term. [Meeting Date/Time: Every Other Wednesday at 7:00 p.m. at the High School room C208]

SELECTMEN, BOARD OF - Operates as the **Executive Board** of the Town and is charged with setting policies for the Town as well as calling town elections and town meetings. The selectmen are the **Local Licensing Authority**, issuing licenses and permits which include but are not limited to the sale of alcohol, automobile dealers, restaurants, and entertainment. The selectmen appoint many key town officials and members of boards and committees. The selectmen are also charged with being the town's **Road Commissioners** as surveyors of public ways, monuments, guide posts, sidewalks and shade trees. [Meeting Date/Time: 1st & 3rd Tuesday at 7:00 p.m.]

TOWN CLERK - Works as a liaison between residents and town offices. Traditionally, this office is where people first come when they need information. The Town Clerk serves the residents as Chief Election Officer which oversees polling places, election officers, and the general conduct of all elections, consisting of preparation of

ballots, voting equipment, voting lists along with voter registrations. The Town Clerk also records and certifies all official action of the Town, including town meetings, Planning and Zoning Board decisions. Registers all vital events occurring within the community, such as, recording and preserving all original birth, marriage, and death records. The Town Clerk is also the Public Records Officer. Administers the oath of office to all elected and appointed members of local committees and boards, posts meetings of all government bodies, provides access to public records in compliance with State Public Records Law, provides certified copies of all vital records and conducts or assists with genealogical research, maintains records of adopted municipal bylaws, appointments, petitions and submits general bylaws/zoning bylaws to the Attorney General for approval. The Town Clerk is also a licensing officer. Issues state licenses and permits, including marriage licenses, hunting, fishing and trapping licenses, and permits for raffles and bazaars. Issues local licenses, permits and certificates as mandated by statute or bylaw, which include burial permits, business certificates, dog licenses, fuel storage permits and burning permits. The Clerk's Office is also responsible for conducting a yearly census and publishing the annual street list.

TRANSFER STATION is for use by residents of Douglas. The site collects household waste and offers recycling of glass, paper, cardboard, tin and plastic. There is a box on site for used clothing, books, games, TV's and computer monitors. Permits are sold twice a year. During summer months the site collects automotive batteries and 5 lb. propane tanks.

TREE WARDEN: Cares for all of the shade trees on public property in town including parks, town commons, public streets and schools.

VETERANS' SERVICES - Douglas is part of the Southern Blackstone Valley Regional Veterans' Services District which consists of the towns of Douglas, Northbridge, Sutton and Uxbridge. The office is located in 875 Hill St. in Northbridge. The District is a local one-stop aid station for veterans, their dependents and widows/widowers of veterans. Here they can receive benefits such as financial aid, medical expense reimbursement, and forms to file VA claims and in some cases, just someone to talk to. The Commonwealth of Massachusetts returns 75% of the monetary aid provided by the Town of Douglas. It has been found that the veteran or recipient of this aid, most likely spends 100% of this monetary benefit within the local community. This type of aid benefits everyone. Veterans' benefits are not automatic and must be applied for in accordance with Federal and State laws, rules and regulations. Therefore, the Director must keep abreast of the latest changes in these rules pertaining to Veterans' rights. Our office hours are Monday – 8:30 to 7:00pm, Tuesday - Thursday 8:30 - 4:30pm, and Friday 8:30 - 1:00pm.

WATER/WASTEWATER DIVISIONS – Responsible for testing, operation and maintenance of the town water supply, sewer lines and facilities. They are also responsible for maintaining and repairing hydrants, checking meters, and performing relevant repairs. [Meeting Date/Time: 1st Tuesday at 7:00 p.m.]

ZONING BOARD OF APPEALS - Created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to; 1) Hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law; 2) Grant variances from terms of the Zoning Bylaw; and 3) Grant special permits as provided by the Zoning Bylaw. [Meeting Date/Time: 3rd Thursday at 7:00 p.m. – Public Hearings as posted]

VOLUNTEERS NEEDED

The Board of Selectmen continue to search for volunteers to serve on the towns various boards and committees. The commitment of our dedicated and enthusiastic volunteers is what helps shape the community of Douglas. If you are interested in volunteering for a position on one of the town's boards or committees, please complete the "Application of Boards/Committees" found on the Selectmen's page of the town's website at www.douglasma.org under "Openings – Boards/Committees". Current openings are listed on the Municipal Center bulletin board in the hallway and on the Selectmen's page of the town's website at www.douglasma.org under "Openings – Boards/Committees

AT YOUR SERVICE

Town Administrator	**476-4000 ext. 101**
Administrative Assistant (TA/Selectmen)	476-4000 ext. 100
Animal Control (call Police Department)	**476-3333**
Assessor's Office	476-4000 ext. 353
Building Department	**476-4000 ext. 351**
Building Inspector	476-4000 ext. 106
Board of Health Office / Animal Inspector	**476-4000 ext. 352**
Board of Health Nurse (Thursday Only)	476-4000 ext. 111
Cable Coordinator	**476-4000 ext. 122**
Collector of Taxes	476-4000 ext. 354
Community Development Department	**476-4000 ext. 357**
Conservation Commission	
Planning Board	
Finance Director / Town Accountant	476-4000 ext. 110
Fire Department	**9-1-1**
Non – emergency	476-2267
Highway Department	**476-3378**
Library, Simon Fairfield Public	476-2695
Police Department	**9-1-1**
Non – emergency	476-3333
School Department	
Administration Office	476-7901
Primary School	**476-2154**
Elementary	476-4200
Middle School	**476-3332**
High School	476-4100
Blackstone Valley Reg. Vo. Tech.	**839-5471**
Senior Center / Council on Aging	476-2283
Town Clerk	**476-4000 ext. 355**
Town Engineer	476-4000 ext. 108
Transfer Station	**476-3742**
Treasurer's Office	476-4000 ext. 356
Treasurer / Collector	**476-4000 ext. 119**
Veterans' Director	234-9808
Water/Waste Water Divisions	**476-2400**

TOWN OF DOUGLAS
MASSACHUSETTS

The Town of Douglas is an equal opportunity provider, and employer.